



Seaford Town Council

To the Members of the Seaford Head Golf Course Committee

A meeting of the **Seaford Head Golf Course Committee** will be held at the **Seaford Head Golf Clubhouse, Southdown Road, Seaford, BN25 4JS** on **Tuesday, 3 March 2015, at 7.00 pm** which you are summoned to attend.

J Corrigan
Town Clerk
25 February 2015

Agenda

1. Apologies for absence

To consider apologies for absence.

2. Disclosure by members of any pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 1 and Seaford Town Council Policy.

4. Finance Report

To consider report 218/14 to inform on the financial position to 31 January 2015 (pages 3 to 6).

5. Golf Course Income Report

To consider report 219/14 to inform members of Golf Course income (pages 7 to 11).

6. Golf Professional's Report

To consider report 222/14 to provide update on Golf Course related matters (pages 12 to 17).

7. Business Managers Report

To consider report 280/14 to provide an update on Golf Clubhouse matters. (pages 18 to 20).

8. Town Clerks Update Report

To consider report 215/14 to update the Committee on the relationship between Seaford Town Council and Seaford Head Golf Club as requested by the Committee. (pages 21 to 34).

9. Head Greenkeeper's Report

To consider report 221/14 to inform of Golf Course maintenance (page 35 to 37).

NB: PLEASE NOTE THE CHANGE OF VENUE OF THE MEETING TO SEAFORD HEAD GOLF CLUB HOUSE, SOUTHDOWN ROAD

**For further information about items appearing on this Agenda please contact:-
Mr J Corrigan, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG.
Telephone 01323 894870.**

**Circulation
Committee:**

Councillor I J White (Chairman), Councillor A Latham (Vice Chairman)
Councillors B Allen, M Brown, P Franklin, S Gauntlett, T Goodman, B Groves, R Needham
& A White.
Richard Andrews & Alan Miller, Seaford Head Golf Club.
Fraser Morley, Golf Professional.
Nick Stephens, Head Greenkeeper.

For information:

Councillors S Adeniji, B Burfield, G Cork, S Dunn, A Hayder, P Heseltine, L Lord,
S McStravick, L Wallraven and B Warren.



Seaford Town Council

Report 218/14

Agenda Item No: 4
Committee: Golf Course
Date: 03 March 2015
Title: Golf Course Finance Report
By: Lucy Clark, Support Services Manager
Purpose of Report: To inform on the financial position to 31 January 2015

Recommendations

You are recommended:

1. To note the financial position to 31 January 2015.
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1. Information

- 1.1 Attached in Appendix A are the statements detailing income and expenditure for the period 1 April 2014 to 31 January 2015 compared to the projected annual budget.
- 1.2 Variances for cost centre 101 not previously reported may be explained as follows:
 - (a) 4045/Golf Course Player Costs – it is anticipated that approximately £2,000 will be spent by the end of the financial year for the new membership cards.
 - (b) 4052/Water & Sewerage – it is anticipated that actual expenditure at the end of the financial year will be significantly lower than the budgeted amount. This is due to invoices being lower than predicted during the summer period.
 - (c) 1074/Income Vehicle & Equip Maint – this income relates to an insurance claim for damage to the Mazda.
 - (d) 1100/Income Advertising – it is anticipated that the budget of £2,000 will be met once payment is received from the scorecard advertising.
- 1.3 Most of the expenditure in cost centre 102 relating to all constructions costs will be met by the Public Works Loan Board loan. Full details will be presented to the committee in due course.

1.4 Most of the additional expenditure items in cost centre 103 relating to the Club House will be met by the Golf Course Project EMR. Full details will be presented to the committee in due course.

Financial Appraisal

The financial implications of this report are detailed in Section 1 of the report.

1. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

A handwritten signature in black ink, appearing to be 'Lucy Clark', written over a horizontal line.

Town Clerk

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16/02/2015

Seaford Town Council 2014/2015

09:51

Detailed Income & Expenditure by Budget Heading 31/01/2015

Page No 1

Month No : 10

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Golf Course							
<u>101</u>	<u>Golf Course</u>						
4000	Salaries & Wages	62,169	75,277	13,108		13,108	82.6 %
4001	Employers NI	3,542	4,599	1,057		1,057	77.0 %
4002	Employers Superannuation	11,046	13,244	2,198		2,198	83.4 %
4009	Recruitment Costs	288	0	-288		-288	0.0 %
4010	Staff Training	425	2,000	1,575		1,575	21.3 %
4011	Staff Protective Clothing	867	1,000	133		133	86.7 %
4041	Golf Professional Retainer	33,670	41,006	7,336		7,336	82.1 %
4045	Golf Course Player Costs	-250	2,350	2,600		2,600	-10.6 %
4046	Golf Club Membership Fees	19,133	0	-19,133		-19,133	0.0 %
4051	Rates	0	1,250	1,250		1,250	0.0 %
4052	Water & Sewerage	4,263	10,962	6,699		6,699	38.9 %
4055	Electricity	7,629	9,050	1,421		1,421	84.3 %
4056	Gas	245	3,530	3,285		3,285	6.9 %
4060	Refuse	282	320	38		38	88.0 %
4100	Telecommunications	652	1,000	348		348	65.2 %
4105	Postage	158	320	162		162	49.3 %
4106	Stationery	19	50	31		31	37.9 %
4110	Advertising & Publicity	2,416	4,000	1,584		1,584	60.4 %
4111	Office Equipment New	760	0	-760		-760	0.0 %
4113	Software Support	260	310	50		50	83.9 %
4114	Licence Fee	75	75	0		0	100.0 %
4115	Insurance	8,442	12,346	3,904		3,904	68.4 %
4155	Professional Fees	9	0	-9		-9	0.0 %
4156	Bank Charges	963	2,157	1,194		1,194	44.6 %
4199	Other Expenditure	0	250	250		250	0.0 %
4201	Cleaning	4,281	3,250	-1,031		-1,031	131.7 %
4251	Dog Bin Emptying	848	1,048	200		200	80.9 %
4261	Grounds Maint non contract	22,520	25,589	3,069		3,069	88.0 %
4270	Vehicles & Equipment Maint	12,699	13,981	1,282		1,282	90.8 %
4271	Vehicle & Equipment Lease	20,996	20,996	0		0	100.0 %
4272	Equipment Purchase	30,210	20,000	-10,210		-10,210	151.1 %
	Golf Course :- Expenditure	248,613	269,960	21,347	0	21,347	92.1 %
1000	Golf Course Season Ticket	157,450	194,615	-37,165			80.9 %
1001	Golf Course Green Fees M-F	41,786	53,352	-11,566			78.3 %
1002	Golf Course Green Fees w/eb/h	32,091	44,883	-12,793			71.5 %
1003	Golf Course Specials	26,433	40,500	-14,067			65.3 %
1004	Golf Course Locker	0	3,500	-3,500			0.0 %

Month No : 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1005 Golf Course Credit Card Charge	132	160	-28			82.5 %
1007 Golf Course Air Traffic	5,000	5,130	-130			97.5 %
1011 Income Filming	458	0	458			0.0 %
1050 Income Rent	1,075	600	475			179.2 %
1054 Income Other	1,458	1,300	158			112.2 %
1057 Income Electricity Recharge	3,223	0	3,223			0.0 %
1063 Income Gas Recharged	-697	0	-697			0.0 %
1074 Income Vehicle & Equip Maint	650	0	650			0.0 %
1100 Income Advertising	0	2,000	-2,000			0.0 %
Golf Course :- Income	269,060	346,040	-76,980			77.8 %
Net Expenditure over Income	-20,447	-76,080	-55,633			
<u>102 New Club House Construction</u>						
4277 New Golf Club House	928,401	0	-928,401		-928,401	0.0 %
4278 Golf Club Fittings & Equipment	38,438	0	-38,438		-38,438	0.0 %
New Club House Construction :- Expenditure	966,839	0	-966,839	0	-966,839	
1304 PWLB - New Club House	810,000	0	810,000			0.0 %
New Club House Construction :- Income	810,000	0	810,000			
Net Expenditure over Income	156,839	0	-156,839			
<u>103 Golf Club House</u>						
4000 Salaries & Wages	6,154	0	-6,154		-6,154	0.0 %
4001 Employers NI	415	0	-415		-415	0.0 %
4002 Employers Superannuation	1,237	0	-1,237		-1,237	0.0 %
4009 Recruitment Costs	1,740	0	-1,740		-1,740	0.0 %
4100 Telecommunications	54	0	-54		-54	0.0 %
4106 Stationery	14	0	-14		-14	0.0 %
4110 Advertising & Publicity	355	0	-355		-355	0.0 %
4114 Licence Fee	100	0	-100		-100	0.0 %
4155 Professional Fees	1,950	0	-1,950		-1,950	0.0 %
4301 Public Works Loan Payment	22,131	75,798	53,667		53,667	29.2 %
4304 Bar Expenditure	1,499	0	-1,499		-1,499	0.0 %
4305 Fire Extinguishers	2,078	0	-2,078		-2,078	0.0 %
Golf Club House :- Expenditure	37,726	75,798	38,072	0	38,072	49.8 %
Net Expenditure over Income	37,726	75,798	38,072			
Golf Course :- Expenditure	1,253,179	345,758	-907,421	0	-907,421	362.4 %
Income	1,079,060	346,040	733,020			311.8 %
Net Expenditure over Income	174,119	-282	-174,401			



Seaford Town Council

Report 219/14

Agenda Item No: 5
Committee: Golf Course
Date: 3 March 2015
Title: Golf Course Income Report
By: Lucy Clark, Support Services Manager
Purpose of Report: To inform members of the Golf Course income.

Recommendations

You are recommended:

- 1. To approve items 1.**
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1. Information

The summary, attached at Appendix A, shows the number of ticket sales and income for each category for the period 1 April 2014 to 31 January 2015. Please be advised that the error noted at the previous meeting relating to the YTD column has now be rectified.

The summary, attached in Appendix B, shows the number of **season** ticket sales for each category for the period 1 January 2015 to March 2016. These are pre-payments and will be included in next financial year figures.

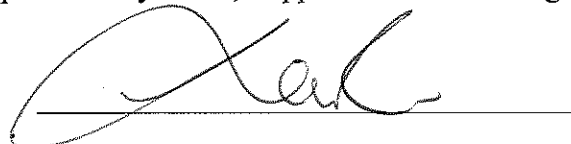
2. Financial Appraisal

There are no direct financial implications arising out of this report.

3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager

Support Services Manager



Town Clerk



Golf Income 2014-15

Income Code	Green Fee Type	Charges		April - Prepayments Only			April			May					
		Gross £	Net £	Gross £	Direct Debit & Prepaid	Overall Net £	Nos.	Gross £	Direct Debit & Prepaid	Overall Net £	Nos.	Gross £	Direct Debit & Prepaid	Overall Net £	Nos.
Green Fees Mtd Week	MMWeek T/Light 2pm	14.00	11.67	0.00	0.00	882.00	0.00	0.00	785.00	63	959.00	0.00	799.17	68	
	MMWeek T/Light 4pm	10.00	8.33	0.00	0.00	530.00	0.00	0.00	441.67	53	430.00	0.00	358.33	43	
	MMWeek Con Day	25.00	20.83	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	MMWeek Adult Day	30.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0	120.00	0.00	100.00	0	
	MMWeek Con	16.00	13.33	0.00	0.00	1,376.00	0.00	0.00	1,146.67	86	1488.00	0.00	1240.00	93	
	MMWeek Adult	20.00	16.67	0.00	0.00	1,020.00	0.00	0.00	850.00	51	1,040.00	0.00	865.67	52	
	MMWeek Junior	10.00	8.33	0.00	0.00	70.00	0.00	0.00	58.33	7	10.00	0.00	8.33	1	
	Reciprocal Charge	10.00	8.33	0.00	0.00	430.00	0.00	0.00	358.33	43	450.00	0.00	375.00	45	
	Week End T/Light 2pm	17.00	14.17	0.00	0.00	1,176.00	0.00	0.00	980.00	7	1,156.00	0.00	963.33	68	
	Week End T/Light 4pm	14.00	11.67	0.00	0.00	76.00	0.00	0.00	53.33	5	224.00	0.00	186.67	15	
Green Fees W/End & B/Hol	W/End Con Day	30.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	W/End Adt Day	35.00	29.17	0.00	0.00	70.00	0.00	0.00	58.33	2	70.00	0.00	58.33	2	
	W/End Con	19.00	15.83	0.00	0.00	494.00	0.00	0.00	411.67	28	475.00	0.00	395.83	25	
	Week End Adult	25.00	20.83	0.00	0.00	4,000.00	0.00	0.00	3333.33	160	4775.00	0.00	3979.17	191	
	Week End Junior	12.00	10.00	0.00	0.00	12.00	0.00	0.00	10.00	1	48.00	0.00	40.00	4	
	Junior	60.00	50.00	0.00	0.00	60.00	0.00	0.00	50.00	1	0.00	0.00	0.00	0	
	Youth 13 to 20	175.00	145.83	0.00	0.00	130.00	0.00	0.00	108.33	0	175.00	45.00	183.33	1	
	Intermediate 1 (21-25)	307.00	255.83	614.00	582.00	921.00	32.00	794.17	3	614.00	0.00	511.67	2		
	Intermediate 2 (26-29)	433.00	360.83	866.00	1,497.00	866.00	106.00	810.00	3	0.00	129.00	107.50	0		
	Senior	473.00	394.17	38,584.00	3,879.00	22,001.00	162.00	18,489.17	50	13,47.00	0.00	1122.50	3		
Season Tickets	5 Day Adult	532.00	443.33	5,555.00	2,999.00	7,103.33	12	3,030.00	566.00	2,996.67	7	0.00	0.00	0	
	7 Day Adult	669.00	569.17	33,748.00	20,685.00	45,360.83	73	35,045.00	2,030.00	30,896.67	62	2,596.00	0.00	2163.33	4
	W/In	376.00	283.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
	Winter Warmers MW	12.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Winter Warmers W/E	17.00	14.17	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Society MMWeek Adt	20.00	16.67	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Society MMWeek Con	16.00	13.33	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Society W/End Adt	25.00	20.83	0.00	0.00	75.00	0.00	0.00	62.50	3	470.00	0.00	391.67	19	
	Society W/End Con	17.00	14.17	0.00	0.00	0.00	0.00	0.00	0.00	0	133.00	0.00	110.83	8	
	Society MMWeek Day	30.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
Lockers	Society MMWeek Con Day	25.00	20.83	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Society Deposit	5.00	4.17	0.00	0.00	1,120.00	0.00	0.00	933.33	224	1095.00	0.00	612.50	219	
	Summer Sizzler MW	16.00	13.33	0.00	0.00	1,182.00	0.00	0.00	985.00	73	775.00	0.00	645.83	48	
	Summer Sizzler W/E	20.00	16.67	0.00	0.00	80.00	0.00	0.00	66.67	4	795.00	0.00	662.50	28	
	Golf Course Locker 25	25.00	20.83	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Golf Course Locker 50	25.00	20.83	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0	
	Credit Card	Credit Card Charge	Variable	Variable	0.00	59.92	0.00	41.49	0.00	34.58	0	16.23	0.00	13.53	0
		@ 2.5% of fee	Variable	Variable	0.00	750.00	0.00	0.00	650.00	541.67	0	0.00	50.00	41.67	0
	Income Other	Direct Debit Admin Fee	25.00	20.83	0.00	625.00	0.00	0.00	650.00	541.67	0	0.00	50.00	41.67	0
		Totals			79,527.00	91,732.43	185	74,558.49	3,546.00	65,087.08	934	19,251.23	224.00	15,237.69	944

Golf Income 2014-15

Income Code	Green Fee Type	June			July			August			September			October		
		Gross £	Net £	Nos.	Gross £	Net £	Nos.	Gross £	Net £	Nos.	Gross £	Net £	Nos.	Gross £	Net £	Nos.
Green Fees Mid Week 1001 - 101	M/WWeek T/Light 2pm	1218.00	1015.00	87	1330.00	1108.33	95	1470.00	1225.00	105	1596.00	1330.00	114	392.00	326.67	28
	M/WWeek T/Light 4pm	830.00	691.67	82	1310.00	1091.67	131	955.00	795.83	95	490.00	408.33	49	230.00	191.67	23
	M/WWeek Con Day	0.00	0.00	0	25.00	20.83	1	0.00	0.00	0	175.00	145.83	7	0.00	0.00	0
	M/WWeek Adult Day	240.00	200.00	8	450.00	375.00	15	210.00	175.00	7	150.00	125.00	5	0.00	0.00	0
	M/WWeek Con	2336.00	1946.67	145	2692.00	2243.33	168	1536.00	1280.00	96	1904.00	1586.67	119	960.00	800.00	60
	M/WWeek Adult	2320.00	1933.33	115	2490.00	2075.00	125	2910.00	2425.00	146	1480.00	1233.33	74	1120.00	933.33	56
	M/WWeek Junior	20.00	16.67	2	60.00	50.00	6	102.00	85.00	2	20.00	16.67	2	10.00	8.33	1
	Reciprocal Charge	680.00	566.67	68	310.00	258.33	31	320.00	266.67	32	600.00	500.00	60	610.00	508.33	61
	Week End T/Light 2pm	252.00	210.00	18	646.00	538.33	38	969.00	807.50	57	476.00	396.67	28	407.64	339.70	24
	Week End T/Light 4pm	816.00	690.00	48	192.00	151.67	13	238.00	198.33	17	42.00	35.00	3	28.00	23.33	2
Green Fees W/End & B/Hol	W/End Con Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	56.00	46.67	1
	W/End Adt Day	0.00	0.00	0	140.00	116.67	4	105.00	87.50	3	0.00	0.00	0	350.00	291.67	35
1002 - 1001	W/End Con	418.00	348.33	22	190.00	158.33	10	380.00	316.67	20	665.00	554.17	35	304.00	253.33	16
	Week End Adult	3475.00	2895.83	139	2375.00	1979.17	99	2350.00	1938.33	94	2855.00	2378.17	114	2400.00	2006.00	96
	Week End Junior	24.00	20.00	2	36.00	30.00	3	108.00	90.00	9	34.00	28.33	2	0.00	0.00	0
	Junior	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
Season Tickets 1000 - 101	Youth 18 to 20	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	Intermediate 1 (21-25)	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	Intermediate 2 (26-29)	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	Senior	449.00	374.17	1	1683.75	1403.73	4	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	5 Day Adult	0.00	0.00	0	757.50	631.25	1	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	7 Day Adult	428.50	355.42	1	973.50	811.25	1	0.00	0.00	0	0.00	0.00	0	1200.00	1000.00	4
	Win	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	332.00	276.67	28
	Winter Warmers M/W	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	850.00	708.33	50
	Winter Warmers W/E	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	200.00	166.67	10
	Golf Course Specials	Society M/WWeek Adt	760.00	633.33	38	0.00	0.00	0	485.00	404.17	24	650.00	541.67	32	200.00	166.67
Society M/WWeek Con		96.00	80.00	6	85.00	70.83	5	400.00	333.33	25	48.00	40.00	3	368.00	306.67	23
Society W/End Adt		400.00	333.33	16	820.00	683.33	33	200.00	166.67	8	0.00	0.00	0	500.00	416.67	20
Society W/End Con		0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	133.00	110.83	8
Society M/WWeek Day		510.00	425.00	17	950.00	791.67	32	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
Society M/WWeek Con Day		0.00	0.00	0	225.00	187.50	9	0.00	0.00	0	225.00	187.50	9	245.00	204.17	7
Society Deposit		655.00	545.83	133	480.00	400.00	96	80.00	66.67	16	0.00	0.00	0	370.00	308.33	7
Summer Sizzler M/W		1144.00	953.33	72	1980.00	1650.00	124	1164.00	970.00	73	272.00	226.67	17	0.00	0.00	0
Summer Sizzler W/E		624.00	520.00	31	2051.00	1709.17	103	1640.00	1283.33	77	1110.00	925.00	55	80.00	66.67	4
Lockers 1004 - 101		Golf Course Locker 25	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
	Golf Course Locker 50	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
Credit Card 1005 - 101	Credit Card Charge	0.00	0.00	0	24.30	20.25	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	@ 2.5% of fee	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
Income Other 1054 - 101	Direct Debit Admin Fee	0.00	0.00	2	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0
	Totals	17,693.50	14,744.53	1,056.00	22,266.05	18,555.04	1,143	15,522.00	12,935.00	914	13,692.00	11,410.00	731	11,146.64	9,288.03	564

Golf Income 2014-15

Income Code	Green Fee Type	November		December		January		February		March		Total YTD			
		Gross £	Net £	Nos.	Gross £	Net £	Nos.	Gross £	Net £	Nos.	Gross £	Net £	Nos.		
Green Fees Mid Week	M/WWeek T/Light 2pm	0.00	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	7847.00	6539.17	550
	M/WWeek T/Light 4pm	350.00	291.67	35	465.00	387.50	46	400.00	393.33	40	0.00	0	5990.00	4991.87	587
	M/WWeek Con Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	200.00	166.67	8
	M/WWeek Adult Day	43.00	40.00	2	0.00	0.00	0	0.00	0.00	0	0.00	0	1218.00	1015.00	41
	M/WWeek Con	0.00	0.00	0	630.00	525.00	39	434.00	361.67	27	0.00	0	13356.00	11130.00	834
1001 - 101	M/WWeek Adult	1024.00	863.33	64	1028.00	856.67	51	528.00	440.00	26	0.00	0	14960.00	12466.67	760
	M/WWeek Junior	460.00	400.00	24	10.00	8.33	1	0.00	0.00	0	0.00	0	782.00	651.67	54
	Reciprocal Charge	1160.00	966.67	116	650.00	541.67	65	580.00	483.33	58	0.00	0	5790.00	4825.00	579
	Week End T/Light 2pm	34.00	28.33	2	0.00	0.00	0	0.00	0.00	0	0.00	0	5116.64	4263.87	242
	Week End T/Light 4pm	182.00	151.67	13	154.00	128.33	11	154.00	128.33	11	0.00	0	2096.00	1746.67	139
Green Fees W/End & B/Hol	W/End Con Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	56.00	46.67	1
	W/End Adult Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	735.00	612.50	46
	W/End Con	589.00	480.83	31	264.00	220.00	13	160.00	133.33	8	0.00	0	3939.00	3282.50	206
	Week End Adult	1575.00	1312.50	63	1249.00	1040.83	49	1178.00	981.67	47	0.00	0	26232.00	21860.00	1048
	Week End Junior	24.00	20.00	2	36.00	30.00	3	12.00	10.00	1	0.00	0	334.00	278.33	27
Season Tickets 1000 - 101	Junior	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	240.00	200.00	1
	Youth 18 to 20	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	350.00	291.67	1
	Intermediate 1 (21-25)	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	2763.00	2302.50	5
	Intermediate 2 (26-29)	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	3464.00	2886.67	3
	Senior	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	68085.75	56738.13	58
5 Day Adult 7 Day Adult Win	5 Day Adult	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	12877.50	10731.25	8
	7 Day Adult	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	95505.00	79587.50	68
	Win	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	2100.00	1750.00	7
	Winter Warmers M/W	376.00	313.33	31	732.00	610.00	61	120.00	100.00	12	0.00	0	1550.00	1300.00	132
	Winter Warmers W/E	1020.00	850.00	510	476.00	396.67	28	119.00	99.17	7	0.00	0	2465.00	2054.17	585
2 Golf Course 3 Specials 4 1003 - 101	Society M/WWeek Act	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	2095.00	1745.83	104
	Society M/WWeek Con	160.00	133.33	10	0.00	0.00	0	0.00	0.00	0	0.00	0	1157.00	964.17	72
	Society W/End Act	530.00	441.67	21	0.00	0.00	0	0.00	0.00	0	0.00	0	2995.00	2495.83	120
	Society W/End Con	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	266.00	221.67	16
	Society M/WWeek Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	1460.00	1216.67	49
7 8 9 9	Society M/WWeek Con Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	696.00	579.17	25
	Society M/WWeek Con Day	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	6290.00	5191.67	1181
	Society Deposit	105.00	87.50	21	180.00	150.00	36	2145.00	1787.50	429	0.00	0	6517.00	5430.83	407
	Summer Sizzler M/W	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	6280.00	5233.33	302
	Summer Sizzler W/E	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	0.00	0.00	0
4 Lockers 4 1004 - 101	Golf Course Locker 25	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	0.00	0.00	0
	Golf Course Locker 50	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	0.00	0.00	0
Credit Card 1005 - 101	Credit Card Charge	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	155.24	128.37	2
	@ 2.5% of fee	0.00	0.00	0	13.30	11.06	1	0.00	0.00	0	0.00	0	0.00	0.00	0
Income Other 1054 - 101	Direct Debit Admin Fee	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0	1450.00	1208.33	2
	Totals	7,657.00	6,380.83	945	5,887.30	4,506.08	404.00	5,530.00	4,358.33	566.00	0.00	0.00	307,562.13	256,135.11	8,300

Golf Income 2015-2016

	Charges			Pre-Payments Received in Dec 14 & Jan 15 Relating to 2015-16 Income for Season Tickets					Total YTD		
	Gross	Net	Nos.	Gross	Direct Debit	Overall Net	Nos.	Gross	Net	Nos.	
Season Tickets	63.00	52.50		126.00	0.00	105.00	2	126.00	105.00	2	
2015 NEW PLAYERS	185.00	154.17		0.00	0.00	0.00	0	0.00	0.00	0	
1000 - 101	324.00	270.00		0.00	0.00	0.00	0	0.00	0.00	0	
	456.00	380.00		0.00	0.00	0.00	0	0.00	0.00	0	
	473.00	394.17		2,539.00	0.00	2,115.83	8	2,539.00	2,115.83	8	
	532.00	443.33		599.00	0.00	499.17	2	599.00	499.17	2	
	683.00	569.17		2,918.00	0.00	2,431.67	6	2,918.00	2,431.67	6	
	316.00	263.33		0.00	0.00	0.00	0	0.00	0.00	0	
Income Other											
1054 - 101	25.00	20.83		150.00	0.00	125.00	0	150.00	125.00	0	
Totals				6,332.00	0.00	5,276.67	18	6,332.00	5,276.67	18	



Seaford Town Council

Report 222/14

Agenda Item No:	6
Committee:	Golf Course
Date:	3rd March 2015
Title:	Golf Professional's Report
By:	Fraser Morley, Golf Professional
Wards Affected:	All Seaford wards
Purpose of Report:	To provide update on Golf Course related matters.

Recommendations

You are recommended:

1. To note the information.

1. Income and Membership

- 1.1** As of 20th February we have 22 new members that have taken part in the 15/12 offer. We have many more to come as we have handed out over 80 forms to interested people. This I expect to at least double now we are into the new facility. With the current trend of golf clubs losing members and 2 closing down in the last week, we are bucking the trend and it's a positive move forward into the future. People want to be a part of the future of the club and the exciting times start here.
- 1.2** Golf societies are flooding in, we have 85 booked in so far and they are calling in every day. Sizes vary from 12 to over 60 people. We are putting in a yearlong marketing programme with Golf News. This will cover many society adverts as well as in depth editorials about the new clubhouse and regular news updates about events including the official opening, Open events and Pro-Am. Our society organiser day will also be well supported through this publication as it is sent to several thousand golf society organisers through the south east area. Golf News will also attend the grand opening for a large news article.
- 1.3** The new scorecards are nearly finalised and are at the proof stage. We managed to sell all of the advertising and increased the size of the card over all to incorporate more advertising space. This made the cards a 3 fold card with 4 pages as apposed to a one fold and 2 pages. The cost of printing these new cards will be £1500 +VAT and the advertising will return us £2050 +VAT. A profit of £550 +VAT on 50,000 scorecards. This is the first time they have covered the cost of the printing.

- 1.4 We have a deal with Wave Leisure to have their advert on the back of the membership cards. The cost of the cards will be £390 +VAT, with Wave funding £200 +VAT towards this. Adding the scorecards and the membership card cost together we are still in profit thanks to the advertising.

As part of the partnership agreement with Wave, they have agreed to offer Seaford Head Golf Club members a preferential price of £37.95 per month for membership fee with themselves instead of the usual £42.95. Wave have also offered to co-host sessions during the year offering health MOT's to members. For more information please speak with myself or a member of staff in the Pro Shop.

- 1.5 A new reciprocal deal been agreed with Mid-Sussex Golf Club. On the same deal we have with Hollingbury. Midweek, £10 a round. This should see us getting a lot of business during the winter months as Mid-Sussex is a very wet course. We are looking at increasing the amount of courses we have this arrangement with as it certainly encourages people to visit the course. It also adds another advantage to being a member of our club.

2. Marketing/Course items

- 2.1 In addition to the advertising with Golf News, we have been running adverts with the Argus Newspaper and their online page. We have had some good feedback from people seeing the adverts and it's good to see them hitting the right demographic. We will continue to pick relevant publications and promotions as we move forward into the new year.
- 2.2 The Town Clerk asked that I look at the possibility of golf buggies to hire at the course as an alternative method to both increase business of the course and improve access. Nick Stephens and I have identified some current hazards that need to be addressed before we introduce golf carts but working with the Greenkeepers these will be looked at before any contract is entered in to. They have a huge profit potential as seen below and there could be ways around the potential problems. For example we could use them for members only and train them as to the areas they need to be careful on. We could also have an extensive disclaimer for people to sign before they go out. Again this needs to be checked for health and safety issues and insurance.

Yamaha Buggies Report

3 year contract on fully refurbished buggies. Annual Service included.
Delivery would be March 2015 with first charge not until April 2015

Cost per week per buggy	£13.22
Annual cost per buggy	£687.44

Based on 6 buggies cost	£4,124.64
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Based on 4 hires a week per buggy over 30 week period

Fuel costs	5mpL on 25 litre tank	£900
Rental cost to customer £20 per round		
24 hires per week at £20 for 30 weeks		£14,400
	Profit	£9,375.36

120 rounds each at 5 miles a round equals 600 miles
600 miles at 5 mpL equals 120 litres at £1.25 per litre = £150 per buggy x 6 = £900

This figure is based on a very conservative estimate and also taking into account 22 weeks of non use due to wetter conditions

- 2.3** We are a week into the new clubhouse and this had enabled us to see the things we need to add and items that are essential to the future running of the facility. Essential items needed are shoe cleaner for both entrances, litter bins for the front entrance and shutters for the ground floor doors and windows. We are currently putting together a snagging list of the issues from the building and finishes.
- 2.4** The new booking system is coming on nicely. We have implemented the online booking facility and visitors and members alike are both starting to use this regularly. We have 107 members signed up already with more doing so everyday. Visitors registering through the online system fill in all there details and add to our database for future promotions and news. We are making sure the system runs perfectly for our course and so far we have not had too many issues. We are able to police the system from our administration log in. Anyone abusing the system can have his or her privileges revoked easily.
- 2.5** Our online presence is increasing all the time. We make sure we get daily reports onto the Facebook/twitter page that links into the website. The progress of the new clubhouse has been watched by the online followers and we have had a great deal of positive feedback about this. This is a majorly important source of free advertising and publicity and will continue to make up a vast amount of our marketing. A new website is in progress and building a modern looking site with more features, pages and pictures than before. We also email the members weekly with offers from the shop and any news that maybe happening on the course or in the clubhouse. Our communication is improving all the time and of huge importance to the running of this modern facility.
- 2.6** The Town Clerk, Business Manager and myself have been brainstorming as to how we could use the areas around the course to better effect with a view to increasing the business of the course. We will be reporting back on this in due course.

3. Other items

- 3.1** **Mr L's letter** – please see copy of attached letter in Appendix A for consideration. Having spoken to Mr L, he is happy to be credited against a future membership. I can also confirm that he has been unable to play as he has described in his letter.
- 3.2** With the installation of the security system by ADT in the new clubhouse there seems to have been some confusion as to what was needed.

When we looked at the swipecard system for memberships and use over the bar is was discussed with Club Systems about a door entry system onto the locker room as this would be members only. To our surprise swipe card entry systems have been put onto the main door, the ground floor entrance and the changing rooms.

None on the locker room door itself. This makes no sense as we are a public course and access to the public is needed at all times. There seem to be several items that have either been removed or added without confirmation with the people who would be running the facility. These door entries have now had to be disabled to allow access.

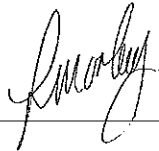
4. Financial Appraisal

There are no financial implications as a result of this report.


5. Contact Officer

The Contact Officer for this report is Fraser Morley, Golf Professional/Manager

Golf Professional /
Manager



Town Clerk



Tel:

Email:]

September 28 2014

Seaford Head Golf Club/Seaford Town Council

Dear Sirs/Ms

Re: Golf Membership

I enclose a letter from my GP covering my medical condition, which has not allowed me to play golf since May 2014.

Following surgery, which is still to be scheduled it is very unlikely that I will be able to play again before my 2014 membership expires. As I will have lost nearly a year of membership I wonder if the Council would consider some extension for the year 2015.

Your consideration of this request is very much appreciated.

Yours sincerely,

SEAFORD MEDICAL PRACTICE

Seaford Health Centre, Dane Road, Seaford, East Sussex BN25 1DH
Tel: Seaford (01323) 490022 Fax: (01323) 891317

Date: 12 September 2014

REF: SDC/kt

TO WHOM IT MAY CONCERN

RE: Mr L

I confirm that Mr L is a patient registered at Seaford Medical Practice. He was diagnosed with angina at the start of June 2014 and this was confirmed on angiogram on the 29th August. He is currently awaiting coronary artery bypass grafting. As a result of his heart condition, he has been unable to play golf since May 2014 and this is likely to be the case for at least several months after his surgery. I would therefore be grateful if his membership can be put on hold until he is fit enough to play again.

Thank you for your kind understanding with this matter.

Yours sincerely

Signed

Dr M H Barnes (Executive Partner)

Dr J G Jones
Dr S E Steward
P J Abbott

Dr B J Pickering
Dr I M Cockburn

Dr M R Shears
Dr H Tidbury

Dr D H Elliott
Dr N S Pope

Dr P S Herridge
Dr S de Clermont
Dr P Aron



Seaford Town Council

Report 208/14

Agenda Item No:	7
Committee:	Golf
Date:	3 March 2015
Title:	Business Manager's Report
By:	Oliver Stanyard, Business Manager
Purpose of Report:	To provide an update on the Golf Clubhouse.

Recommendations

You are recommended:

- 1. To note the contents of the report.**
-

1. Information

- 1.1** The Bar; the specification for the bar was signed off as a design and build. Unfortunately when finished the design was highly flawed and it wasn't fit for purpose. The issues were the lack of back bar i.e. somewhere to put the tills, spirits, card machines etc. but also due to the use of stainless steel we had to get another hole cut into it to enable a beer python to get to the 'T' bar. This stainless steel turned out to be too tall for the ales drip trays so subsequently had to be removed. In addition we needed to organise more shelves so that we had somewhere to put glasses etc. as when the bar was designed this wasn't thought of.
- 1.2** Kitchen; since the kitchen being installed at the start of the year it has become apparent that its design was not fully fit for purpose. Thankfully when looking at the kitchen in situ with a Head Chef they were able to highlight some areas of concern. One of these concerns included the lack of an industrial sized chiller, which is vital when preparing starters and deserts for a larger number of covers. The cost for this additional equipment was £4,995.00. Thankfully due to being picked up when they were we have been able to rectify all of the problems and now have a fully functioning kitchen.
- 1.3** Additional Costs; there have been costs incurred in order to open the clubhouse for business that were not included in the original projections; covering a variety of items from cutlery, crockery and coffee machines through to tvs and cleaning equipment. Myself and the Town Clerk are considering each individual spend and prioritising by what will be needed prior to opening. Exact figures are not yet known but are estimated to be in the region of £15-17,000.00. These costs will be coded to the new build and will ultimately be met from earmarked reserves for the

golf club. It is not yet known if the ear marked reserves will cover all of the extra expenditure needed.

- 1.4** Grand Opening; we are delighted to confirm Peter Alliss will be attending the opening launch on April 18th, thank you to Richard for organising this, contrary to reports in the media it was all down to Richard not myself. Peter Allis has offered to attend the opening for free on the agreement that we will be raising money for his charity on the day.

On the day of the opening we will be holding an 11 hole tournament in the morning which will be run by the Golf Professional and his team. At approximately 12.30pm the Mayor of Seaford and Peter Alliss will be saying a few words and then the official cutting off the ribbon shall take place.

We will be raising money for the chosen charities throughout the event. Brooklands Hyundai has generously offered to help us raise money with their 'Win a Car competition'.

Inside the venue we shall have a selection of food for people to try as well as various samples from the bar. We shall be showcasing the variety of the function rooms and also the bar to all guests.

We have also been in touch with local live musicians who have all expressed an interest to perform at the opening. We have been in touch with the various media companies and are expecting a lot of coverage especially with Peter Alliss' connections with the BBC.

- 1.5** Marketing; now we are in the building and it is ready we can kick start the marketing process. Over the next month I will be announcing our first wedding fayre. I am in touch with local businesses about showcasing at our event and have also got a local photographer to produce a portfolio of the variety of events we can hold especially weddings. We shall be holding mock up events over the next few weeks to showcase the Clubhouse.

The main areas we shall be advertising will be through a leading wedding company 'hitched.co.uk', local magazines and also conference.org. The majority of our local advertising and marketing will be done through the networking of local businesses we have built relationships with.

We have Facebook and Twitter sites where we regularly update and promote, these are often shared and 'liked' to reach a larger audience. With the network of local businesses we can use their friend lists also to spread the news to a further audience.

We are currently looking into external signs for the clubhouse to encourage the ramblers to visit the clubhouse for lunch or quick coffee and homemade cake.

We are taking regular bookings for this year and so far the majority of the feedback we have received about the venue has been positive, with any concerns raised being seen to immediately.

We are aware that an issue has been raised recently about how best to cater for dogs but must adhere with our original policy of no dogs being allowed inside the clubhouse itself. They are however welcome on the veranda where we will look at adaptations to make it as comfortable as possible including tie up points, heaters and even kennels for dogs to rest in while their owner gets refreshments. We will continue to look in to the options and make an announcement in due course.

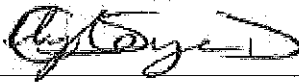
2. Financial Appraisal

The financial implications of this report are set out in 1.2 and 1.3. Unfortunately we cannot provide exact figures at this moment in time, however once these are known they will be reported back to the Committee.


3. Contact Officer

The Contact Officer for this report is Oliver Stanyard, Business Manager.

Business Manager



Town Clerk





Seaford Town Council

Report 215/14

Agenda Item No: 8
Committee: Golf Course
Date: 3 March 2015
Title: Seaford Head Golf Club
By: James Corrigan, Town Clerk
Purpose of Report: To update the Committee on the relationship between Seaford Town Council and Seaford Head Golf Club as requested by the Committee.

Recommendations

You are recommended:

- 1. To note the content of the report.**
-

1. Update

Following the resolution of the Committee on the 2nd December 2014 namely “The Interim Clerk be INSTRUCTED to meet with Seaford Head Golf Club to review the current terms between the Council and Club including the membership figures, reporting back to the Golf Committee and providing clarification as to how the system works”, I had a meeting with the Secretary of SHGC Richard Andrews on 6th January 2015.

It was noted that currently when a golfer joins the Golf Course they now also automatically join SHGC. The Town Council through the Golf Professional collects the course fees and the fees to join SHGC, which amounts to £55 per member. This is then used to fund the Golf Clubs activities and is currently at £19,605 this year with a projected budget of £23,000 next financial year. It is hoped that the members of the Golf club will be a significant financial support to the new clubhouse by using the facilities there on a regular basis.

Previously Golfers were given an option as to whether or not they wished to join SHGC, as not all did as the fees for this element were more, namely £110 per annum.

When the old clubhouse existed SHGC was responsible for the management of the clubhouse. It had a contract with a cleaning company to clean the building as well as a

contract with the chef and his company to provide the food and drink. However this element of the functionality of SHGC is no longer required in the new clubhouse.

SHGC will therefore continue with membership issues, the organisation and running of all the club golfing competitions at the course and inter club and county matches. The club is affiliated to the Sussex County Golf Union, Sussex County Ladies Golf Association and English Golf for which there is a subscription charge of £13.50 for men and £15.75 for ladies which the club pays out of member's subscriptions.

It is by being a member of these associations that the club is officially recognised and through this membership members can obtain a CONGU handicap which is needed when playing competitions home and away; without such a handicap players would not be able to enter any official golf competition.

The club will also be instrumental in organising social and other functions at the club.

SHGC will therefore continue with its other activities, this is largely the organisation of all of the competitions at the course also dealing with the membership of Sussex Golf Association as well as the English Golf Association for all Members. Also all issues relating to the upkeep of the Conglov handicaps of players and organising inter club competitions as well as organising social functions for SHGC.

Attached is a copy of the most recent AGM documentation available for 2015, Appendix A, and the Club constitution at Appendix B. The AGM for this year has been advertised for the 20th March 2015.

It is worth noting that the Secretary of SHGC was instrumental in securing the services of Peter Alliss to open the clubhouse free of charge other than asking for a donation to be made to his charities and that he as well as one other Director sit on this Committee.

The relationship between SHGC and the Council will of course change significantly going forward as STC now has a Business Manager in post at the clubhouse as well as several other staff there. It will therefore be a learning curve for us all to establish how SHGC and STC as well as the Golf Professional all work together to the maximum benefit of the users of the facility.

2. Financial Appraisal

There are currently no financial costs as a consequence of this report.

3. Contact Officer

The Contact Officer for this report is James Corrigan, Town Clerk.

Town Clerk





SEAFORD HEAD GOLF CLUB

The Golf House, Southdown Road, Seaford, East Sussex. BN25 4JS
Telephone 01323 894843

Dear Member,

The Annual General Meeting of the Club will be held at the Club House on Friday 20th March 2015, commencing at 8.00pm.

AGENDA

1. Minutes of the previous A.G.M.
2. Lady Captain's Report
3. Captain's Report
4. Director's Report and Accounts
5. Appointment of Officers for 2015/16, as per nominations on the Club Notice Board.

Captain
Vice Captain
Lady Captain
Lady Vice Captain
Hon. Secretary
Hon. Treasurer
Hon. Competition Secretary
Committee Members (1)

6 Proposition of Motions

Notice of any matter to be brought before the meeting MUST be put in writing and have been in the hands of the Hon. Secretary on or before midday Friday 27th February 2014.

The order and content of the above may be altered in response to propositions made.

Please note that only fully paid up Adult Members may attend the A.G.M.

Attached: Minutes of the previous A.G.M
Lady Captain's Report
Captain's Report
Director's Report and Accounts

R W Andrews. Hon Secretary

SEAFORD HEAD GOLF CLUB

Southdown Road, Seaford, East Sussex. BN25 4JS
Phone: 01323 894843

Minutes of the A.G.M held on Friday 21st March 2014.

There were 40 signatures on the attendance list. Mr A Flood, Club Captain, took the chair and welcomed all those present. He proceeded to Item number 5 on the agenda so as to elect the new President of the club. Mr Alan Miller had been proposed and the members at the meeting unanimously voted agreement that Alan be elected as our future President. Following this the Captain asked the President to continue conducting the A G M agenda.

There was a minute's silence held in honour of Don Mabey, Jean South, and other club members who sadly passed away during the previous 12 months.

Apologies:

Apologies had been received from D Stanyard B Howe B Williams W Smith B Pederzolli I and S Norris J Hinkling L Fisher B Vardell D Hawes S Hildersly J Wass J Vacher

The President then thanked the outgoing Captains, Alan Flood and Geraldine Page for their enthusiasm and tireless work on behalf of the Club during their year in office particularly in view of the difficulties with the clubhouse and the limited space provided by the use of the portcabins. He also thanked the Committee, the Hon Secretary, and the Hon Treasurer for their endeavours on behalf of the club. He also thanked S Walters for his catering during the year again under difficult circumstances and to his staff and to F Morley and C Kelley, in the Pro Shop for their cooperation. He praised the new head green keeper Nick Stephens and his greenkeeping staff for keeping the course in such good order throughout the year. He proposed that his Presidents Prize event would take place when the new clubhouse is open hopefully by October.

Minutes of the previous A.G.M:

A copy of the minutes had been circulated to Club Members three weeks prior to the meeting, these were accepted.

Motion was proposed by J Ward and seconded by D Lindfield -- this was carried unanimously.

Lady Captain's Report:

Geraldine Page introduced her report and added that she had very much enjoyed her year in office. She thanked her vice captain and the ladies committee for the support given to her. She wished Margaret Miller a happy and successful year in office as Lady Captain. J Darby proposed, seconded by S Hedges that her report be accepted, this was carried unanimously.

Margaret then presented Geraldine with a memento to mark her year as Lady Captain.

Captain's Report:

He introduced his report saying that he was proud to have represented the club as Captain. He also thanked all members of the establishment for their very helpful support and reiterated his thanks to the members and committee for their support over the year. His charity "R N L I (Newhaven Boat)" was well supported during the year and a cheque for a sum of £782 was raised and given to them on Saturday 22 March at a presentation on board the Newhaven life boat. He wished good luck to John Darby and Margaret Miller for their year as Captains. Proposed by S Elliot and seconded by G Page that his report be accepted, this was carried unanimously.

John Darby then presented Alan Flood with a tankard to mark his year as Captain.

Directors Report and Accounts: Peter Knight gave a brief talk though the accounts, which for the past year showed a small profit for the year. The accounts were approved. Proposed by A Flood Seconded L Kirk. Carried unanimously

Appointment of Officers for 2014/15

All nominees were introduced by their proposers

Captain	J Darby	Proposed by A Flood	Seconded S Walters
Vice-Captain	T Dezille	Proposed by J Ramsey	Seconded D Burns
Lady Captain	M Miller	Proposed G Page	Seconded by S Funnell
Lady Vice Captain	S Norris	Proposed by M Miller	Seconded by S Taylor
Hon. Secretary	R Andrews	Proposed by B Howe	Seconded by R H Wood
Hon. Comp Secretary*	L Kirk	Proposed by B Slater	Seconded by I Robb
Hon. Treasurer**	P.Knight	Proposed by R Andrews	Seconded by M Sperring

** There was 1 vote against and 39 in favour. The other appointments were all carried unanimously. *A vote between L Kirk and S Hedges was conducted for this position.

Committee Members (2):

There were 3 nominations proposed and seconded -- F Newman ,S Elliott and D Lindfield -- They were accepted unanimously.

Meeting closed at 8.35pm

Signed

Dated

Hi Richard, The captain's report as promised.

THE CAPTAINS REPORT FOR SEASON 2014-2015.

Firstly I'd like to say, what an honour it was to be Seaford head captain for the past year.

A year that was one of transition and a few difficulties along the way. But now we are in our new clubhouse, I hope you will all think it was worth it. It seemed, after so many delays, the place was never going to be finished and I could feel the member's frustration and I thank them for their patience. As I have so many people to thank, I should start now. You don't realise the amount of effort some people give, until you become involved yourself and so I'd like to thank my fellow committee members for turning up on all those cold dark nights in the portakabin for meetings. And to Richard in particular, for always steering me hopefully in the right direction.

To Steve Walters and Juliette who have performed miracles keeping us all going with hot food and drink in such tiny surroundings.

It was decided to suspend the Pav-it matches this season as we felt we would have struggled to cope. But I'd like to thank the members who turned out for the club matches against East Brighton, Slinfold Park and Hollingbury.

It was a very consistent year for the club match's. We managed to lose all of them, so under Terry's leadership it shouldn't be too hard to improve upon that record. The manager, Spencer Elliott has been given the dreaded vote of confidence and we hope he will carry on next season. This year at least we are going to wear proper team colours so we can look smart no matter what.

All season I have heard nothing but praise for the condition of the course. And when societies come down and tell me what a great place we have here, I feel nothing but pride. The green keepers deserve special thanks.

My charity, The Chestnut Tree House has felt the benefit of our unerring inaccuracies in trying to hit the tenth green (mostly mine) and to large donations from the club champion Kyle and the Southey Salver competition. I will post the final amount raised on the notice board.

For the second year, I organised a 7 day golfing holiday to Belek, Turkey for anyone who wanted to come. We ended up with a mixed group of 16 and a fantastic time was had by all. I could not have managed it without the help of my wife Ann. I've started these tours with the hope that someone else will step up to keep it going in the future.

Due to the lack of a proper clubhouse, the social side of the club was fairly non-existent.

Now with our new home, I'm sure the new captains Terry and Sue will have all sorts of social functions planned for the year ahead and my best wish's go with them. And I hope the members will give them and Ollie Stanyard lots of support.

The official opening of the clubhouse will be held in April and Richard has managed to get the great Peter Allis to attend this auspicious occasion.

I would have enjoyed being skipper in this nice new clubhouse. But it was not to be. The luck of the draw I suppose. I look back at my time as captain, as being one of having to see us through the difficult period whilst waiting for our new home.

Finally I'd like you all to spare a moment to remember the good people we have lost this season. You will have known them a lot longer than me and we are saddened by their passing.

My very best wishes to all for the year ahead. Enjoy your golf.

John Darby.

Captain, Seaford Head Golf Club

Lady Captain's Report 2014-15

This has been a year of anticipation! When I drove off last March, all that could be seen of the new club house was a muddy site and little sign of the magnificent structure which now stands there.

The Ladies have completed almost all the events planned due to generally very good weather. There has been keen support for both regular and special competitions in addition to non-competitive golf. The organisation of County, Division 4 and Friendly matches has been capably managed by Geraldine Page, Sue Norris and Barbara Varndell respectively. Shirley Funnell has once more organised internal competitions flawlessly. I would like to thank the ladies who have volunteered to represent the club; we have been fortunate to be able to field complete teams for all events except those County competitions requiring lower handicaps.

At the end of last year, the committee reduced the number of competitions to free time for new events. The Clark Cup (mixed greensomes) was played on May Bank Holiday. The Tuesday invitation to senior men was well supported, 14 mixed pairs participated. Both these events will be repeated.

Captain's Day in June posed a challenge regarding the half-way refreshment stop; however thanks to the greenkeepers we were able to set up provisions at the 14th tee. As is traditional, this proved to be the noisiest point on the course at that time. Our Away Day was held at Dewland's Manor, near Rotherfield and once more it proved to be an excellent venue.

Our thanks go to Shirley Norman for arranging a 'Pink Day' for Breast Cancer Awareness charity. All things pink were very much in evidence and £70 was raised. Throughout the year Shelagh Miller has forfeited us if new play into a bunker; so far £160 has been raised for Chestnut Tree House, our joint charity of the year. This sum will be added to the money from my charity competition and the eclectic competition.

Our handicaps have been kept up-to-date, and competition cards processed most efficiently and promptly by Shirley Taylor. We are all indebted to her for this. Our social events have once more been organised by Doreen Hawes and Barbara Varndell and despite the limited accommodation, have been enjoyed by us all.

During the year we have welcomed several new members. We are grateful for their contributions and hope they enjoy being members of this club.

I am very grateful to our caterers, Juliette and Steve and their helpers who have continued to provide refreshments for matches and our special events; also to our team of cake-makers who make our match teas memorable experiences.

Some of us have benefitted from Chris's tuition at The Salts and we hope similar schemes will be arranged in the future. My thanks to both Fraser and Chris for their continued support. The appearance and safety of the course has been improved in several places; we are very grateful to Nick and his team of greenkeepers for their hard work.

I have thoroughly enjoyed my year as Lady Captain, but this would not have been possible without the tremendous support from the Ladies Committee, in particular secretary Doreen Hawes and Vice-captain Sue Norris. They have kept me calm and given wise advice with suggestions to increase our enjoyment of golf. I must mention the support from Club Secretary Richard Andrews who has advised me on several occasions.

I am sure that in the coming year, Sue will be a superb Captain, and I wish her every success in the post.

Registered Number 02556968

SEAFORD HEAD GOLF CLUB LIMITED

Micro-entity Accounts

31 December 2014

SEAFORD HEAD GOLF CLUB LIMITED

Registered Number 02556968

Micro-entity Balance Sheet as at 31 December 2014

	Notes	2014	2013
		£	£
Fixed Assets		90	190
Current Assets		7,494	16,537
Prepayments and accrued income		-	-
Creditors: amounts falling due within one year		(349)	(10,598)
Net current assets (liabilities)		<u>7,145</u>	<u>5,939</u>
Total assets less current liabilities		<u>7,235</u>	<u>6,129</u>
Creditors: amounts falling due after more than one year		0	0
Provisions for liabilities		0	0
Accruals and deferred income		0	0
Total net assets (liabilities)		<u>7,235</u>	<u>6,129</u>
Reserves		<u>7,235</u>	<u>6,129</u>

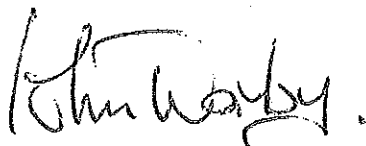
- For the year ending 31 December 2014 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 16 January 2015

And signed on their behalf by:

R W Andrews, Director

J Darby, Director



	2014		2013	
	£	£	£	£
TURNOVER				
Subscriptions		19605		24825
Entrance fees		0		1100
Match Fee income		0		2529
Competition Inc		315		6180
Sale of ties		0		14
Social events		0		10
Bonus ball		0		15
			19920	34673
COST OF SALES				
Comp Expenses		883		7332
Match expenses		853		3141
Cost of ties/badg		0		21
			1736	10494
GROSS SURPLUS				
			18184	24179
OTHER INCOME				
Donations		75		(175)
Bar/catering		0		100
			75	(75)
			18259	24104
Expenditure				
Rates/rent		950		150
Insurance		413		378
Light/heat		(274)		317
Directors' Hon		9714		10004
Other Hon		2335		2335
Telephone		442		482
Post/stationery		437		355
TV hire/licence		0		109

	2014	2013	
Repairs/renewals	0	200	
Computer costs	881	865	
Cleaning	60	7742	
STC cont cleaning	0	(4503)	
Sundry Expenses	110	15	
Accountancy	0	1545	
Affiliation fees	2320	2535	
		17388	22529
Carried forward		871	1575
Depreciation			
Plant/machinery	30	40	
		841	1535
Profit/loss on disposal of fixed assets			
Plant Machinery	0	(701)	
Fix/fittings	0	(130)	
Profit on sale of shares	265	0	
Net surplus/(deficit		1106	704

Please note these are being amended.

Appendix B

SEAFORD HEAD GOLF CLUB

1. The Club shall be called SEAFORD HEAD GOLF CLUB LIMITED but may be called SEAFORD HEAD GOLF CLUB for informal matters.

OFFICERS:

2. The Officers of the Club shall consist of President, Captain, Vice-Captain, Honorary Treasurer, Honorary Secretary and Honorary Competition Secretary.

COMMITTEE:

3. There shall be a Committee consisting of the Officers of the Club and six (6) other Committee Members (including the Lady Captain and Lady Vice-Captain) elected annually at the Annual General Meeting, plus the immediate past years Captain for one (1) year following his year of office. The TWO candidates who receive most votes in the election for Committee Members shall serve for a period of TWO years.
4. The Club Committee shall meet monthly (five (5) quorum) or more frequently if necessary, the Captain to be the Chairman.
5. A casual vacancy in the office of Captain or on the Committee may be filled by the Club Committee until the next Annual General Meeting.
6. The Club Committee shall have full powers to manage the affairs of the Club, including all financial matters, in accordance with the Memorandum and Articles of Association of the Company.

ELECTIONS:

7. The Captain and Committee shall be elected at the Annual General Meeting. There shall be four (4) Directors of the Company, being the Captain, Vice-Captain, Honorary Secretary and Honorary Competition Secretary. All Directors shall carry out their duties in accordance with the Memorandum and Articles of Association of the Company.
8. The Committee may appoint Sub-Committees for such purpose and with such powers as it may decide. The Captain and Honorary Secretary shall be Member's ex-officio of all sub-Committees. A Sub-Committee may include members of the Club who are not Members of the Committee.
9. Every candidate for election must be nominated in writing by two (2) members of the Club and the nomination, together with the consent in writing of the candidate, shall be posted on the Club Notice Board twenty-one (21) days before the Annual General Meeting. If the number of candidates nominated exceeds the number of vacancies to be filled, election shall take place by ballot.

GENERAL MEETINGS:

10. The Financial Year shall terminate on December 31st and the Annual General Meeting shall be held not later than the end on the following March, the President will preside as Chairman.
11. At least twenty-one (21) days before the date of the meeting, a notice of the meeting shall be posted on the Club Notice Board and forwarded to every Member, together with the Captain's Report and Annual Accounts. The meeting will receive the Report and Accounts, elect Directors, Officers and Club Committee Members and decide any resolutions, which may be duly submitted.
12. The Secretary shall convene an Extraordinary General Meeting of the Club on receipt of a requisition in writing, signed by ten (10) Members of the Club, stating the business to be submitted. Only matters in proposal form will be voted upon which should be included with the requisition. A period of fourteen (14) days must elapse before such an Extraordinary General Meeting is held. No business other than that for which the meeting is called shall be transacted.
13. At Annual and Extraordinary General Meetings twenty (20) Members shall form a quorum. If a quorum is not present the meeting shall be adjourned for one (1) week, and shall then be held whether a quorum is present or not.

MEMBERSHIP:

14. Application for Membership shall be made on the appropriate form signed by the candidate as well as the proposer and seconder, both of whom must be Members of the Club, personally acquainted with the candidate, responsible for his/her eligibility, and for the introduction of the candidate to at least two (2) Directors. The Application Form shall be posted on the Club Notice Board fourteen (14) days prior to submission to the Club Committee for approval.
15. A copy of the Rules shall be furnished to every elected Member.

All Members shall pay such Annual Subscription as may be recommended by the Committee. The Annual Subscription to the Club shall be due on the **01st January** each year. The Subscription of a Member elected after this date is due immediately upon election, together with Entrance Fee.
16. Any Member elected between 01st January and 01st July shall be required to pay full Membership, but after this date, in proportion, at the discretion of the Committee.
17. Except as in Rule 18, any Member who is one month in arrears with his/her Annual Subscription will be notified to that effect by the Honorary Secretary and a levy of £10.00 will be added to their Subscription due to late payment. Should such Subscription remain unpaid by the last day of February then that Membership will automatically lapse, Rule 14 would then apply.

18. A Member absent from the United Kingdom for the whole of any year shall not be liable for any Subscription for that year, provided he/she shall have given the Honorary Secretary previous notice in writing of their intention to be so absent.
19. On the recommendation of the Club Committee Members may, in special circumstances, be elected Honorary Members at the Annual General Meeting of the Club and shall thereafter be entitled to all privileges of Membership without paying the Annual Subscription.

EXPULSION AND SUSPENSION OF MEMBERS:

20. On complaint made to them in writing about the conduct of a Member of the Club, the Club Committee shall have the power either to expel him/her from the Club, or suspend him/her from the exercise of their privileges as a Member, or such of them as the Club Committee may deem expedient, for such a period as the Club Committee think fit, provided that the Club Committee neither expel or suspend a Member unless he/she shall first have been afforded an opportunity of making representations to the Club Committee, and in the event of expulsion the Member may by notice of the Club Committee's decision, appeal against his/her expulsion at an Extraordinary General Meeting correctly convened for that purpose.

RESIGNATION AND REJOINING:

21. Any Member wishing to resign must give notice in writing to the Honorary Secretary and shall be held liable for any arrears due at the date of such notice.
22. Ex-Members wishing to re-join the Club shall be subject to re-election as provided for in Rule 14.

REGISTER OF MEMBERS ADDRESSES:

23. The Honorary Secretary will keep a Register of Member's Addresses and Telephone Numbers, all letters posted to such addresses shall be deemed as having duly delivered. Members are responsible for notifying the Honorary Secretary for their changes of addresses and telephone numbers.

GENERAL:

24. Any question not provided for by the foregoing Rules shall be decided by the Directors, and their ruling shall not be altered except at a General Meeting.
25. The Directors are empowered from time to time to make and rescind Bye-Laws for the regulation of the Club and more effective carrying out of the Rules, which Bye-Laws shall be posted in the Clubhouse and shall thereafter have effect until rescinded.

26. The Rules of the game, as far as applicable, be those adopted from time to time by the Royal & Ancient Golf Club of St. Andrews.
27. Complaints of any nature shall be made to the Honorary Secretary or any Member of the Club Committee.

DRESS:

28. On formal occasions (e.g. General Meetings and Evening Presentations) jackets and ties shall be worn by all Gentlemen Members whilst attending the Clubroom, Lady Members should wear a similar standard of dress. At all other times smart, casual clothes will be acceptable for both sexes, this includes tailored shorts and sandals (with socks for men).
29. The following items of clothing will NOT be accepted at any time in the Clubroom: shell suits, tracksuits, tee shirts, blue denim jeans, trainers, any wet weather clothing, golfing jackets and Bermuda/beach shorts.
30. The dress code may be relaxed at social functions at the discretion of the Club Captain.

GUESTS:

31. A Member may introduce guests to the Clubroom on such terms as may from time to time be laid down in the Club Bye-Laws, but subject always to the condition that guests shall be accompanied by their introducer. The guests' names and addresses, and the name of their introducer shall be entered in the **VISITORS BOOK** displayed on the bar.

THE GAMING MACHINE:

32. Only Members and their bonfide guests may use the machine after completing the procedure under the Bye-Laws that is to say having entered names and address, and the name of the introducer in the Visitor's Book.



Seaford Town Council

Report 221/14

Agenda Item No:	9
Committee:	Golf Course
Date:	3rd March 2015
Title:	Head Greenkeeper's report
By:	Nick Stephens
Purpose of Report:	To inform members of the maintenance works carried out on the Golf Course.

Recommendations

You are recommended:

- 1. To note contents of this report.**
-

1. Information

Listed below are works carried out over the past three months on the course in addition to daily mowing and maintenance regimes:

Weather for this period has been as expected with regular frosts interspersed with periods of heavy rainfall, thankfully not in the quantities of recent years. Some high traffic areas have shown considerable wear, but these have been kept well away from areas in play by use of ropes and white lines.

December

Temperatures were well above average at the beginning of the month with the grass still actively growing in all areas. Greens were fed with a cocktail of Iron, Potassium and Seaweed extract to help recovery from disease scarring as a result of an outbreak the previous month. This was followed up by two light top-dressings of sand to improve levels and surface drainage prior to the plant becoming dormant. Greens were also sarel rolled/spiked on 4 occasions this month. Wetter fairways were aerated with the tractor mounted slitter hoping to take advantage of ground frosts to open the soil profile.

Winter tee mats were brought into play this month after the monthly medal. The fairway mower was serviced and cutting units were sent for full check over and re-grind, other servicing included the Gator utility vehicle which also had a new clutch fitted. The main machinery shed has had the large hole in the roof repaired and survived a couple of good testing storms. Finally, a trench was dug and ducting installed for new cable to supply telephone and dare I say long overdue broadband internet connections.

January

Merit turf insecticide was applied to temporary greens as they were showing evidence of leatherjacket infestation. Temporary greens are in use quite frequently so a light top-dressing was applied to help with drainage and trueness. We received positive feedback from a large number of golfers regarding the 'Temps' as they are affectionately called. They are a necessary evil sometimes to protect the main greens during wet periods of little or no growth or during frosty weather. We do occasionally get asked the question as to why on cold, crisp days, once the white frost has cleared the main greens are not back in play. What is not visible though, is that just below the surface the soil is still frozen solid and any traffic on the green at this delicate stage will result in a devastating root break as the top of the soil moves but the underlying does not. This is to be avoided at all costs.

Work began on the four bunkers to be renovated on the 16th hole with deep drainage 'sumps' installed, as these bunkers were prone to holding water for lengthy periods after rainfall. Spoil from these excavations and from the bunker re-facing was used to level a steep slope alongside the 18th tee and create, with the use of sleepers, a new winter Tee for our signature hole.

Machinery servicing included the Rough mower and the Tees mower. The Greenkeepers Yard was given a real tidy up after being used as a storage area for various items relating to the new clubhouse.

February

As the perimeter fence came down around the new clubhouse, we were able to assess the work required to reinstate damaged areas, some of which had encroached more onto the course than originally expected.

Some areas at the time of writing are in desperate need of more topsoil to allow us to seed/turf as required. I believe this was to be supplied and installed by the contractor. I have requested additional amounts to be supplied as soon as possible but fully understand there are now some areas they are unable to reach without creating more damage. We will have to do this with our turf friendly vehicles but will need access to a significant amount of good quality soil.

The decision was made to do away with the proposed small putting green directly outside the new Clubhouse in favour of a much larger lower putting green and work has started on this recently. We will be installing the rootzone and irrigation shortly but will have to accept this new area will be out of play for this year owing to the delays on the clubhouse build.

On the course, work has continued with revetting of the bunker faces on the 16th hole. Greens were fed in the middle of the month with Potassium Nitrate, an easily available source of Nitrogen if daytime temperatures rise slightly. They have also been aerated twice with the pro-core solid tiner to take advantage of the good weather. The machinery shed received a 'deep clean' along with additional tidying of areas surrounding the storage facility.


2. Financial Appraisal

There are no financial implications as a direct result of this report.

3. Contact Officer

The Contact Officer for this report is Nick Stephens, Head Greenkeeper.

Head Greenkeeper



Town Clerk

