



## Seaford Town Council

### To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday, 9 August 2012**, at **7.00 pm**, which you are requested to attend.

Mrs S Shippen  
Town Clerk  
3 August 2012

1. **Apologies for Absence and Declaration of Substitute Members**

2. **Minutes**

To approve the minutes of the meeting held on 19 July 2012.

3. **Disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Localism Act 2011, in relation to matters on the agenda.**

4. **Public Participation**

In accordance with Standing Order 1 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

5. **Planning Applications**

To consider planning applications in respect of Seaford.

Planning Applications week ending 13 July 2012

**Seaford**            **26 Maple Fields**  
LW/12/0634    Planning Application - Erection of single storey extension to side for Mrs K Hilton.

**Seaford**            **Corsica Hall, College Road**  
LW/12/0639    Listed Building Application - Installation of access hatch on south-east facing pitched roof for Eagle Estates Limited.

**Seaford**            **41 - 43 High Street**  
LW/12/0640    Planning Application - Installation of replacement shop front for Nuvo Dent Ltd.

**Seaford 15 Marine Crescent**  
LW/12/0642 Planning Application - Erection of rear single and two storey extension and first floor extension over flat roof at rear for Mr C Warren.

**Seaford 1 Vale Close**  
LW/12/0644 Planning Application - Erection of two bedroom end of terrace house for Mr & Mrs Barnes.

Planning Applications week ending 20 July 2012

**Seaford 46 Sutton Avenue**  
LW/12/0629 Planning Application - Demolition of the existing garage and carport and replacement with a two bed chalet bungalow with associated off-street car parking facilities for Mrs E Moore.

Planning Applications week ending 27 July 2012

**Seaford 19 Sutton Drove**  
LW/12/0664 Planning Application – Section 73A retrospective application for retention of a trellis and supporting posts at side for Mr C Miller.

6. **Road Closure Request – Seaford Bonfire Society**  
To consider report 46/12 in respect of a road closure request for the Seaford Bonfire Celebrations and parade on 20 October 2012. (Pages 3 to 13)
7. **Road Closure Request – Remembrance Day Parade**  
To consider report 47/12 in respect of a road closure request for the Remembrance Parade on 11 November 2012. (Pages 15 to 17)
8. **Warwick House, Warwick Road, Seaford**  
To consider report 48/12 and comment on the proposed alterations / response to ESCC. (Page 19)

For further information about items appearing on this Agenda please contact Mrs S J Shippen, Town Clerk, 37 Church Street, Seaford, BN25 1HG.  
Telephone 01323 894870.

**Circulation:**

**Committee:**

Councillor L Wallraven (Chairman)  
Councillor R E Allen (Vice Chairman)  
Councillors; A Campbell, B W Groves, A Latham, S E McStravick, R Scarfe, A White and I J White (Ex-officio).

**For information:** Councillors S Adeniji, M F Brown, M Buck, B Burfield, S Dunn, P L Franklin, S J Gauntlett, T Goodman, A Hayder, P Heseltine and B Warren.



## Seaford Town Council

Report 46/12

**Agenda Item No:** 6  
**Committee:** Planning & Highways Committee.  
**Date:** 9 August 2012.  
**Title:** Road Closure Request for Bonfire Event  
**By:** Simon Cooper, Corporate Services Manager  
**Wards Affected:** Central, North, South and West Wards.  
**Purpose of Report:** To inform the Committee of a request to close a number of roads to facilitate the bonfire event.

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### Recommendations

**You are recommended:**

- 1. To consider any comments concerning the road closure proposal for Seaford Bonfire Society to be made to Lewes DC.**
- 

### 1. Information

- 1.1** A series of notices have been submitted by Adam Briggs for Seaford Bonfire Society requesting that a number of roads be closed on 20 October 2012 to facilitate the Seaford Bonfire Celebrations including a Torch-lit Procession, Bonfire and Firework Display. The event begins at 18.00.
- 1.2** A number of roads will be closed for varying times through the evening between 16.30 and 23.30. Given the complexity of the notices all are attached as Appendix A.
- 1.3** It is not clear if traffic diversion routes are provided.
- 1.4** Bus routes will be affected.
- 1.5** The proposal has been discussed with the Police (PC Mark Fallon of the Planning and Logistics Department).
- 1.6** Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under Section 21 of the Town Police Clauses Act 1847 be made. They would like a response by 10 August 2012.

**2. Financial Appraisal**

There are no financial implications as a result of this report.

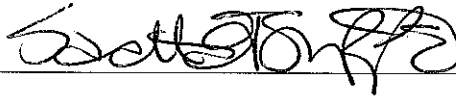
**3. Contact Officer**

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager



Town Clerk





Lewes District Council  
www.lewes.gov.uk

Planning Services  
Southover House  
Southover Road  
Lewes  
East Sussex BN7 1AB  
  
01273 471600  
01273 484452 fax  
planning@lewes.gov.uk  
01273 484488 Minicom  
DX No. 3118 Lewes-1

Director of Transport and Environment, ESCC  
The Roads Events Officer, Sussex Police  
Public Transport Co-ordinator, ESCC  
East Sussex Fire & Rescue Service  
The Chief Ambulance Manager  
The County Secretary  
The Clerk Seaford Town Council

direct dial 01273 484435

my ref 0950/ 16/HD

date 13 July 2012

} For info

Dear Sir

Town Police Clauses Act 1847  
Event: Seaford Bonfire Celebrations and Parade  
Date: Saturday, 20 October 2012  
Organisers: Seaford Bonfire Society

Streets Affected: Esplanade from Ringmer Road to Cricketfield Road, Cricketfield Road from Esplanade to Marine Crescent, Martello Road, College Road from Marine Crescent to Corsica Close, Cliff Road from Corsica Close to Cliff Gardens, Cliff Gardens from Cliff Road to Cliff Close, Broad Street, High Street from Broad Street to Steyne Road, Steyne Road from Church Street to College Road, Claremont Road from Beacon Road to Station Approach, Station Approach, Clinton Place, Sutton Park Road, Sutton Road from Sutton Park Road to Milldown Road, Avondale Road from Stafford Road to Sutton Road, Blegrave Road from Claremont Road to Wilmington Road, Westdown Road from Belgrave Road to Wilmington Road, Seaford

I enclose notice submitted in respect of the above event.

I should be glad if you would let me know what general observations you might have upon the notice and advise me whether or not you consider the Council should make an Order under Section 21 of the Town Police Clauses Act 1847.

If you advise that an Order should not be made, will you please let me have your reasons so that I can notify the applicants accordingly.

It would be helpful if I could have your reply by 10 August.

Yours faithfully

Helen Dugard (Miss)  
Administration Manager (Planning)



Please address all correspondence to the Director  
Director of Planning & Environmental Services Lindsay Frost BA (Hons) DipTP  
MRTPI

# Street Closure Application Form

## Introduction

Lewes District Council has powers under the Town Police Clauses Act 1847 - Section 21 to close public roads in the Lewes District for public entertainment and sporting events. These events can include street parties, bonfire celebrations and late night Christmas shopping.

If you wish to request the closure of a public highway for the purpose of a public entertainment or sporting event then please complete this electronic form with details of the date, time and extent of the road closure. Please note: this form can only be used to close roads, we have no power to close pavements (please refer to East Sussex County Council Highways Department for these requests). To apply for permission to use the precincts in either Lewes or Newhaven, please telephone 01273 484355.

**Please be advised that it is your responsibility to ensure that affected residents and/or businesses are informed of the proposed road closure prior to the event.**

## Organiser(s) Details

Title\* Mr  
First Name\* Adam  
Last Name\* Briggs  
Property 21 Corsica Hall  
Number/Name\*  
Street Name\* College Road  
Town or Village\* Seaford  
County East Sussex  
Post Code\* BN25 1JX  
Telephone (Day) 07810 266324  
Fax Number

If there is more than 1 organiser, please click on the Add button below to enter more details.

Contact Email Address\* adam@sussexeventsltd.co.uk  
Name of Organisation wishing to use street(s) Seaford Bonfire Society

## Event Details

Description of Event\* Seaford Bonfire Celebrations including Torchlit procession, Bonfire & Firework Display.  
Date and Time of Event\* 18:00:00 20 Oct 2012  
(Orders will not normally be made operative before 6.00am or after Midnight)

Street or parts of streets to be used\* Esplanade - From Ringmer road to Cricketfield road.  
College Road - From Marine Crescent to Corsica Road.  
Martello Road - From Esplanade to College Road.  
Cricketfield Road - From Esplanade to Marine Crescent.  
Cliff Gardens - From College road to Cliff Close.

(length of streets to be used should run from junction to junction)

Please attach a plan highlighting these lengths of streets Firesite Road Closures PDF.pdf

Please state precise times when the streets will be closed:

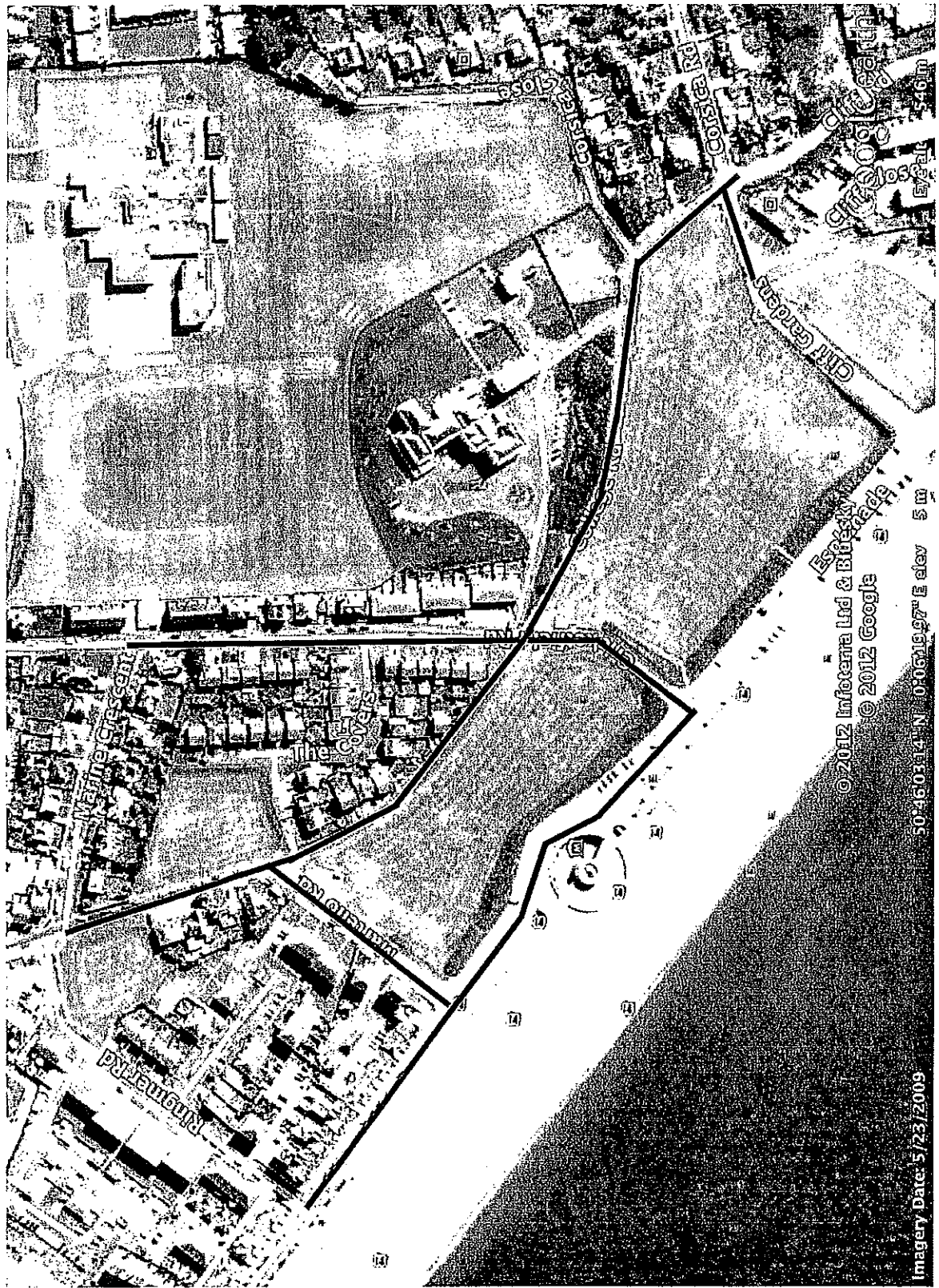
From:\* 16:30:00 20 Oct 2012  
To:\* 23:30:00 20 Oct 2012

Have you discussed your proposals with the police?\* Yes  
Please give Officer's Name PC Marc Fallon

Is the street on a bus route\* No

Is there an access to an emergency service building in the street?\* No

## Form Complete



# Street Closure Application Form

## Introduction

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If you wish to request the closure of a public highway for the purpose of a public entertainment or sporting event then please complete this electronic form with details of the date, time and extent of the road closure. Please note: this form can only be used to close roads, we have no power to close pavements (please refer to East Sussex County Council Highways Department for these requests). To apply for permission to use the precincts in either Lewes or Newhaven, please telephone 01273 484355.

**Please be advised that it is your responsibility to ensure that affected residents and/or businesses are informed of the proposed road closure prior to the event.**

## Organiser(s) Details

Title\* Mr  
First Name\* Adam  
Last Name\* Briggs  
Property Number/Name\* 21 Corsica Hall  
Street Name\* College Road  
Town or Village\* Seaford  
County East Sussex  
Post Code\* BN25 1JX  
Telephone (Day) 07810 266324  
Fax Number

If there is more than 1 organiser, please click on the Add button below to enter more details.

Contact Email Address\* adam@sussexeventsLtd.co.uk  
Name of Organisation wishing to use street(s) Seaford Bonfire Society

## Event Details

Description of Event\* Seaford Bonfire Celebrations including Torchlit procession, Bonfire & Firework Display.

Date and Time of Event\* 18:00:00 20 Oct 2012  
(Orders will not normally be made operative before 6.00am or after Midnight)

Street or parts of streets to be used\* Broad Street - From the A259 to High Street.  
High Street - From Broad Street to Steyne Road.  
Steyne Road - From Church Street to Crouch Lane.  
College Road - From Steyne Road to Marine Crescent.

(length of streets to be used should run from junction to junction)  
Please attach a plan highlighting these lengths of streets img010.jpg

Please state precise times when the streets will be closed:  
From:\* 19:30:00 20 Oct 2012  
To:\* 21:00:00 20 Oct 2012

Have you discussed your proposals with the police? Yes  
Please give Officer's Name PC Marc Fallon

Is the street on a bus route? Yes

Is there an access to an emergency service building in the street? No

## Form Complete



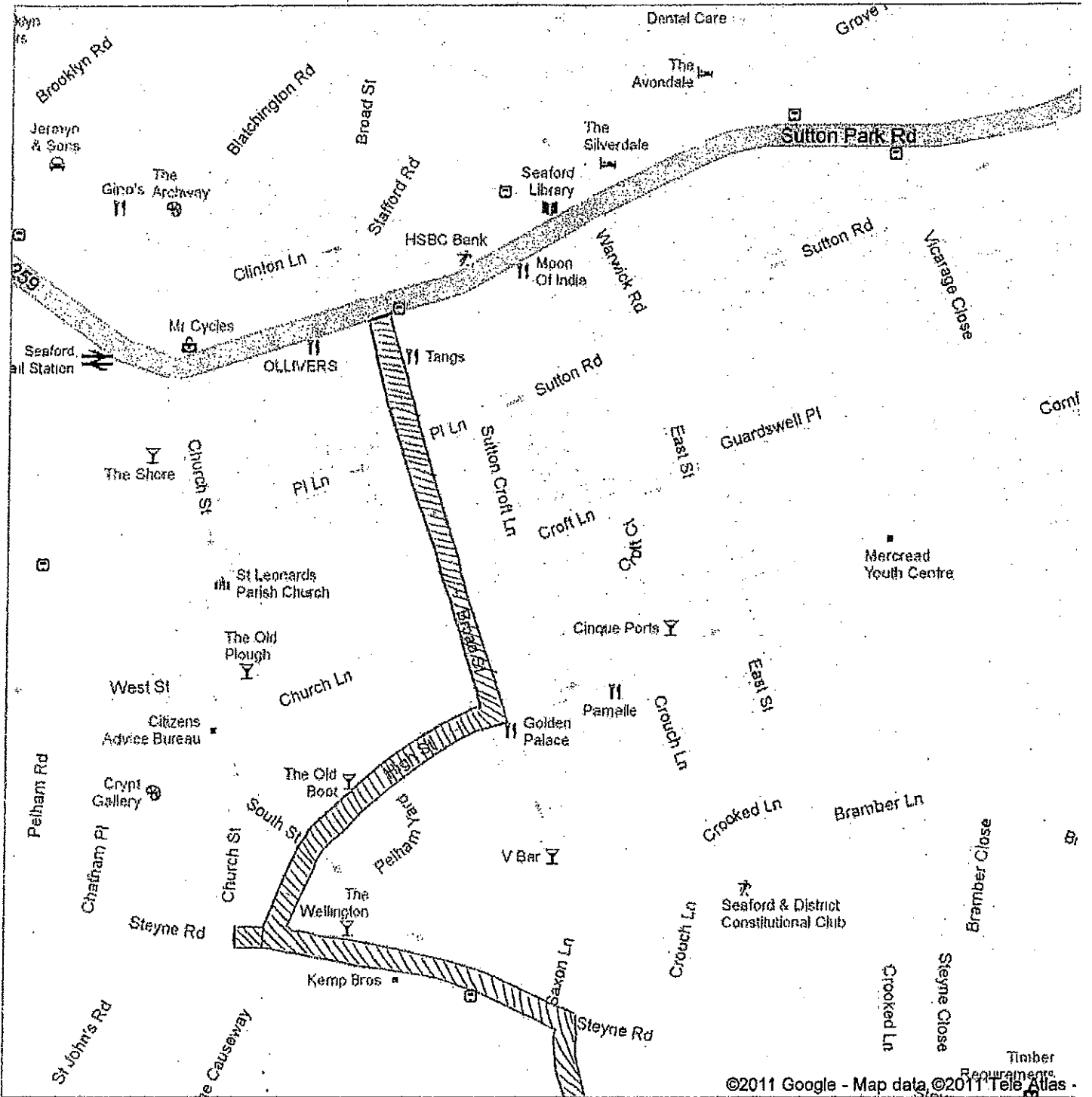
# Google maps

Get Google Maps on your phone

Text the word "GMAPS" to 466453



## PHASE 3 - GRAND PROCESSION SHEET 1 - 2



©2011 Google - Map data ©2011 Tele Atlas

Seaford, United Kingdom

# Street Closure Application Form

## Introduction

Lewes District Council has powers under the Town Police Clauses Act 1847 - Section 21 to close public roads in the Lewes District for public entertainment and sporting events. These events can include street parties, bonfire celebrations and late night Christmas shopping.

If you wish to request the closure of a public highway for the purpose of a public entertainment or sporting event then please complete this electronic form with details of the date, time and extent of the road closure. Please note: this form can only be used to close roads, we have no power to close pavements (please refer to East Sussex County Council Highways Department for these requests). To apply for permission to use the precincts in either Lewes or Newhaven, please telephone 01273 484355.

**Please be advised that it is your responsibility to ensure that affected residents and/or businesses are informed of the proposed road closure prior to the event.**

## Organiser(s) Details

Title\* Mr  
First Name\* Adam  
Last Name\* Briggs  
Property. 21 Corsica Hall  
Number/Name\*  
Street Name\* College Road  
Town or Village\* Seaford  
County East Sussex  
Post Code\* BN25 1JX  
Telephone (Day) 07810 266324  
Fax Number

If there is more than 1 organiser, please click on the Add button below to enter more details.

Contact Email Address\* adam@sussexeventsltd.co.uk  
Name of Organisation wishing to use street(s) Seaford Bonfire Society

## Event Details

Description of Event\* Seaford Bonfire Celebrations Including Torchlit procession, Bonfire & Firework Display.

Date and Time of Event\* 18:00:00 22 Oct 2012  
(Orders will not normally be made operative before 6.00am or after Midnight))

Street or parts of streets to be used\* A259 (Claremont Road) From Claremont Road Junction - Station mini roundabout.  
A259 (Clinton Place/Sutton Park Road) From Station mini roundabout - Southdown Road.  
Avondale Road from Stafford Road to Sutton Park Road.

(length of streets to be used should run from junction to junction)

Please attach a plan highlighting these lengths of streets A259 Road Closure Diagram PDF.pdf

Please state precise times when the streets will be closed:

From:\* 19:00:00 20 Oct 2012  
To:\* 20:30:00 20 Oct 2012

Have you discussed your proposals with the police?\* Yes  
Please give Officer's Name PC Marc Fallon

Is the street on a bus route\* Yes

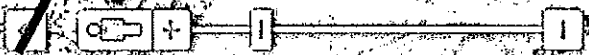
Is there an access to an emergency service building in the street?\* No

## Form Complete



Map

Traffic



500 ft  
100 m

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## Organiser(s) Details

Title\* Mr  
First Name\* Adam  
Last Name\* Briggs  
Property Number/Name\* 21 Corsica Hall  
Street Name\* College Road  
Town or Village\* Seaford  
County East Sussex  
Post Code\* BN25 1JX  
Telephone (Day) 07810 266324  
Fax Number

If there is more than 1 organiser, please click on the Add button below to enter more details.

Contact Email Address\* adam@sussexeventsltd.co.uk  
Name of Organisation wishing to use street(s) Seaford Bonfire Society

## Event Details

Description of Event\* Seaford Bonfire Celebrations including Torchlit procession, Bonfire & Firework Display.

Date and Time of Event\* 18:00:00 20 Oct 2012  
(Orders will not normally be made operative before 6.00am or after Midnight))

Street or parts of streets to be used\* Belgrave Road - From the A259 to Wilmington Road.  
Westdown Road - From Belgrave Road to Wilmington Road

(length of streets to be used should run from junction to junction)  
Please attach a plan highlighting these lengths of streets [img007.jpg](#)

Please state precise times when the streets will be closed:

From:\* 17:00:00 22 Oct 2012  
To:\* 19:30:00 20 Oct 2012

Have you discussed your proposals with the police?\* Yes  
Please give Officer's Name PC Marc Fallon

Is the street on a bus route\* No

Is there an access to an emergency service building in the street?\* No

## Form Complete

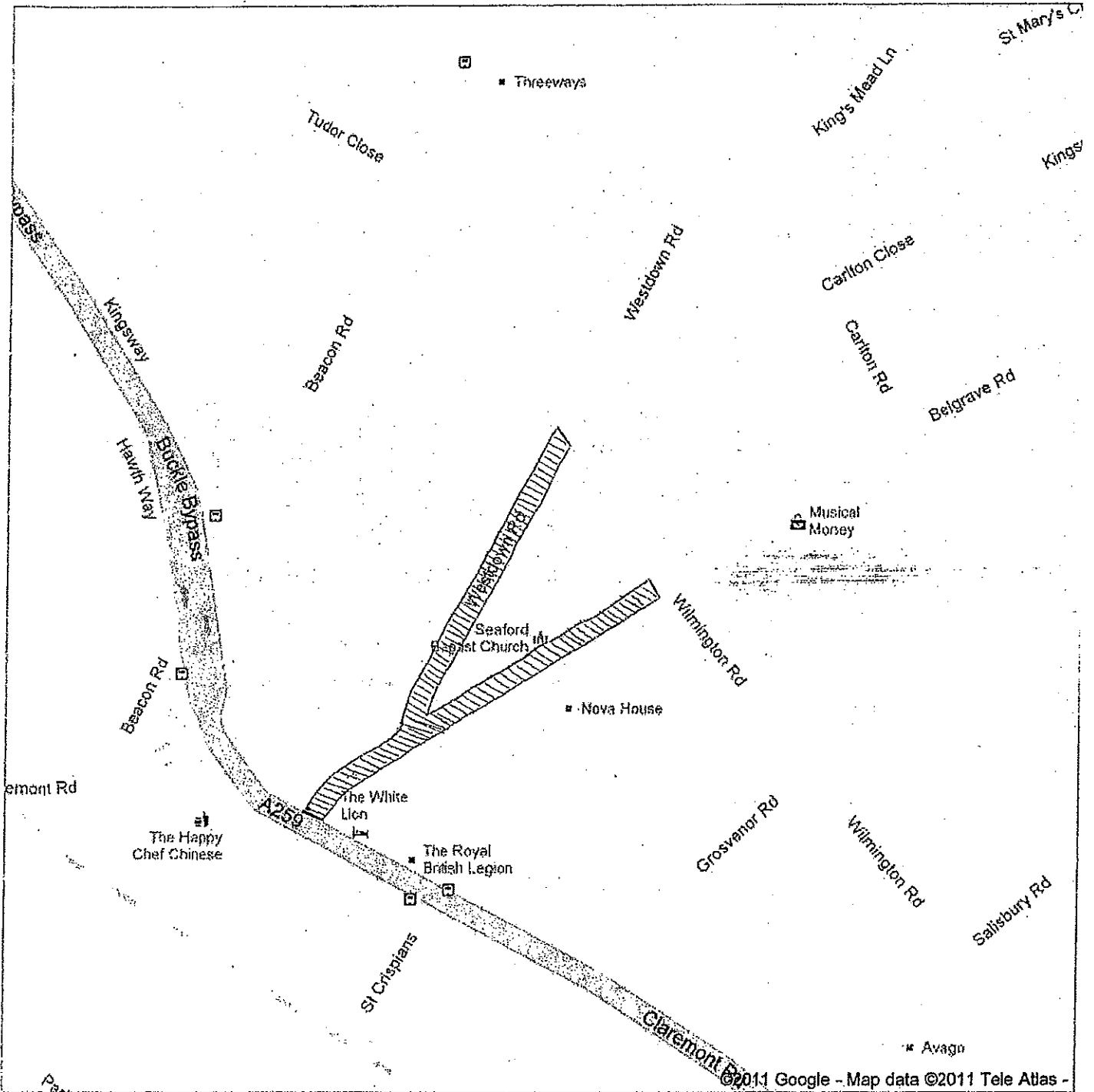
You have now completed the form.

# Google maps

## PHASE 1 FORMATION OF PARADE

Get Google Maps on your phone

Text the word "GMAPS" to 466453



Seaford, United Kingdom

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## Seaford Town Council

Report 47/12

<b>Agenda Item No:</b>	7
<b>Committee:</b>	Planning & Highways Committee.
<b>Date:</b>	9 August 2012.
<b>Title:</b>	Road Closure Request for Remembrance Day Parade
<b>By:</b>	Simon Cooper, Corporate Services Manager
<b>Wards Affected:</b>	Central & South Wards
<b>Purpose of Report:</b>	To inform the Committee of a request to close Parts of Avondale Road, Sutton Park Road, Broad Street and Place Lane on 11 November 2012 for the Remembrance Day Parade.

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### Recommendations

You are recommended:

1. To consider any comments concerning the proposal to be made to Lewes DC.
- 

### 1. Information

- 1.1 A notice has been submitted by Mr Ian Fears for Seaford Royal British Legion requesting that parts of Avondale Road, Sutton Park Road, Broad Street and Place Lane be closed on 11 November 2012 to facilitate the Remembrance Day Parade. The event begins at 10.40.
- 1.2 Avondale Road will be closed around the War Memorial, Sutton Park Road from junction with Avondale Road to Broad Street, Broad Street from Sutton Park Road to junction with Place Lane and Place Lane Seaford. The closure will be in effect between 10.40 and 11.20 on that day. A map detailing the area to be closed is attached as Appendix A.
- 1.3 The proposal has not been discussed with the Police.
- 1.4 The road closure will affect a Bus Route.
- 1.5 Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under

Section 21 of the Town Police Clauses Act 1847 be made. They would like a response by 22 August 2012.

1.6 This is an annual event.

**2. Financial Appraisal**

There are no financial implications as a result of this report.

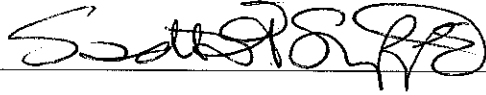
**3. Contact Officer**

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

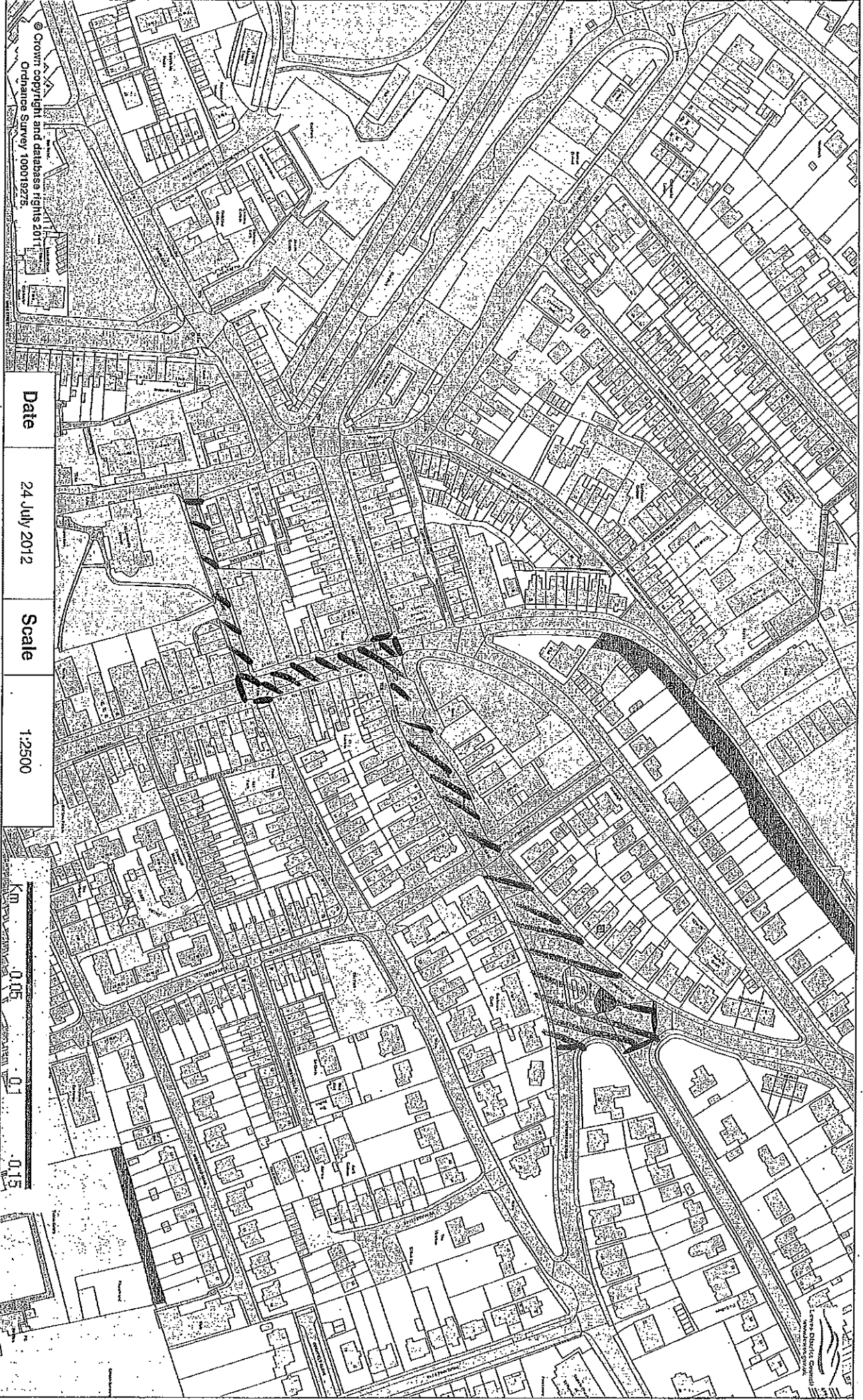
Corporate Services Manager



Town Clerk







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## Seaford Town Council

Report 48/12

**Agenda Item No:** 8  
**Committee:** Planning & Highways Committee  
**Date:** 9 August 2012  
**Title:** Warwick Road/Stafford Road - Proposed alterations to waiting restrictions and parking bays  
**By:** Sam Shippen, Town Clerk  
**Wards Affected:** Seaford Central Ward  
**Purpose of Report:** To advise on proposed alterations to waiting restrictions and parking bays around new library & day care centre in respect of planning application LW/3043/CC

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### Recommendations

**You are recommended:**

- 1. To consider comments on the proposed alterations and respond to ESCC.**
- 

#### 1. Information

- 1.1** As part of the County Council's planning obligations (connected to planning application LW/3043/CC), revised waiting restrictions and parking bays have been proposed.
- 1.2** The notification was received on 2 August with a requested response by 24 August.
- 1.3** The drawing sent by email has very small text which is difficult to read, the drawing has been placed in the Members Room and will be replaced by an A1 which has been requested from ESCC and will arrive prior to the Committee meeting.
- 1.4** The detail appears to be an improvement from the original planning application with more parking bays.

#### 2. Financial Appraisal

There are no financial implications as a result of this report.

#### 3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk.

Town Clerk