



Seaford Town Council

To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday, 10 October 2013**, at **7.00 pm**, which you are summoned to attend.

S Shippen
Town Clerk
4 October 2013

1. Apologies for Absence and Declaration of Substitute Members

2. Minutes

To approve the minutes of the meeting held on 19 September 2013.

3. Disclosure of Interests

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

4. Public Participation

In accordance with Standing Order 1 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

5. Planning Applications

To consider planning applications in respect of Seaford.

Planning Applications week ending 24 August 2013 – omitted from previous agenda

Seaford
LW/13/0545

First Choice Hairdressers 4 Broad Street Seaford East Sussex
BN25 1LX

Advertisement Consent Application - Installation of illuminated fascia board above entrance for EMTCA LTD trading as LUX ONE Hairdressing

Planning Applications week ending 13 September 2013

- | | |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Seaford
LW/13/0579 | Re-advertisement – Amended site address
56 High Street
Planning Application - Conversion of house to two flats, including alterations to rear elevation and extension of roof terrace for Mr and Mrs Sheperd, Messrs Philips, Spani & Bell |
| Seaford
LW/13/0599 | Seaford Health Centre Dane Road
Planning Application - Alterations to front entrance for NOP Ltd |
| Seaford
LW/13/0605 | 17 East Albany Road
Planning Application - Erection of single storey rear extension for Mr A Becker |
| Seaford
LW/13/0606 | 25 Upper Chyngton Gardens
Planning Application - Loft conversion including dormer windows to side for Mr N Suffolk |

Planning Applications week ending 20 September 2013

- | | |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Seaford
LW/13/0578 | Land Adjacent To 20 Lullington Close
Planning Application - Erection of two/three bedroom detached house for Mr B Winbolt |
| Seaford
LW/13/0611 | 3 Alfriston Park
Planning Application - Replacement of fence at rear to a height of 2m with a 30cm trellis on top for Mr A Keitch |
| Seaford
LW/13/0628 | 2 Alexandra Close
Planning Application - Erection of a two storey side extension for Mr P Gay |

Planning Applications week ending 27 September 2013

- | | |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Seaford
LW/13/0632
Case Officer:
Mr Colin Blatch | 86 Valley Drive
Planning Application - Erection of a two storey side extension with pitched roof for Mr & Mrs J Winder |
| Seaford
LW/13/0635
Case Officer:
Ms Emma Amies | 71 Blue Haze Avenue
Planning Application - Erection of single storey rear extension for Mr P Smith |

Tree Works Applications outside South Downs National Park

- | | |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Seaford
TW/13/0069/TPO | 5A Chyngton Gardens
Sycamore (G1 of the Order) - reduce and reshape crown by 3 metres, plus thin. Ash (G1 of the Order) - remove major deadwood and reduce crown by 4 metres. |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Seaford
TW/13/0075/TPO

5 Chyngton Lane
x Holm Oaks (G4 of the Order) - 20% crown reduction and 10%
crown thinning

Seaford
TW/13/0071/TPO

8 May Avenue
Sycamore (Acer Pseudoplatanus) (T1 of the Order) - reduce overall
size to suitable secondary growth points by approximately 2 metres

6. Road Closure Request – Seaford Christmas Magic

To consider report 85/13 in respect of the road closure request for the Seaford Christmas Magic on 6 December 2013. (Pages 5 to 7)

7. Finance Report

To consider report 86/13 concerning the income and expenditure for the period of 1 April 2013 to 30 September 2013. (Pages 9 to 10).

9. Budget – Members suggestions for inclusion in Budget for 2014/15

To consider report 87/13 concerning suggestions for inclusion in the draft budget for 2014/15. (Page 11).

Circulation:

Committee:

Councillor L Wallraven (Chairman)

Councillor R Allen (Vice Chairman)

Councillors; M Brown, A Campbell, S Dunn, T Goodman, A Latham, S McStravick, R Scarfe, A White and I White (Ex-officio).

For information: Councillors S Adeniji, B Burfield, P Franklin, S Gauntlett, B Groves, A Hayder, P Heseltine, R Needham and B Warren.

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Seaford Town Council

Report 85/13

Agenda Item No:	6
Committee:	Planning & Highways
Date:	11 October 2013
Title:	Road Closure Request for Seaford Christmas Magic
By:	Louise Stephens, Support Services Manager
Wards Affected:	Central & South Wards
Purpose of Report:	To inform the Committee of a request to close parts of Broad Street, Saxon Lane, Crouch Lane, High Street, Place Lane, Sutton Road & Croft Lane to facilitate Seaford Christmas Magic

Recommendations

You are recommended:

- 1. To note the contents of this report.**
-

1. Information

- 1.1** A notice has been submitted by Mr David Argent for Seaford Chamber of Commerce and Seaford Town Council requesting that parts of Broad Street, Place Lane, Sutton Road, Croft Lane, High Street, Saxon Lane & Crouch Lane be closed on 6 December 2013 to facilitate Seaford Christmas Magic and Late Night Shopping. The event begins at 14.30.
- 1.2** The closure will be in effect between 14.30 and 22.00 on that day. A map detailing the area to be closed is attached as Appendix A.
- 1.3** The road closure will not affect a Bus Route.
- 1.4** This is an annual event.

2. Financial Appraisal


There are no financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Louise Stephens, Support Services Manager.

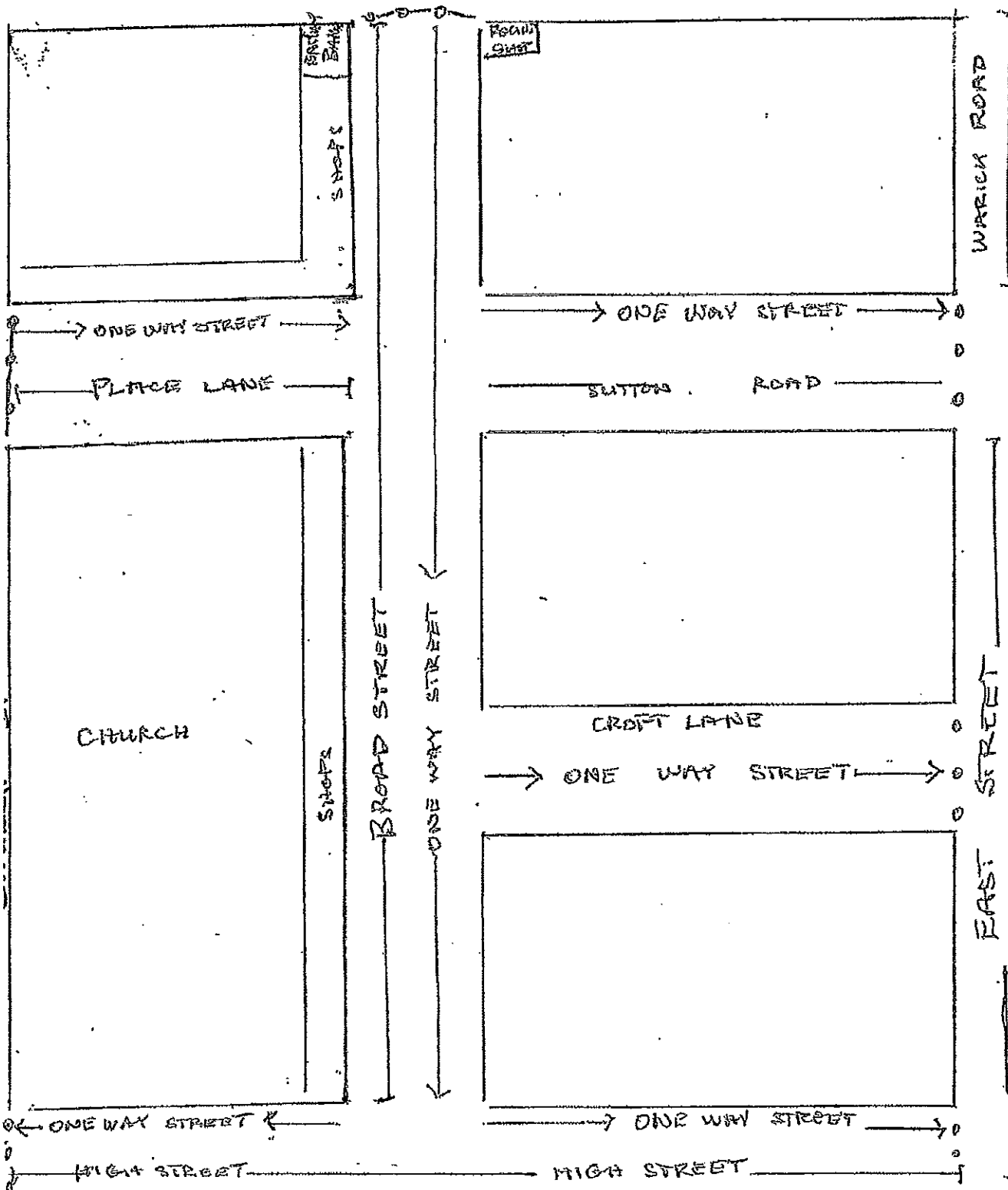
Support Services Manager

Town Clerk



A 259
CLINTON PLACE

A259
SUTTON PARK ROAD



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Seaford Town Council

Report 86/13

Agenda Item No: 7
Committee: Planning & Highways Committee
Date: 11 October 2013
Title: Finance Report
By: Louise Stephens, Support Services Manager
Wards Affected: All Seaford Wards
Purpose of Report: To report on the financial position to 31 August 2013

Recommendations

You are recommended:

1. To approve this report
-

1. Information

- 1.1 The statement detailing income and expenditure for the period 1 April 2013 to 30 September 2013 compared to the budget for the period is attached as Appendix A. The budget for the year is included for information.
- 1.2 Bus Shelter maintenance is under budget as invoices are due to come through in October.

2. Financial Appraisal

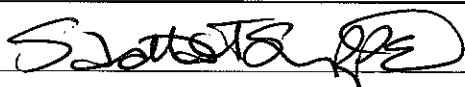
There are no financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Louise Stephens, Support Services Manager.

Support Services Manager

Town Clerk



02/10/2013

Seaford Town Council 2013/14

16:37

Detailed Income & Expenditure by Budget Heading 30/09/2013

Page No 1

Month No : 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Planning & Highways</u>						
301 Planning & Highways						
4199 Other Expenditure	0	400	400		400	0.0 %
4263 Bus Shelter Maintenance/Clean	192	750	558		558	25.6 %
4274 Projects Expenditure	0	3,500	3,500		3,500	0.0 %
Planning & Highways :- Expenditure	<u>192</u>	<u>4,650</u>	<u>4,458</u>	<u>0</u>	<u>4,458</u>	<u>4.1 %</u>
Net Expenditure over Income	<u>192</u>	<u>4,650</u>	<u>4,458</u>			
Planning & Highways :- Expenditure	192	4,650	4,458	0	4,458	4.1 %
Income	0	0	0			0.0 %
Net Expenditure over Income	<u>192</u>	<u>4,650</u>	<u>4,458</u>			



Seaford Town Council

Report 87/13

Agenda Item No: 8
Committee: Planning & Highways
Date: 11 October 2013
Title: Budget – Members suggestions for inclusion in Budget for 2014/15
By: Louise Stephens, Support Services Manager
Wards Affected: All Seaford wards
Purpose of Report: To consider suggestions made by Councillors for inclusion in the draft budget for 2014/15.

Recommendations

There is no Officer recommendation for this item.

1. Information

- 1.1 As part of the preparation process Members are invited to put forward suggestions for items to be included in the budget which can be considered by the Committee.
- 1.2 The draft budget for 2014-15 will be considered by this Committee on 28 November 2013, for submission to the Finance & General Purposes Committee.

2. Financial Appraisal

The financial implications will depend on what, if any suggestions the Committee agrees should be included in the budget for 2014-15. It will not however have any implications for the current financial year.

3. Contact Officer

The Contact Officer for this report is Louise Stephens, Support Services Manager.

Support Services Manager

Town Clerk

