



Seaford Town Council

To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday, 11 October 2012**, at **7.00 pm**, which you are requested to attend.

S. Shippen
Town Clerk
5th October 2012

1. Apologies for Absence and Declaration of Substitute Members

2. Minutes

To approve the minutes of the meeting held on 20 September 2012.

3. Disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

4. Public Participation

In accordance with Standing Order 1 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

5. Planning Applications

To consider planning applications in respect of Seaford.

Planning Applications week ending 14 September 2012

Seaford

LW/12/0745

23 Green Walk

Planning Application - Erection of an oak framed garden room for Mr B Pickering

Seaford

LW/12/0780

12 Bowden Rise

Planning Application - Erection of porch to front elevation for Mr & Mrs D Bass

Planning Applications week ending 21 September 2012

Seaford **3 St Margarets Rise, Bishopstone**
LW/12/0773 Planning Application - Erection of a rear extension for Mr H Sturm

Seaford **14 St Andrews Drive, Bishopstone**
LW/12/0778 Planning Application - Erection of extension at front for Mr N Anderson

Seaford **4 Crouch Lane**
LW/12/0802 Planning Application - Conversion of two bedroom, two storey house to two x one bedroom flats for Mr M Jemison

Tree Works Applications within South Downs National Park

Seaford **Monksdown, The Street, Bishopstone Village**
SDNP/12/
02250/TCA Sycamore - Remove

Tree Works Applications outside South Downs National Park

Seaford **7A Chyngton Gardens**
TW/12/0100/
TPO Reduction of Horse Chestnut tree (T1) in rear of garden – Reduce the crown by 4m vertically. Remove the lowest large branch on the left, as it crosses the fenceline, remove the lowest branch on right, overhanging the garden building. The crown will also be reduced radially to match the reduction in height and maintain the shape of the tree (Between 0-4m depending on the branch).

6. **Road Closure Request - Seaford Bonfire - additional closure**
To consider report 84/12 in respect of the additional road closure request for the Bonfire event on 20 October 2012. (Pages 5 to 7)
7. **Road Closure Request – Seaford Christmas Magic**
To consider report 85/12 in respect of the road closure request for the Seaford Christmas Magic on 7 December 2012. (Pages 9 to 11)
8. **Grit Bin Policy**
To consider report 86/12 in respect of a review of policy on the provision of grit bins in Seaford. (Pages 13 to 14)

For further information about items appearing on this Agenda please contact Mrs S J Shippen, Town Clerk, 37 Church Street, Seaford, BN25 1HG.
Telephone 01323 894870.

Circulation:

Committee:

Councillor L Wallraven (Chairman)

Councillor R E Allen (Vice Chairman)

Councillors; A Campbell, B W Groves, A Latham, S E McStravick, R Scarfe, A White and I J White (Ex-officio).

For information: Councillors S Adeniji, M F Brown, M Buck, B Burfield, S Dunn, P L Franklin, S J Gauntlett, T Goodman, A Hayder, P Heseltine and B Warren.

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Seaford Town Council

Report 84/12

Agenda Item No:	6
Committee:	Planning & Highways Committee.
Date:	11 October 2012.
Title:	Additional Closure Request for Bonfire Event
By:	Simon Cooper, Corporate Services Manager
Wards Affected:	South Ward.
Purpose of Report:	To inform the Committee of a request to close the Pedestrian Promenade from Cricketfield Road to Splash Point Seaford to facilitate set up for the bonfire event.

Recommendations

You are recommended:

- 1. To consider any comments concerning the closure proposal for Seaford Bonfire Society to be made to Lewes DC.**
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1. Information

- 1.1** A notice has been submitted by Adam Briggs for Seaford Bonfire Society requesting that Seaford Seafront Promenade be closed on 20 October 2012 to facilitate the Set up for the Seaford Bonfire Celebrations. The event begins at 18.00.
- 1.2** The closure will be in effect between 13.00 and 23.30 on 20 October 2012. A map detailing the area to be closed is attached as Appendix A.
- 1.3** Bus routes will not be affected.
- 1.4** The proposal has been discussed with the Police (PC Mark Fallon of the Planning and Logistics Department).
- 1.5** Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under Section 21 of the Town Police Clauses Act 1847 be made.

2. Financial Appraisal

There are no financial implications as a result of this report.

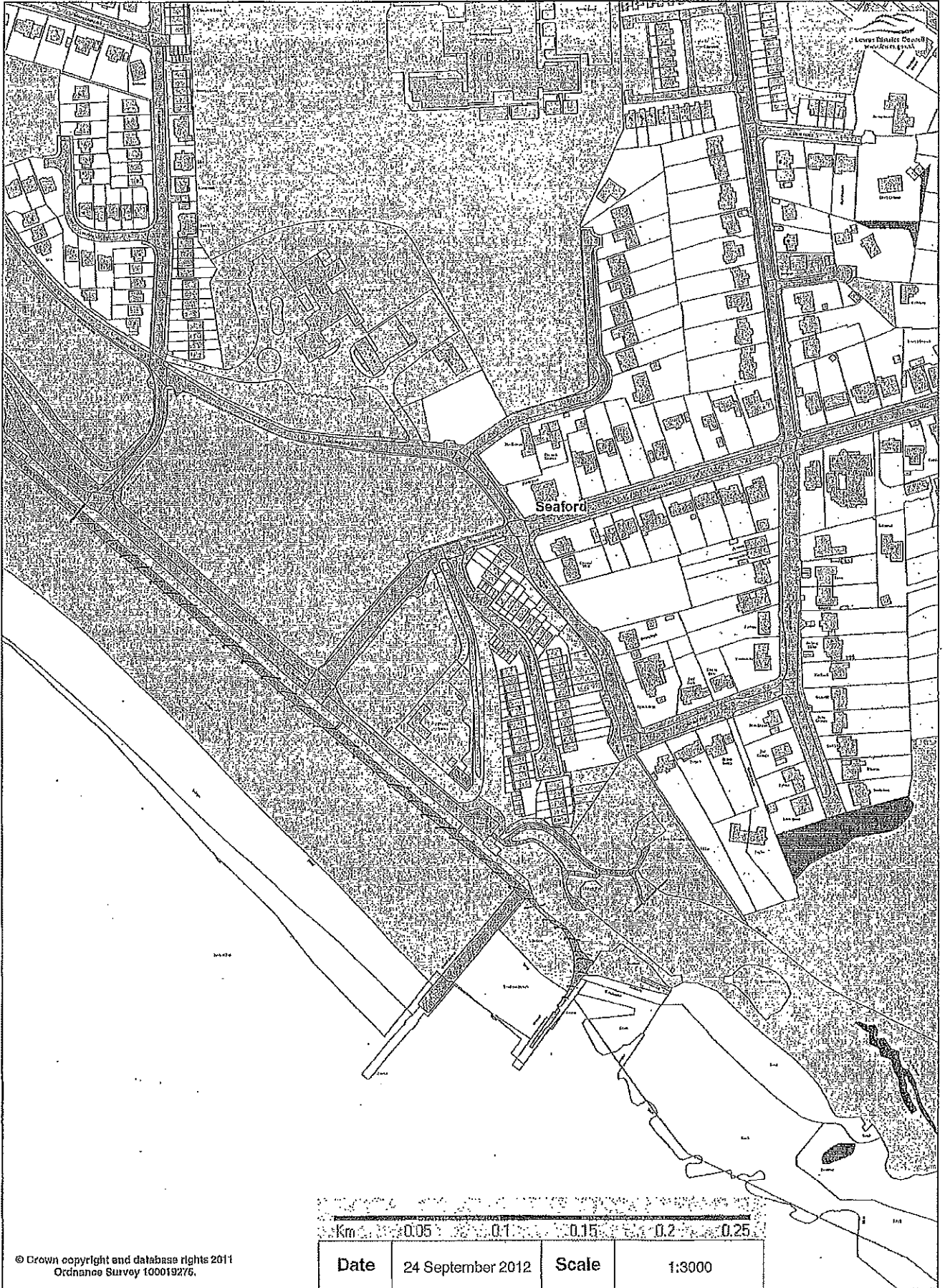
3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager  _____

Town Clerk  _____

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Seaford Town Council

Report 85/12

Agenda Item No: 7

Committee: Planning & Highways.

Date: 11 October 2012.

Title: Road Closure Request for Seaford Christmas Magic

By: Simon Cooper, Corporate Services Manager

Wards Affected: Central & South Wards

Purpose of Report: To inform the Committee of a request to close Parts of Broad Street, Saxon Lane, Crouch Lane, High Street, Place Lane, Sutton Road and Croft Lane to facilitate Seaford Christmas Magic.

Recommendations

You are recommended:

1. To note the contents of this report.
-

1. Information

- 1.1 A notice has been submitted by Mr David Argent for Seaford Chamber of Commerce and Seaford Town Council requesting that parts of Broad Street, Place Lane, Sutton Road, Croft Lane, High Street, Saxon Lane and Crouch Lane be closed on 7 December 2012 to facilitate Seaford Christmas Magic and Late Night Shopping. The event begins at 14.30.
- 1.2 The closure will be in effect between 14.30 and 22.00 on that day. A map detailing the area to be closed is attached as Appendix A.
- 1.3 The proposal has been discussed with the Police.
- 1.4 The road closure will not affect a Bus Route.
- 1.5 This is an annual event.
- 1.6 As Seaford Town Council is a party to this event this Committee should not pass any comment on the proposal.


2. Financial Appraisal

There are no financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager

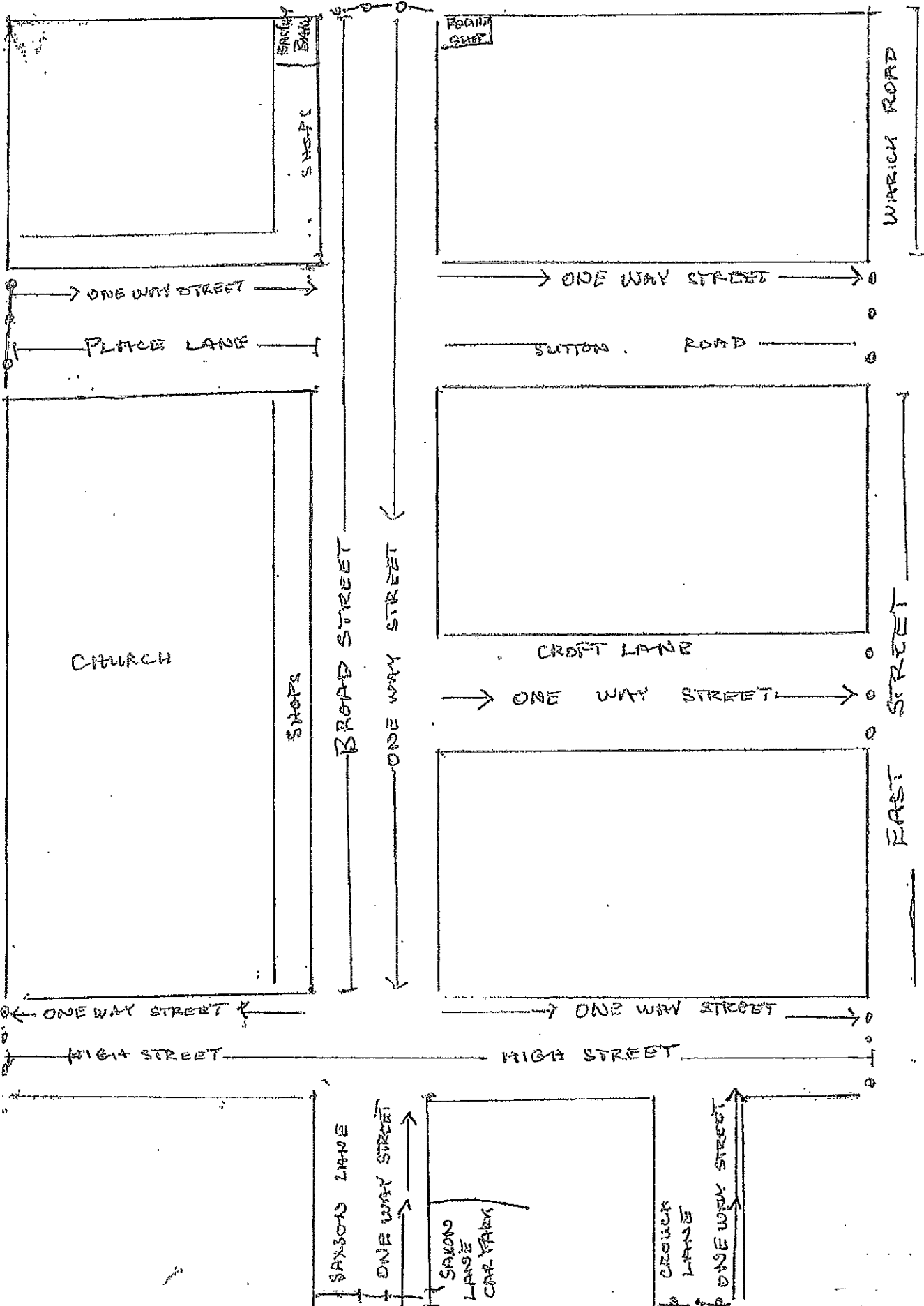


Town Clerk



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CLINTON PLACE

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SUTTON PARK ROAD



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Seaford Town Council

Report 86/12

Agenda Item No: 8
Committee: Planning & Highways
Date: 11 October 2012
Title: Grit Bin Policy
By: Sam Shippen, Town Clerk
Wards Affected: All Seaford wards
Purpose of Report: To propose a Grit Bin Policy for approval by this Committee.

Recommendations

You are recommended:

1. To approve the Seaford Town Council Grit Bin Policy as attached at Appendix A.
2. Subject to approval of 1, to agree that the Town Clerk issue a press release and other suitable publicity to invite groups of residents to apply for the provision of grit bins in Seaford.

1. Information

- 1.1 In October 2011, the Planning & Highways Committee requested the Town Clerk develop a draft policy for the provision of grit bins in the town, taking into consideration the views of the committee.
- 1.2 Following meetings with a small group of councillors, the Town Clerk has undertaken research locally with East Sussex County Council and other local councils.
- 1.3 A draft policy is now submitted for consideration by this Committee at Appendix A.

2. Financial Appraisal

The costs of provision of grit bins will be met from the budget allocated for the purpose.

3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk.

Town Clerk



Seaford Town Council – Grit Bin Policy

East Sussex County Council is responsible for highways, they have a policy of gritting identified primary and secondary routes in winter. Details of those routes may be found at <http://www.eastsussex.gov.uk/roadsandtransport/roads/maintenance/saltingandgritting/find/default.aspx>

If your road is not on their primary or secondary gritting routes, it will not be gritted. Minor rural and urban roads are left to thaw naturally.

Following requests from residents Seaford Town Council has allocated a small budget to assist groups of residents to install roadside grit (salt) bins. This policy has been drafted to assist residents in making an application and to assist the Council in assessing the priorities for allocation.

1. Seaford Town Council may purchase up to ten bins per financial year, the Council reserves the right to decide the locations based on priority .
2. Priority will be given to provision on through routes.
3. Priority will be given to streets with a significant incline.
4. Provision on primary or secondary gritting routes will be a low priority.
5. Only locations which meet the East Sussex County Council highway license criteria will be supported.
6. Only groups of residents of five or more properties will be supported.
7. Seaford Town Council will make applications for highway licenses on behalf of groups of residents, subject to a named contact being provided by the group of residents.
8. Seaford Town Council will enter into a formal written agreement with the group of residents.
9. Seaford Town Council will pay for the purchase and installation of the bin, which will remain the property of the Council.
10. The group of residents will be responsible for the costs of filling the bin, maintenance, damage and if required, replacement.
11. Seaford Town Council will reserve the right to remove and reallocate any bin which is not regularly filled.
12. Seaford Town Council reserve the right to alter or amend this policy at any time.

Approved by Planning & Highways Committee (date)