



**Seaford Town Council**  
**Community Services Committee**

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 11<sup>th</sup> February 2016** at **7.00pm**.

**Present:**

Councillor C Campbell (Chairman)

Councillors D Argent, R Chambers, L Freeman, R Hayder, O Honeyman, R Honeyman and P Lower.

Mr Ben King, Projects & Facilities Manager - Seaford Town Council

Miss Georgia Raeburn, PA to the Town Clerk - Seaford Town Council (minutes)

5 members of the public

**CS 24/02/16 Apologies for Absence and Declaration of Substitute Members**

Apologies were received from Councillors P Boorman (R Honeyman substituted), I Murray (P Lower substituted) and A McLean.

Absent without reason was Councillor D Silvey-Adam.

**CS 25/02/16 Disclosure of Interests**

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**CS 26/02/16 Public Participation**

*Sylvia Dunn Requested that Seaford Town Council make a complaint to Lewes District Council with regards to the lack of cleaning of the litter and shingle on Seaford promenade, in particular around the benches as this is making it harder to use the benches and a less enjoyable experience. Feels the promenade is currently below an acceptable standard.*

Cllr Campbell Noted the request and will ask Council Officers to look in to this request.

**CS 27/02/16 Finance Report**

Members considered report 136/15.

Council Officers were asked to revisit whether Community Payback could be utilised with certain Grounds Maintenance Non-Contract jobs, such as litter picking, rather than paying an external company to do this. The Projects & Facilities Manager will investigate the viability of this request.

It was **RESOLVED** to **APPROVE** the report.

**CS 28/02/16 Concession Tenders**

Members considered report 137/15; questions were asked regarding the contract lengths and the monitoring of operating times of concessions.

It was **RESOLVED** to **DELEGATE** authority to the Town Clerk in consultation with the Chairman of this Committee and the Mayor, to award the successful tenders for concession licenses following the selection process.

**CS 29/02/16 Projects & Facilities Manager – Update Report**

Members discussed report 139/15, seeking clarification and updates from the Projects & Facilities Manager on; the Salts play area progress and proposal to be made by Wave Leisure with regards to the Salts Café, the Rotary Clock maintenance, Winter sports football, the recruitment of an Administration Assistant, promotion of open spaces and the inclusion of Remembrance Day events on the future events list.

Councillors wished to thank all those that organised and helped support Seaford Christmas Magic 2015.

It was **RESOLVED** to **NOTE** the contents of the report.

**CS 30/02/16 Seaford Tree Wardens – Appointed Members and Proposed Projects**

Members considered report 138/15.

**CS30.1** It was **RESOLVED** to **NOTE** the new appointments to the Seaford Tree Wardens as set out in the report.

**CS30.2** It was **RESOLVED** to **NOTE** thanks to the former members, Jenny and Walter Tillyard and Jill Allen, for their dedicated work and valuable contribution to tree planting projects around Seaford, as well as welcoming the new members to the committee.

**CS30.3** It was **RESOLVED** to **APPROVE** the proposed street tree planting in Millberg Road and Fairways as detailed in Appendix B of the report, subject to East Sussex County Council approving the final scheme and taking ownership of the trees after five years.

The meeting closed at 7.34pm.



Councillor C Campbell  
Chairman