



## Seaford Town Council

### To the Members of the Community Services Committee

A meeting of the **Community Services Committee** will be held at **37 Church Street, Seaford** on **Thursday 11<sup>th</sup> July 2019** at **7.00pm** which you are summoned to attend.

James Corrigan  
Town Clerk  
1<sup>st</sup> July 2019

### Agenda

1. **Apologies for Absence and Declaration of Substitute Members**
2. **Disclosure of Interests**  
To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.
3. **Greenhavens Presentation**
  - Introduction to Burleys and its link into Greenhavens Network
  - Over view of Greenhavens Network and its journey to date
  - Brief on the two projects agreed, health and wellbeing and green corridors
  - Q&A
4. **Public Participation**  
To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 3 and Seaford Town Council Policy.
5. **Projects & Facilities Manager - Update Report**  
To consider report 39/19 to inform members on progress and actions relating to Seaford Town Council assets, services and projects (pages 2 to 5).
6. **South Hill Barn-Dark Sky Discovery Site**  
To consider report 41/19 concerning the proposal from the South Downs National Park that the South Hill Barn Car Park be designated a 'Dark-Sky Discovery Site' (pages 6 to 7).
7. **Finance Report**  
To consider report 38/19 to inform members of the Community Services Committee of Income and Expenditure up to 28<sup>th</sup> February 2019 and the financial year to date (pages 8 to 15).

**For further information about items appearing on this Agenda please contact James Corrigan, Town Clerk, 37 Church Street, Seaford, BN25 1HG. Telephone 01323 894870.**

**Circulation:** Committee members (as below) and all registered email recipients of agendas.

**Committee:** Councillors N Adil, J Cash, S Dunn (Chair), J Edson, M Everden, M Hayder, R Hayder, J Meek, R Reed, L Wallraven (Vice-Chair) and B Webb.

**For information:** Councillors R Honeyman, J Lord, O Honeyman, R Morland, L Boorman, P Boorman, A Latham, M Brown, and G Rutland



<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Community Services</b>
<b>Date:</b>	<b>11<sup>th</sup> July 2019</b>
<b>Title:</b>	<b>Projects &amp; Facilities Manager Update Report</b>
<b>By:</b>	<b>Tony Jackson, Projects &amp; Facilities Manager</b>
<b>Purpose of Report:</b>	<b>To inform the Committee on progress and actions relating to Seaford Town Council's assets and services.</b>

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## **Recommendations**

**You are recommended:**

- 1. To note the contents of the report.**
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## **1. Projects and Facilities Information**

### **1.1 The Salts**

#### **Skate Park**

The project is progressing well and due to finish on time in July. Planning permission has been approved for floodlights which we are looking to install late September. There will be an opening event, a skate jam, happening on August 17<sup>th</sup>. I'm very please how the project has gone so far, particularly with the work carried out by the main contractors Canvas.

#### **Outdoor Table Tennis Tables**

These have now been installed and are regularly used with free hire of bats and balls available from the café.

#### **Tennis Courts**

Now funding has been secured and orders placed for the skatepark, the next major project at The Salts will be the refurbishment of the tennis courts. Emily Piper is leading this project.

#### **CCTV**

This is split into 2 projects. Project 1 is to install CCTV to cover just the skatepark with costs covered by the project budget. This work has now been carried out and is working well. Project 2 will be to cover all the other risk areas in the park. I've applied for funding from the Joint Action Group (JAG) towards costs and am awaiting their decision. So far, the Cricket and Rugby clubs have pledged contributions and STC have put aside £5,000 in this year's budget.

#### **Other Works**

- Supporting Wall Repair Works-Going out for quotes
- Temporary tennis nets set up for the summer
- External decoration to the Café
- Repairs to flint wall on the west elevation

## **1.2 Martello Toilets and Café**

On hold due to the land sale at North Way being hindered by mistakes in the planning process at the Planning Authority.

However, the Council continues to look for alternative funding opportunities. One of these is a grant from the Community Lottery Fund, who have expressed an interest in funding part of the project. We have had initial, positive, meetings with them and have forwarded supporting documents to them to consider. We hope to have feedback very soon.

## **1.3 Bönningstedt Beach Huts**

A temporary toilet has been installed which has very much pleased existing owners.

Further to the Council seeking competitive tenders, a local company, Michael Mullins Electrician LTD, have been appointed to carry out the work to install electrics to the huts. Tenders have gone out to 10 Independent Connection Providers (ICPs) to carry out the main cabling works.

## **1.4 Sea Defence Wall - Bönningstedt Promenade**

Christian Funnell who co-designed and constructed The Shoal had put together a design for a decorative, curved gabion wall that will incorporate planting and sponsored plaques. However, having taken further advice about the integrity of the wall and how it will be best fixed, we have appointed a structural engineer to produce detailed drawings. These can be sent to the Environment Agency for sign off and out to contractors for competitive quotes.

## **1.5 Seafront Improvement Plan**

### **Seaford Beach Wheelchair Access**

The Council continues to work with Sam Taylor from the Seaford Beach Access Campaign on this project.

A local building firm, The Builders Club, have now install the permanent decking area, which is the first phase of the works. They have carried out this work at nil cost for both labour and materials, which has been a fantastic boost to the project. Our thanks to them.

Phase 2 which is to install heavy duty tiles, will happen on Saturday 6<sup>th</sup> July.

### **Seasonal, short-term rent beach huts/concession huts/temporary toilets**

The Huts have proved very popular and we took just over £1,200 in bookings for May alone with lots more coming in the summer months.

The 4 concession huts are now booked out and again proving very popular with both residents and visitors.

### **Water Bottle Refill Stations**

This summer the Council hope to introduce two bottle refill stations, one at Bönningstedt Promenade and the other at Frankie's Beach Café. Unfortunately, we have had funding turned down from Awards For All, but are still awaiting confirmation from Tesco's Bag for life. We will also apply to the Community Infrastructure Levy (CIL) in their next funding window which is open until 14<sup>th</sup> July.

## **Safety Signage Replacement**

The Council is working with Lewes District Council, the RNLI and the Environment Agency to install new signage and safety equipment along the promenade. It was hoped to have these in place by summer, however there have been a couple of design changes, so installation will now happen later in the year.

## **Other Works to Seafront**

- Repainting of Splash Point DDA parking spaces and speed bumps- Completed.
- New rail fencing along from splash point to the Martello beach huts- Completed
- The Seaford Youth Forum are continuing to fundraise for bike racks and a bike repair station.

### **1.6 Martello Tower**

Both building and structural surveys are to be carried out at the Tower which has an ongoing issue with water penetration. The surveys will help the Council to plan and secure funds for what will probably be quite major pieces of work to sustain this unique and historic building.

### **1.7 Tourism Signage Scheme**

The Brown Tourist Information signs have now all been installed. The Council is currently reviewing the scheme with partners to identify if further signs are required

### **1.8 Grants**

Sue Treadwell in continuing investigating and applying for various grants. Currently we have bids in for the Martello Toilets/Café, Water Refill Stations and CCTV to the Salts. Future applications will be submitted for external decorations to Old Town Hall, Water Refill stations, services and building works to South Hill Barn.

### **1.9 Filming and Photography**

Start of the financial year has seen a lot of enquiries for filming on the Nature Reserve and photo shoots on Seaford Beach and Hope Gap areas.

Sharan Brydon, Projects Support Officer (Facilities) and Ellie Johnson-Bullock, Seaford Nature Reserve Filming Officer have been working hard with all enquiries to manage them into bookings, for all locations. To date we have looked after 3 fashion photo shoots and 2 filming bookings. Ellie looked after one of the photo shoots, as they required exclusive use of part of the beach area, which was managed well, and we were still able to leave areas open for the general public to access throughout the photo shoot's day.

### **1.10 Street Trading and Concession Policy**

It was hoped to have this reviewed at the Extraordinary Council meeting that happened on the 28<sup>th</sup> February. However as this is a service delegated to Seaford Town Council from Lewes District Council when it was announced that Lewes District Council is reviewing its Street Trading Policy it was decided to wait until this is adopted before progressing any further with the Seaford Town Council Policy.

### 1.11 Events

There was an excellent turn out for Sussex Day despite the windy conditions. Most of the preparation for Armed Forces Day is completed which will happen on Saturday 29<sup>th</sup> June.

### 1.12 Concessions

The mobile concessions on the seafront PWW Ice Creams, Holy Cow! and Crème de la Crepe have all started for the summer season.

We are in discussions with a trader regarding the fish and chip concession spot at Bonningstedt Promenade.

The South Hill Barn concession is also up and running and proving to be very popular.

### 1.13 Projects & Facilities – Team Update

Emily Piper has now returned and is working on specific projects including the refurbishment of the Salts tennis courts, installing services to South Hill Barn, reviewing the Salts Development Plan and investigating using electricity from lamp post for concessions to limit the use of generators. Welcome back Emily!

Sharan Brydon continues to work hard on filming and photography, events and concessions. Works include setting up the concession on the seafront and at South Hill barn, facilitation 2 events at South Hill Barn, Armed Forces Day, various filming projects and preparations for this year's Christmas Magic!

Bob Offen continues with inspection and health and safety works. He has also recently completed a tree surveying course.

Lyn Collins' new role is Marketing and Sponsorship Administrator. She is currently working on various sponsorship and advertising tasks. Lyn will also soon start work on revising the Town Map and putting together a new Town Guide.

Julie Payne has joined the team as Admin Assistant. Julie will be providing some much-needed support not just to Community Services but the whole council. Welcome Julie!

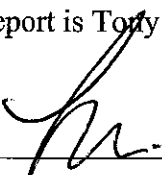
## 2. Financial Appraisal

There are no financial implications as a result of this report.

## 3. Contact Officer

The Contact Officer for this report is Tony Jackson, Projects & Facilities Manager.

Projects & Facilities  
Manager



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Town Clerk



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## Seaford Town Council

Report 41/19

**Agenda Item No:** 6  
**Committee:** Community Services  
**Date:** 11<sup>th</sup> July 2019  
**Title:** South Hill Barn-Dark Sky Discovery Site  
**By:** Tony Jackson, Projects & Facilities Manager  
**Purpose of Report:** To authorise South Hill Barn Car Park to be a 'Dark-Sky Discovery Site'

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### Recommendations

You are recommended:

1. To approve the proposal from the South Downs National Park that the South Hill Barn Car Park be designated a 'Dark-Sky Discovery Site'.
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### 1. Background

- 1.1 Seaford Town Council were recently contacted by the South Downs National Trust (SDNT) regarding the car park at South Hill Barn becoming a designated 'Dark-Sky Discovery Site'.
- 1.2 This is following the South Downs National Park becoming an International Dark-Sky Reserve in 2016
- 1.3 If approved, the car park will become one of many sites where visitors and astronomers can gather to observe some of the darkest skies in the area.
- 1.4 The car park is an excellent location as it is easily accessible.
- 1.5 I'm also hopeful that more use of the site at night will deter from vandalism and any risqué activities that may occur.
- 1.6 Further details are detailed in Appendix B.


### 2. Financial Appraisal

There are no financial implications as a result of this report.

### 3. Contact Officer


The Contact Officer for this report is Tony Jackson, Projects & Facilities Manager.

Projects & Facilities  
Manager



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Town Clerk



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# APPENDIX B

**Tony Jackson**

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**From:** Alison Pitts <Alison.Pitts@southdowns.gov.uk>  
**Sent:** 25 June 2019 12:08  
**To:** Tony Jackson  
**Subject:** Dark Sky Discovery Sites

Dear Tony,

You may be aware that the South Downs National Park became an International Dark-Sky Reserve in 2016 – only a handful of sites worldwide have achieved this designation. Part of the requirement of the designation is that we identify suitable locations under our dark skies that visitors and astronomers can go to. To that end we are looking to locate and designate a number of small scale 'Dark-Sky Discovery Sites', of which South Barn car park at Seaford Head is an excellent candidate.

Although the Reserve designation is approved by the International Dark-Sky Association, these discovery sites form part of the UK based Discovery network, of which we now have ten sites across the National Park (<http://www.darkskydiscovery.org.uk/>). Ideally we are aiming to enhance this network and provide visitors with appropriate places to go and observe under some of the darkest skies within the south of England.

We have found that Seaford Head is an ideal candidate discovery site as it is open at night, is under dark skies, has a good viewpoint, and is accessible; so we would like to submit this site to be a dark sky site. There is nothing you will need to do other than provide a letter/email of approval that you support the application. We have detailed sky quality data from around the Park and can do all the necessary paper work, promotion and inclusion to the wider Reserve application. There will be no specific announcement of individual sites, rather we aim to save that for our reserve application which will show where these networks sites can be found. They will also be added to the website (SDNPA and DSD).

Astronomers tend to be a precise bunch and already use some candidate sites. Some may only carry binoculars, some may carry telescopes, but in all cases where astronomers frequent car parks they are courteous, tidy and often prove a deterrent to other risqué and littering activities of the night. This designation should not impact negatively on the management of the car park – there have certainly been no complaints from existing sites or others used by astronomers.

But in the wider sense they are important. Strategically, we intend to use this network of sites as an indication that dark skies need to be protected and that inappropriate lighting in the surrounding countryside be reduced or deterred. They will form the basis for our ongoing monitoring of sky quality, so we can protect this special quality of the South Downs.

Whilst the car park itself has good sky quality, there is also easy access along the concrete paths onto the nature reserve. So I have spoken to Sarah Quantrill, the Sussex Wildlife Trust Reserve Warden for Seaford Head, and she supports the application (and she gave me your name as the Town Council contact).

I look forward to hearing from you. If you have any questions please do not hesitate to contact me.

Kind regards,

Alison

Alison Pitts  
Assistant Ranger, Wealden Heaths Area  
South Downs National Park Authority

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Seaford Town Council

Report 38/19

**Agenda Item No:** 7  
**Committee:** Community Services  
**Date:** 11<sup>th</sup> July 2019  
**Title:** Finance Report  
**By:** Tony Jackson, Projects & Facilities Manager  
**Purpose of Report:** To inform members of the Community Services Committee of Income and Expenditure up to 30st May 2019.

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**Recommendations**

**You are recommended:**

- 1. To note the contents of the report.**
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**1. Information**

- 1.1** Appendix A is attached which shows a breakdown of income and expenditure for Community Services up to May 31st, 2019.
- 1.2 The Salts**  
Both 4261 (Grounds Maint non-contract) and 4275 (Building Maint) expenditures are very low but are expected raise significantly with planned works to the café, retaining wall and cutting back of the tamarisk hedge.
- 1.3 The Crouch**  
Insurance high due to a finance error, this will be rectified before the next Community Services meeting. 4261 (Grounds Maint non-contract) expenditure high due to tree works and refurbishment costs to the Peace Garden.
- 1.4 Martello Fields**  
A steady income so far from various events.
- 1.6 Martello Tower**  
£5,000 has been put aside in Building Maintenance to cover a structural survey and possible remedial works.
- 1.7 South Street Toilets**  
4275 (Building Maint) overspent due to out of warranty Wallgate hand washing units being removed and replaced with separate sinks, dispensers and hand dryers.
- 1.8 The Crypt**  
Expect to exceed the maintenance budget due to 2 skylights in need of replacement.
- 1.9 Seaford Head Estate**  
We have had a good start with filming, taking £7,800 in the first 2 months of the year.



**1.10 Seafront**

As with South Street Toilets, 4275 (Building Maint) overspent due to out of warranty Wallgate hand washing units being removed and replaced with separate sinks, dispensers and hand dryers.

**1.11 Beach Huts**

4258 Seasonal beach hut revenue overspent due to 2 additional units being installed.

**1.12 Other Recreation**

4410 (Swimming Pool) expenditure will be all used up this year as the pools Air Handling Units needs to be replaced.

**1.13 Projects Pool**

4257 (Seafront Improvement Plan) and 4274 (Project Expenditure) budgets are out of kilter due to miss coding of some of the new beach huts and concession huts capital expenses. I will look to have this rectified by the next CS meeting.

4422 (Skate Park in Salts) expenditure is over budget due to a budgeting error at the beginning of the financial year with full budget allocated over the next 4 years instead of everything coming out this year.

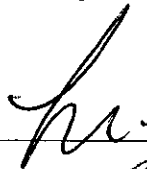
**2. Financial Appraisal**

The financial implications in this report are outlined in Section 1 of this report.

**3. Contact Officer**

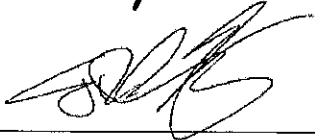
The Contact Officer for this report is Tony Jackson, Projects & Facilities Manager.

Projects & Facilities Manager



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Town Clerk



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## Detailed Income &amp; Expenditure by Budget Heading 31/05/2019

Month No: 2

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Community Services</b>								
<b>105 Salts Recreation Ground</b>								
1050 Income Rent	0	1,185	2,300	1,115			51.5%	
1051 Income Insurance Recharge	1,397	1,397	1,446	49			96.6%	
1058 Income Water Recharge	0	0	1,030	1,030			0.0%	
1066 Income Concession	0	6,092	18,277	12,185			33.3%	
1073 Sports Pitch Hire & Green Fees	0	231	3,600	3,369			6.4%	
<b>Salts Recreation Ground :- Income</b>	<b>1,397</b>	<b>8,906</b>	<b>26,653</b>	<b>17,747</b>			<b>33.4%</b>	<b>0</b>
4052 Water & Sewerage	0	(2,614)	5,366	7,980		7,980	(48.7%)	
4055 Electricity	62	29	250	221		221	11.7%	
4115 Insurance	0	2,665	2,700	35		35	98.7%	
4155 Professional Fees	1,125	1,125	0	(1,125)		(1,125)	0.0%	
4157 Audit Fees	0	0	319	319		319	0.0%	
4250 Public Seating	0	90	0	(90)		(90)	0.0%	
4251 Dog Bin Emptying	156	312	2,000	1,688		1,688	15.6%	
4252 Litter & Dog Bin Pch & Maint	0	0	800	800		800	0.0%	
4260 Grounds Maintenance Contract	5,805	11,716	72,000	60,284		60,284	16.3%	
4261 Grounds Maint non contract	62	110	7,000	6,890		6,890	1.6%	
4275 Building Maintenance	5	50	5,000	4,950		4,950	1.0%	
<b>Salts Recreation Ground :- Indirect Expenditure</b>	<b>7,216</b>	<b>13,484</b>	<b>95,435</b>	<b>81,951</b>	<b>0</b>	<b>81,951</b>	<b>14.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(5,819)</b>	<b>(4,578)</b>						
<b>106 Crouch Recreation Ground</b>								
1050 Income Rent	28	434	2,163	1,729			20.1%	
1051 Income Insurance Recharge	515	515	518	3			99.4%	
1058 Income Water Recharge	0	546	0	(546)			0.0%	
1073 Sports Pitch Hire & Green Fees	0	102	9,500	9,398			1.1%	
1201 Insurance Refund	150	150	0	(150)			0.0%	
<b>Crouch Recreation Ground :- Income</b>	<b>693</b>	<b>1,747</b>	<b>12,181</b>	<b>10,434</b>			<b>14.3%</b>	<b>0</b>
4052 Water & Sewerage	0	(1,279)	1,908	3,187		3,187	(67.0%)	
4115 Insurance	0	1,484	1,000	(484)		(484)	148.4%	
4155 Professional Fees	928	928	0	(928)		(928)	0.0%	
4157 Audit Fees	0	0	319	319		319	0.0%	
4251 Dog Bin Emptying	112	223	1,380	1,157		1,157	16.2%	
4260 Grounds Maintenance Contract	3,571	7,247	44,136	36,889		36,889	16.4%	
4261 Grounds Maint non contract	813	2,386	4,000	1,614		1,614	59.6%	
4275 Building Maintenance	0	0	2,000	2,000		2,000	0.0%	
<b>Crouch Recreation Ground :- Indirect Expenditure</b>	<b>5,424</b>	<b>10,989</b>	<b>54,743</b>	<b>43,754</b>	<b>0</b>	<b>43,754</b>	<b>20.1%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,730)</b>	<b>(9,243)</b>						

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2019

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>107 Martello Fields</b>								
1050 Income Rent	1,266	5,041	8,000	2,959			63.0%	
Martello Fields :- Income	<u>1,266</u>	<u>5,041</u>	<u>8,000</u>	<u>2,959</u>			<u>63.0%</u>	<u>0</u>
4251 Dog Bin Emptying	89	179	1,105	926		926	16.2%	
4260 Grounds Maintenance Contract	1,313	2,626	16,226	13,600		13,600	16.2%	
4261 Grounds Maint non contract	0	30	4,120	4,090		4,090	0.7%	
Martello Fields :- Indirect Expenditure	<u>1,402</u>	<u>2,834</u>	<u>21,451</u>	<u>18,617</u>	<u>0</u>	<u>18,617</u>	<u>13.2%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>(136)</u></b>	<b><u>2,207</u></b>						
<b>108 Other Open Spaces</b>								
1050 Income Rent	0	0	90	90			0.0%	
Other Open Spaces :- Income	<u>0</u>	<u>0</u>	<u>90</u>	<u>90</u>			<u>0.0%</u>	<u>0</u>
4052 Water & Sewerage	0	(152)	200	352		352	(76.0%)	
4154 Land Registry Fees	0	0	103	103		103	0.0%	
4250 Public Seating	0	46	0	(46)		(46)	0.0%	
4251 Dog Bin Emptying	179	357	2,207	1,850		1,850	16.2%	
4260 Grounds Maintenance Contract	2,511	5,022	31,038	26,016		26,016	16.2%	
4261 Grounds Maint non contract	450	1,193	7,800	6,607		6,607	15.3%	
4262 Tree Warden Expenses	140	165	0	(165)		(165)	0.0%	140
Other Open Spaces :- Indirect Expenditure	<u>3,280</u>	<u>6,632</u>	<u>41,348</u>	<u>34,716</u>	<u>0</u>	<u>34,716</u>	<u>16.0%</u>	<u>140</u>
<b>Net Income over Expenditure</b>	<b><u>(3,280)</u></b>	<b><u>(6,632)</u></b>	<b><u>(41,258)</u></b>	<b><u>(34,626)</u></b>				
6000 plus Transfer from EMR	140	140						
<b>Movement to/(from) Gen Reserve</b>	<b><u>(3,140)</u></b>	<b><u>(6,492)</u></b>						
<b>113 Crypt</b>								
1051 Income Insurance Recharge	0	0	462	462			0.0%	
Crypt :- Income	<u>0</u>	<u>0</u>	<u>462</u>	<u>462</u>			<u>0.0%</u>	<u>0</u>
4115 Insurance	0	0	462	462		462	0.0%	
4275 Building Maintenance	0	0	500	500		500	0.0%	
Crypt :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>962</u>	<u>962</u>	<u>0</u>	<u>962</u>	<u>0.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>0</u></b>	<b><u>0</u></b>						
<b>114 South Street</b>								
4275 Building Maintenance	1,676	1,676	1,000	(676)		(676)	167.6%	
South Street :- Indirect Expenditure	<u>1,676</u>	<u>1,676</u>	<u>1,000</u>	<u>(676)</u>	<u>0</u>	<u>(676)</u>	<u>167.6%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>(1,676)</u></b>	<b><u>(1,676)</u></b>						

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2019

Month No: 2

## Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>115 Martello Tower</b>								
4115 Insurance	0	1,646	2,000	354		354	82.3%	
4275 Building Maintenance	0	0	5,150	5,150		5,150	0.0%	
<b>Martello Tower :- Indirect Expenditure</b>	<b>0</b>	<b>1,646</b>	<b>7,150</b>	<b>5,504</b>	<b>0</b>	<b>5,504</b>	<b>23.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(1,646)</b>						
<b>116 Seaford Head Estate</b>								
1011 Income Filming	3,600	7,800	12,000	4,200			65.0%	
1050 Income Rent	0	5,000	10,000	5,000			50.0%	
1053 Income Grants	0	(3,250)	3,250	6,500			(100.0%)	
1054 Income Other	50	50	0	(50)			0.0%	
1066 Income Concession	150	375	1,800	1,425			20.8%	
1079 Income Memorial Picnic Bench	0	1,285	0	(1,285)			0.0%	
1200 Income Nature Reserve	80	168	650	482			25.9%	
<b>Seaford Head Estate :- Income</b>	<b>3,880</b>	<b>11,428</b>	<b>27,700</b>	<b>16,272</b>			<b>41.3%</b>	<b>0</b>
4110 Advertising & Publicity	0	50	0	(50)		(50)	0.0%	
4115 Insurance	0	826	879	53		53	94.0%	
4199 Other Expenditure	0	495	0	(495)		(495)	0.0%	
4250 Public Seating	463	613	0	(613)		(613)	0.0%	
4251 Dog Bin Emptying	89	179	1,103	924		924	16.2%	
4260 Grounds Maintenance Contract	155	309	1,910	1,601		1,601	16.2%	
4261 Grounds Maint non contract	380	530	3,000	2,470		2,470	17.7%	
4275 Building Maintenance	35	95	5,000	4,905		4,905	1.9%	
4500 Nature Reserve Expenses	0	(791)	14,500	15,291		15,291	(5.5%)	
4501 Filming Expenses	0	0	4,000	4,000		4,000	0.0%	
<b>Seaford Head Estate :- Indirect Expenditure</b>	<b>1,121</b>	<b>2,305</b>	<b>30,392</b>	<b>28,087</b>	<b>0</b>	<b>28,087</b>	<b>7.6%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>2,758</b>	<b>9,123</b>						
<b>117 Seafront</b>								
1011 Income Filming	0	250	300	50			83.3%	
1057 Income Electricity Recharge	0	610	2,060	1,450			29.6%	
1058 Income Water Recharge	0	48	113	65			42.8%	
1066 Income Concession	1,657	23,699	58,293	34,594			40.7%	
1078 Income Entertainment Area	0	800	0	(800)			0.0%	
1084 Income Promenade	87	173	0	(173)			0.0%	
<b>Seafront :- Income</b>	<b>1,744</b>	<b>25,581</b>	<b>60,766</b>	<b>35,185</b>			<b>42.1%</b>	<b>0</b>
4052 Water & Sewerage	0	(48)	232	280		280	(20.8%)	
4055 Electricity	623	128	2,060	1,932		1,932	6.2%	

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2019

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4115 Insurance	0	723	727	4		4	99.5%	
4250 Public Seating	0	60	0	(60)		(60)	0.0%	
4253 Shelters	0	120	2,060	1,940		1,940	5.8%	
4254 Martello Entertainments Area	65	65	0	(65)		(65)	0.0%	
4255 The Shoal Expenditure	0	506	0	(506)		(506)	0.0%	
4261 Grounds Maint non contract	45	45	6,000	5,955		5,955	0.8%	
4270 Vehicles & Equipment Maint	0	0	100	100		100	0.0%	
4275 Building Maintenance	1,884	1,884	2,000	116		116	94.2%	
<b>Seaford :- Indirect Expenditure</b>	<b>2,618</b>	<b>3,484</b>	<b>13,179</b>	<b>9,695</b>	<b>0</b>	<b>9,695</b>	<b>26.4%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(874)</b>	<b>22,097</b>						
<b>118 Beach Huts</b>								
1060 Beach Huts Site Licence	0	22,029	21,612	(417)			101.9%	
1061 Beach Hut Annual Rent	0	11,221	11,292	71			99.4%	
1094 Income Seasonal Beach Huts	2,495	2,520	12,706	10,186			19.8%	
<b>Beach Huts :- Income</b>	<b>2,495</b>	<b>35,770</b>	<b>45,610</b>	<b>9,840</b>			<b>78.4%</b>	<b>0</b>
4051 Rates	360	672	3,500	2,828		2,828	19.2%	
4110 Advertising & Publicity	700	1,090	500	(590)		(590)	218.0%	
4115 Insurance	0	1,587	1,174	(413)		(413)	135.2%	
4258 Seasonal Beach Hut Revenue Exp	896	4,453	1,900	(2,553)		(2,553)	234.4%	
4275 Building Maintenance	12	502	1,030	528		528	48.7%	
<b>Beach Huts :- Indirect Expenditure</b>	<b>1,967</b>	<b>8,304</b>	<b>8,104</b>	<b>(200)</b>	<b>0</b>	<b>(200)</b>	<b>102.5%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>528</b>	<b>27,466</b>						
<b>119 Old Town Hall</b>								
1050 Income Rent	106	319	1,275	956			25.0%	
1051 Income Insurance Recharge	0	0	198	198			0.0%	
<b>Old Town Hall :- Income</b>	<b>106</b>	<b>319</b>	<b>1,473</b>	<b>1,154</b>			<b>21.6%</b>	<b>0</b>
4115 Insurance	0	0	198	198		198	0.0%	
4275 Building Maintenance	0	0	2,000	2,000		2,000	0.0%	
<b>Old Town Hall :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>2,198</b>	<b>2,198</b>	<b>0</b>	<b>2,198</b>	<b>0.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>106</b>	<b>319</b>						
<b>121 Seaford in Bloom</b>								
1054 Income Other	0	417	416	(1)			100.2%	
<b>Seaford in Bloom :- Income</b>	<b>0</b>	<b>417</b>	<b>416</b>	<b>(1)</b>			<b>100.2%</b>	<b>0</b>
4402 Seaford in Bloom	0	0	10,300	10,300		10,300	0.0%	
<b>Seaford in Bloom :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>10,300</b>	<b>10,300</b>	<b>0</b>	<b>10,300</b>	<b>0.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>417</b>						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>125 Allotments</b>								
1050 Income Rent	0	986	950	(36)			103.8%	
Allotments :- Income	<u>0</u>	<u>986</u>	<u>950</u>	<u>(36)</u>			<u>103.8%</u>	<u>0</u>
4275 Building Maintenance	0	0	500	500		500	0.0%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>986</u>						
<b>130 Other Recreation</b>								
4410 Swimming Pool	0	0	10,000	10,000		10,000	0.0%	
Other Recreation :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>0.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>0</u>						
<b>134 CCTV</b>								
4055 Electricity	0	(200)	2,450	2,650		2,650	(8.2%)	
4115 Insurance	0	343	365	22		22	94.1%	
4276 CCTV	0	0	12,000	12,000		12,000	0.0%	
CCTV :- Indirect Expenditure	<u>0</u>	<u>143</u>	<u>14,815</u>	<u>14,672</u>	<u>0</u>	<u>14,672</u>	<u>1.0%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>(143)</u>						
<b>135 Community Service Other</b>								
1070 Armed Forces Day Income	1,015	1,030	2,575	1,545			40.0%	
1075 Income Christmas Event	0	0	7,000	7,000			0.0%	
1085 Events Income	30	65	1,000	935			6.5%	
Community Service Other :- Income	<u>1,045</u>	<u>1,095</u>	<u>10,575</u>	<u>9,480</u>			<u>10.4%</u>	<u>0</u>
4115 Insurance	0	53	57	4		4	92.7%	
4195 Events Expenditure	0	37	3,000	2,963		2,963	1.2%	
4273 Christmas Lights	0	0	15,000	15,000		15,000	0.0%	
4281 Christmas Event Expenses	0	0	10,000	10,000		10,000	0.0%	
4282 Armed Forces Day Expenditure	494	494	2,575	2,081		2,081	19.2%	
Community Service Other :- Indirect Expenditure	<u>494</u>	<u>583</u>	<u>30,632</u>	<u>30,049</u>	<u>0</u>	<u>30,049</u>	<u>1.9%</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>551</u>	<u>512</u>						
<b>225 Projects Pool</b>								
1014 CIL & S106 Receipts	5,659	5,659	10,000	4,342			56.6%	5,659
1016 Beach Hut Sales	0	0	273,333	273,333			0.0%	
1017 Land Sales	0	0	280,000	280,000			0.0%	
1053 Income Grants	9	2,887	0	(2,887)			0.0%	2,887
Projects Pool :- Income	<u>5,668</u>	<u>8,545</u>	<u>563,333</u>	<u>554,788</u>			<u>1.5%</u>	<u>8,545</u>

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2019

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4257 Seafront Improvement Plan	835	16,645	10,000	(6,645)		(6,645)	166.4%	16,681
4274 Projects Expenditure	5,848	6,048	40,000	33,952		33,952	15.1%	1,088
4415 Asset Sale Costs	0	0	12,000	12,000		12,000	0.0%	
4420 Beach Hut Capital Expenditure	0	0	273,333	273,333		273,333	0.0%	
4421 Martello Toilets Capital Costs	0	0	280,000	280,000		280,000	0.0%	
4422 Skate Park in Salts	70,620	71,974	50,000	(21,974)		(21,974)	143.9%	71,974
<b>Projects Pool :- Indirect Expenditure</b>	<b>77,303</b>	<b>94,666</b>	<b>665,333</b>	<b>570,667</b>	<b>0</b>	<b>570,667</b>	<b>14.2%</b>	<b>89,743</b>
<b>Net Income over Expenditure</b>	<b>(71,635)</b>	<b>(86,121)</b>	<b>(102,000)</b>	<b>(15,879)</b>				
6000 plus Transfer from EMR	72,543	89,743						
6001 less Transfer to EMR	5,668	8,545						
<b>Movement to/(from) Gen Reserve</b>	<b>(4,760)</b>	<b>(4,923)</b>						
<b>301 Planning &amp; Highways</b>								
4263 Bus Shelter Maintenance/Clean	0	202	1,000	798		798	20.2%	
4451 Twitten Naming	0	0	3,000	3,000		3,000	0.0%	
<b>Planning &amp; Highways :- Indirect Expenditure</b>	<b>0</b>	<b>202</b>	<b>4,000</b>	<b>3,798</b>	<b>0</b>	<b>3,798</b>	<b>5.0%</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(202)</b>						
<b>Community Services :- Income</b>	<b>18,293</b>	<b>99,835</b>	<b>758,209</b>	<b>658,374</b>			<b>13.2%</b>	
Expenditure	102,500	146,948	1,011,542	864,594	0	864,594	14.5%	
<b>Net Income over Expenditure</b>	<b>(84,206)</b>	<b>(47,113)</b>	<b>(253,333)</b>	<b>(206,220)</b>				
plus Transfer from EMR	72,683	89,883						
less Transfer to EMR	5,668	8,545						
<b>Movement to/(from) Gen Reserve</b>	<b>(17,192)</b>	<b>34,224</b>						
<b>Grand Totals:- Income</b>	<b>18,293</b>	<b>99,835</b>	<b>758,209</b>	<b>658,374</b>			<b>13.2%</b>	
Expenditure	102,500	146,948	1,011,542	864,594	0	864,594	14.5%	
<b>Net Income over Expenditure</b>	<b>(84,206)</b>	<b>(47,113)</b>	<b>(253,333)</b>	<b>(206,220)</b>				
plus Transfer from EMR	72,683	89,883						
less Transfer to EMR	5,668	8,545						
<b>Movement to/(from) Gen Reserve</b>	<b>(17,192)</b>	<b>34,224</b>						

