



Seaford Town Council

To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday 11th August 2016** at **7.00pm**, which you are summoned to attend.

James Corrigan
Town Clerk
5th August 2016

1. Apologies for Absence and Declaration of Substitute Members

2. Disclosure of Interests

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

In accordance with Standing Order 3 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

4. Planning Applications

Planning Applications week ending 15th July 2016

To consider planning applications in respect of Seaford:

Seaford	4 Downs Road
LW/16/0531	Planning Application – Erection of rear ground floor extension for Mr Watt.

Planning Applications week ending 22nd July 2016

To consider planning applications in respect of Seaford:

Seaford	Land At Chyngton Way
LW/16/0460	Outline Planning Application - Residential development of up to 55 dwellings including affordable housing, landscaping and public open space for Chyngton Land Limited.

Seaford	Flat 1, 41 Sutton Park Road
LW/16/0499	Planning Application - Replace bathroom window in white UPVC for Ms A Patrick.

Seaford	Crouch Gardens, East Street
LW/16/0507	Planning Application - Erection of extension and alterations to clubhouse for The Crouch Bowling Club.

Seaford **65 Quarry Lane**
LW/16/0551 Planning Application - Conversion of existing garage to a bedroom with en-suite facilities and new driveway for SERFCA.

Seaford **80 Clementine Avenue**
LW/16/0564 Planning Application – Erection of single storey conservatory to the rear elevation with internal stairs from house patio doors to conservatory floor level for Mr J Duck.

Seaford **Horder Healthcare Seaford, Sutton Road**
LW/16/0590 Planning Application - Additional car parking on existing health centre site including creation of new vehicular access for Horder Healthcare.

Seaford **1 Claremont Court, Claremont Road**
LW/16/0603 Planning Application - Erection of two storey side extension for Mr K White.

Planning Applications week ending 29th July 2016

To consider planning applications in respect of Seaford:

Seaford **Litlington Court, Surrey Road**
LW/16/0555 Planning Application - Repairs and repainting of building, railings and balconies for Litlington Court (Seaford) RTM Ltd.

Seaford **9 Mill Drive**
LW/16/0579 Planning Application - Two storey front extension for Mr & Mrs Sinclair.

Seaford **11 Normansal Park Avenue**
LW/16/0600 Planning Application - Erection of a single storey rear extension for Mr S Stay.

Seaford **55 Hindover Road**
LW/16/0604 Planning Application - Erection of single storey rear extension, part side extension and rebuilding of garage with lean to roof for Mr L Kite.

East Sussex County Council Consultation

To consider planning applications in respect of:

LW/3334/CC **Cradle Hill Community Primary School, Lexden Road, Seaford, BN25 3BA**
Provision of new porous artificial turf (5210sqm in area) on existing school playing field to follow existing site contours.

Tree Work Applications

To consider planning applications in respect of Seaford:

Seaford **1 Bromley Road**
TW/16/0081/
TPO 5 x Sycamore (G1 of the order) – Prune back to canopy to previous pruning points.

Seaford TW/16/0085/ TPO	Cuckmere Cottage, Chyngton Lane T1 - 1 Poplar – reduce & reshape by approx. 5 meters. T2 – 1 Poplar – remove low branch and next branch up; reduce large branch over road by approximately 2.5 meters.
Seaford TW/16/0086/ TPO	3 Mark Close Row of Leylandii Cypress trees (G2 of order) on front driveway – shape sides and top by no more than 1.5 meters. 4 no. Holm Oak – Lightly shape by no more than 0.5 meters to formative prune.
Seaford TW/16/0087/ TPO	31 Belgrave Road 3 x Sycamore (G1 of Order) – Lopping and general tidying up of trees.
Seaford TW/16/0082/ TPO	Hamilton House, Belgrave Road 1 x Sycamore (T8 of Order) – Works will involve cutting overhanging branches back within our boundary of 31 Belgrave Road.

5. Planning Application Consultation Process

To consider report 43/16 concerning the planning application consultation process from Lewes District Council and co-ordinate a response (pages 4 and 5).

6. Update Report

To note report 44/16 informing the committee of Lewes District Council decisions on previous planning applications (pages 6 and 7).

Circulation:

Committee: Councillor L Wallraven (Chairman) and Councillor R Honeyman (Vice Chairman).
Councillors D Argent, P Boorman, D Burchett, A Latham, M Lambert, P Lower, A McLean and L Worcester.

For information: Councillors S Adeniji, M Brown, B Burfield, C Campbell, R Chambers, L Freeman, R Hayder, O Honeyman, I Murray and D Silvey-Adam.



Seaford Town Council

Report 43/16

Agenda Item No: 5
Committee: Planning & Highways Committee
Date: 11th August 2016
Title: Planning Application Consultation Process
By: Edwina Pooley, Planning Officer
Purpose of Report: To inform the Committee of a letter received from Lewes District Council regarding the electronic consultation implemented on 1st April 2016.

Recommendations

You are recommended:

1. To co-ordinate a response to Lewes District Council as requested in the received email shown in Appendix A.
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1. Information

- 1.1 Please see the attached email in Appendix A from Lewes District Council regarding the Planning Application Consultation Process.
- 1.2 The Committee are asked if they wish to coordinate a response to Lewes District Council regarding the Planning Application Consultation Process.

2. Financial Appraisal

There are no financial implications to the Council as a result of this report.

3. Contact Officer

The Contact Officer for this report is Edwina Pooley, Planning Officer.

Planning Officer

Town Clerk

Appendix A

From:

Sent: 28 July 2016 17:39

To: James Corrigan <James.Corrigan@seafordtowncouncil.gov.uk>

Subject: Planning Application Consultation Process

Dear James,

As you are aware Lewes District Council has recently introduced electronic consultation with Town and Parish Councils for planning applications. As well as emailing the consultation letters direct to consultees the most significant change to the process is that paper copies of plans are no longer sent to the consultees in the post, but a facility has been provided to view or download electronic copies of the plans from our website.

Whilst I understand that there have been some initial teething problems I am convinced that the long term gains from the switch will be mutually beneficial. The rationale behind the implementation was to make all of our lives easier and to make the consultation process more efficient and to meet the expectations of the key parties involved.

Prior to the changes we had received a number of complaints from Towns and Parishes who were receiving notification of planning applications almost a week after residents had become aware of them. This delay was due to the time it took us to print and collate the plans and despatch them through Royal Mail. Consequently the changes that have been implemented will ensure that you are notified of planning applications much earlier than in the past and thus provide a longer window for you consider them and to make comments.

The Council did provide some training earlier in the year to representatives of the Town and Parish councils in the Lewes District to explain how to access the plans. Nonetheless I appreciate that it is not until new ways of working are exercised in earnest that issues, however small, come to light. Whilst I have had a few comments already about the current process I am keen to ensure that we iron out as many of the concerns as we can as quickly as we can.

I am also aware that there has been much discussion about whether some of the smaller Parish councils have sufficient money available to purchase the requisite equipment to support this process. There are opportunities for many Councils to access funding from the Government's transparency project and we are more than happy to support you in applying for those funds. The new way of working does not mean that you must have broadband available at your planning meetings as they can be downloaded in advance, although you will need a projector and a screen or white wall if you wish to display or project the plans during the meeting, and this would require a modest outlay.

I am interested in understanding what your experience of the new process has been, whether good or bad, and any ideas that you have, big or small, that will help to improve it. To that end I would appreciate any comments that you may have via email or, if you feel it would be easier, to meet with you face to face to fully understand any difficulties that you may be experiencing and to help you overcome them. Whilst I am committed to the new way of working I also want to ensure that it is fit for purpose and delivers tangible benefits for all of us.

I would also like to assure you that we will continue to send you printed versions of plans for major planning applications.

I look forward to hearing from you shortly,

Yours sincerely

Ian Morris, Head of Planning and Revenues, LEWES DISTRICT COUNCIL



Seaford Town Council

Report 44/16

Agenda Item No: 6
Committee: Planning & Highways Committee
Date: 11th August 2016
Title: Update Report
By: Edwina Pooley, Planning Officer
Purpose of Report: To inform the Committee of LDC decisions

Recommendations

You are recommended:

1. To note the contents of the report.
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1. Information

- 1.1 Please see the attached list in Appendix A showing LDC decisions on previous applications put before this Committee, which is for reference only.

The decision notices for these applications can be found in the LDC Planning Decisions File placed in the Members' Room or via the Lewes Planning Portal www.lewes.gov.uk/planning/15501.asp.

2. Financial Appraisal

There are no financial implications to the Council as a result of this report.

3. Contact Officer

The Contact Officer for this report is Edwina Pooley, Planning Officer.

Planning Officer

Town Clerk

Reference	Address	Description	Registered W/E	STC Meeting Date	STC Decision	LDC Decision
LW/16/0139	Firle End 2 Firle Road	Planning Application - Demolish flint wall and re-build with 225mm block wall behind, 100mm skin of flint to front for Mr Becker	03.06.2016	30.06.2016	No objection	Approved
LW/16/0191	17 Carlton Road	Planning Application - Erection on a first floor extension over the existing single storey extension, extension of a garage at ground floor level with a first floor extension erected above for Mr & Mrs Leach	30.04.2016	19.05.2016	No Objection	Approved
LW/16/0227	94 North Way	Planning Application - Proposed single storey side extension.	31.03.2016	n/a	STC not consulted	Approved
LW/16/0308	9 East Albany Way	Planning Application - Two storey front extension with renewed and extended conservatory to rear, demolition of existing garage and replacement of front boundary wall for Mr N White.	10.06.2016	30.06.2016	No Objection	Approved
LW/16/0386	47 Upper Chyngton Gardens	Planning Application - Single storey rear extension for Mrs T Ferris	10.06.2016	30.06.2016	No Objection	Approved
LW/16/0406	15 Beacon Road	Planning Application - Demolition of existing garage, construction of new with extended single storey extension to rear and side extension at first floor level above garage for Mr & Mrs Piveteau	03.06.2016	30.06.2016	No objection	Approved
LW/16/0426	Lamont Southdown Road	Planning Application - Erection of a first floor extension over the existing garage, together with a single storey extension in front, incorporating a new front entrance porch for Mr A Bushell	24.06.2016	21.07.2016	No Objection	Approved
LW/16/0443	53 Farm Close	Planning Application - Addition of pitched tiled roof to existing conservatory and new windows to side elevations for Mr J Rose	18.06.2016	30.06.2016	No Objection	Approved
LW/16/0468	43 Hindover Road	Planning Application - Demolition of existing lean-to conservatory and replace with a single storey extension for Mr M Stephens	01.07.16	21.07.2016	No Objection	Approved
LW/16/0473	96 Barn Rise	Planning Application - Erection of two attached garages for Mr S Wylie	24.06.2016	21.07.2016	No Objection	Refused
LW/16/0477	79 Walmer Road	Planning Application - Single storey rear extension and garage conversion with window to front elevation for Mrs D Acton	24.06.2016	21.07.2016	No Objection	Approved
LW/16/0478	42 Hartfield Road	Planning Application - Erection of first floor extension over an open ground floor porch for Mrs S Bernard	01.07.16	21.07.2016	No Objection	Approved
TW/16/0061/TPO	5 Kingston Avenue	1 x Corsican Pine (T3 of the Order) - prune back branches that are hanging over the road and touching street light. Crown lift 2 limbs that are overhanging pavement, back to a suitable pruning point.	18.06.2016	30.06.2016	No Objection	Refused