



## Seaford Town Council

### To the Members of the Seaford Head Golf Course Committee

A meeting of the **Seaford Head Golf Course Committee** will be held in the **Council Chamber, 37 Church Street, Seaford** on **Tuesday, 12 June 2012, at 7.00 pm** which you are requested to attend.

S J Shippen  
Town Clerk  
1 June 2012

### Agenda

1. **Apologies for absence - Declaration of Substitute Members.**
2. **Minutes**  
  
To approve the minutes of the meeting held on 6 March 2012.
3. **Disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.**
4. **Public Participation**  
  
To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 1 and Seaford Town Council Policy.
5. **Finance Report**  
  
To consider report 20/12 regarding the financial position for the period 1 April 2011 to 31 March 2012 (pages 3 to 5).
6. **Golf Course Income Report**  
  
To consider report 24/12 showing the ticket sales and income for the period 1 April 2011 to 31 March 2012, (pages 7 to 12).
7. **Golf Professional's Report**  
  
To consider report 21/12 giving an update on Golf Course related matters (pages 13 to 15).
8. **Golf Course Maintenance**  
  
To consider report 22/12 informing of the maintenance undertaken over the last 3 months (pages 17 to 18).

**9. Request to grant a refund of a 2012-13 season ticket**

To consider report 23/12 concerning a request to grant a refund of a season ticket, (page 19)

**10. Golf Course Clubhouse planning update**

To consider report 26/12 concerning the planning process for the new Golf Course Clubhouse (pages 21 to 22).

**For further information about items appearing on this Agenda please contact:-  
Mrs S. J. Shippen, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG.  
Telephone 01323 894870.**

**Circulation  
Committee:**

Councillor I J White (Chairman), Councillor T Goodman (Vice Chairman)  
Councillors S Adeniji, R E Allen, P L Franklin, S J Gauntlett, B Groves,  
L Wallraven (Ex-officio) and A White.  
Richard Andrews & Dave Stanyard, Seaford Head Golf Club,  
Fraser Morley, Professional. Jonathan Linscer, Head Green-Keeper.

**For information:**

Councillors M F Brown, M Buck, B Burfield, A Campbell, S Dunn, A Hayder, P Heseltine,  
A Latham, S E McStravick, R Scarfe and B M Warren.



## Seaford Town Council

Report 20/12

<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Golf Course Committee</b>
<b>Date:</b>	<b>12 June 2012</b>
<b>Title:</b>	<b>Golf Course Finance Report 1 April 2011 to 31 March 2012</b>
<b>By:</b>	<b>Simon Cooper, Corporate Services Manager</b>
<b>Wards Affected:</b>	<b>All Seaford Wards</b>
<b>Purpose of Report:</b>	<b>To inform on the financial position to 31 March 2012</b>

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### Recommendations

**You are recommended:**

- 1. To note the contents of this report**
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### 1. Information

- 1.1** The statement detailing income & expenditure for the period 1 April 2011 to 31 March 2012 compared to the Projected Outturn budget for the year ended 31 March 2012 approved by the Council on 19 January 2012 is attached as Appendix A. The original budget for the year is included for information.
- 1.2** Income is broadly in line with the Projected Outturn, golfing income is £2,514 less than projected whilst other income net is £1,795 higher than projected. Expenditure is also broadly in line with the projected outturn except for £24,750 incurred for revised plans for the new Clubhouse.
- 1.3** Direct Debit fee income totalling £1,563 is included in 1054 Income Other which was not reflected in the Projected Outturn.
- 1.4** 4199 Other Expenditure includes £352 in respect of damage to third party property by golfers. This is offset by an insurance claim included in 1054 Income Other.
- 1.5** The planning costs for the new Clubhouse have been funded from the general reserve. Reimbursement of these fees will be included in the construction loan application once the project is approved.

**2. Financial Appraisal**

There are no direct financial implications as a result of this report.

**3. Contact Officer**

The Contact Officer for this report is Simon Cooper, Corporate Services Manager. As it is not intended that I attend the meeting please contact me should you have any questions concerning this report.

Corporate Services Manager



Town Clerk



Account Number		2011/12 Original Budget	2011/12 Actual to 31/03/2012	2011/12 Projected Outturn	2011/12 Remaining Balance
Cost Centre 101					
4000	Salaries & Wages	79,407	71,669	71,811	142
4001	Employers NI	5,756	4,192	5,128	936
4002	Employers Superannuation	12,544	11,423	11,423	0
4010	Staff Training	500	180	250	70
4011	Staff Protective Clothing	700	742	700	-42
4041	Golf Professional Retainer	35,000	35,000	35,000	0
4045	Golf Course Player Costs	1,315	2,316	2,180	-136
4051	Rates	1,648	1,569	1,397	-172
4052	Water & Sewerage	8,500	8,407	8,500	93
4055	Electricity	4,880	5,170	5,436	266
4056	Gas	4,088	4,049	4,088	39
4060	Refuse	281	301	301	0
4100	Telecommunications	300	235	300	65
4015	Postage	300	245	300	55
4106	Stationery	50	323	240	-83
4110	Advertising & Publicity	3,000	2,303	3,000	697
4113	Computer Support	270	265	270	5
4114	Licence Fee	75	75	75	0
4115	Insurance	10,496	9,471	9,471	0
4155	Professional Fees	1,250	1,250	1,250	0
4156	Bank Charges	1,720	2,092	1,975	-117
4199	Other Expenditure	350	468	350	-118
4201	Cleaning	6,560	6,250	6,250	0
4250	Public Seating	0	542	619	77
4251	Dog Bin Emptying	685	596	596	0
4252	Litter & Dog Bin Pch & Maintenance	0	0	0	0
4261	Grounds Maintenance Non Contract	24,947	24,224	24,947	723
4270	Vehicle & Equipment Maintenance	13,700	13,229	13,700	471
4271	Vehicle & Equipment Lease	20,996	20,996	20,996	0
4272	Equipment Purchase	16,000	15,500	15,500	0
4274	Projects Expenditure	0	0	0	0
4275	Building Maintenance	0	1,017	1,500	483
4301	Public Works Loan Payment	32,062	0	0	0
4277	New Clubhouse	0	24,750	0	-24,750
<b>Golf Course Expenditure</b>		<b>287,380</b>	<b>268,849</b>	<b>247,553</b>	<b>-21,296</b>
1000	Golf Course Season Ticket	155,103	147,884	147,734	-150
1001	Golf Course Green Fees Mid week	62,596	64,654	62,508	-2,146
1002	Golf Course Green Fees w/ end b/holiday	77,922	63,491	63,691	200
1003	Golf Course Specials	33,235	32,596	37,272	4,676
1004	Golf Course Locker	2,458	2,121	2,121	0
1005	Golf Course Credit Card Charge	140	223	157	-66
1007	Golf Course Air Traffic Control	5,000	5,000	5,000	0
1008	Golf Course LDC Contribution	0	0	0	0
1009	Golf Course Other Income	0	0	0	0
1010	Asset Sale/Part Exchange Value	0	3,000	3,000	0
1050	Income Rent	6,250	6,250	6,250	0
1051	Income Insurance Recharge	296	707	707	0
1054	Income Other	150	1,967	100	-1,867
1055	Income Seating	0	619	619	0
1057	Income Electricity Recharge	976	1,035	1,087	52
1063	Income Gas Recharge	2,044	2,024	2,044	20
1100	Income Advertising	1,781	1,550	1,550	0
<b>Golf Course Income</b>		<b>347,951</b>	<b>333,121</b>	<b>333,840</b>	<b>719</b>
<b>Net Income</b>		<b>-60,571</b>	<b>-64,272</b>	<b>-86,287</b>	<b>-22,015</b>

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## Seaford Town Council

Report 24/12

**Agenda Item No:** 6  
**Committee:** Golf Course Committee  
**Date:** 12 June 2012  
**Title:** Golf Course Income Report  
**By:** Simon Cooper, Corporate Services Manager  
**Wards Affected:** All Seaford Wards  
**Purpose of Report:** To inform members of the Golf Course income.

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### Recommendations

**You are recommended:**

1. To note the contents of this report.

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### 1. Information

- 1.1 The summary, attached as Appendix A, shows the number of ticket sales and income for each category for the period 1 April 2011 to 31 March 2012.
- 1.2 The summary attached as Appendix B, shows the tickets sales comparison for the periods 1 April to 31 March of 2009/10, 2010/11 and 2011/12

### 2. Financial Appraisal

There are no direct financial implications arising out of this report

### 3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager

Town Clerk





	August		September		October		November		December	
	Gross £	Net £	Gross £	Net £	Gross £	Net £	Gross £	Net £	Gross £	Net £
Locker		0.00		0.00		0.00		0.00		0.00
M/WWeek T/Light	3454.00	2878.33	1736.00	1446.67	1047.00	872.50	655.00	545.83	1118.00	931.67
M/WWeek Con Day	25.00	20.83		0.00		0.00		0.00		0.00
M/WWeek Adult Day	240.00	200.00	265.00	220.83	90.00	75.00		0.00		0.00
M/WWeek Junior	240.00	200.00	80.00	66.67	120.00	100.00	40.00	33.33	40.00	33.33
M/WWeek Con	3504.00	2920.00	2736.00	2280.00	1760.00	1466.67	1456.00	1213.33	1008.00	840.00
M/WWeek Adult	3760.00	3133.33	3080.00	2566.67	2180.00	1816.67	1680.00	1400.00	1700.00	1416.67
Locker (Small)		0.00		0.00		0.00		0.00		0.00
Week End T/Light	1938.00	1615.00	1377.00	1147.50	1870.00	1558.33	982.00	818.33	530.00	441.67
Week End Con	798.00	665.00	646.00	538.33	1045.00	870.83	285.00	237.50	722.00	601.67
W/End Adt Day		0.00		0.00		0.00		0.00		0.00
W/End Day Con										
Week End Adult	4750.00	3958.33	3975.00	3312.50	4775.00	3979.17	2850.00	2375.00	2425.00	2020.83
Week End Junior	108.00	90.00	60.00	50.00	168.00	140.00			24.00	20.00
Credit Card Charge		0.00		4.17		16.67	5.00	4.17		0.00
Junior Membership		0.00		0.00		0.00		0.00		0.00
Junior Only		0.00	200.00	166.67	2400.00	2000.00	600.00	500.00		0.00
Junior	340.00	283.33	50.00	41.67	50.00	41.67		0.00		0.00
Youth 18 to 20		0.00		0.00		0.00		0.00		0.00
Intermediate 21-25	150.00	125.00		0.00		0.00		0.00		0.00
Intermediate 26-29		0.00	225.00	187.50		0.00		0.00	300.00	250.00
Over 60 + Unemployed									1248.00	1040.00
Winter Warmers		0.00		0.00		0.00		0.00		0.00
M/WWeek Society	262.00	1885.00	1962.00	1635.00	412.00	343.33			390.00	325.00
W/End Society	2512.00	2093.33	1945.00	1620.83	465.00	387.50				0.00
Reciprocal Charge	380.00	316.67	270.00	225.00	260.00	216.67	555.86	466.67	190.00	158.33
5 Day Adult	537.00	642.50		0.00		0.00		0.00		0.00
7 Day Adult		0.00		0.00	81.00	67.50			940.00	783.33
Society Deposit	370.00	308.31	240.00	200.00	475.00	304.19	385.00	320.83	810.00	675.00
Living Social Deal M/W					766.93	671.25				0.00
Living Social Deal W/E					355.37	315.60				0.00
Total	25,368.00	21,334.98	18,852.00	15,710.00	18,340.30	15,243.54	9,493.86	7,915.00	11,445.00	9,537.50
		1317		925		871		495		482

	January			February			March			Total YTD		
	Gross	Net	Nos.	Gross	Net	Nos.	Gross	Net	Nos.	Gross	Net	Nos.
	£	£		£	£		£	£		£	£	
Locker		0.00			0.00		1025.00	854.17	21	3114.50	2808.19	63
M/WWeek T/Light	252.00	210.00	18	698.00	581.67	50	2924.00	2436.67	208	20760.00	17300.00	1482
M/WWeek Con Day		0.00			0.00			0.00		307.00	255.83	12
M/WWeek Adult Day		0.00			0.00		150.00	137.50	5	1855.00	1568.33	62
M/WWeek Junior		0.00		40.00	33.33	4	20.00	16.67	2	960.00	800.00	96
M/WWeek Con	848.00	706.67	53	656.00	546.67	41	4340.00	3616.67	271	24580.00	20483.33	1536
M/WWeek Adult	720.00	600.00	36	820.00	683.33	41	2560.00	2133.33	128	28300.00	23583.33	1415
Locker (Small)		0.00			0.00		102.50	85.42	6	302.50	252.08	14
Week End T/Light	648.00	540.00	38	624.00	520.00	39	1558.00	1298.33	92	16395.00	13662.50	967
Week End Con	399.00	332.50	21	76.00	63.33	4	380.00	316.67	19	7429.00	6190.83	390
W/Week Adult Day		0.00			0.00			0.00		280.00	233.33	8
W/Week Con											0.00	0
Week End Adult	2875.00	2395.83	115	1275.00	1062.50	51	4880.00	4066.67	195	50980.00	42483.33	2039
Week End Junior	36.00	30.00	3		0.00		36.00	30.00	3	720.00	600.00	56
Credit Card Charge	15.00	12.50	3	5.00	4.17	1	55.00	45.83	11	265.00	220.83	50
Junior Membership		0.00			0.00			0.00		0.00	0.00	0
Winter Only		0.00			0.00			0.00		3200.00	2666.67	16
Junior	180.00	150.00	3		0.00		300.00	250.00	5	1400.00	1204.10	24
Youth 18 to 20		0.00			0.00		200.00	166.67	2	895.80	833.34	10
Intermediate 21-25		0.00		200.00	166.67	1	1000.00	833.33	5	4434.20	4320.17	23
Intermediate 26-29	300.00	250.00	1		0.00		1554.20	1295.17	6	5983.50	6114.67	24
Over 60 + Unemployed	1248.00	1040.00	4				28760.20	23966.83	93		69344.55	262
Winter Warmers		0.00			0.00			0.00		0.00	0.00	0
M/WWeek Society										13219.00	11015.83	643
W/Week Society		0.00			0.00			0.00		12434.00	10361.67	481
Reciprocal Charge	80.00	66.67	8	380.00	316.67	38	220.00	183.33	22	3065.86	2558.33	312
5 Day Adult	1790.00	1491.67	5		0.00		5855.70	4879.75	18	18465.30	20372.55	68
7 Day Adult	3372.50	2814.58	8	1492.50	1243.75	4	31300.00	26083.33	66	101757.85	109583.42	275
Society Deposit	1200.00	1000.00	53	1015.00	845.85	45	455.00	379.17	25	8390.00	8660.02	460
Living Social Deal M/W										766.93	671.25	67
Living Social Deal W/E										355.37	315.60	17
<b>Total</b>	<b>13,968.50</b>	<b>11,640.42</b>	<b>369</b>	<b>7,281.50</b>	<b>6,067.94</b>	<b>319</b>	<b>87,675.60</b>	<b>73,075.50</b>	<b>1203</b>	<b>330616.41</b>	<b>378464.10</b>	<b>10,872</b>

Less 2012/13 membership receipts in advance

67494.67

Balance per Income & Expenditure statement

310969.43

	Oct-11	Oct-10	Oct-09	Nov-11	Nov-10	Nov-09	Dec-11	Dec-10	Dec-09	Jan-12	Jan-11	Jan-10	Feb-12	Feb-11	Feb-10	Mar-12	Mar-11	Mar-10	Total 11/12	Total 10/11	Total 9/10	
Locker																						
M/WWeek T/Light	75	25	58	47	11	28	80	52	20	18	10	11	50	28	25	208	84	40	1,482	1,036	979	
M/WWeek Con Day						1		5							226	5		2	62	71	165	
M/WWeek Adult Day	3	5	2			1										2			96	75	0	
M/WWeek Junior	12	9		4			4						4	4		2	1					
M/WWeek Con	110	116	126	91	44	62	63	45	70	63	25	20	41	198		271	115	98	1,536	1,587	1,002	
M/WWeek Adult	109	118	158	84	62	65	85	117	86	36	24	10	41	81	37	128	117	98	1,415	1,707	1,657	
Locker (Small)											5					6			14	17	10	
Week End T/Light	110	36	34	58	17	29	31	43	10	38	18	73	39	30	4	92	27	102	967	536	690	
Week End Con	55	30	34	15	16	12	38	19	25	21	20	9	4	13	37	19	28	16	390	401	387	
W/Week Adult Day			2			44			79		2							2	8	8	449	
Week End Adult	181	208	170	114	81		97	69	69	115	102	23	51	129	103	195	135	93	2,039	2,139	1,691	
Week End Junior	14	9		7			2	5		3	7		1	3		3	3		56	69	0	
Credit Card Charge	1		1	1	1																	
Junior Membership								1														
Winter Only	12	7	13	3	2							1							6	9	13	
Junior	1	1	1	3	2				5										16	9	15	
Youth 18 to 21										3									18	13	19	
Intermediate 21-25		2											1						10	9	12	
Intermediate 26 - 29																			24	0	0	
Over 50 + unemployed										1									23	0	0	
Winter Warmers		57			51			85	63		68	62		162	54	93	208	122	262	198	176	
Weekend Society Adult	19	64																10	481	631	301	
Weekend Soc.Con																			0	424	149	
Weekend Soc.Day																			0	117	171	
Mid Week Soc.Adult	21		28																38	112	61	
Midweek Soc.Con		44	9				20												605	343	375	
Midweek Soc. Adult Day																		17	0	346	306	
Midweek Soc.Day																			0	27	0	
Reciprocal Charge	26	22	12	61	8	3	19	5		8	14		38	24		22	40	14	0	123	195	
5 Day Adult								3		5						18			312	216	123	
7 Day Adult	2						2	12		8			4			66			88	45	39	
Society Deposit	26						36			53			45			25			275	232	252	
Living Social Deal M/W	67			17															460	0	0	
Living Social Deal W/F	17																		67	0	0	
Total	871	755	650	495	302	245	482	491	358	369	295	209	319	672	486	1,203	758	579	10,872	10,606	9,968	

	Apr-11	Apr-10	Apr-09	May-11	May-10	May-09	Jun-11	Jun-10	Jun-09	Jul-11	Jul-10	Jul-09	Aug-11	Aug-10	Aug-09	Sep-11	Sep-10	Sep-09
Locker	29	40	34	12	4	5			2	1		2						
M/WWeek T/Light	108	136	73	127	114	104	148	158	187	251	211	202	246	133	175	124	74	76
M/WWeek Con Day			9	4	4	141			199	11	10		1		13			
M/WWeek Adult Day		5	5		8	102	18	20	9	19	19	32	8	14	4	9		8
M/WWeek Junior	11	24		3	3		9	7		15	9		24	17		8	1	
M/WWeek Con	111	117	137	129	102		108	185		169	251	191	219	211	218	171	178	178
M/WWeek Adult	131	170	184	134	169		147	194	206	178	242	232	188	270	331	154	143	250
Locker (Small)	5	9	7	3	3		2		1									
Week End T/Light	146	65	60	77	57	98	79	57	79	102	62	76	114	70	91	81	54	34
Week End Con	55	19	37	42	71	66	37	42	47	28	38	19	42	72	55	34	33	30
W/End Adt Day	3	1	259		2	7	3	2	3	2	1	5						48
Week End Adult	304	201		246	243	334	176	227	203	201	218	187	190	320	346	159	206	232
Week End Junior	15	4		6	10		3	5		3	5		9	7		1	4	
Credit Card Charge	26	32	30	2	1	1	1	1		3		3						
Junior Membership	6	7	9			1		1							2			1
Winter Only																		
Junior		7	9			1	2	1					6	2	2	1	1	1
Youth 18 to 21	5	3	12	2	1		1	2		0	1		0					
Intermediate 21-25	13									3			1					
Intermediate 26 - 29	13						1			1								
Over 60 + unemployed	155	159	168	2	8	4	1	3	2	3	2			1	1			
Winter Warmers																		
Weekend Society Adult	93	85	25	64	70	18	37	69	11	105	53	85	100	63	26	63	43	39
Weekend Soc.Con		14	57		46	24		7	17		7	8					15	46
Weekend Soc.Day	38	35						61							15		53	117
Mid Week Soc.Adult		38		133	16	44	185	26	86	54	126	68	113	84	32	79		
Midweek Soc.Con		28	21		3	51		32	58		90	50		113	33		36	67
Midweek Soc. Adult Day					7			3						11			6	
Midweek Soc.Day			24		46	30		50	50		13			50	39		14	52
Reciprocal Charge	1			2			11	18	27	59	16	39	38	12	22	27	57	6
5 Day Adult	38	37	35	4		2	1	2	1	2	2		2	1	1			
7 Day Adult	184	207	236	5	7	6	2	2	1	2	2	7		4	2			
Society Deposit	131			19			63			18			16			11		
Living Social Deal M/W																		
Living Social Deal W/E																		
<b>Total</b>	<b>1,621</b>	<b>1,444</b>	<b>1,431</b>	<b>1,012</b>	<b>995</b>	<b>1,041</b>	<b>1,033</b>	<b>1,123</b>	<b>1,169</b>	<b>1,225</b>	<b>1,378</b>	<b>1,206</b>	<b>1,317</b>	<b>1,475</b>	<b>1,408</b>	<b>925</b>	<b>918</b>	<b>1,186</b>



## Seaford Town Council

Report 21/12

<b>Agenda Item No:</b>	7
<b>Committee:</b>	Golf Course Committee
<b>Date:</b>	12 June 2012
<b>Title:</b>	Golf Professional's Report
<b>By:</b>	Fraser Morley, Golf Professional
<b>Wards Affected:</b>	All Seaford wards
<b>Purpose of Report:</b>	To provide update on Golf Course related matters.

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### Recommendations

**You are recommended:**

- 1. To note the contents of this report.**
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### 1. Information

- 1.1** Having the wettest April and coldest May on record, the start of the season has not been ideal. Once the rain did come in April, Jon and his team worked quickly to make sure the course was in excellent condition. This has helped us keep golfers coming through regardless of the weather.
- 1.2** March was fairly good though, ending over £3k up on last year in Green fee/Society income. Total Golf related income ending just £2,514 below the reforecast. However, last April the weather was very good compared to the one we have just experienced, as a result income was about £8k down on last year for green fees and Society income. May is pretty level compared to last year which is good considering the bad weather at the start to the month. It shows how dependant on the weather we are; the course is in great condition but people just don't like playing in the rain and cold.
- 1.3** Season Ticket sales are going well. The grid below shows where we are in comparison to the same time last year. We can see we are 26 ahead of same point in time last year. This I feel is down to our great value and a result of our promotion at the start of the year. We have sadly seen some season tickets holders pass away or move away over the last year so it is pleasing to see how we have gained new people coming to the course. 63 of the people buying season tickets so far have been new people. Hopefully we can keep moving in this direction over the next few years. There is still scope for increasing the number of juniors at the course and we will continue to work towards this with teaching and organisation.

- 1.4 Other Stats :- 67 people have taken advantage of the Direct Debit offer, this is 8 fewer than last year. 4 "Intermediate 2" ticket holders have now moved up to Full 7 Day and 1 to full 5 day. With 2 moving from 7 day to senior and 4 from 7 day to 5 day.

	2011	2012	difference
7 Day Adult	196	210	+14
5 Day Adult	36	42	+6
Senior	174	173	-1
Intermediate 2	18	19	+1
Intermediate 1	16	18	+2
Youth	7	2	-5
Junior	6	15	+9
Totals	453	479	+26

## 2. New Business for 2012/2013

- 2.1 We now have 144 followers on twitter and we are starting to see people coming along as a result of items they have seen on Twitter and Facebook. We will do more with these two sites in the future. It seems to be coming a more popular way of communicating with customers and we need to keep on top of this. As we gain more followers it will create an opportunity to possibly do some Twitter/Facebook only deals.
- 2.2 Seaford Head Golf Academy is going well, we are receiving some very positive feedback from customers and our reputation is growing. Hopefully with improved facilities we can take this on further. A good coaching set up is very important to a club, drawing in new players and improving the ones already here. Chris is looking to do many classes over the summer with the Lady and Junior players.
- 2.3 Our half page Golf News advert has done really well this spring. We have had over 20 society bookings from that one advert so far. We seem to also be getting some rewards from the last few years and repeat business is excellent. I think it is very important to ensure that the temporary buildings we use while the new clubhouse construction is going on are as good quality as possible. I fear that we may lose some societies if we cannot adequately accommodate them. It is hard to get people back once they have gone somewhere else. We want to maximise income, as and when the new clubhouse is built, and it is very important we keep these groups happy as well as our regular golfers.

**3. Other Business**

We have received a lot of praise for the condition of the course this year so far, it is nice to hear people that often complain also coming in and praising the hard work of the Greenkeepers. I would personally like to thank and congratulate Jon and his team. We have an excellent product out there and with the new clubhouse I can see us becoming one of the best municipal courses in the country. This should make the town of Seaford proud and also a lot of money if done correctly. I look forward to helping the council achieve that in the future.

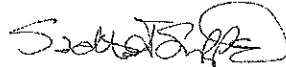
**4. Financial Appraisal**

There are no financial implications as a result of this report.

**5. Contact Officer**

The Contact Officer for this report is Fraser Morley, Golf Professional/Manager

Town Clerk



Golf  
Professional/Manager



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## Seaford Town Council

Report 22/12

**Agenda Item No:** 8  
**Committee:** Golf Course Committee  
**Date:** 12 June 2012  
**Title:** Golf Course Maintenance  
**By:** Jon Linscer, Head Green Keeper  
**Wards Affected:** All Seaford Wards  
**Purpose of Report:** To Inform on maintenance on Golf Course

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### Recommendations

You are recommended:

1. To note the contents of this report
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### 1. Information

Listed below are works carried out over the past 3 months at Seaford Head Golf Course. Not included are the day-to-day maintenance programmes such as; Course set up and mowing regimes.

#### March

Pro core greens  
Fertilise Greens – 6.0.27  
Fertilise Tees and Aprons- 4.3.2  
Repair damage to Fairways  
Put in new Distance marker posts  
Put in new Practice net  
Start up irrigation system  
Litter pick

#### April

Pro core greens, aprons and Tees to a depth of 5 inches  
Sarel spike Greens to a depth of 30mm  
Fertilise Fairways-9.7.7  
Apply insecticide to 7<sup>th</sup>- 9<sup>th</sup> Fairways  
Triple Scarify Greens

Double Scarify Tees  
Apply Liquid Seaweed to Greens  
Apply Granular Wetting agent to Tees  
Irrigation Work- Change Broken Sprinklers  
Over seed Tees

**May**

Verti cut Greens  
Top Dress Greens x2  
Top Dress Tees  
Apply Wetting agent to Greens  
Apply Iron to Greens  
Start to top up Bunkers  
Sarel spike Greens  
Apply Liquid Bovine Extract  
Litter pick

All work has been carried out in accordance with the EMAS policy


**2. Financial Appraisal**

There are no financial implications as a result of this report

**3. Contact Officer**

The Contact Officer for this report is Jon Linscer, Head Green Keeper.

Town Clerk



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Head Green Keeper

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## Seaford Town Council

Report 23/12

**Agenda Item No:** 9  
**Committee:** Golf Course Committee  
**Date:** 12 June 2012  
**Title:** Request for a Season Ticket Refund  
**By:** Simon Cooper, Corporate Services Manager  
**Wards Affected:** All Seaford Wards  
**Purpose of Report:** To advise of request for a season ticket refund.

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### Recommendations

You are recommended:

1. To consider the request to refund the unused portion of a season ticket
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### 1. Information

- 1.1 A request has been received from a season ticket holder who will be unable to play due being posted to work away from Seaford, for a refund of the unused part of his season ticket.
- 1.2 The terms and conditions state that the ticket is both non-refundable and non-transferable; the Town Clerk advises that refunds on health grounds have been refused recently, although requests for credit have been favoured.

### 2. Financial Appraisal

The financial implications will depend upon the amount, if any, agreed to be refunded.

### 3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager

Town Clerk

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## Seaford Town Council

Report 26/12

<b>Agenda Item No:</b>	<b>10</b>
<b>Committee:</b>	<b>Golf Course Committee</b>
<b>Date:</b>	<b>12 June 2012</b>
<b>Title:</b>	<b>Golf Clubhouse Planning Update</b>
<b>By:</b>	<b>Sam Shippen, Town Clerk</b>
<b>Wards Affected:</b>	<b>Seaford South Ward</b>
<b>Purpose of Report:</b>	<b>To advise the Committee of progress made with Planning Application.</b>

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### Recommendations

**You are recommended:**

- 1. To agree that the Town Clerk and Leader of the Council speak at the SDNPA Planning Committee on behalf of the Town Council.**
  - 2. To delegate authority to the Town Clerk to negotiate a fee with Hedley's solicitors to agree a S106/278 agreement with the SDNPA in respect of Southdown Road.**
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### 1. Information

- 1.1** The Planning Application for the Clubhouse is to go before the South Downs National Park Authority Planning Committee on Thursday 14 June. Three individuals or group representatives are allowed to speak in support of the application, it is suggested that the Town Clerk and Leader speak on behalf of the Council and invite a representative of the Seaford Head Golf Club to speak also.
- 1.2** Indications are that an officer recommendation for approval will be made to the SDNPA Planning Committee.
- 1.3** The Council will be required to enter into a Section 106 and Section 278 agreement with SDNPA for which we would incur legal costs of our own and would be required to pick up the legal costs of SDNPA. This agreement would cover the making up of the unadopted section of Southdown Road from Corsica Road south which will be a condition of planning in accordance with the ESCC Highways requirements.
- 1.4** I would recommend that we contract with Hedley's solicitors for this service as it is one of their areas of expertise.

## 2. Financial Appraisal

The costs for ST solicitor are likely to be in the region of £2,000 although this is not definite and will be dependent upon the amount of time spent, SDNPA costs are as yet unknown. Costs will be met within the intended PWLB loan for the development.

## 3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk .

Town Clerk



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