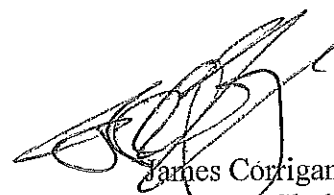




Seaford Town Council

To the Members of the Community Services Committee

A meeting of the of the **Community Services Committee** will be held at **37 Church Street, Seaford** on **Thursday 17th November 2016** at **7.00pm** which you are summoned to attend.


James Corrigan
Town Clerk
11th November 2016

Agenda

1. **Apologies for Absence and Declaration of Substitute Members**
2. **Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.
3. **Public Participation**

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 3 and Seaford Town Council Policy.
4. **Finance Report**

To consider report 87/16 to inform members of the Community Services Committee of Income and Expenditure for October 2016 and the financial year to date (pages 2 to 9).
5. **Projects and Facilities Manager - Update Report**

To consider report 86/16 to inform members on progress and actions relating to Seaford Town Council assets and services (pages 10 to 12).
6. **Community Services Draft 2017/2018 Budget**

To consider report 89/16 presenting the draft projected outturn for the current financial year and the Committee budget for the 2017/2018 financial year (pages 13 to 27).

For further information about items appearing on this Agenda please contact James Corrigan, Town Clerk, 37 Church Street, Seaford, BN25 1HG. Telephone 01323 894870.

Circulation: Committee members (as below) and all registered email recipients of agendas.

Committee: Councillors L Freeman (Chair), P Boorman (Vice Chair), D Argent, N Freeman, R Hayder, O Honeyman, M McLean, M Wearmouth, L Wallraven and C White.

For information: Councillors S Adeniji, M Brown, D Burchett, B Burfield, T Goodman, R Honeyman, A Latham, P Lower, B Webb and L Worcester.



Seaford Town Council

Report 87/16

Agenda Item No:	4
Committee:	Community Services
Date:	17th November 2016
Title:	Finance Report
By:	Craig Williams, Projects & Facilities Manager
Purpose of Report:	To inform members of the Community Services Committee of Income and Expenditure for October 2016 and year to date figures.

Recommendations

You are recommended:

1. To note the contents of the report.

1. Information

- 1.1 Attached at Appendix A are the statements detailing income and expenditure for the period 1st – 31st October and year to date figures.
- 1.2 The annual figure for the Salts continues to be high due to the extra works being undertaken following the play area installation, these works are now complete so there should be minimal added expenditure for the remainder of the year.
- 1.3 Sports pitch hire is back in line with where it should be for month 7, work has taken place on adjusting the booking system to capture all revenue by back invoicing missed bookings and utilising the correct booking forms. There were also monies received that were coded to the wrong number so I have moved that now into the correct code increasing the YTD income on 105/1073.
- 1.4 Income is higher in 106/1050 due to a late payment from the Crouch Bowling Club meaning 2015/16 fees went into 2016/17 figures. This has now been clarified with Council officers and the Bowling Club on dates of payments to be made by and which year they are relevant to.
- 1.5 We have spent around £2,000 in October on ensuring the assets we are responsible for are compliant in gas safety and electrical safety, these are the Martello kiosk, Frankie's Café, cricket pavilion, the Salts community changing rooms, Salts toilets, Salts Café, Martello toilets, South Street toilets and the Arts at the Crypt. Going forward these responsibilities will sit with the tenants of each property as with Seaford Rugby Club, Seaford Town Football Club and the Crouch Bowling club.
- 1.6 We are working with the Crypt Management Committee on getting the facility into a decent condition for them to rent before the lease is signed. We have an EMR for this of £10.9k of which we can allocate half for repairs to lighting, the central heating system and solving the damp issues. This will then leave £5.5k for the future should any further issues occur.

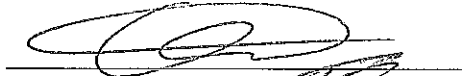
2. Financial Appraisal

The financial implications in this report are outlined in Section 1 of this report.

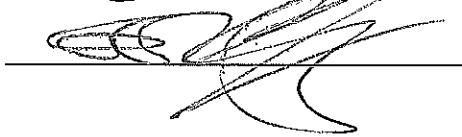
3. Contact Officer

The Contact Officer for this report is Craig Williams, Projects & Facilities Manager.

Projects & Facilities Manager

A handwritten signature in black ink, appearing to be 'Craig Williams', written over a horizontal line.

Town Clerk

A handwritten signature in black ink, appearing to be 'Craig Williams', written over a horizontal line.

08/11/2016

Seaford Town Council 2016/2017

16:09

Detailed Income & Expenditure by Budget Heading 31/10/2016

Page No 1

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Community Services							
105	Salts Recreation Ground						
4052	0	117	2,060	1,943		1,943	5.7 %
4055	367	411	200	-211		-211	205.6 %
4115	0	2,134	3,700	1,566		1,566	57.7 %
4199	0	360	0	-360		-360	0.0 %
4250	0	340	0	-340		-340	0.0 %
4251	148	1,038	1,833	795		795	56.6 %
4260	5,705	40,053	70,510	30,457		30,457	56.8 %
4261	1,000	7,240	5,000	-2,240		-2,240	144.8 %
4274	1,352	1,352	0	-1,352		-1,352	0.0 %
4275	1,005	1,045	0	-1,045		-1,045	0.0 %
	9,577	54,091	83,303	29,212	0	29,212	64.9 %
	Salts Recreation Ground :- Expenditure						
1050	78	1,237	1,368	-131			90.4 %
1051	0	791	1,326	-535			59.7 %
1054	0	280	0	280			0.0 %
1058	0	866	1,808	-942			47.9 %
1066	0	16,800	16,800	0			100.0 %
1073	562	3,265	7,653	-4,388			42.7 %
	640	23,239	28,955	-5,716			80.3 %
	Salts Recreation Ground :- Income						
	8,937	30,852	54,348	23,496			
	Net Expenditure over Income						
106	Crouch Recreation Ground						
4052	0	-42	2,248	2,290		2,290	-1.9 %
4055	0	302	307	5		5	98.2 %
4115	0	949	1,838	889		889	51.6 %
4251	106	742	1,310	568		568	56.6 %
4260	3,509	24,562	43,370	18,808		18,808	56.6 %
4261	0	1,050	3,000	1,950		1,950	35.0 %
4501	840	840	0	-840		-840	0.0 %
	4,455	28,403	52,073	23,670	0	23,670	54.5 %
	Crouch Recreation Ground :- Expenditure						
1011	0	1,350	0	1,350			0.0 %
1050	11,081	12,385	2,400	9,985			516.0 %
1051	0	500	763	-263			65.6 %
1057	0	112	153	-41			73.4 %
1073	-10,808	2,657	9,270	-6,613			28.7 %
	273	17,004	12,586	4,418			135.1 %
	Crouch Recreation Ground :- Income						
	4,182	11,399	39,487	28,088			
	Net Expenditure over Income						

Continued on Page No 2

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 Martello Fields							
4251 Dog Bin Emptying	85	593	1,048	455		455	56.6 %
4260 Grounds Maintenance Contract	1,290	9,030	15,945	6,915		6,915	56.6 %
4261 Grounds Maint non contract	115	1,389	2,000	611		611	69.5 %
4275 Building Maintenance	0	215	0	-215		-215	0.0 %
Martello Fields :- Expenditure	1,490	11,228	18,993	7,765	0	7,765	59.1 %
1050 Income Rent	39	5,070	4,000	1,070			126.7 %
Martello Fields :- Income	39	5,070	4,000	1,070			126.7 %
Net Expenditure over Income	1,451	6,158	14,993	8,835			
108 Other Open Spaces							
4052 Water & Sewerage	0	-83	75	158		158	-110.2
4154 Land Registry Fees	12	24	0	-24		-24	0.0 %
4250 Public Seating	0	75	0	-75		-75	0.0 %
4251 Dog Bin Emptying	170	1,187	2,095	908		908	56.6 %
4260 Grounds Maintenance Contract	2,468	17,273	30,500	13,227		13,227	56.6 %
4261 Grounds Maint non contract	1,786	2,549	3,500	951		951	72.8 %
4270 Vehicles & Equipment Maint	0	50	0	-50		-50	0.0 %
4275 Building Maintenance	206	206	0	-206		-206	0.0 %
Other Open Spaces :- Expenditure	4,641	21,281	36,170	14,889	0	14,889	58.8 %
1066 Income Concession	0	0	2,500	-2,500			0.0 %
Other Open Spaces :- Income	0	0	2,500	-2,500			0.0 %
Net Expenditure over Income	4,641	21,281	33,670	12,389			
113 Crypt							
4051 Rates	561	3,931	5,679	1,748		1,748	69.2 %
4052 Water & Sewerage	0	-19	200	219		219	-9.7 %
4055 Electricity	33	27	875	848		848	3.1 %
4056 Gas	0	90	2,348	2,258		2,258	3.8 %
4105 Postage	0	0	10	10		10	0.0 %
4106 Stationery	0	0	100	100		100	0.0 %
4110 Advertising & Publicity	0	26	1,000	974		974	2.6 %
4115 Insurance	0	421	792	371		371	53.1 %
4199 Other Expenditure	0	0	50	50		50	0.0 %
4201 Cleaning & Hygiene	81	184	500	316		316	36.8 %
4275 Building Maintenance	206	246	0	-246		-246	0.0 %
Crypt :- Expenditure	881	4,905	11,554	6,649	0	6,649	42.5 %

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1050 Income Rent	0	5,109	6,500	-1,391			78.6 %
Crypt :- Income	0	5,109	6,500	-1,391			78.6 %
Net Expenditure over Income	881	-203	5,054	5,257			
115 Martello Tower							
4115 Insurance	0	1,430	2,273	843		843	62.9 %
4275 Building Maintenance	0	375	0	-375		-375	0.0 %
Martello Tower :- Expenditure	0	1,805	2,273	468	0	468	79.4 %
Net Expenditure over Income	0	1,805	2,273	468			
116 Seaford Head Estate							
4115 Insurance	0	801	1,273	472		472	62.9 %
4199 Other Expenditure	86	194	0	-194		-194	0.0 %
4250 Public Seating	0	1,357	0	-1,357		-1,357	0.0 %
4251 Dog Bin Emptying	85	509	1,048	539		539	48.5 %
4260 Grounds Maintenance Contract	152	1,063	1,877	814		814	56.6 %
4261 Grounds Maint non contract	180	1,828	2,000	172		172	91.4 %
4275 Building Maintenance	0	395	0	-395		-395	0.0 %
4500 Nature Reserve Expenses	0	5,640	10,500	4,860		4,860	53.7 %
4501 Filming Expenses	0	1,245	0	-1,245		-1,245	0.0 %
Seaford Head Estate :- Expenditure	502	13,032	16,698	3,666	0	3,666	78.0 %
1011 Income Filming	2,223	8,823	0	8,823			0.0 %
1050 Income Rent	0	10,000	10,000	0			100.0 %
1053 Income Grants	1,625	1,625	3,250	-1,625			50.0 %
1055 Income Memorial Bench	5,500	9,000	0	9,000			0.0 %
1066 Income Concession	0	2,335	2,500	-165			93.4 %
1079 Income Memorial Picnic Bench	600	600	0	600			0.0 %
1200 Income Nature Reserve	-1,000	0	15,750	-15,750			0.0 %
Seaford Head Estate :- Income	8,948	32,382	31,500	882			102.8 %
Net Expenditure over Income	-8,445	-19,350	-14,802	4,548			
117 Seafront							
4052 Water & Sewerage	0	-321	180	501		501	-178.5 %
4055 Electricity	0	852	2,334	1,482		1,482	36.5 %
4115 Insurance	0	446	534	88		88	83.5 %
4253 Shelters	570	1,422	1,600	178		178	88.9 %
4261 Grounds Maint non contract	1,261	3,111	3,000	-111		-111	103.7 %

Month No : 7

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4274	Projects Expenditure	750	750	0	-750		-750	0.0 %
4275	Building Maintenance	206	206	0	-206		-206	0.0 %
	Seafront :- Expenditure	2,787	6,467	7,648	1,181	0	1,181	84.6 %
1011	Income Filming	727	1,427	0	1,427			0.0 %
1053	Income Grants	2,240	2,240	0	2,240			0.0 %
1054	Income Other	0	42	0	42			0.0 %
1057	Income Electricity Recharge	364	1,827	2,334	-507			78.3 %
1058	Income Water Recharge	0	47	82	-35			57.3 %
1066	Income Concession	2,455	43,746	42,825	921			102.2 %
1078	Income Entertainment Area	800	12,800	0	12,800			0.0 %
1092	Income Grnds Maint Non Contrat	0	135	0	135			0.0 %
	Seafront :- Income	6,586	62,264	45,241	17,023			137.6 %
	Net Expenditure over Income	-3,798	-55,798	-37,593	18,205			
118	Beach Huts							
4051	Rates	300	2,041	3,231	1,190		1,190	63.2 %
4115	Insurance	0	390	1,118	728		728	34.9 %
4275	Building Maintenance	0	15	0	-15		-15	0.0 %
	Beach Huts :- Expenditure	300	2,446	4,349	1,903	0	1,903	56.2 %
1054	Income Other	0	117	0	117			0.0 %
1055	Income Memorial Bench	500	500	0	500			0.0 %
1060	Beach Huts Site Licence	0	16,110	18,944	-2,834			85.0 %
1061	Beach Hut Annual Rent	0	12,664	12,664	0			100.0 %
	Beach Huts :- Income	500	29,391	31,608	-2,217			93.0 %
	Net Expenditure over Income	-200	-26,945	-27,259	-314			
119	Old Town Hall							
4115	Insurance	0	180	196	16		16	91.7 %
4274	Projects Expenditure	0	494	0	-494		-494	0.0 %
4275	Building Maintenance	206	206	0	-206		-206	0.0 %
	Old Town Hall :- Expenditure	206	880	196	-684	0	-684	449.0 %
1050	Income Rent	0	744	1,275	-531			58.3 %
1051	Income Insurance Recharge	0	180	1,275	-1,095			14.1 %
	Old Town Hall :- Income	0	923	2,550	-1,627			36.2 %
	Net Expenditure over Income	206	-43	-2,354	-2,311			

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
125 Allotments							
4154 Land Registry Fees	6	6	0	-6		-6	0.0 %
4199 Other Expenditure	0	254	966	712		712	26.3 %
Allotments :- Expenditure	6	260	966	706	0	706	27.0 %
1050 Income Rent	0	874	870	4			100.5 %
1054 Income Other	0	414	966	-552			42.8 %
Allotments :- Income	0	1,288	1,836	-548			70.2 %
Net Expenditure over Income	6	-1,028	-870	158			
130 Other Recreation							
4410 Swimming Pool	1,860	5,139	10,000	4,861		4,861	51.4 %
Other Recreation :- Expenditure	1,860	5,139	10,000	4,861	0	4,861	51.4 %
Net Expenditure over Income	1,860	5,139	10,000	4,861			
134 CCTV							
4055 Electricity	0	367	1,757	1,390		1,390	20.9 %
4115 Insurance	0	333	954	621		621	34.9 %
4276 CCTV	0	7,914	8,398	484		484	94.2 %
CCTV :- Expenditure	0	8,614	11,109	2,495	0	2,495	77.5 %
Net Expenditure over Income	0	8,614	11,109	2,495			
135 Community Service Other							
4112 Subscriptions	0	249	0	-249		-249	0.0 %
4115 Insurance	0	51	199	148		148	25.8 %
4195 Events Expenditure	0	368	250	-118		-118	147.4 %
4262 Tree Warden Expenses	0	-364	2,000	2,364		2,364	-18.2 %
4273 Christmas Lights	0	4,827	15,000	10,173		10,173	32.2 %
4281 Christmas Event Expenses	0	127	0	-127		-127	0.0 %
4282 Armed Forces Day Expenditure	0	6,491	0	-6,491		-6,491	0.0 %
4290 Physical Activity Proj Expenses	0	0	8,000	8,000		8,000	0.0 %
Community Service Other :- Expenditure	0	11,750	25,449	13,699	0	13,699	46.2 %
1053 Income Grants	0	4,418	0	4,418			0.0 %
1070 Income Community Serv Events	0	2,073	0	2,073			0.0 %
1075 Income Christmas Event	2,323	2,741	0	2,741			0.0 %
Community Service Other :- Income	2,323	9,232	0	9,232			
Net Expenditure over Income	-2,323	2,518	25,449	22,931			

Month No : 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>220</u> <u>Building Maintenance Pool</u>							
4275 Building Maintenance	80	2,987	6,000	3,013		3,013	49.8 %
Building Maintenance Pool :- Expenditure	<u>80</u>	<u>2,987</u>	<u>6,000</u>	<u>3,013</u>	<u>0</u>	<u>3,013</u>	<u>49.8 %</u>
Net Expenditure over Income	<u>80</u>	<u>2,987</u>	<u>6,000</u>	<u>3,013</u>			
<u>225</u> <u>Projects Pool</u>							
4274 Projects Expenditure	425	-2,307	30,000	32,307		32,307	-7.7 %
4275 Building Maintenance	1,392	1,392	0	-1,392		-1,392	0.0 %
Projects Pool :- Expenditure	<u>1,817</u>	<u>-915</u>	<u>30,000</u>	<u>30,915</u>	<u>0</u>	<u>30,915</u>	<u>-3.0 %</u>
1052 Income Projects	0	595	0	595			0.0 %
Projects Pool :- Income	<u>0</u>	<u>595</u>	<u>0</u>	<u>595</u>			
Net Expenditure over Income	<u>1,817</u>	<u>-1,510</u>	<u>30,000</u>	<u>31,510</u>			
<u>301</u> <u>Planning & Highways</u>							
4261 Grounds Maint non contract	0	18	0	-18		-18	0.0 %
4263 Bus Shelter Maintenance/Clean	18	108	500	392		392	21.6 %
Planning & Highways :- Expenditure	<u>18</u>	<u>126</u>	<u>500</u>	<u>374</u>	<u>0</u>	<u>374</u>	<u>25.2 %</u>
Net Expenditure over Income	<u>18</u>	<u>126</u>	<u>500</u>	<u>374</u>			
Community Services :- Expenditure	<u>28,622</u>	<u>172,500</u>	<u>317,281</u>	<u>144,781</u>	<u>0</u>	<u>144,781</u>	<u>54.4 %</u>
Income	<u>19,309</u>	<u>186,498</u>	<u>167,276</u>	<u>19,222</u>			<u>111.5 %</u>
Net Expenditure over Income	<u>9,313</u>	<u>-13,998</u>	<u>150,005</u>	<u>164,003</u>			



Agenda Item No:	5
Committee:	Community Services
Date:	17th November 2016
Title:	Projects & Facilities Manager - update report
By:	Craig Williams – Projects & Facilities Manager
Purpose of Report:	To inform members on progress and actions relating to Seaford Town Council assets and services.

Recommendations

You are recommended:

1. To note the contents of the report.

1. Projects and Facilities Information

1.1 The Salts

The Council has installed a new gated surround for the north side of the playground as we were receiving numerous complaints regarding the fact the playground is not secured in its entirety.

Work will begin in the coming weeks on a consultation for the proposed skate park, I will be working with Lewes District Council on this as they have just installed one at Peacehaven and are installing one in Lewes in the coming months. We have £160,000 from the S106 monies from the Martello Place housing development on Claremont Road to allocate to this.

1.2 The Crypt

We have been working with the new Management Committee on getting the facility in a suitable condition for them to use for events etc prior to the new lease taking effect. We are looking to carry out repairs to the electrical installation of the lighting following a fixed wire safety inspection, repairs to 10 radiators that have had long term issues with leaks and the purchase of a new industrial de-humidifier as the lower level has been suffering with damp for a long time and they are unable to use this area until it is resolved. These costs are being quoted for now but will be spent from the Crypt EMR which currently stand at £10.9k

1.3 Martello Toilets

With the land sales now agreed we have begun investigations into the refurbishment or replacement of the Martello toilets as they have fallen into a state of disrepair. We are looking at ways to utilise the space better and have the building as more of a feature for the seafront. We have meetings planned with designers from Healthmatic and Ingenious on the 18th and 21st November to begin the ideas for design phase. The aim is to build into the toilets two kiosks which will have a consistent revenue stream for the Council.

1.4 Martello Tower

The structure issues with the tower have progressed slowly with final works to take place on 14th and 15th November. This should then make the area safe again for use in all areas. The works have been larger than hoped due to the challenges of not

being able to move many of the artefacts around the museum however we should hopefully have this complete by the end of play on 15th November.

1.5 Greenkeepers Barn at Seaford Head Golf Course

The project is progressing well with the new structure being built the week of 7th November and the expected completion of the project 2nd December.

1.6 Concessions

The Martello Kiosk have agreed to trading throughout the winter months which is separate from the contract, meaning an additional income of £3,000.

1.7 Events

Christmas Magic is just around the corner; this event has progressed massively in the last month and is hoping to be bigger and better than last year with over 45 Market Stalls and over 30 live music acts throughout the day as well as the lantern parade returning and the funfair. Our focus now turns to next year in looking at options of improving existing events and bringing new events to the town. Ideas we are looking at are an outdoor cinema, food and drink festival and some form of seafront music festival.

1.8 Sports

The sports pitch booking system has been re-introduced to all teams as there were failures in the current system meaning bookings were not being made, leading to loss of revenue. This has now all been back dated and invoiced.

The time has also come for lease extensions at the Bowling club, Rugby Club and Cricket Club. We are working on the leases to ensure they are relevant and consistent for all sports teams.

1.9 Tourism

The Martello entertainments area has had its first two seats installed that have been sponsored by memorial plaques, we will be ordering the third seat as soon as we have it fully sponsored.

We have also been working hard on updating and improving the Town Guide. It is completed and was sent off for print on 9th November. We are also working together with the Tourist Information Centre on a standardisation of the leaflets we distribute around town and potential new trails around Seaford Head and The View.

1.9 Projects & Facilities – Progress and Team Priorities:

Jennie Hallett began her role as Inspector on 3rd October and has been working hard on the inspection process as well as carrying out Health, Safety and Maintenance audits at the Salts, The View, Beach Huts, Council offices, The Crouch and Martello Fields.

We have been carrying out a lot of Statutory inspections over the last few weeks for gas, electrical fixed wire and tree surveys at all the Council's assets. We have some remedial works to do in these areas to ensure we are compliant, these works are being quoted and works will be carried out during January.

Work has begun on looking forward to 2017 with the draft budget being proposed and the Facilities team forming a strategy to deliver the projected works as well as capital projects. Over the next few months the focus will be Martello toilets, the Seafront and the Salts Development Plans as well as looking at opportunities to increase the quality and quantity of events for 2017/18.

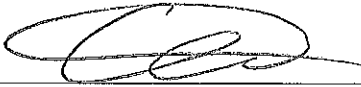
2. Financial Appraisal

There are no financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Craig Williams, Projects & Facilities Manager.

Projects & Facilities Manager



Town Clerk





Seaford Town Council

Report 89/16

Agenda Item No:	6
Committee:	Community Services
Date:	17th November 2016
Title:	Community Services Committee Draft Budget 2017-18
By:	Craig Williams, Projects & Facilities Manager
Purpose of Report:	To present the draft projected outturn for the current financial year and the Committee Budget for the year 2016-17

Recommendations

You are recommended:

- 1. To approve or amend the projected outturn for 2016-17 and the draft budget for 2017-18 for this Committee.**
 - 2. To approve that the draft budget subject to any amendments be recommended to full Council for adoption.**
 - 3. To recommend to Council to approve that should there be an underspend in the Projects budget for 2016-17, these monies are transferred into the Community Projects ear-marked reserve (EMR 358).**
-

1. Information

- 1.1** The draft projected outturn for the current financial year and the Community Services Committee budget for 2017-18 is attached to this report as Appendix A.
- 1.2** The following comments should be considered when reviewing this report. There are also some notes included in the spreadsheet, specific to line items.
 - (a)** *The Crypt, Old Town Hall and Seaford Head Nature Reserve* – All three of these areas have been removed to a point from the budget due to new leases being agreed for their management.
 - (b)** *Building Maintenance* – the proposal in 2017-18 would be for these monies to be allocated to each area rather than one large annual building maintenance pool. I will prepare a business proposal to this Committee for an alternative solution to the high expenditure of a contractor by employing a maintenance staff member, this will reduce the time currently spent by staff on managing these tasks as well as speeding up the job completion process and reducing costs within the building maintenance budget.
 - (c)** *Dog Bin Emptying* – The budget for 2017-18 reflects an estimated 3% increase on the projected outturn; the actual increases in fees from Lewes District Council are yet to be confirmed.
 - (d)** *Insurance* – The Insurance policies have been renewed in 2016 with a 3-year cover being agreed with no annual rise of costs, so 2017-18 will remain the same budget as this year.

- (e) *Grounds Maintenance Contract* - The projected outturn for 2016-17 is in line with the budget. The 2017-18 costs are based on the contract having a 0.3% annual increase.
- (f) *Seafront* – Projected outturn is showing an over spend, this is due primarily to the refurbishment of seafront benches; where possible this will be offset by under spend in other areas. The proposed budget for 2017-18 takes this into account in 4261 ‘Grounds Maintenance non-contract’, the increase being proposed in this cost centre is offset by a decrease in the Crouch Gardens cost centre.
- (g) *Grounds Maintenance non-contract* – Projected outturn is shown as higher than budget due to the additional works taking place on the Salts playground. Next year these costs should be reduced and utilised for additional tasks outside of the contract.
- (h) *Projects* – In the current year the Projects budget is not anticipated to be fully utilised, the one remaining project will be to rejuvenate the Salts toilets estimated at around £5,000. Should there be an underspend then the recommendation would be to place these monies into the Community Projects EMR (EMR 358).
- (i) *Concession Income* – Increase in the income along the seafront are due to annual rises in fees agreed at tender, also we are going to retender the High and Over concession.
- (j) *Pitch Income* – This will increase due to the procedure for taking bookings being adjusted and tighter controls on teams trying to use pitches without authorisation.
- (k) *Tree Wardens* – Tree Wardens are likely to have a higher spend due to ESCC carrying out a felling project around the town which is removing all trees with Dutch Elm Disease; these trees will need to be replaced.

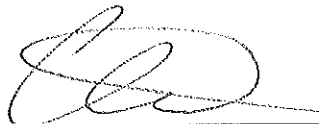
2. Financial Appraisal

The draft budget for 2017/18 for this committee is attached at Appendix A. This has been fully evaluated considering the current projections for this financial year and planned spend for next financial year.

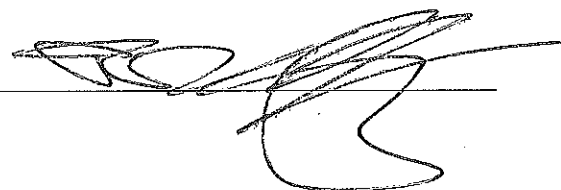
3. Contact Officer

The Contact Officer for this report is Craig Williams, Projects & Facilities Manager.

Projects & Facilities Manager



Town Clerk



Budget 2017/18

Community Services Budget

Account Crouch Recreation Ground
Code Cost Centre 106

	2015-16 Actual to 31/03/16	2015-16 Actual to 31/03/16	2015-16 Variance	2016-17 Final Actual to Budget 30/09/16	2016-17 Actual to Projection to 31/03/17	2016-17 Variance	2017-18 Proposed Budget	2018-19 Proposed Budget	2019-20 Proposed Budget	
4052 Water & Sewerage	-5	1,184	1,189	2,248	-42	2,000	248	2,315		increase of 3% on projected outturn based on cost this year going up and them trying to use for the winter as per 3 year agreement
4055 Electricity	146	362	216	307	302	302	5	400		
4115 Insurance	1,784	1,784	0	1,838	949	949	889	949		This may have been an error last year
4156 Bank Charges	0	91	91	0	0	0	0	0		
4199 Other Expenditure	0	0	0	0	0	0	0	0		
4250 Public Seating	0	0	0	0	0	0	0	0		
4251 Dog Bin Emptying	530	1,165	635	1,310	636	1,310	0	1,350		increase of 3% on projected outturn; projected outturn
4252 Litter & Dog Bin Peh & Maintenance	0	0	0	0	0	0	0	0		
4260 Grounds Maintenance Contract	21,053	42,107	21,054	43,370	21,053	43,370	0	42,232		increase of 0.3% on projected outturn as per contract
4261 Grounds Maintenance Non Contract	145	4,025	3,880	3,000	1,050	3,000	0	3,000		
4270 Vehicles & Equipment Maint.	0	0	0	0	0	0	0	0		
4274 Projects Expenditure	0	0	0	0	0	0	0	0		
4275 Building Maintenance	0	113	113	0	0	0	0	2,000		
Crouch Recreation Ground Expenditure	23,653	50,831	27,178	52,072	23,948	50,931	1,141	52,246	0	0
1011 Income Filming	0	0	0	0	1,350	1,350	-1,350	0		
1050 Income Rent	1,431	1,759	328	2,400	12,385	12,385	-9,985	2,400		costs the same as 16/17
1051 Income Insurance Recharge	741	741	0	763	500	500	263	0		increase of 3% on projected outturn
1052 Income Projects	0	0	0	0	0	0	0	0		
1054 Income Other	0	0	0	0	236	236	-236	0		
1055 Income Seating	0	0	0	0	0	0	0	0		
1057 Income Electricity Recharge	96	166	70	153	112	153	0	150		
1073 Income Sports Pitch Hire	0	1,106	1,106	9,270	2,148	9,270	0	9,270		costs the same as 16/17
Crouch Recreation Ground Income	2,268	3,772	1,504	12,587	16,731	23,894	-11,307	11,820	0	0
Net Expenditure over Income	21,385	47,059	25,674	39,485	7,217	27,037	12,448	40,426	0	0

Account Martello Fields
Code Cost Centre 107

4251 Dog Bin Emptying	424	932	508	1,048	509	1,079	-31	1,079			increase of 3% on projected outturn
4260 Grounds Maintenance Contract	7,740	15,480	7,740	15,945	7,740	15,945	0	15,988			increase of 0.3% on projected outturn as per contract
4261 Grounds Maintenance Non Contract	1,129	1,955	826	2,000	1,274	2,000	0	2,000			
4275 Building Maintenance	0	0	0	0	215	500	-500	2,000			
Martello Fields Expenditure	9,293	18,367	9,074	18,992	9,738	19,524	-532	21,067	0	0	
1030 Income Rent	4,038	5,787	1,749	4,000	5,031	5,200	-1,200	5,000			based on more events and utilising both main fields
1054 Other Income	0	0	0	0	0	0	0	0			
Martello Fields Income	4,038	5,787	1,749	4,000	5,031	5,200	-1,200	5,000	0	0	
Net Expenditure over Income	5,255	12,580	7,325	14,992	4,707	14,324	668	16,067	0	0	

Budget 2017/18
Community Services Budget

2015-16 Actual to 30/09/2016

2015-16 Actual to 31/03/16

2016-17 Final Budget

2016-17 Actual to 31/03/17

2016-17 Final Budget

2017-18 Proposed Budget

2018-19 Proposed Budget

2019-20 Proposed Budget

2016-17 Variance (Compared to Budget)

NOTES FOR THIS YEAR

NOTES FOR LAST YEAR

Account Other Open Spaces
Code Cost Centre 108

	2015-16 Actual to 30/09/2016	2015-16 Actual to 31/03/16	2016-17 Final Budget	2016-17 Actual to 31/03/17	2016-17 Variance (Compared to Budget)	2017-18 Proposed Budget	2018-19 Proposed Budget	2019-20 Proposed Budget	
4051 Rates	66	66	0	0	0	0	0	0	
4052 Water & Sewerage	98	308	210	75	-83	75	0	75	
4115 Insurance	0	0	0	0	0	0	0	0	
4154 Land Registry Fees	0	0	0	12	12	-12	0	0	
4155 Professional Fees	100	100	0	0	0	0	0	0	
4250 Public Seating	780	840	60	0	75	-75	0	0	
4251 Dog Bin Emptying	848	1,865	1,017	2,095	1,017	1,017	2,157	2,157	increase of 3% on projected outturn
4252 Litter & Dog Bin Pch & Maintenance	0	0	0	0	0	0	0	0	
4260 Grounds Maintenance Contract	14,805	29,611	14,806	30,500	14,805	30,500	0	30,591	increase of 0.3% on projected outturn as per contract
4261 Grounds Maintenance Non Contract	1,970	2,192	222	3,500	763	2,000	1,500	2,000	
4262 Tree Warden Expenses	0	0	0	0	0	0	0	2,000	This is being moved from cost centre 135 - LC
4270 Vehicles & Equipment Maint	21	21	0	50	50	-50	0	0	
4274 Projects Expenditure	0	0	0	0	0	0	0	0	
4275 Building Maintenance	0	175	175	0	0	500	-500	1,000	
Other Open Spaces Expenditure	18,688	35,178	16,490	36,171	16,639	34,229	1,942	37,823	0
1054 Income Other	10	10	0	0	0	0	0	0	
1055 Income Seating	795	795	0	0	0	0	0	0	
1066 Concession Income	2,085	2,085	0	2,500	0	0	2,500	3,000	due to tender this early 2017
1072 Income Tree Wardens	0	0	0	0	0	0	0	0	This is being moved from cost centre 135 - LC
1093 Income Rate Refund	2,427	2,427	0	0	0	0	0	0	Rate refund relating to High and Over
Other Open Spaces Income	5,317	5,317	0	2,500	0	0	2,500	3,000	0
Net Expenditure over Income	13,371	29,861	16,490	33,671	16,639	34,229	-558	34,823	0

Account Code	Cost Centre	4051	4052	4055	4056	4100	4105	4106	4110	4115	4155	4199	4201	4261	4270	4274	4275	5271	5302	1050	1054	1067	1303	5302	-31	
	Rates	3,340	5,568	2,228	5,679	3,370	5,679	3,370	5,679	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Water & Sewerage	62	278	216	200	-19	100	100	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Electricity	201	842	641	875	-6	800	75	800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Gas	550	1,169	619	2,348	90	2,000	348	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Telecommunications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postage	0	0	6	100	0	0	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Stationery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Advertising & Publicity	176	886	710	1,000	26	26	974	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Insurance	769	769	0	792	421	421	371	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Professional Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Other Expenditure	14	50	36	50	0	0	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Cleaning & Hygiene	96	283	187	500	103	103	397	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Grounds Maint non contract	0	50	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Vehicle & Equipment Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Projects Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Building Maintenance	63	213	150	0	40	40	-40	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Crypt Expenditure	5,271	10,114	4,843	11,554	4,025	9,169	2,385	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Income Rent	5,302	7,981	2,679	6,500	5,109	6,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Income Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	LDC Contribution	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Income Crypt Building Repair	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Crypt Income	5,302	7,981	2,679	6,500	5,109	6,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Net Expenditure over Income	-31	2,133	2,164	5,054	-1,084	2,669	2,385	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Community Services Budget

Account South Street Toilets
Code Cost Centre 114

	2015-16 Actual to 30/09/2016	2015-16 Actual to 31/03/16	2015-16 Variance	2016-17 Final Budget	2016-17 Actual to 30/09/16	2016-17 Projection to 31/03/17	2016-17 Variance (Compared to Budget)	2017-18 Proposed Budget	2018-19 Proposed Budget	2019-20 Proposed Budget
4275 Building Maintenance	0	0	0	0	0	0	0	1,000	0	0
South Street Expenditure	0	0	0	0	0	0	0	1,000	0	0
1054 Income Other	0	0	0	0	0	0	0	0	0	0
South Street Income	0	0	0	0	0	0	0	0	0	0
Net Expenditure over Income	0	0	0	0	0	0	0	1,000	0	0

Account Martello Tower
Code Cost Centre 115

	2015-16 Actual to 30/09/2016	2015-16 Actual to 31/03/16	2015-16 Variance	2016-17 Final Budget	2016-17 Actual to 30/09/16	2016-17 Projection to 31/03/17	2016-17 Variance (Compared to Budget)	2017-18 Proposed Budget	2018-19 Proposed Budget	2019-20 Proposed Budget
4115 Insurance	2,207	2,207	0	2,273	1,430	1,430	843	1,430	0	0
4275 Building Maintenance	0	0	0	0	375	4,000	-4,000	5,500	0	0
Martello Tower Expenditure	2,207	2,207	0	2,273	1,805	5,430	-3,157	6,930	0	0
1050 Income Rent	0	0	0	0	0	0	0	0	0	0
Martello Tower Income	0	0	0	0	0	0	0	0	0	0
Net Expenditure over Income	2,207	2,207	0	2,273	1,805	5,430	-3,157	6,930	0	0

as per 3 year agreement
structural issues needing attention - ideally
looking for a grant but need a back up in case
this fails

Account Searford Head Estate
Code Cost Centre 116

4052	Water & Sewerage	0	71	0	0	0	0	0	0	0	0	
4055	Electricity	0	691	0	0	0	0	0	0	0	0	
4115	Insurance	1,236	1,236	0	1,273	801	801	472	801	0	0	as per 3 year agreement
4155	Professional Fees	660	1,886	926	0	0	0	0	0	0	0	
4199	Other Expenditure	0	0	0	109	109	109	-109	0	0	0	
4250	Public Seating	245	4,495	4,250	0	1,357	2,400	-2,400	0	0	0	seating to be memorials to secure income
4251	Dog Bin Emptying	424	932	508	1,048	424	1,048	0	1,079	0	0	2% increase based on project outturn
4252	Litter & Dog Bin Peh & Maintenance	0	0	0	0	0	0	0	0	0	0	increase of 0.3% on projected outturn as per contract
4260	Grounds Maintenance Contract	759	1,671	912	1,877	911	1,877	0	1,933	0	0	reduced due to SWT taking over the long term lease
4261	Grounds Maintenance Non Contract	-1,541	-647	894	2,000	1,648	2,000	0	1,000	0	0	
4274	Projects Expenditure	0	0	0	0	0	0	0	0	0	0	
4275	Buildings Maintenance	0	235	235	0	395	395	-395	1,000	0	0	
4500	Nature Reserve Expenses	7,803	17,693	9,890	10,500	5,640	10,500	0	10,500	0	0	Relates to the Sussex Wildlife Trust Management contract
4501	Filming Expenses	0	0	0	0	1,245	1,245	-1,245	0	0	0	
Searford Head Estate Expenditure		9,586	27,963	18,377	16,698	12,530	20,375	-3,677	16,313	0	0	
1011	Income Filming	0	0	0	0	6,600	6,600	-6,600	2,000	0	0	
1050	Income Rent	10,000	10,319	319	10,000	10,000	10,000	0	10,000	0	0	
1053	Income Grants	0	3,793	3,793	3,250	0	0	3,250	0	0	0	
1054	Income Other	0	0	0	0	0	0	0	0	0	0	
1055	Income Seating	1,798	5,898	4,100	0	3,500	3,500	-3,500	1,000	0	0	
1066	Income Concession	2,085	2,085	0	2,500	2,335	3,000	-500	6,000	0	0	South Hill Barn concession
1200	Income Nature Reserve	13,792	19,883	6,091	15,750	1,900	6,091	9,659	0	0	0	
Searford Head Estate Income		27,675	41,978	14,303	31,500	23,435	29,191	2,309	19,000	0	0	
Net Expenditure over Income		-18,089	-14,015	4,074	-14,802	-10,905	-8,816	-5,986	-2,687	0	0	

Budget 2017/18

Community Services Budget

Actual to 30/09/2016 Actual to 31/03/16 Variance Budget 30/09/16 Final Actual to Projection to 31/03/17 Variance (Compared to Budget) Proposed Budget Proposed Budget

Account Seafrost
Code Cost Centre 117

4052	Water & Sewerage	0	368	180	-321	0	180	185		3% increase
4055	Electricity	1,198	2,932	2,334	852	2,334	0	2,404		3% increase
4115	Insurance	509	509	534	446	446	88	446		as per 3 year agreement
4154	Land Registry Fees	78	78	0	0	0	0	0		
4201	Cleaning	0	0	0	0	0	0	0		
4250	Public Seating	88	267	179	0	0	0	0		
4251	Dog Bin Emptying	0	0	0	0	0	0	0		
4252	Litter & Dog Bin Pch & Maintenance	0	0	0	0	0	0	0		
4253	Shelters	750	1,434	684	1,600	1,600	0	2,000		
4261	Grounds Maintenance Non Contract	2,916	3,286	370	3,000	3,000	0	3,000		suggested increase reflecting actual maintenance demands
4274	Projects Expenditure	0	0	0	0	0	0	0		
4275	Building Maintenance	0	0	0	0	0	0	3,000		
	Seafrost Expenditure	5,539	8,874	3,335	7,648	7,380	268	11,035	0	0
1011	Income Filming	0	104	104	0	700	0	0	0	0
1054	Income Other	0	0	0	42	0	0	0	0	0
1055	Income Seating	935	1,085	150	0	0	0	10,000		based on the profit from benches at the Martello entertainments area
1057	Income Electricity Recharge	1,040	1,879	839	2,334	1,463	2,334	0	2,404	3% increase
1058	Income Water Recharge	63	133	70	82	47	82	0	90	
1066	Income Concession	40,825	42,783	1,958	42,825	41,292	41,292	1,533	45,400	based on existing cooctions ice cream vans X2, Frankies Café and Martello Kiosk
1078	Income Entertainments Area	0	0	0	12,000	12,000	-12,000	5,000		
1092	Income Grnds Maint Non Contract	1,710	1,710	0	135	135	-135			
	Seafrost Income	44,573	47,694	3,121	45,241	55,679	-10,602	62,894	0	0
	Net Expenditure over Income	-39,034	-38,820	214	-37,594	-48,463	10,869	-51,859	0	0

Budget 2017/18
Community Services Budget

NOTES FOR THIS YEAR

NOTES FOR LAST YEAR

2017-18 2018-19 2019-20
Proposed Proposed Proposed
Budget Budget Budget

2016-17
Variance
(Compared to Budget)

2016-17 2016-17
Final Actual to Projection to
Budget 30/09/16 31/03/17

2015-16
Variance

2015-16
Actual to 31/03/16

2015-16
Actual to 30/09/2016

Account Beach Huts
Code Cost Centre 118

	1,762	2,914	1,152	3,231	1,741	3,231	0	3,231	
	4115	Insurance	1,084	0	1,118	390	728	390	as per 3 year agreement
	4199	Other Expenditure	0	0	0	0	0	0	
	4275	Building Maintenance	20	145	125	15	15	-15	0
	2,866	4,143	1,277	4,349	2,146	3,636	713	3,621	0
Beach Huts Expenditure									
1054	Income Other	112	112	0	117	117	-117	0	
1060	Beach Hut Site Licence	15,326	15,376	50	18,944	16,110	2,834	18,944	
1061	Beach Hut Annual Rental	12,042	12,042	0	12,664	12,664	0	12,664	
	Beach Huts Income	27,480	27,530	50	31,608	28,891	2,717	31,608	0
	Net Expenditure over Income	-24,614	-23,387	1,227	-27,260	-26,745	-2,005	-27,987	0

Account Old Town Hall
Code Cost Centre 119

	190	190	0	196	180	180	16	180	
	4274	Projects Expenditure	0	0	0	494	494	-494	0
	4275	Building Maintenance	0	2,409	2,409	0	0	0	2,000
	190	2,599	2,409	196	674	674	-478	2,180	0
	1050	Income Rent	691	1,328	637	1,275	744	1,275	0
	1051	Income Insurance Recharge	0	0	0	1,275	180	1,095	200
	691	1,328	637	2,550	924	1,455	1,095	200	0
	-501	1,271	1,772	-2,354	-250	-781	-1,573	1,980	0
Net Expenditure over Income									
4115	Insurance	190	190	0	196	180	16	180	as per 3 year agreement
4274	Projects Expenditure	0	0	0	0	494	494	-494	0
4275	Building Maintenance	0	2,409	2,409	0	0	0	0	2,000
	Old Town Hall Expenditure	190	2,599	2,409	196	674	-478	2,180	0
1050	Income Rent	691	1,328	637	1,275	744	1,275	0	0
1051	Income Insurance Recharge	0	0	0	1,275	180	1,095	200	
	Old Town Hall Income	691	1,328	637	2,550	924	1,095	200	0
	Net Expenditure over Income	-501	1,271	1,772	-2,354	-250	-781	-1,573	1,980

Account Allotments
Code Cost Centre 125

4155	Professional Fees	0	0	0	0	0	0	0	0	0	0	0	0
4199	Other Expenditure	393	864	471	966	254	254	712	500	500	0	0	0
4260	Grounds Maintenance Contract	0	0	0	0	0	0	0	0	0	0	0	0
4261	Grounds Maintenance Non Contract	0	0	0	0	0	0	0	0	0	0	0	0
393	Allotments Expenditure	393	864	471	966	254	254	712	500	500	0	0	0
1050	Income Rent	863	863	0	870	874	874	-4	891	891	0	0	2% increase
1054	Income Other	386	622	236	966	414	414	552	0	0	0	0	
1,249	Allotments Income	1,485	236	236	1,836	1,288	1,288	548	891	891	0	0	
-856	Net Expenditure over Income	-621	235	-870	-1,034	-1,034	-1,034	164	-391	0	0	0	

Account Other Recreation
Code Cost Centre 130

4052	Water & Sewerage	0	0	0	0	0	0	0	0	0	0	0	0
4199	Other Expenditure	0	0	0	0	0	0	0	0	0	0	0	0
4410	Swimming Pool	0	806	806	10,000	3,279	10,000	0	10,000	0	10,000	0	Allocated to provide 1/3 contributions to the Wave Swimming Pool Capital Investment plan.
0	Other Recreation Expenditure	0	806	806	10,000	3,279	10,000	0	10,000	0	10,000	0	
0	Other Recreation Income	0	0	0	0	0	0	0	0	0	0	0	
0	Net Expenditure over Income	0	806	806	10,000	3,279	10,000	0	10,000	0	10,000	0	

Account CCTV
Code Cost Centre 134

	2015-16 Actual to 30/09/2016	2015-16 Actual to 31/03/16	2015-16 Variance	2016-17 Final Budget	2016-17 Actual to 31/03/17	2016-17 Variance (Compared to Budget)	2017-18 Proposed Budget	2018-19 Proposed Budget	2019-20 Proposed Budget
4055 Electricity	363	1,459	1,096	1,757	367	1,809	-52	1,809	Increase of 3% on projected outturn
4115 Insurance	926	926	0	954	333	333	621	1,000	
4276 CCTV	1,649	9,382	7,733	8,398	7,914	7,914	484	8,649	Increase of 3% on projected outturn
CCTV Expenditure	2,938	11,767	8,829	11,108	8,614	10,056	1,052	11,458	
CCTV Income	0	0	0	0	0	0	0	0	
Net Expenditure over Income	2,938	11,767	8,829	11,108	8,614	10,056	1,052	11,458	

Account Community Service Events

Code Cost Centre 135

4112 Subscriptions (check what this relates to)	193	0	-193	0	249	249	-249	0	
4115 Insurance	2,485	193	-2,292	199	51	51	148	0	
4195 Events Expenditure	0	2,755	2,755	250	368	368	-118	250	Utilised for event support and equipment
4262 Tree Warden Expenses (moved to Other open spaces)	0	3,456	3,456	2,000	-364	0	2,000	0	Moved to Other Open Spaces - Based upon projected outturn and proposed projects - underspend recommended for Tree Wardens EMR
Christmas Lights	2,149	14,194	12,045	15,000	4,827	15,000	0	15,000	
4274 Projects Expenditure	0	0	0	0	0	0	0	0	
4275 Building Maintenance (check what this relates to)	-500	0	500	0	0	0	0	0	
4281 Christmas Event Expenditure	245	8,221	7,976	0	127	5,000	-5,000	5,000	unable to develop this event without a contribution from the council as a back up
4282 Armed Forces Day Expenditure	0	0	0	0	6,491	6,491	-6,491	0	
4290 Physical Activity Project	1,290	1,290	0	8,000	0	0	8,000	0	
Community Service Other Expenditure	5,862	30,109	24,247	25,449	11,749	27,159	-1,710	20,250	

1053 Income Grants	0	0	0	0	4,418	4,818	-4,818	0	
1054 Income Other	0	0	0	0	0	0	0	0	
1065 Income Xmas Lights	0	0	0	0	0	0	0	0	
1070 Income Community Service Events	2,134	2,134	0	0	2,073	2,073	-2,073	0	
1072 Income Tree Wardens	50	1,685	1,635	0	0	0	0	0	Moved to Other Open Spaces - Surplus income to be transferred to EMR
1075 Christmas Event Income	60	8,730	8,670	0	418	418	-418	0	
1090 Income Physical Activity Project	0	0	0	0	0	0	0	0	
Community Service Other Income	2,244	12,549	10,305	0	6,909	7,309	-7,309	0	
Net Expenditure over Income	3,618	17,560	13,942	25,449	4,840	19,850	5,599	20,250	

Budget 2017/18
Community Services Budget

NOTES FOR THIS YEAR

NOTES FOR LAST YEAR

2015-16 Actual to 30/09/2016 2015-16 Actual to 31/03/16 Variance 2016-17 Final Budget 2016-17 Actual to 30/09/16 Variance 2016-17 Projection to 31/03/17 (Compared to Budget) 2017-18 Proposed Budget 2018-19 Proposed Budget 2019-20 Proposed Budget

Account Building Maintenance Pool
Cost Centre 220

4274	Projects Expenditure	0	1,000	1,000	0	0	0	0	0	0	0	0
4275	Building Maintenance	2,981	6,881	3,900	6,000	2,907	2,907	3,093	0	3,093	0	0
	Building Maintenance Pool Expenditure	2,981	7,881	4,900	6,000	2,907	2,907	3,093	0	3,093	0	0
1091	Income Building Maintenance	0	300	300	0	0	0	0	0	0	0	0
	Building Maintenance Pool Income	0	300	300	0	0	0	0	0	0	0	0
	Net Expenditure over Income	2,981	7,581	4,600	6,000	2,907	2,907	3,093	0	3,093	0	0

Account Projects Pool
Cost Centre 225

4274	Project Expenditure	4,139	206,410	202,271	30,000	-2,732	20,000	10,000	30,000	10,000	30,000	0
	Projects Pool Expenditure	4,139	206,410	202,271	30,000	-2,732	20,000	10,000	30,000	10,000	30,000	0
1053	Income Grants	204,898	0	0	0	595	595	-595	0	-595	0	0
	Projects Pool Income	204,898	0	0	0	595	595	-595	0	-595	0	0
	Net Expenditure over Income	-200,759	1,512	202,271	30,000	-3,327	19,405	10,595	30,000	10,595	30,000	0

S106 Funding received for The Salts Play Area

Planning & Highways
Cost Centre 301

4199	Other Expenditure	0	0	0	0	18	18	-18	0	-18	0	0
4263	Bus Shelter Maintenance/Cleaning	128	-218	90	500	90	1,000	-500	1,000	-500	1,000	0
	Planning & Highways Expenditure	128	218	90	500	108	1,018	-518	1,000	-518	1,000	0
1053	Income Grants	0	0	0	0	0	0	0	0	0	0	0
	Planning & Highways Income	0	0	0	0	0	0	0	0	0	0	0
	Net Expenditure over Income	128	218	90	500	108	1,018	-518	1,000	-518	1,000	0

Budget 2017/18
Community Services Budget

2015-16 Actual to 30/09/2016

2015-16 Actual to 31/03/16

2016-17 Final Budget

2016-17 Actual to 30/09/16

2016-17 Projection to 31/03/17

2016-17 Final Budget

2015-16 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

2016-17 Variance

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

NOTES FOR THIS YEAR

SUMMARY

	2015-16 Actual to 30/09/2016	2015-16 Actual to 31/03/16	2015-16 Variance	2016-17 Final Budget	2016-17 Actual to 30/09/16	2016-17 Projection to 31/03/17	2016-17 Variance (Compared to Budget)	2017-18 Proposed Budget	2018-19 Proposed Budget	2019-20 Proposed Budget
Net Expenditure										
105 Salts Recreation Ground	27,834	55,563	27,729	54,348	21,915	53,514	834	55,292	0	0
106 The Crouch Recreation Ground	21,385	47,059	25,674	39,485	7,217	27,037	12,448	40,426	0	0
107 Martello Fields	5,255	12,580	7,325	14,992	4,707	14,324	668	16,067	0	0
108 Other Open Spaces	13,371	29,861	16,490	33,671	16,659	34,229	-558	34,823	0	0
113 Crypt	-31	2,133	2,164	5,054	-1,084	2,669	2,385	1,000	0	0
114 South Street	0	0	0	0	0	0	0	1,000	0	0
115 Martello Tower	2,207	2,207	0	2,273	1,805	5,430	-3,157	6,930	0	0
116 Scaford Head Estate	-18,089	-14,015	4,074	-14,802	-10,905	-8,816	-5,986	-2,687	0	0
117 Scafront	-39,034	-38,820	214	-37,594	-52,000	-48,463	10,869	-51,859	0	0
118 Beach Huts	-24,614	-23,387	1,227	-27,260	-26,745	-25,255	-2,005	-27,987	0	0
119 Old Town Hall	-501	1,271	1,772	-2,354	-250	-781	-1,573	1,980	0	0
125 Allotments	-856	-621	235	-870	-1,034	-1,034	164	-391	0	0
130 Other Recreation	0	806	806	10,000	3,279	10,000	0	10,000	0	0
134 CCTV	2,938	11,767	8,829	11,108	8,614	10,036	1,052	11,458	0	0
135 Community Service Other	3,618	17,560	13,942	25,449	4,840	19,850	5,599	20,250	0	0
220 Building Maintenance Pool	2,981	7,581	4,600	6,000	2,907	2,907	3,093	0	0	0
225 Projects Pool	-200,759	1,512	202,271	30,000	-3,327	19,405	10,595	30,000	0	0
301 Planning & Highways	128	218	90	500	108	1,018	-518	1,000	0	0
Total Net Committee Requirement	-204,167	113,275	317,442	150,002	-23,314	116,090	33,912	147,302	0	0
Total Committee Expenditure										
	134,613	500,693	366,080	317,278	143,876	306,264	11,014	311,365	0	0
Total Committee Income										
	338,780	387,418	48,638	167,276	167,190	190,174	-22,898	164,063	0	0
Total Net Committee requirement	-204,167	113,275	317,442	150,002	-23,314	116,090	33,912	147,302	0	0

