



## Seaford Town Council

### Community Services Committee

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 20 March 2014** at **7.00 pm**.

**Present:**

Councillor B Warren (Chairman)

Councillor B Allen, S Dunn, P Franklin, A Hayder, P Heseltine, A Latham and L Wallraven.  
Mrs S Shippen, Mr B King & Mrs G Hamilton.

5 members of the public.

**CS 47 Apologies for Absence and Declaration of Substitute Members**

Apologies for absence were received from Councillors S McStravick and A Latham. Councillor S McStravick was substituted by Councillor B Allen.

**CS 48 Minutes**

The minutes of the meeting held on Thursday 23 January 2014 were **AGREED** as a correct record and signed by the Chairman.

**CS 49 Public Participation**

Cllr B Burfield *Commented on behalf of South Ward regarding the recent storms and the seafront. They would like to thank the Council for the fast response and actions to ensure prompt restoration of the area following the damage, especially the Projects and Facilities Manager and Councillor Sylvia Dunn.*

Mr R Foxwell *Congratulated the Council on their savings made on the Grounds Maintenance contract and asked whether Seaford Town Council are tied into the Lewes District Council contractors.*

*Also commented on the Salts Development Plan asking if this Development Plan was available for public viewing.*

Projects and Facilities Manager Confirmed that Seaford Town Council is committed to a 13 month contract until 31<sup>st</sup> March 2015.

The Salts Development Plan is currently only available to Councillors, but is hoped to soon be available for public viewing.

**CS 50 Finance Report**

Members considered report 169/13.

It was **AGREED** to **APPROVE** report 169/13.

**CS 51 Projects Update**

Members considered report 173/13.

**CS 51.1** It was **AGREED** to **APPROVE** that a request be made to the Finance and General Purposes Committee that £10,000 from Projects Pool for refurbishment of Martello Toilets be carried forward into 2014/15.

**CS 51.2** It was **AGREED** to **APPROVE** the amount remaining in Salts Play Area in Projects pool be carried forward to be used for The Salts Project.

**CS 51.3** It was **AGREED** to **APPROVE** that a request be made to the Finance and General Purposes Committee that the remaining amount from Community Projects, be carried forward to be used for Community Projects in 2014/15.

**CS 52 Ground Maintenance Contract**

Members considered report 171/13.

It was **AGREED** to **NOTE** report 171/13.

**CS 53 Salts Recreation Ground - Development Plan**

Members considered report 174/13.

It was **AGREED** to **APPROVE** the progress made on The Salts Recreation Ground Development Plan, be noted.

**CS 54 Seaford Cricket Club - Artificial wicket**

Members considered report 177/13

**CS 54.1** It was **AGREED** to **APPROVE** Seaford Town Council's artificial wicket at The Salts, be transferred to Seaford Cricket Club's ownership.

**CS 54.2** It was **AGREED** to **APPROVE** the Projects & Facilities Manager approves suitable agreement terms with Seaford Cricket Club in consultation with the Chairman and Vice Chairman of this Committee.

**CS 54.3** It was **AGREED** to **APPROVE** a contribution of up to £1,500 towards the project from underspend within The Salts Recreation Ground, grounds maintenance non-contract for the 2013/14 financial year, subject to end of year accounts.

**CS 55      The Base - Hiring procedures, income & expenditure**

Members considered report 170/13

**CS 55.1** It was **AGREED** to **REQUEST** immediate return, of all income and associated booking information for hire of The Base, to the Town Council; and confirm that no further income can be retained by The Base Management Committee until any proposal is agreed by this Committee.

**CS 55.2** It was **AGREED** to **REQUEST** all keys held by Mr Anthony White, be returned to the Town Council immediately.

**CS 55.3** It was **AGREED** to **INVITE** proposals for the management or operation of the facility, from The Base Management Committee to a future meeting.

**CS 56      Seafront and Seaford Head Estate - Storm Damage and Cliff Safety**

Members considered report 175/13

It was **AGREED** to **APPROVE** that a full report on costs of the storm damage be returned to this Committee.

**CS 57      Beach Huts - Licence Conditions**

Members considered report 176/13

It was **AGREED** to **APPROVE** draft amendments for approval and to delegate the final approval of amendments to the Town Clerk in consultation with the Council's solicitors

**CS 58      Seaford Tree Wardens**

Members considered report 172/13

**CS 58.1** It was **AGREED** to **APPROVE** retrospective approval for licensed street trees.

**CS 58.2** It was **AGREED** to **APPROVE** that all licenses for approved planting schemes be transferred into Seaford Town Council's name.

**CS 58.3** It was **AGREED** to **ENDORSE** officers' actions in approving final amendments to the species and quantities being planted during the approaching street tree planting; detailed in Appendix B. and as approved by East Sussex County Council.

*The meeting closed at 19.47*

  
Councillor B Warren (Chairman)



