



## Seaford Town Council

### To the Members of the Community Services Committee

A meeting of the of the **Community Services Committee** will be held at **37 Church Street, Seaford** on **Thursday 23 January 2014** at **7.00 pm** which you are summoned to attend.

S J Shippen  
Town Clerk  
17 January 2014

### Agenda

**1. Apologies for Absence and Declaration of Substitute Members**

**2. Minutes**

To approve the minutes of the meeting held on 28 November 2013.

**3. Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**4. Public Participation**

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 1 and Seaford Town Council Policy.

**5. Finance Report**

To consider report 134/13 concerning committee income and expenditure to 31 December 2013 (pages 3 to 9).

**6. World War One – Centenary Studies**

To consider report 142/13 concerning proposals to mark the centenary of the start of World War One (pages 11 to 12).

**7. Seaford Seafront - Webcam**

To consider report 143/13 concerning the proposed installation of a webcam on Seaford seafront (pages 13 to 14).

**For further information about items appearing on this Agenda please contact  
Mrs S J Shippen, Town Clerk, 37 Church Street, Seaford, BN25 1HG. Telephone 01323  
894870.**

**Circulation:**

**Committee:** Councillor B M Warren (Chairman), Councillor L Wallraven (Vice-Chairman),  
Councillors R E Allen (ex-officio), A Campbell, S Dunn, A Hayder, P Heseltine, A Latham,  
S McStravick, R Scarfe, I J White (ex-officio).

**For information:** Councillors S Adeniji, M F Brown, B Burfield, P L Franklin, S J Gauntlett,  
T Goodman, B Groves, R Needham.



## Seaford Town Council

Report 134/13

**Agenda Item No:** 5  
**Committee:** Community Services Committee  
**Date:** 23 January 2014  
**Title:** Finance Report  
**By:** Lucy Clark, Support Services Manager  
**Purpose of Report:** To inform members of the Community Services Committee of Income and Expenditure for the period 1 April 2013 to 31 December 2013

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### Recommendations

You are recommended:

1. To approve the report.
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### 1. Information

- 1.1 The statements detailing income and expenditure for the period 1 April 2013 to 31 December 2013 compared to the budget for that period, is attached as Appendix A.
- 1.2 *Seafront (117) Income Concession (1066)* – The variance of £2,000 is for the extended licence for the winter opening of the Salts café.

### 2. Financial Appraisal

The financial implications in this report are outlined in Section 1 of this report.

### 3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager. As it is not intended that I attend the meeting, please contact me prior to the meeting, if you have any questions regarding this report.

Support Services Manager

Town Clerk

09/01/2014

## Seaford Town Council 2013/14

12:55

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2013

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Month No : 9

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b><u>Community Services</u></b>							
<b>105</b>	<b><u>Salts Recreation Ground</u></b>						
4051	Rates	563	520	578	59	59	89.9 %
4052	Water & Sewerage	2,941	1,789	3,236	1,447	1,447	55.3 %
4055	Electricity	271	243	275	32	32	88.4 %
4115	Insurance	2,724	2,823	2,795	-28	-28	101.0 %
4201	Cleaning	1,412	0	1,850	1,850	1,850	0.0 %
4250	Public Seating	640	0	0	0	0	0.0 %
4251	Dog Bin Emptying	1,643	381	1,830	1,449	1,449	20.8 %
4252	Litter & Dog Bin Pch & Maint	91	85	250	165	165	34.0 %
4260	Grounds Maintenance Contract	87,509	44,774	89,549	44,775	44,775	50.0 %
4261	Grounds Maint non contract	4,420	1,253	5,000	3,747	3,747	25.1 %
4272	Equipment Purchase	2,376	0	0	0	0	0.0 %
4274	Projects Expenditure	12,793	13	0	-13	-13	0.0 %
4275	Building Maintenance	1,037	0	0	0	0	0.0 %
	Salts Recreation Ground :- Expenditure	<b>118,420</b>	<b>51,882</b>	<b>105,363</b>	<b>53,481</b>	<b>0</b>	<b>49.2 %</b>
1050	Income Rent	1,703	950	1,043	-93		91.1 %
1051	Income Insurance Recharge	1,178	1,213	1,208	5		100.4 %
1055	Income Seating	763	0	0	0		0.0 %
1058	Income Water Recharge	1,974	0	2,115	-2,115		0.0 %
1066	Income Concession	13,800	14,800	14,800	0		100.0 %
1071	Income Base Rent	0	197	0	197		0.0 %
	Salts Recreation Ground :- Income	<b>19,418</b>	<b>17,160</b>	<b>19,166</b>	<b>-2,006</b>		<b>89.5 %</b>
	<b>Net Expenditure over Income</b>	<b>99,002</b>	<b>34,722</b>	<b>86,197</b>	<b>51,475</b>		
<b>106</b>	<b><u>Crouch Recreation Ground</u></b>						
4052	Water & Sewerage	2,098	883	2,509	1,626	1,626	35.2 %
4055	Electricity	260	168	341	173	173	49.2 %
4115	Insurance	1,557	1,621	1,598	-23	-23	101.4 %
4251	Dog Bin Emptying	1,081	318	1,045	727	727	30.4 %
4252	Litter & Dog Bin Pch & Maint	0	227	400	173	173	56.8 %
4260	Grounds Maintenance Contract	47,172	24,136	44,066	19,930	19,930	54.8 %
4261	Grounds Maint non contract	2,633	1,601	3,500	1,899	1,899	45.7 %
4274	Projects Expenditure	4,670	4,672	0	-4,672	-4,672	0.0 %
4275	Building Maintenance	101	0	0	0	0	0.0 %
	Crouch Recreation Ground :- Expenditure	<b>59,572</b>	<b>33,624</b>	<b>53,459</b>	<b>19,835</b>	<b>0</b>	<b>62.9 %</b>
1050	Income Rent	2,635	2,540	2,425	115		104.7 %
1051	Income Insurance Recharge	687	705	705	0		100.0 %

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1057 Income Electricity Recharge	130	0	170	-170			0.0 %
Crouch Recreation Ground :- Income	<u>3,452</u>	<u>3,245</u>	<u>3,300</u>	<u>-55</u>			<u>98.3 %</u>
<b>Net Expenditure over Income</b>	<b>56,120</b>	<b>30,380</b>	<b>50,159</b>	<b>19,779</b>			
<u>107 Martello Fields</u>							
4251 Dog Bin Emptying	1,017	254	1,047	793		793	24.3 %
4260 Grounds Maintenance Contract	5,664	2,898	5,797	2,899		2,899	50.0 %
4261 Grounds Maint non contract	1,689	914	2,000	1,086		1,086	45.7 %
4274 Projects Expenditure	1,328	0	0	0		0	0.0 %
Martello Fields :- Expenditure	<u>9,698</u>	<u>4,067</u>	<u>8,844</u>	<u>4,777</u>	<u>0</u>	<u>4,777</u>	<u>46.0 %</u>
1050 Income Rent	4,165	3,649	3,250	399			112.3 %
Martello Fields :- Income	<u>4,165</u>	<u>3,649</u>	<u>3,250</u>	<u>399</u>			<u>112.3 %</u>
<b>Net Expenditure over Income</b>	<b>5,534</b>	<b>417</b>	<b>5,594</b>	<b>5,177</b>			
<u>108 Other Open Spaces</u>							
4051 Rates	585	541	601	60		60	90.0 %
4052 Water & Sewerage	24	11	134	124		124	7.8 %
4250 Public Seating	0	167	0	-167		-167	0.0 %
4251 Dog Bin Emptying	1,780	381	1,827	1,446		1,446	20.9 %
4252 Litter & Dog Bin Pch & Maint	757	71	250	179		179	28.2 %
4260 Grounds Maintenance Contract	20,303	10,388	20,777	10,389		10,389	50.0 %
4261 Grounds Maint non contract	1,792	524	3,500	2,976		2,976	15.0 %
Other Open Spaces :- Expenditure	<u>25,241</u>	<u>12,082</u>	<u>27,089</u>	<u>15,007</u>	<u>0</u>	<u>15,007</u>	<u>44.6 %</u>
1066 Income Concession	2,875	0	0	0			0.0 %
Other Open Spaces :- Income	<u>2,875</u>	<u>0</u>	<u>0</u>	<u>0</u>			
<b>Net Expenditure over Income</b>	<b>22,366</b>	<b>12,082</b>	<b>27,089</b>	<b>15,007</b>			
<u>113 Crypt</u>							
4051 Rates	5,220	4,823	5,356	533		533	90.1 %
4052 Water & Sewerage	132	98	154	56		56	63.6 %
4055 Electricity	846	511	1,287	776		776	39.7 %
4056 Gas	1,486	1,012	2,255	1,243		1,243	44.9 %
4100 Telecommunications	306	77	0	-77		-77	0.0 %
4105 Postage	3	0	50	50		50	0.0 %
4106 Stationery	111	0	100	100		100	0.0 %
4110 Advertising & Publicity	107	30	693	663		663	4.3 %
4115 Insurance	1,145	728	1,174	446		446	62.0 %

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4199	Other Expenditure	0	240	50	-190		-190	480.0 %
4201	Cleaning	274	296	500	204		204	59.1 %
4274	Projects Expenditure	2,642	0	0	0		0	0.0 %
4275	Building Maintenance	456	2,607	0	-2,607		-2,607	0.0 %
	<b>Crypt :- Expenditure</b>	<b>12,726</b>	<b>10,423</b>	<b>11,619</b>	<b>1,196</b>	<b>0</b>	<b>1,196</b>	<b>89.7 %</b>
1050	Income Rent	4,966	6,255	4,750	1,505			131.7 %
	<b>Crypt :- Income</b>	<b>4,966</b>	<b>6,255</b>	<b>4,750</b>	<b>1,505</b>			<b>131.7 %</b>
	<b>Net Expenditure over Income</b>	<b>7,760</b>	<b>4,168</b>	<b>6,869</b>	<b>2,701</b>			
<b>115</b>	<b><u>Martello Tower</u></b>							
4115	Insurance	2,020	2,081	2,073	-8		-8	100.4 %
	<b>Martello Tower :- Expenditure</b>	<b>2,020</b>	<b>2,081</b>	<b>2,073</b>	<b>-8</b>	<b>0</b>	<b>-8</b>	<b>100.4 %</b>
1050	Income Rent	0	-39	0	-39			0.0 %
	<b>Martello Tower :- Income</b>	<b>0</b>	<b>-39</b>	<b>0</b>	<b>-39</b>			
	<b>Net Expenditure over Income</b>	<b>2,020</b>	<b>2,120</b>	<b>2,073</b>	<b>-47</b>			
<b>116</b>	<b><u>Seaford Head Estate</u></b>							
4115	Insurance	1,131	1,165	1,160	-5		-5	100.4 %
4250	Public Seating	678	0	0	0		0	0.0 %
4251	Dog Bin Emptying	1,017	0	1,044	1,044		1,044	0.0 %
4252	Litter & Dog Bin Pch & Maint	122	0	0	0		0	0.0 %
4261	Grounds Maint non contract	220	90	250	160		160	36.0 %
4274	Projects Expenditure	1,168	0	0	0		0	0.0 %
4500	Nature Reserve Expenses	0	6,448	0	-6,448		-6,448	0.0 %
	<b>Seaford Head Estate :- Expenditure</b>	<b>4,336</b>	<b>7,703</b>	<b>2,454</b>	<b>-5,249</b>	<b>0</b>	<b>-5,249</b>	<b>313.9 %</b>
1050	Income Rent	3,750	5,283	3,750	1,533			140.9 %
1053	Income Grants	6,534	6,534	7,638	-1,104			85.5 %
1054	Income Other	83	0	0	0			0.0 %
1055	Income Seating	801	0	0	0			0.0 %
1066	Income Concession	3,650	3,970	3,970	0			100.0 %
1200	Income Nature Reserve	0	2,917	0	2,917			0.0 %
	<b>Seaford Head Estate :- Income</b>	<b>14,818</b>	<b>18,704</b>	<b>15,358</b>	<b>3,346</b>			<b>121.8 %</b>
	<b>Net Expenditure over Income</b>	<b>-10,482</b>	<b>-11,001</b>	<b>-12,904</b>	<b>-1,903</b>			
<b>117</b>	<b><u>Seafont</u></b>							
4052	Water & Sewerage	124	103	170	67		67	60.3 %

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## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4055	Electricity	2,145	885	2,875	1,990		1,990	30.8 %
4115	Insurance	493	498	506	8		8	98.4 %
4201	Cleaning	0	0	150	150		150	0.0 %
4250	Public Seating	120	96	0	-96		-96	0.0 %
4251	Dog Bin Emptying	2,817	694	0	-694		-694	0.0 %
4252	Litter & Dog Bin Pch & Maint	114	0	250	250		250	0.0 %
4253	Shelters	1,909	1,312	1,848	536		536	71.0 %
4261	Grounds Maint non contract	2,065	1,149	2,500	1,351		1,351	46.0 %
4274	Projects Expenditure	8,245	0	0	0		0	0.0 %
4275	Building Maintenance	90	0	0	0		0	0.0 %
	<b>Seafront :- Expenditure</b>	<b>18,121</b>	<b>4,738</b>	<b>8,299</b>	<b>3,561</b>	<b>0</b>	<b>3,561</b>	<b>57.1 %</b>
1050	Income Rent	0	0	0	0			0.0 %
1054	Income Other	238	0	0	0			0.0 %
1055	Income Seating	130	368	0	368			0.0 %
1057	Income Electricity Recharge	2,144	0	2,875	-2,875			0.0 %
1058	Income Water Recharge	51	0	46	-46			0.0 %
1066	Income Concession	36,400	40,215	38,215	2,000			105.2 %
	<b>Seafront :- Income</b>	<b>38,963</b>	<b>40,583</b>	<b>41,136</b>	<b>-553</b>			<b>98.7 %</b>
	<b>Net Expenditure over Income</b>	<b>-20,842</b>	<b>-35,845</b>	<b>-32,837</b>	<b>3,008</b>			
<u>118</u>	<u>Beach Huts</u>							
4051	Rates	1,797	1,906	2,120	214		214	89.9 %
4115	Insurance	983	1,041	1,009	-32		-32	103.2 %
4199	Other Expenditure	0	2	0	-2		-2	0.0 %
4275	Building Maintenance	240	0	0	0		0	0.0 %
	<b>Beach Huts :- Expenditure</b>	<b>3,020</b>	<b>2,950</b>	<b>3,129</b>	<b>179</b>	<b>0</b>	<b>179</b>	<b>94.3 %</b>
1054	Income Other	50	4	0	4			0.0 %
1060	Beach Huts Site Licence	14,000	14,400	14,400	0			100.0 %
1061	Beach Hut Annual Rent	10,320	10,239	10,860	-621			94.3 %
	<b>Beach Huts :- Income</b>	<b>24,370</b>	<b>24,643</b>	<b>25,260</b>	<b>-617</b>			<b>97.6 %</b>
	<b>Net Expenditure over Income</b>	<b>-21,351</b>	<b>-21,694</b>	<b>-22,131</b>	<b>-437</b>			
<u>119</u>	<u>Old Town Hall</u>							
4115	Insurance	174	179	179	0		0	100.1 %
	<b>Old Town Hall :- Expenditure</b>	<b>174</b>	<b>179</b>	<b>179</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.1 %</b>
1050	Income Rent	1,275	1,275	1,310	-35			97.3 %
1051	Income Insurance Recharge	174	179	179	0			100.1 %
	<b>Old Town Hall :- Income</b>	<b>1,449</b>	<b>1,454</b>	<b>1,489</b>	<b>-35</b>			<b>97.7 %</b>
	<b>Net Expenditure over Income</b>	<b>-1,275</b>	<b>-1,275</b>	<b>-1,310</b>	<b>-35</b>			

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## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>125</u>	<u>Allotments</u>							
4199	Other Expenditure	4,689	627	967	340		340	64.8 %
4260	Grounds Maintenance Contract	1,370	701	1,402	701		701	50.0 %
4272	Equipment Purchase	2,500	0	0	0		0	0.0 %
	Allotments :- Expenditure	<u>8,559</u>	<u>1,328</u>	<u>2,369</u>	<u>1,041</u>	<u>0</u>	<u>1,041</u>	<u>56.1 %</u>
1050	Income Rent	833	833	750	83			111.1 %
1054	Income Other	4,689	660	967	-307			68.2 %
	Allotments :- Income	<u>5,522</u>	<u>1,493</u>	<u>1,717</u>	<u>-224</u>			<u>87.0 %</u>
	<b>Net Expenditure over Income</b>	<u>3,037</u>	<u>-165</u>	<u>652</u>	<u>817</u>			
<u>130</u>	<u>Other Recreation</u>							
4410	Swimming Pool	390	2,384	10,000	7,616		7,616	23.8 %
	Other Recreation :- Expenditure	<u>390</u>	<u>2,384</u>	<u>10,000</u>	<u>7,616</u>	<u>0</u>	<u>7,616</u>	<u>23.8 %</u>
	<b>Net Expenditure over Income</b>	<u>390</u>	<u>2,384</u>	<u>10,000</u>	<u>7,616</u>			
<u>134</u>	<u>CCTV</u>							
4055	Electricity	1,507	767	2,277	1,510		1,510	33.7 %
4115	Insurance	839	889	861	-28		-28	103.2 %
4270	Vehicles & Equipment Maint	0	0	1,000	1,000		1,000	0.0 %
4276	CCTV	8,947	8,466	12,267	3,801		3,801	69.0 %
	CCTV :- Expenditure	<u>11,293</u>	<u>10,121</u>	<u>16,405</u>	<u>6,284</u>	<u>0</u>	<u>6,284</u>	<u>61.7 %</u>
	<b>Net Expenditure over Income</b>	<u>11,293</u>	<u>10,121</u>	<u>16,405</u>	<u>6,284</u>			
<u>135</u>	<u>Community Service Other</u>							
4115	Insurance	129	137	132	-5		-5	103.6 %
4187	Young Mayors Awards	1,987	-515	0	515		515	0.0 %
4195	Community Services Events Exp	232	929	200	-729		-729	464.3 %
4262	Tree Warden Expenses	1,656	694	2,310	1,616		1,616	30.0 %
4273	Christmas Lights	9,437	8,145	12,600	4,455		4,455	64.6 %
4274	Projects Expenditure	80	0	0	0		0	0.0 %
4281	Christmas Event Expenses	690	1	0	-1		-1	0.0 %
4290	Pysical Activity Proj Expenses	0	2,444	9,569	7,125		7,125	25.5 %
	Community Service Other :- Expenditure	<u>14,210</u>	<u>11,834</u>	<u>24,811</u>	<u>12,977</u>	<u>0</u>	<u>12,977</u>	<u>47.7 %</u>
1053	Income Grants	256	0	0	0			0.0 %
1054	Income Other	400	0	0	0			0.0 %
1064	Income Young Mayor/Personality	1,937	0	0	0			0.0 %



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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1065	Income Xmas Lights	909	1,335	900	435			148.3 %
1070	Income Community Serv Events	16	596	0	596			0.0 %
1075	Income Christmas Event	1,567	1,235	0	1,235			0.0 %
1090	Income Physical Activity Proj	1,569	0	0	0			0.0 %
1301	CS Events Bin Hire	0	7	0	7			0.0 %
	Community Service Other :- Income	<u>6,654</u>	<u>3,173</u>	<u>900</u>	<u>2,273</u>			<u>352.5 %</u>
	<b>Net Expenditure over Income</b>	<u>7,557</u>	<u>8,661</u>	<u>23,911</u>	<u>15,250</u>			
<u>140</u>	<u>C S Major Projects</u>							
4274	Projects Expenditure	0	0	35,000	35,000		35,000	0.0 %
	C S Major Projects :- Expenditure	<u>0</u>	<u>0</u>	<u>35,000</u>	<u>35,000</u>	<u>0</u>	<u>35,000</u>	<u>0.0 %</u>
	<b>Net Expenditure over Income</b>	<u>0</u>	<u>0</u>	<u>35,000</u>	<u>35,000</u>			
<u>145</u>	<u>C S Building Maintenance</u>							
4275	Building Maintenance	0	652	6,000	5,348		5,348	10.9 %
	C S Building Maintenance :- Expenditure	<u>0</u>	<u>652</u>	<u>6,000</u>	<u>5,348</u>	<u>0</u>	<u>5,348</u>	<u>10.9 %</u>
	<b>Net Expenditure over Income</b>	<u>0</u>	<u>652</u>	<u>6,000</u>	<u>5,348</u>			
<u>225</u>	<u>Projects Pool</u>							
4274	Projects Expenditure	0	12,407	0	-12,407		-12,407	0.0 %
4275	Building Maintenance	0	1,218	0	-1,218		-1,218	0.0 %
	Projects Pool :- Expenditure	<u>0</u>	<u>13,626</u>	<u>0</u>	<u>-13,626</u>	<u>0</u>	<u>-13,626</u>	
	<b>Net Expenditure over Income</b>	<u>0</u>	<u>13,626</u>	<u>0</u>	<u>-13,626</u>			
	Community Services :- Expenditure	<u>287,781</u>	<u>169,673</u>	<u>317,093</u>	<u>147,420</u>	<u>0</u>	<u>147,420</u>	<u>53.5 %</u>
	Income	<u>126,652</u>	<u>120,320</u>	<u>116,326</u>	<u>3,994</u>			<u>103.4 %</u>
	<b>Net Expenditure over Income</b>	<u>161,129</u>	<u>49,353</u>	<u>200,767</u>	<u>151,414</u>			

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## Seaford Town Council

Report 142/13

<b>Agenda Item No:</b>	<b>6</b>
<b>Committee:</b>	<b>Community Services</b>
<b>Date:</b>	<b>23 January 2014</b>
<b>Title:</b>	<b>World War One – Centenary studies</b>
<b>By:</b>	<b>Ben King – Projects &amp; Facilities Manager</b>
<b>Purpose of Report:</b>	<b>To seek approval in principle for archaeological studies and associated activities to be conducted on Seaford Town Council land to mark the centenary of the start of World War One.</b>

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### Recommendations

**You are recommended:**

- 1. To approve in principle that archaeological studies, associated activities and related events take place on Seaford Town Council land, subject to all approvals being obtained from Natural England and other regulating bodies; and more detailed proposals of excavations, studies and any unusual activities are presented for final approval.**
  - 2. To delegate authority to the Town Clerk and Projects & Facilities Manager, in consultation with the Seaford Head Advisory Group where required, to provide the final approval.**
- 

### 1. Information

- 1.1** A request has been sent in connection with the centenary of the start of World War One; the request seeks approval in principle that Seaford Town Council's land at Seaford Head, be used for archaeological studies and in some areas for small excavations or 'digs' to be conducted.
- 1.2** The proposal comes at this stage, independently from Luke Barber who is Research Officer at the Sussex Archaeological Society; he has conducted studies and compiled research over recent years in connection with Seaford's Great War camps and training areas. GIS data (Geographic Information System) and pictorial data have been gathered but the proposal seeks to now introduce some small scale archaeological work on a number of key sites to push the research on even further.
- 1.3** Subject to funding he proposes to conduct the work under a parent organisation, initial discussions have taken place with East Sussex County Council and Sussex Archaeological Society, the latter being a likely candidate as a parent organisation. Considering the significance of land owner's permission, he has contacted this.

Council at an early stage to seek approval in principle, so that he can then proceed with suitable funding applications to fund the work.

- 1.4 The work would also engage the public including work with schools, to raise awareness of Seaford's Great War heritage; much of this heritage remains unknown to the local community, and with further proposals to work with Seaford Museum and with the proposed production of museum/displays the results of the work will be made available for public viewing.
- 1.5 Alongside funding applications in particular to the Heritage Lottery Fund, he will also consult with conservation groups and authorities such as Natural England, particularly in connection with areas such as SSSI's, AONB's and similar 'designated' areas. Information boards or displays may be a proposed project element, but again due to the early stage of the process it is not clear what the final project scope will include.
- 1.6 The possible Seaford Town Council sites proposed for the studies are:
  - Chyngton Farm – old marling pit infilled with camp domestic refuse (plates, bottles, personal items etc). Metal detector survey & excavation.
  - Seaford Head – construction quarry (with refuse infill), hut platforms and training trenches. Some/all could be sampled.

Other sites include:

- Dymock Farm – gas training trench/chamber. Metal detector survey & excavation.
  - Cuckmere Haven - firing range. Metal detector survey (ESCC land)
- 1.7 It is recommended that more detail project scope and any further arrangements relating to excavations be approved by the Town Clerk and Projects & Facilities in consultation with the Seaford Head Advisory Committee.
  - 1.8 Another proposal has been received in connection with WW1 related events, which the Projects & Facilities Manager is currently dealing with; the same process will be followed in consultation with the Seaford Head Advisory Group, anything beyond the remit of organised events or beyond the scope of this report will be returned to this Committee for further consideration.

## 2. Financial Appraisal

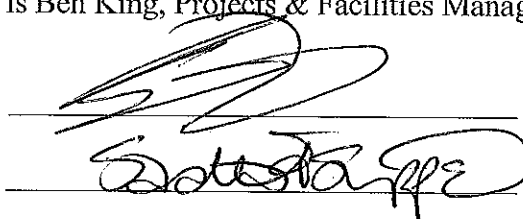
There are no financial implications to this report.

## 3. Contact Officer

The Contact Officer for this report is Ben King, Projects & Facilities Manager.

Projects & Facilities Manager

Town Clerk



The image shows two handwritten signatures. The top signature is for Ben King, Projects & Facilities Manager, and the bottom signature is for the Town Clerk. Both signatures are written in black ink over horizontal lines.



## Seaford Town Council

**Report 143/13**

<b>Agenda Item No:</b>	<b>7</b>
<b>Committee:</b>	<b>Community Services</b>
<b>Date:</b>	<b>23 January 2014</b>
<b>Title:</b>	<b>Seaford seafront webcam</b>
<b>By:</b>	<b>Ben King – Projects &amp; Facilities Manager</b>
<b>Purpose of Report:</b>	<b>To seek approval in principle for the installation of a webcam on Seaford seafront, being attached to a Seaford Town Council owned building.</b>

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### Recommendations

**You are recommended:**

- 1. To approve that a webcam be installed on the seafront attached to a Seaford Town Council building, subject to agreement with any relevant tenants, ongoing maintenance costs being met by the applicant; and any regulatory requirements being met.**
  - 2. To delegate authority to the Projects & Facilities Manager to approve the final location subject to the above conditions and a suitable agreement being signed.**
- 

### 1. Information

- 1.1** Requests have been made for the installation of a seafront webcam on Seaford seafront. A request was included in items for consideration in the 2014/15 budget, and a further request has been made by another party, seeking approval to install on one of Seaford Town Council's buildings.
- 1.2** Possible locations have been suggested, such as the Martello Tower or the Lifeguard base at Martello or at The Salts, similarly the Martello toilets may be a consideration. Each of these buildings is owned by Seaford Town Council so approval is sought to attach the equipment to one of Seaford Town Council's buildings with the final location being approved by the Projects & Facilities Manager.
- 1.3** Webcams are becoming more common, especially in coastal locations and are generally used for monitoring of local weather conditions, sea conditions and sometimes wildlife; many are accessed through news and radio station websites or weather websites for example weather underground.

- 1.4 The image being broadcast will be a live feed and will not be recorded; this is achieved either with a number of still frame shots refreshed at specified intervals or using a permanent live feed.
- 1.5 The proposal comes from a local businessman who is also a member of the Seaford Chamber of Commerce. The aim of the webcam is to enable both the local community and potential visitors to be able to see what conditions are like in Seaford as well as the information being accessed as data for meteorological purposes.
- 1.6 Links may also be provided on Seaford Town Councils website in future, these links also include access to weather station data and weather maps.

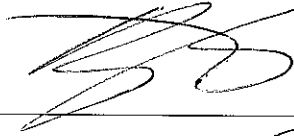
## 2. Financial Appraisal

There are no financial implications to this report.

## 3. Contact Officer

The Contact Officer for this report is Ben King, Projects & Facilities Manager.

Projects & Facilities Manager



Town Clerk

