



## Seaford Town Council

### Finance & General Purposes Committee

Minutes of the meeting of the **Finance & General Purposes Committee** held at **the Council Chamber, 37 Church Street, Seaford**, on **Thursday 23 August 2012** at **7.00 pm**.

#### **Present:**

Councillor S Adeniji (Chairman)

M F Brown, R E Allen, B Burfield, S J Gauntlett, B Warren, A White

Mr S Cooper and Mrs J Fox – Seaford Town Council.

2 Members of the public.

#### **F&GP 11 Apologies for Absence and Declaration of Substitute Members**

Apologies for absence were received from Councillor M Buck, A Hayder, P Franklin and L Wallraven.

Councillor L Wallraven was on mayoral duties.

Councillor A White substituted for Councillor T Goodman, Councillor B. Warren substituted for Councillor P Franklin and Councillor R E Allen substituted for Councillor A Hayder.

#### **F&GP 12 Minutes**

Members **AGREED** that the minutes of the meeting held on 21 June 2012 be **APPROVED**.

#### **F&GP 13 Disclosure by Members of pecuniary interests or interests other than pecuniary interests, in relation to matters on the agenda**

Councillor A White declared an interest other than a discloseable pecuniary interest in item 8 as he serves on the Base Management Committee.

#### **F&GP 14 Public Participation**

There were not any representations from members of the general public.

#### **F&GP 15 Finance Report**

##### **F&GP 15.1 Receipts, Payments and Bank reconciliation Reports for May and June 2012**

Members considered report 58/12 detailing the receipts, payments and bank reconciliation for May and June 2012

It was **AGREED** that the report be **NOTED**.

**F&GP 15.2 Income and Expenditure for the period 1 April 2011 to 30 June 2012**

Members considered report 59/12 detailing income and expenditure for the period 1 April to 30 June 2012 compared to the budget.

It was **AGREED** that the report be **NOTED**.

**F&GP 16 Internal Audit Plan for 2012-13**

Members considered report 61/12.

Members **APPROVED** the internal audit plan as presented and did not propose any amendments.

**F&GP 17 NALC Conference**

Members considered report 60/12.

Members **AGREED** that Councillor P Franklin together with the Town Clerk attend the conference.

**F&GP 18 Base Management Committee Funding Request**

Members considered report 62/12.

A question was asked regarding where the equipment would be stored, what security measures were in place and who would be carrying out checks on the equipment once this was put into use.

The Town Clerk advised that the equipment would be stored at The Base and that The Base was secure due to the steel grill doors.

The Base Management Committee would be responsible for checking the equipment which will be recorded on the Council Asset Register. The equipment will be covered under the Council's insurance.

It was **AGREED** to **APPROVE** the purchase of equipment for the sum of £2,708.33 plus VAT, for the use at The Base.

**F&GP 19 HMRC Penalty Notice**

Members considered report 63/12.

It was **AGREED** that the report be **NOTED**.

**F&GP 20 Consultation Paper on Repeal of Local Government Act 1972, section 105(5)**

Members considered report 64/12.

The Members took advice from the Town Clerk on how the consultation would work and the impact this could have on the Council operations.

**F&GP 20.1** Do you agree that the two signature rule for parish and community councils and charter trustees should be removed from the legislation?

Members **AGREED** to answer **YES**.

**F&GP 20.2** Are you aware of any empirical evidence on the reduction of burdens or the other benefits identified in Chapter 3 of the consultation paper that supports the need for these reforms?

Members **AGREED** to answer **NO**.

**F&GP 20.3** Do the proposals put forward in this consultation document remove any necessary protection?

Members **AGREED** to answer **YES** as long as this did not limit the Councils powers.

**F&GP 20.4** Do you agree that

**F&GP 20.4.1** The proposals satisfy the preconditions for a Legislative Reform Order.

Members **AGREED** to answer **YES**.

**F&GP 20.4.2** The negative Parliamentary resolution procedure (as outlined in paragraph 3.12) should apply to the scrutiny of this proposal.

Members **AGREED** to answer **YES**.

**F&GP 21 2013-14 Budget Framework and Timetable**

Members considered report 65/12.

Members **AGREED** to **APPROVE** the timetable.

The meeting closed at 7.40pm



Councillor S Adeniji  
Chairman