



## Seaford Town Council

### To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday 25th February 2016**, at **7.00pm**, which you are summoned to attend.

James Corrigan  
Town Clerk  
18<sup>th</sup> February 2016

#### 1. **Apologies for Absence and Declaration of Substitute Members**

#### 2. **Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

#### 3. **Public Participation**

In accordance with Standing Order 3 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

#### 4. **Planning Applications**

##### Planning Application week ending 29<sup>th</sup> January 2016

To consider planning applications in respect of Seaford:

<b>Seaford</b> LW/15/1007	<b>Fairways 41 Firle Road</b> Planning Application - Demolition of existing conservatory and erection of replacement garden room, front porch/extension and workshop to rear of garage for Mr & Mrs D Gibbins
<b>Seaford</b> LW/16/0038	<b>9 Monarch Gardens</b> Planning Application - Installation of escape window with obscure glass in the first floor side elevation for Mr R Luff

##### Planning Applications week ending 5<sup>th</sup> February 2016

To consider planning applications in respect of Seaford:

<b>Seaford</b> LW/16/0007	<b>16 Churchill Road</b> Planning Application - Erection of a three bedroom dwelling for Mr &
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Mrs Poulter

**Seaford**                      **Land On The South Side Of Sutton Drove**  
LW/16/0037                  Planning Application - Erection of 12 x 2 bedroom flats with associated landscaping and parking for Coastside Homes Ltd

**Seaford**                      **16 Kings Ride**  
LW/16/0042                  Planning Application - Extension to front dormer for Mrs M Price

Planning Applications week ending 12<sup>th</sup> February 2016

**Seaford**                      **5 South Street**  
LW/16/0071                  Planning Application - Erection of a flue for M Gorman

Tree Works Application

**Seaford**                      **54 Beacon Drive Seaford East Sussex BN25 2JX**  
TW/16/0002/  
TPO                              2 x Semi mature Acer pseudoplatanus G1 of the Order- Trees have grown particularly tall for the area they are located and customer would like the volume reduced by 25 -30%. There is decay in the base of T1 from a large wound caused by previous pruning. There is substantial wind sail on these trees which will increase further due to the imminent removal of storm damage macrocarpa that are in close proximity.

**Seaford**                      **5 St Marys Close Seaford East Sussex BN25 2DS**  
TW/16/0008/  
TPO                              5 x Sycamore G1 of the Order – remove to ground level.

**5. South Downs National Park – CIL Statement of Modifications**

To consider report 141/15 and decide whether the Committee would like to request an opportunity to make comment on the CIL statement of modifications (pages 4 to 13).

**6. East Sussex County Council Parking and Waiting Restriction Final Proposals**

To consider report 140/15 and decide whether the Committee supports the final proposed parking and waiting restrictions changes within Seaford, following the comments received by the Principal Traffic Officer at East Sussex County Council (pages 14 to 36).

**7. Withdrawal of Paper Copies of Planning Applications**

To note report 142/15 informing the Committee that paper copies of planning applications will be no longer be available for viewing at Seaford Town Council from 1st April 2016. (pages 37 to 42).

**8. Update Report**

To note report 143/15 informing the Committee of Lewes District Council decisions on previous planning applications (pages 43 to 44).

**Circulation:**

**Committee:**

Councillor L Wallraven (Chairman) and Councillor R Honeyman (Vice Chairman).

Councillors D Argent, D Burchett, A Latham, M Lambert, P Lower, A McLean and L Worcester.

**For information:** Councillors S Adeniji, P Boorman, M Brown, B Burfield, C Campbell, R Chambers, L Freeman, R Hayder, O Honeyman, I Murray and D Silvey-Adam.



## Seaford Town Council

Report 141/15

<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Planning &amp; Highways Committee</b>
<b>Date:</b>	<b>25 February 2016</b>
<b>Title:</b>	<b>South Downs National Park – CIL Statement of Modifications</b>
<b>By:</b>	<b>Lucy Clark, Support Services Manager</b>
<b>Purpose of Report:</b>	<b>To allow members to consider whether they would like to request an opportunity to make comment on the CIL statement of modifications.</b>

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### Recommendations

#### You are recommended:

- 1. To decide whether or not the committee would like the opportunity to make comment on the modifications to the Community Infrastructure Levy Charging Schedule and thereby request to be heard by the Examiner.**
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### 1. Information

- 1.1** At the meeting held on 1<sup>st</sup> October 2015 the Committee was made aware of the second formal consultation stage of the South Downs Community Infrastructure Levy: Draft Charging Schedule consultation which ran from 2<sup>nd</sup> September 2015 to 28<sup>th</sup> October 2015.
- 1.2** To reiterate the background to this consultation, in April 2015 the Government scaled back Section 106, the system that ensured that developers make a financial contribution to communities when they build new homes and supermarkets. Section 106 can now only be used to secure affordable housing and some on-site mitigation.

To make sure that communities continue to benefit from new development the National Park Authority (NPA) are putting a Community Infrastructure Levy (CIL) in place for the entire National Park, which they will adopt in 2016.

The CIL will provide funding for local communities and infrastructure providers like the police, fire service, care trusts, nature conservation groups and county councils to make sure sustainable growth across the National Park is supported by the right infrastructure. This infrastructure should be identified in the NPA's Infrastructure Delivery Plan (IDP).

As the local planning authority the NPA need to first decide on the charges to levy on development and set this out in a 'Charging Schedule'.

- 1.3 Following on from the second consultation stage, the South Downs National Park Authority is about to submit its Draft Charging Schedule to the Planning Inspectorate for examination. Before it does so, it is required by CIL Regulation 19 (4) and (5) to send a copy of the Statement of Modifications to the Draft Schedule to consultation bodies that were invited to make representations at the earlier stages. It is including in this all those who made representations on the Preliminary Draft or Draft Charging Schedule stages.
- 1.4 Attached to this report is the South Downs National Park – CIL Statement of Modifications (Appendix A) and Submission SIL Charging Schedule – Statement of Modifications which set out the modification and reason for this change.
- 1.5 There are no substantive changes to the Draft Charging Schedule. The modifications relate only to clarifications, corrections and simplification of the main text of the Draft Charging Schedule. For reference, members previously resolved to submit a response that the committee accepted all information in the draft charging schedule consultation and had no further comment.
- 1.6 Members are now being asked to consider whether to put in a request to be heard by the Examiner in relation only to the modifications as set out in the Statement of Modifications.
- 1.7 If required, all related documents can be viewed on the South Downs National Park Authority's website at: <https://www.southdowns.gov.uk/planning/planning-policy/community-infrastructure-levy/>

## 2. Financial Appraisal

There are no financial implications as a result of this report.

## 3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

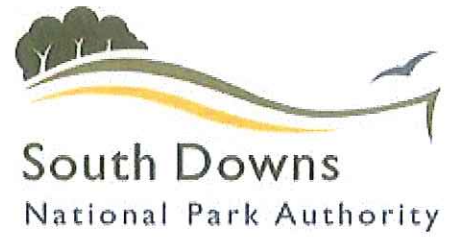


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Town Clerk



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# South Downs National Park – CIL Statement of Modifications Tracked Version



February 2016

1. The South Downs National Park Authority ('SDNPA') has published this Community Infrastructure Levy ('CIL') ~~Draft~~ Charging Schedule as the local planning authority and CIL charging authority for the entire area of the South Downs National Park, under powers provided by Section 206 of the Planning Act 2008.
2. CIL was introduced by Part 11 of the Planning Act 2008 and is governed by the CIL Regulations 2010 (as amended) and the Planning Practice Guidance<sup>i</sup> published by the Department for Communities and Local Government. ~~SDNPA intends to adopt and implement a CIL Charging Schedule by April 2016.~~ Planning obligations under Section 106 of the Planning Act will continue to be used until CIL is introduced and thereafter in accordance with a Regulation 123 list to prevent double-counting of contributions.

## South Downs National Park CIL

3. A 'Preliminary Draft Charging Schedule' was published for consultation in March 2014 in accordance with Regulation 15. ~~All representations have been taken into account in the production of this Draft Charging Schedule.~~
4. ~~The A~~ Draft Charging Schedule ~~is was~~ published for consultation in September 2015 in accordance with Regulation 16 of the CIL Regulations 2010. All consultation responses and up to date evidence have been taken into account by SDNPA to produce this final Charging Schedule for submission to the Planning Inspectorate alongside will submit a Summary of Representations, in accordance with Regulation 19 made on this document alongside the final Draft Charging Schedule for examination.
5. In setting the CIL ~~rates~~ charges, SDNPA ~~has must~~ strike struck an appropriate balance between the desirability of funding infrastructure from the levy and the potential effects (taken as a whole) of the imposition of CIL on the economic viability of development across its area.<sup>ii</sup>

~~The CIL should contribute towards the implementation of the National Park Local Plan by funding the infrastructure necessary to support new development, residents, communities, businesses and visitors to the National Park. As required by the National Planning Policy Framework<sup>iii</sup>, CIL charges will therefore support and incentivise delivery of the spatial strategy set out in the Preferred Options Local Plan.~~

~~The rates proposed in this consultation document have been informed by evidence of infrastructure needs and development viability.~~

## Appropriate available evidence

6. The South Downs National Park CIL ~~rates~~ charges must have been be informed by appropriate available evidence of economic viability and infrastructure needs.<sup>iv</sup>
7. The evidence underpinning the CIL ~~rates~~ charges is:
  - National Park Local Plan: Preferred Options
  - Adopted Joint Core Strategies
  - National Park Partnership Management Plan
  - Infrastructure Delivery Plan, and
  - Community Infrastructure Levy and Affordable Housing Viability Assessment (2014 and Update 2015).
8. This evidence can be found at our website: [www.southdowns.gov.uk/CIL](http://www.southdowns.gov.uk/CIL).

<sup>i</sup> <http://planningguidance.planningportal.gov.uk/blog/guidance/community-infrastructure-levy/>

<sup>ii</sup> CIL Regulation 14 as amended by Regulation 5(3)(2014).

<sup>iii</sup> ~~NPPF 2012, paras 173–177.~~

<sup>iv</sup> Planning Act 2008 s.211 (7A) as amended by Localism Act 2011 s.114(2) and CIL Amendment Regulation 5 (2014).

## Draft Charging Schedule rates charges

The proposed rates set out below are supported by evidence of development viability across the South Downs National Park area. Following independent examination and adoption, the following charges rates set out in the final Charging Schedule will come into force and will be non-negotiable.

Use of Development	Proposed Levy (£/m <sup>2</sup> )
Residential – Zone 1	150
<del>Residential – Zone 2</del>	<del>100</del>
Residential – Zone 3 2	200
Large format retail <sup>v</sup>	120
All other development	0

9. Different rates charges are proposed for different intended uses of development, in accordance with Regulation 13. For residential uses, different rates charges are also proposed for two geographical zones with reference to local viability evidence. The boundaries of residential zones are shown on the Draft Charging Schedule Map (at the end of this document) and are derived from the relevant adopted or published development plan. Zone 1 covers Lewes, Liss, Midhurst, Petersfield and Petworth; Zone 2 covers Liss; and Zone 3 2 covers all other areas.
10. 'Residential' includes all development within Use Class C3 of the relevant Order. 'Residential' also includes agricultural workers dwellings and holiday lets as these uses are considered to be normal homes for the purposes of calculating CIL and any restrictive occupancy conditions do not provide exemption from CIL liability. However, they may be exempt from CIL liability if they are self-built or converted from an existing building.

<sup>v</sup> 'Large format retail' means convenience-based supermarkets and superstores and retail warehouses with a net retail selling space of over 280m<sup>2</sup> providing shopping destinations in their own right where weekly food shopping needs are met and can include non-food floorspace as part of the overall mix. Also retail outlets

11. The chargeable amount of CIL for any new development is calculated in accordance with Part 5 of the CIL Regulations (2010, as amended). The locally set rates charges above are multiplied by the gross internal area<sup>vi</sup> of new buildings and enlargements to existing buildings, taking demolished floorspace into account and subject to the exemptions listed in Part 6 of the Regulations.
12. Part 6 of the CIL Regulations 2010 (as amended) exempts the following types of development from the CIL charges:
- Social (affordable) housing
  - Domestic residential extensions
  - Self-build development
  - Development by charitable institutions
  - Changes of use that do not increase floorspace
  - Buildings into which people do not normally go or go only intermittently for the purpose of maintaining or inspecting machinery, and
  - Buildings with temporary planning permission.
13. The CIL rates charges will increase with market inflation over time to ensure their effectiveness at funding infrastructure. They are linked to the All-in Tender Price Index published by the Building Cost Information Service of the Royal Institution of Chartered Surveyors.

## Implementation choices

14. The CIL Regulations allow SDNPA to make certain choices about how to implement the CIL. These choices can be amended or reversed if they are no longer suitable by giving notice on our website.
15. Representations made during the previous CIL consultations informed the choices proposed below.

specialising in household goods (such as carpets, furniture and electrical), DIY items and other ranges of goods, catering for mainly car-borne customers.

<sup>vi</sup> The Authority will use the HMRC Valuation Office Agency's definition of gross internal area.



## Payment by instalments<sup>vii</sup>

16. Payment of a CIL charge is due from the date a chargeable development commences. SDNPA will accept, at its discretion, the payment of CIL by instalments to provide flexibility and support for more complicated developments. For larger developments, CIL payments can be linked to phased planning permissions over time.
17. An 'instalment policy' stating the number and amount of instalments, timing and qualifying criteria will be published alongside the adopted Charging Schedule.

## Land- and infrastructure-in-kind<sup>viii</sup>

18. SDNPA will accept, at its discretion, the CIL charge to be offset in whole or in part by the value of ~~any~~ infrastructure provided or constructed by the applicant to support the development. The CIL charge may also be offset in whole or in part by the value of any land transferred to SDNPA, where it would support the provision of necessary infrastructure.
19. This choice will enable developers to directly provide the infrastructure needed to support new development, rather than paying for it indirectly through CIL charges. The value of land- and infrastructure-in-kind will be determined by the District Valuer.

## Relief for low-cost market housing<sup>ix</sup>

20. SDNPA can allow, at its discretion, relief from liability to pay a CIL charge to new market houses that are to be sold at no more than 80 per cent of their market value. ~~We welcome your comments on this type of relief~~ Value levels will be set and adjusted over time in consultation with the District Valuer Service.

## Consultation-Examination process (Statement of Representations Procedure)

21. ~~Consultation-Submission of~~ on this document to the Planning Inspectorate for examination will run

~~from 2<sup>nd</sup> September to 28<sup>th</sup> October 2015 occur following approval by the Authority in February 2016. Comments and representations are invited from all sStakeholders, individuals and groups who made representations on the Draft Charging Schedule may make a request to the Authority to be heard by the Examiner, in accordance with Regulation 21. In addition, any person may request to be heard by the Examiner in relation only to the Statement of Modifications. All requests must be received within four weeks of submission and should be submitted using the following contact details:~~

### Website:

[www.southdowns.gov.uk/CIL](http://www.southdowns.gov.uk/CIL)

### Email:

[CIL@southdowns.gov.uk](mailto:CIL@southdowns.gov.uk)

### Postal:

CIL Consultation  
South Downs Centre  
North Street  
Midhurst  
West Sussex  
GU29 9DH

### Phone:

01730 814810

22. ~~Representations may be accompanied by a request to be notified at a specific address when the Draft Charging Schedule has been submitted for examination, the examiner's recommendations are published and the charging schedule is approved~~ All previous consultees and respondents will be notified of the Examination details.

## Accessibility

23. All documents ~~related to this consultation~~ can be viewed on our website ([www.southdowns.gov.uk/cil](http://www.southdowns.gov.uk/cil)) or at the South Downs Centre in Midhurst (address above). Printed copies, a large-print version and other formats can be requested using the contact details above.

<sup>vii</sup> CIL Regulation 69B.

<sup>viii</sup> CIL Regulations 59, 73 and 73A.

<sup>ix</sup> CIL Regulation 49A.

## Next steps

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~~24. SDNPA will take into account any representations made on this document before submitting the draft charging schedule for examination. Any changes made to the draft charging schedule prior to this submission version are identified in following this consultation will be published in a Statement of Modifications.~~

25. The Draft-Submission Charging Schedule, Statement of Modifications and a Summary of Representations and supporting evidence will then be submitted for examination.

~~26. Requests to be heard by the examiner may be submitted to SDNPA within four weeks of submitting the Draft Charging Schedule for examination.~~

26. An independent examiner must approve the Draft Submission Charging Schedule (subject to amendment if necessary) before SDNPA can adopt the final Charging Schedule. The Charging Schedule will be applied to all liable planning permissions from the date of adoption. The Charging Schedule will be reviewed periodically thereafter.

Cover photo: © SDNPA / A.Purkiss

## Submission CIL Charging Schedule Statement of Modifications



This document is required by CIL Regulation 19(1)(d): *The charging authority must submit the following to the examiner (in addition to the declaration required under section 212(4) of PA 2008) — where the charging authority modified the draft charging schedule after it was published in accordance with regulation 16, a statement of modifications.*

No substantive changes have been made to the Draft Charging Schedule as advised by [National Practice Guidance](#). The modifications made to produce the Submission Charging Schedule relate only to clarifications, corrections and simplification of the main text of the Draft Charging Schedule. Text relating to the Draft Charging Schedule consultation (now closed) and next steps (now undertaken) has also been removed or amended.

The following table sets out the modifications made to the Draft Charging Schedule prior to Submission. A full tracked-changed version of the Draft Charging Schedule is appended to this document.

#	Modification	Reason / Comment
1	All references to "Draft" replaced with "Submission"	To update the Submission Version
2	Paragraph 2 and 3 rearranged	To simplify the text
3	Paragraph 2 insertion: "and thereafter in accordance with a Regulation 123 list to prevent double-counting of contributions."	Clarify proposed SI06 and CIL Use
4	Section: "South Downs National Park CIL" delete: "All representations have been taken into account in the production of this Draft Charging Schedule."	To simplify the text
5	All references to "rates" replaced with "charges"	To provide consistency within the text
6	Section: "South Downs National Park CIL", various minor edits	To update the Submission Version
7	Section: "South Downs National Park CIL", delete: "The CIL should contribute towards the implementation of the National Park Local Plan by funding the infrastructure necessary to support new development, residents, communities, businesses and visitors to the National Park. As required by the National Planning Policy Framework, CIL charges will therefore support and incentivise delivery of the spatial strategy set out in the Preferred Options Local Plan.	To simplify the text. This level of detail is not considered necessary in an adopted Charging Schedule.
8	The rates proposed in this consultation document have been informed by evidence of infrastructure needs and development viability." Section: "Appropriate available evidence": Various minor edits and insert "Adopted Joint Core Strategies"	To update the Submission Version and clarify that the Adopted Joint Core Strategies currently form part of the

		statutory Development Plan, pending adoption of the National Park Local Plan
9	Section Title: "Draft Charging Schedule rates" change to "Charging Schedule charges". Various minor text edits in this section.	To update the Submission Version and reduce the level of detail
10	Proposed Levy Table: Delete "Residential – Zone 2: 100". Change "Zone 3" to "Zone 2".	CIL Viability Assessment (DSP, January 2014) pointed to a lower rate for Liss but had limited available data. Increasing values due to house price inflation and a strong local economy means development in Liss is more likely to support a higher charge in 2016. Liss (including West Liss and Liss Forest) is allocated for 150 new houses in the Local Plan: Preferred Options Policy SD23 representing only 3% of the total 4,596 development strategy. This weighs in favour of a simpler, more broad approach where Liss is included in Zone 1 (£150 per square metre) with the other large settlements. A balanced judgement informed by both the Viability Assessment Update and the potential impact on the development strategy of the Local Plan as well as support from the Liss Parish Council consultation response and a lack of contrary evidence has led to this amendment in the Submission CIL Charging Schedule.
11	Section: "Charging Schedule charges", change: "Zone 1 covers Lewes, Midhurst, Petersfield and Petworth; Zone 2 covers Liss; Zone 3 covers all other areas." To: "Zone 1 covers Lewes, Liss, Midhurst, Petersfield and Petworth and Zone 2 covers all other areas."	To reflect the amended Proposed Levy Table.
12	Section: "Charging Schedule charges", after "The boundaries of residential zones are shown on the Draft Charging Schedule Map (at the end of this document)" Insert: "and are derived from the relevant adopted or published development plan".	To clarify the source of the boundaries used. These may be subject to review in future as the relevant development plan is updated.
13	Section: "Charging Schedule charges", Insert: " 'Residential' also includes agricultural workers dwellings and holiday lets as these uses are considered to be normal homes for the purposes of calculating CIL and any restrictive occupancy conditions do not provide exemption from CIL liability. However, they may be exempt from CIL liability if they are self-built or converted from an existing building."	To clarify the CIL liability of agricultural workers dwellings and holiday lets as a use of development, as requested by consultation responses

14	Section: "Land- and infrastructure-in-kind": insert text: "...infrastructure to support the development"	Amended following consultation response to clarify that infrastructure-in-kind should support the contributing development.
15	Section: "Relief for low-cost market housing": insert text: "Value levels will be set and adjusted over time in consultation with the District Valuer Service."	To clarify the operation of this discretionary policy
16	Section title: "Consultation process (Statement of Representations Procedure)" replaced with "Examination process"	To update the Submission Version
17	Section: "Examination process": insert text: "Submission of this document to the Planning Inspectorate for examination will occur following approval by the Authority in February 2016. Stakeholders, individuals and groups who made representations on the Draft Charging Schedule may make a request to the Authority to be heard by the Examiner, in accordance with Regulation 21. In addition, any person may request to be heard by the Examiner in relation only to the Statement of Modifications. All requests must be received within four weeks of submission using the following contact details:"	To update the Submission Version
18	Replace: "Representations may be accompanied by a request to be notified at a specific address when the Draft Charging Schedule has been submitted for examination, the examiner's recommendations are published and the charging schedule is approved" With: "All previous consultees and respondents will be notified of the Examination details."	To simplify the text
19	Section: "Next Steps": various minor edits	To update the Submission Version
20	Charging Schedule Maps: Five 'Inset Maps' inserted to clearly show the boundaries of Zone 1 at Lewes, Liss, Midhurst, Petersfield and Petworth.	To clarify the boundaries of the differential zones in the Submission Version. The boundaries are derived from the relevant adopted or published development plan.

In accordance with CIL Regulation 19 (2010) as amended by CIL Amendment Regulation 5 (2011), before the Authority can submit the Charging Schedule for examination it will send a copy of this Statement of Modifications to each of the consultation bodies invited to make representations under previous consultations and publish it on the CIL webpage: [www.southdowns.gov.uk/CIL](http://www.southdowns.gov.uk/CIL).

Any person may request to be heard by the Examiner in relation **only** to the modifications as set out in this Statement of Modifications. Requests to be heard must be received within 4 weeks of submission (the date will be provided on the website) and include details of the modifications on which the person wishes to be heard (reference # in the table above). The Authority will pass all requests to the Examiner.

**Email:** [CIL@southdowns.gov.uk](mailto:CIL@southdowns.gov.uk)

**Postal:** CIL Consultation, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH

**Phone:** 01730 814810



## Seaford Town Council

Report 140/15

<b>Agenda Item No:</b>	<b>6</b>
<b>Committee:</b>	<b>Planning &amp; Highways Committee</b>
<b>Date:</b>	<b>25<sup>th</sup> February 2016</b>
<b>Title:</b>	<b>East Sussex County Council Parking and Waiting Restriction Final Proposals</b>
<b>By:</b>	<b>Lucy Clark, Support Services Manager</b>
<b>Purpose of Report:</b>	<b>To inform the Committee of the final proposals put forth by ESCC for changes to various parking and waiting restrictions within Seaford.</b>

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### Recommendations

#### You are recommended:

- To consider whether the Committee supports the final proposed parking and waiting restrictions changes within Seaford, following the comments received by the Principal Traffic Officer at East Sussex County Council.**
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### 1. Information

- 1.1** At a previous Planning and Highways Committee meeting held on 10<sup>th</sup> September 2015, members of this Committee were asked whether or not to support the proposed parking and waiting restriction changes within Seaford.
- 1.2** East Sussex County Council has now considered all the feedback and has drawn up their final proposals. The final proposals for this review that affect Seaford are attached to this report in Appendix A, including a summary page showing the Committee's previous comments and any changes that East Sussex County Council have made.
- 1.3** An email has been received from the Principal Traffic Officer at East Sussex County Council providing feed back to the locations where this Committee commented or objected to. This email is attached in Appendix B.
- 1.4** In addition to the previous proposals reported, East Sussex County Council have included within their final proposals, the formalising of existing parking and waiting restrictions. Those that affect Seaford are attached to this report in Appendix C which comprise of the following:

<b>Drawing No.</b>	<b>Road/s Effected</b>
LS16 008	Pelham Road and Station Approach, Seaford
LS16 042	Broad Street, Seaford
LS16 050	Marine Parade, Seaford
LS16 033	St Crispians and Station Approach, Seaford
LS16 037	Warwick Road, Seaford
LS16 041	Blatchington Road, Seaford

**1.5** Based on the comments in Appendix B and the final proposals in Appendix C, the Committee is asked to confirm whether it will continue to support the proposals.

**1.6** Any objections must be made in writing explaining the reasons and be received before the end of the day on Friday 26<sup>th</sup> February.

**2. Financial Appraisal**

There are no financial implications as a result of this report.

**3. Contact Officer**

The Contact Officer for this report is Lucy Clark, Support Services Manager

Support Services Manager

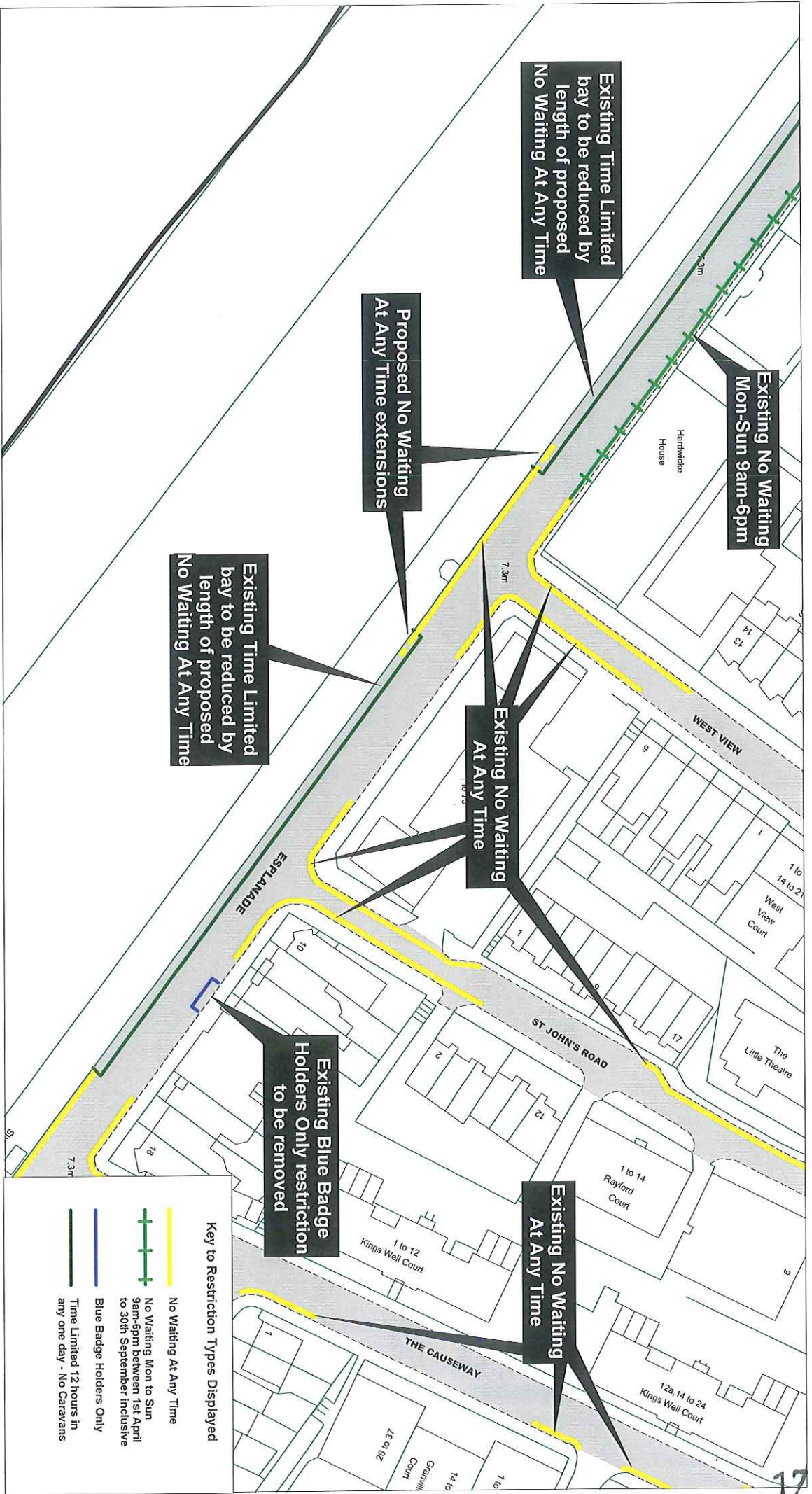


Town Clerk



Drawing Nrs	Road/s Effected	Committee's Previous Comments	Changes by ESCC
LS15 009 LS16 029	Esplanade, Seaford	It was <b>RESOLVED</b> to <b>OBJECT</b> to the proposed change of use from 12 hours Limited Waiting bays to Permit Holders Only as any type of permit would be detrimental to the Town. There is currently existing parking for the majority of the residents and the Committee questions whether the residents have been consulted of these plans. The Committee <b>RESOLVED</b> to make <b>NO OBJECTION</b> to the proposed No Waiting At Any Time to replace part of 12 hours Limited Waiting bays or to Remove existing Blue Badge Holders Only Bay.	This proposal is no longer being taken forward  No changes
LS15 011 LS16 039	Annecy Catholic Primary School, Sutton Avenue, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals subject to zig zag marking for the Proposed School Keep Clear No Stopping being on both sides of the road so as to be fully effective and that appropriate signage is installed to enforce it	No changes - See email repsonse from Principal Traffic Officer
LS15 013 LS15 035 LS16 052	Chyngton School, Millberg Rd, Hillside Avenue, Walmer Rd and Hythe Crescent, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals subject to zig zag marking for the Proposed School Keep Clear No Stopping being on both sides of the road so as to be fully effective and that appropriate signage is installed to enforce it.	No changes - See email repsonse from Principal Traffic Officer
LS15 014 LS16 044	Cradle Hill Primary School, Lexden Road, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals subject to zig zag marking for the Proposed School Keep Clear No Stopping being on both sides of the road so as to be fully effective and that appropriate signage is installed to enforce it.	No changes - See email repsonse from Principal Traffic Officer
LS15 036 LS16 022	Vale Road/ Alfriston Road/Cradle Hill Road, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes
LS15 037 LS16 023	Vale Road/Lexden Road, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes
LS15 038 LS16 024	Mason Rd/Sherwood Road, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes
LS15 039 LS16 026	Sutton Ave/Whiteley Close, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes
LS15 040 LS16 027	Steyne Rd/Fitzgerald Ave/Chyngton Rd/Lions Place, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes
LS15 041 LS16 028	Chatham Place, Seaford	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes
LS15 042 LS16 030	Seaford Head Lower School	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals subject to zig zag marking for the Proposed School Keep Clear No Stopping being on both sides of the road so as to be fully effective and that appropriate signage is installed to enforce it.	No changes
LS15 043 LS16 025	LS15 043	It was <b>RESOLVED</b> to make <b>NO OBJECTION</b> to these proposals.	No changes





Esplanade, Seaford

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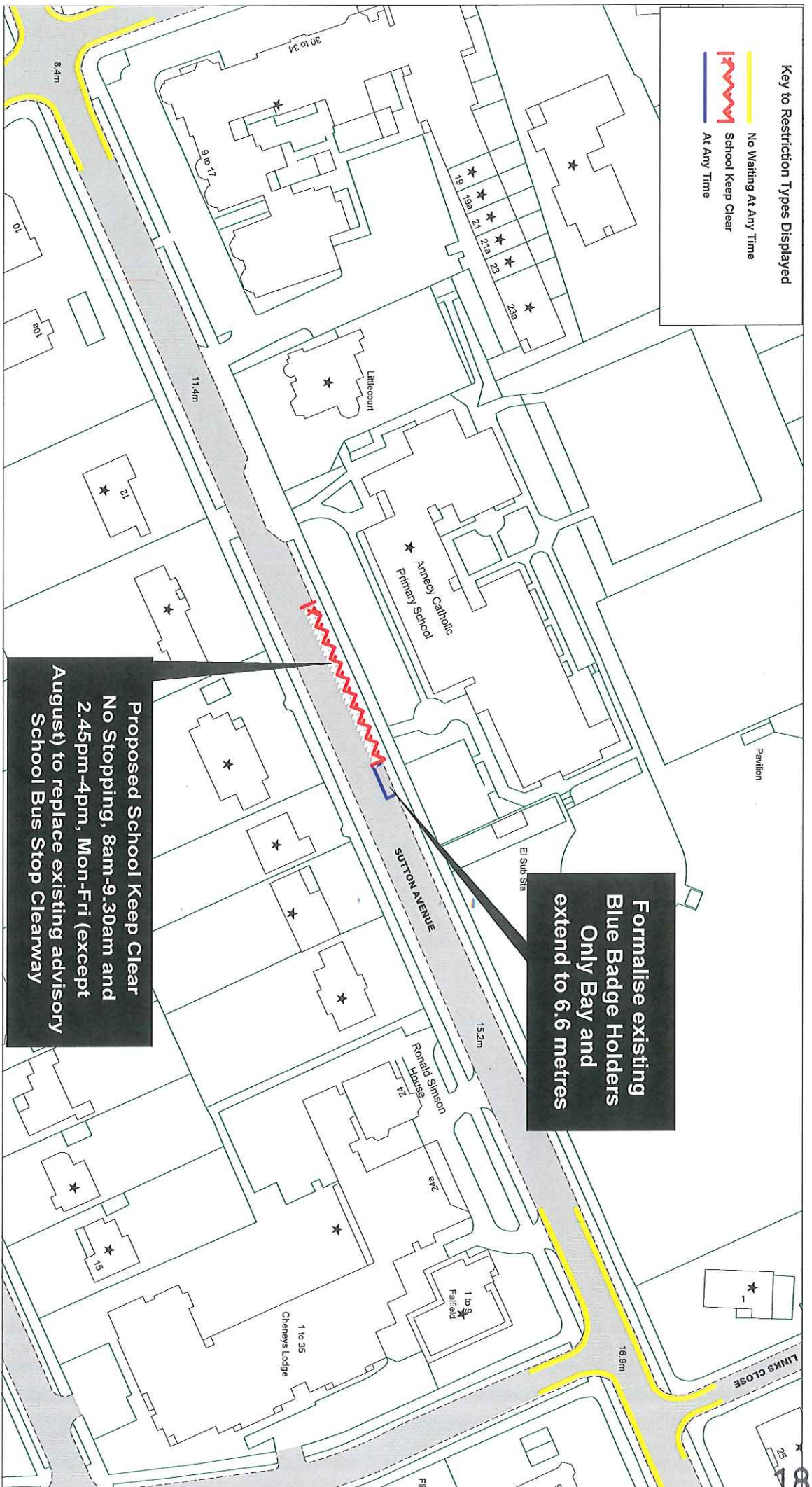


SCALE	1 : 1000
DATE	16/12/2015
DRAWING No.	LS16 029
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**Key to Restriction Types Displayed**

- No Waiting At Any Time
- ~ School Keep Clear
- At Any Time



**Formalise existing Blue Badge Holders Only Bay and extend to 6.6 metres**

**Proposed School Keep Clear No Stopping, 8am-9.30am and 2.45pm-4pm, Mon-Fri (except August) to replace existing advisory School Bus Stop Clearway**



Anney Catholic Primary School,  
Sutton Avenue, Seaford



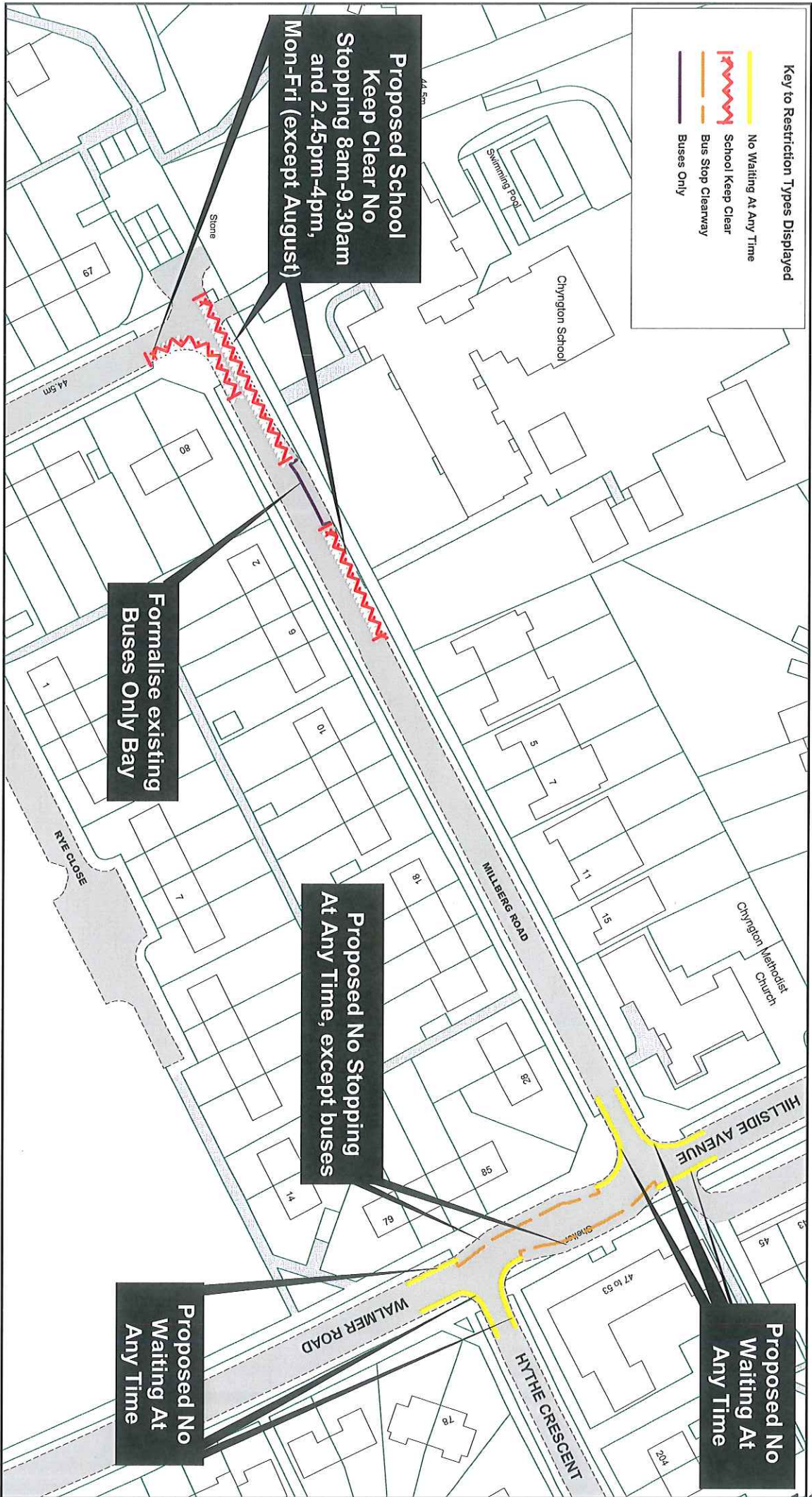
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**Key to Restriction Types Displayed**

- No Waiting At Any Time
- School Keep Clear
- Bus Stop Clearway
- Buses Only



Millberg Road, Hillside Avenue, Walmer Road  
and Hythe Crescent, Seaford

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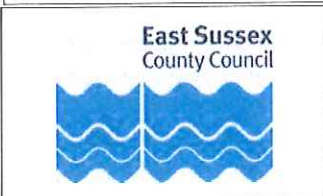


**Proposed School Keep Clear, No Stopping  
8am-9.30am and  
2.45pm-4pm, Mon-Fri  
(except August)**

**Key to Restriction Types Displayed**

 No Waiting At Any Time

 School Keep Clear



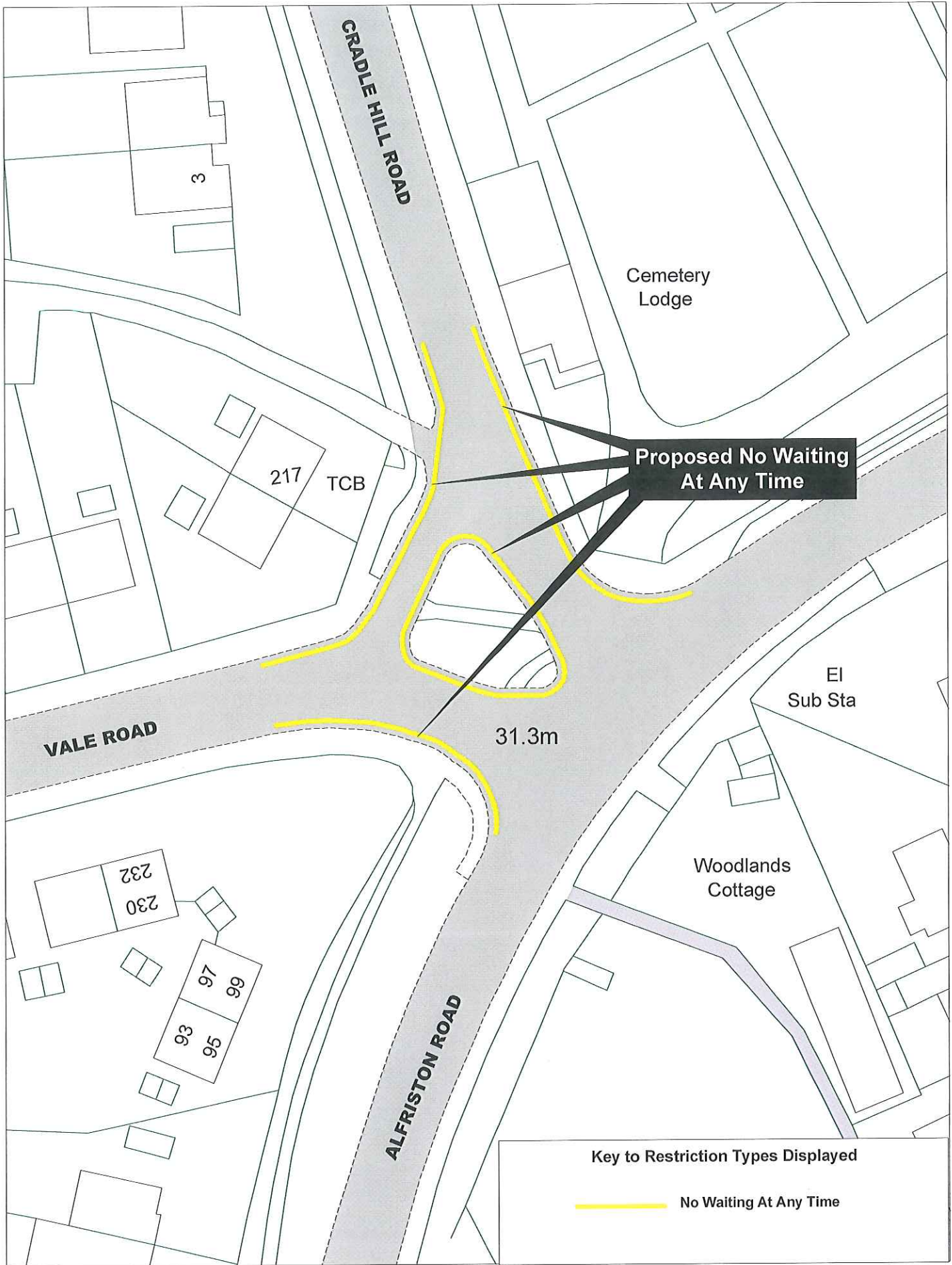
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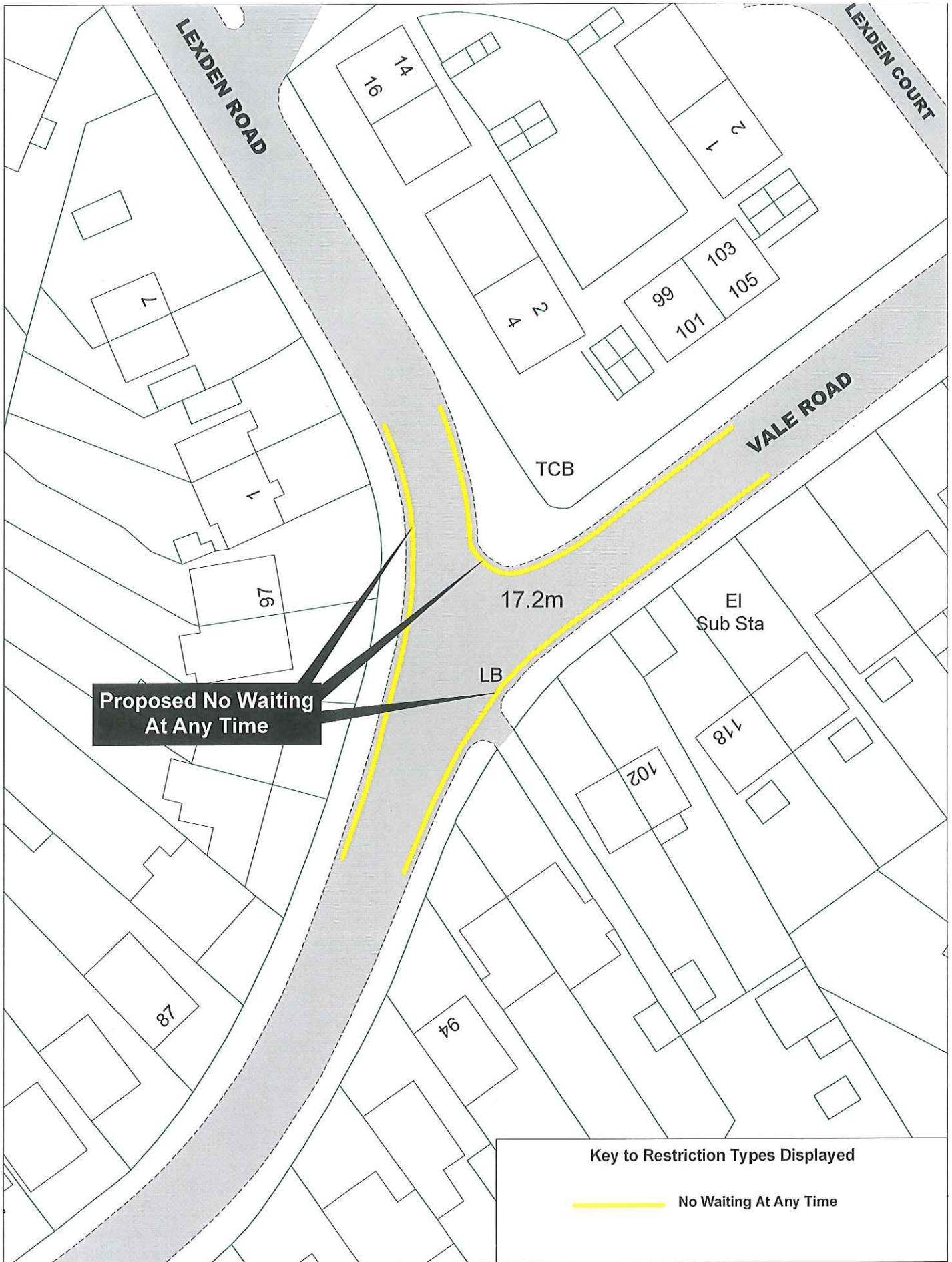
Cradle Hill Community Primary School,  
Lenden Road, Seaford

SCALE	1 : 1000
DATE	16/12//2015
DRAWING No.	LS16 044
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SCALE	1 : 500
DATE	16/12/2015
DRAWING No.	LS16 022
DRAWN BY	



**Proposed No Waiting  
At Any Time**

**Key to Restriction Types Displayed**

 **No Waiting At Any Time**



Vale Road / Lexden Road, Seaford

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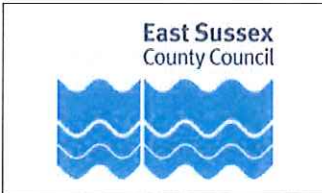


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DATE	16/12/2015
DRAWING No.	LS16 023
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**Key to Restriction Types Displayed**

- No Waiting At Any Time
- Blue Badge Holders Only



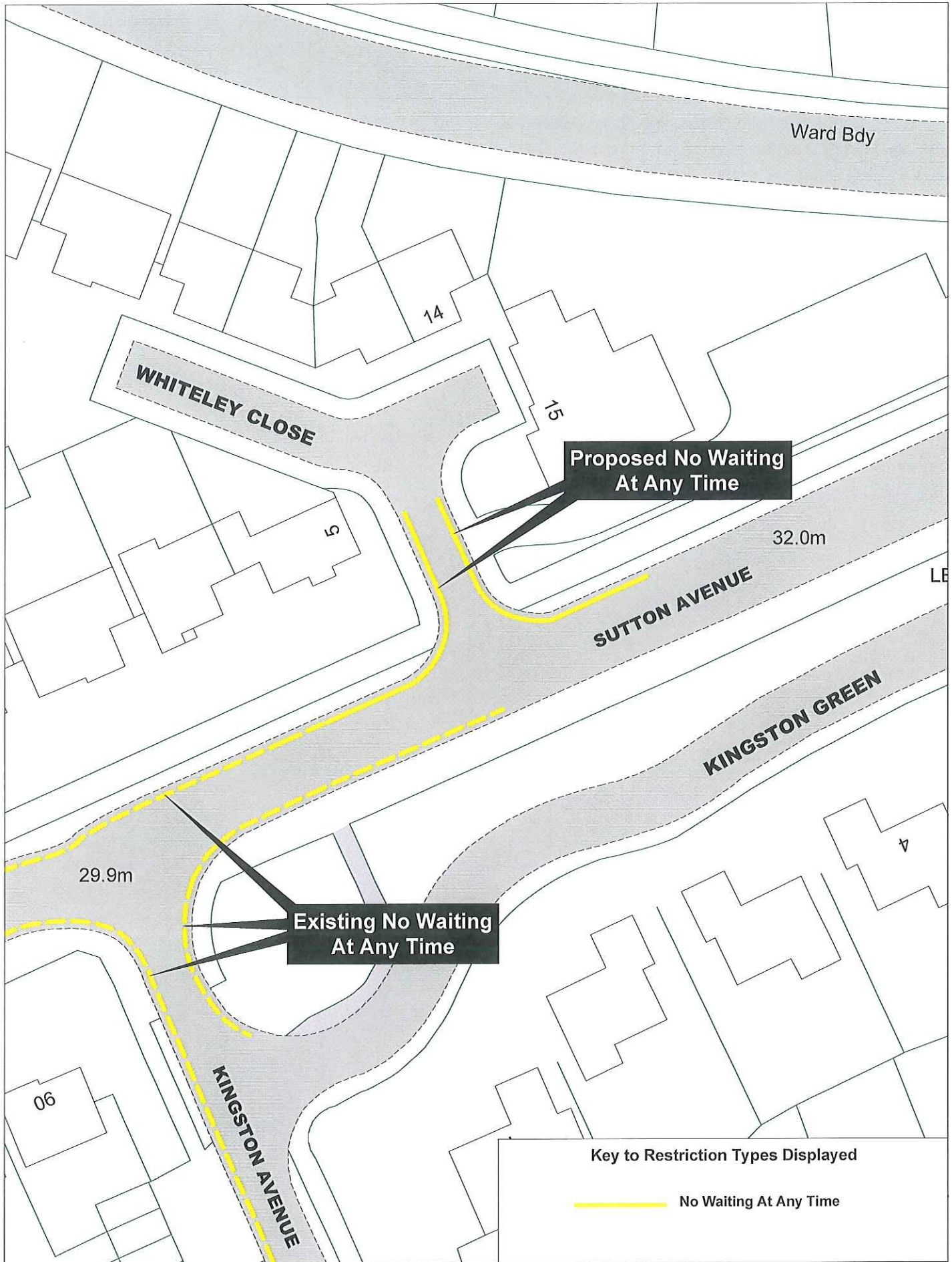
Mason Road / Sherwood Road, Seaford

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SCALE	1 : 500
DATE	16/12/2015
DRAWING No.	LS16 024
DRAWN BY	



**Key to Restriction Types Displayed**

 No Waiting At Any Time



Sutton Avenue / Whiteley Close, Seaford

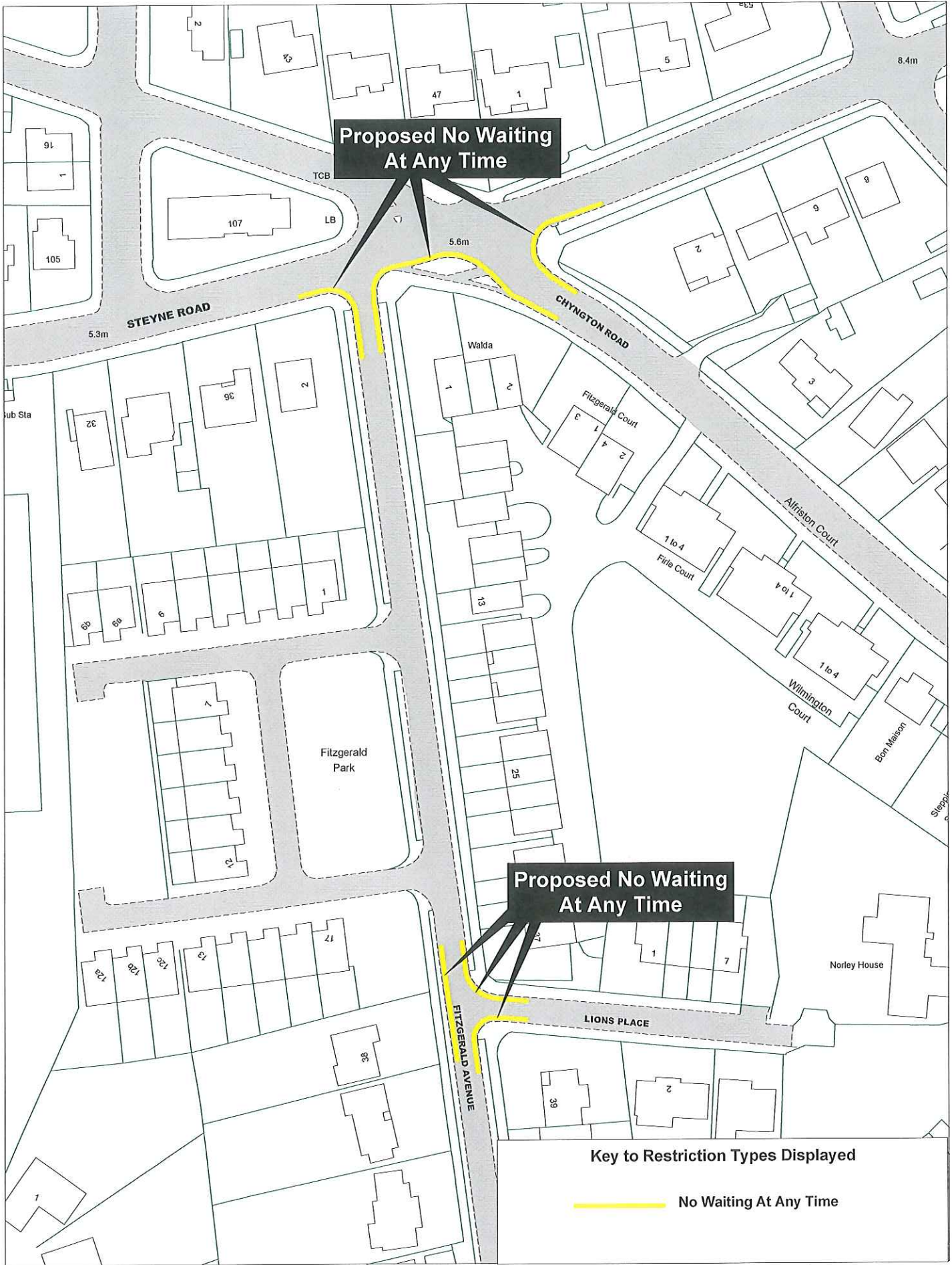
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SCALE	1 : 500
DATE	16/12/2015
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**Proposed No Waiting At Any Time**

**Proposed No Waiting At Any Time**

**Key to Restriction Types Displayed**

 **No Waiting At Any Time**



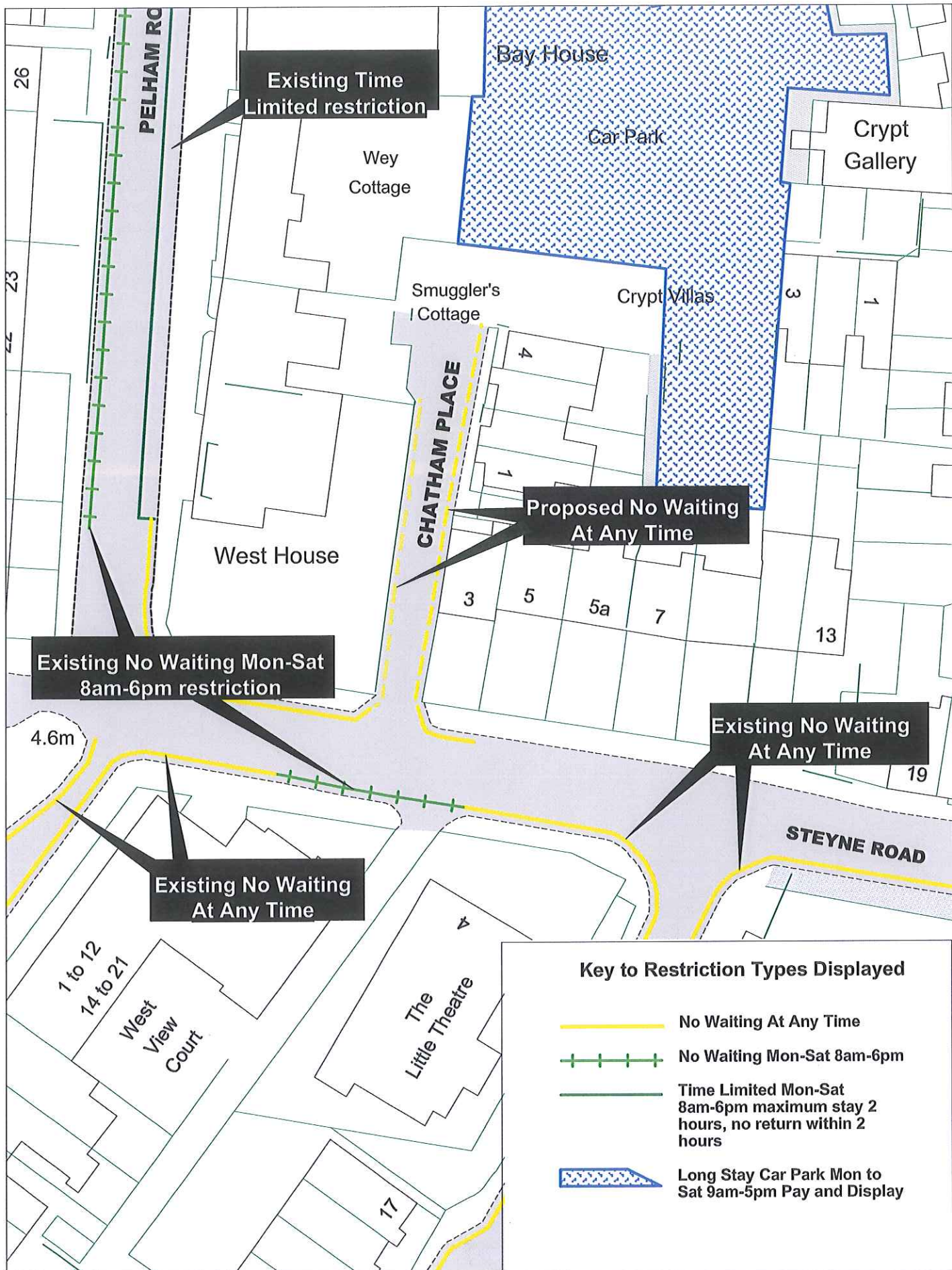
Steyne Road / Fitzgerald Avenue /  
Chyngton Road / Lions Place, Seaford

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SCALE	1 : 1000
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DRAWING No.	LS16 027
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Existing No Waiting Mon-Sat 8am-6pm restriction

Existing Time Limited restriction

Proposed No Waiting At Any Time

Existing No Waiting At Any Time

Existing No Waiting At Any Time

**Key to Restriction Types Displayed**

-  No Waiting At Any Time
-  No Waiting Mon-Sat 8am-6pm
-  Time Limited Mon-Sat 8am-6pm maximum stay 2 hours, no return within 2 hours
-  Long Stay Car Park Mon to Sat 9am-5pm Pay and Display



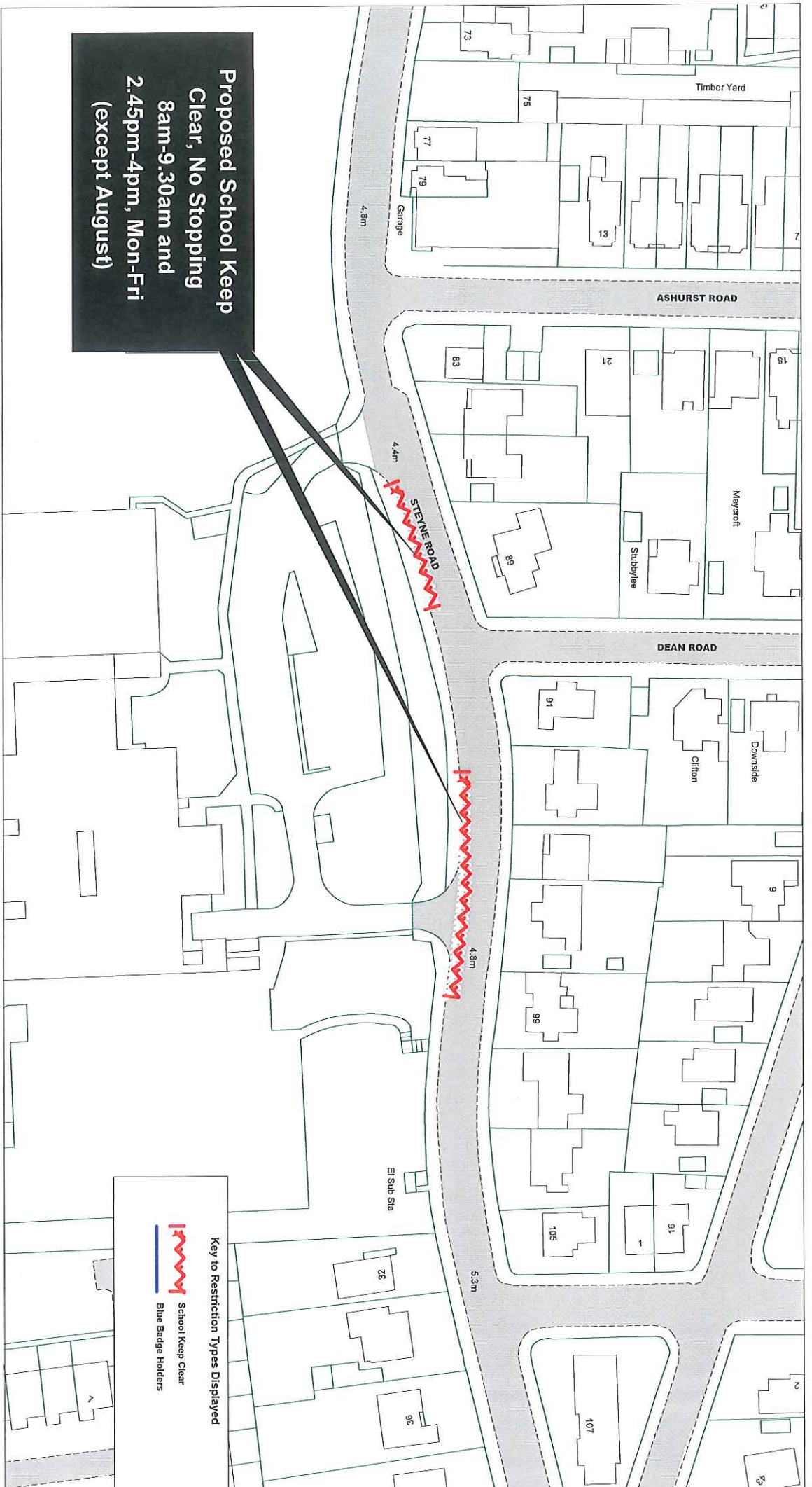
Chatham Place, Seaford

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SCALE	1 : 500
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**Proposed School Keep Clear, No Stopping  
8am-9.30am and  
2.45pm-4pm, Mon-Fri  
(except August)**

**Key to Restriction Types Displayed**  
 School Keep Clear  
 Blue Badge Holders



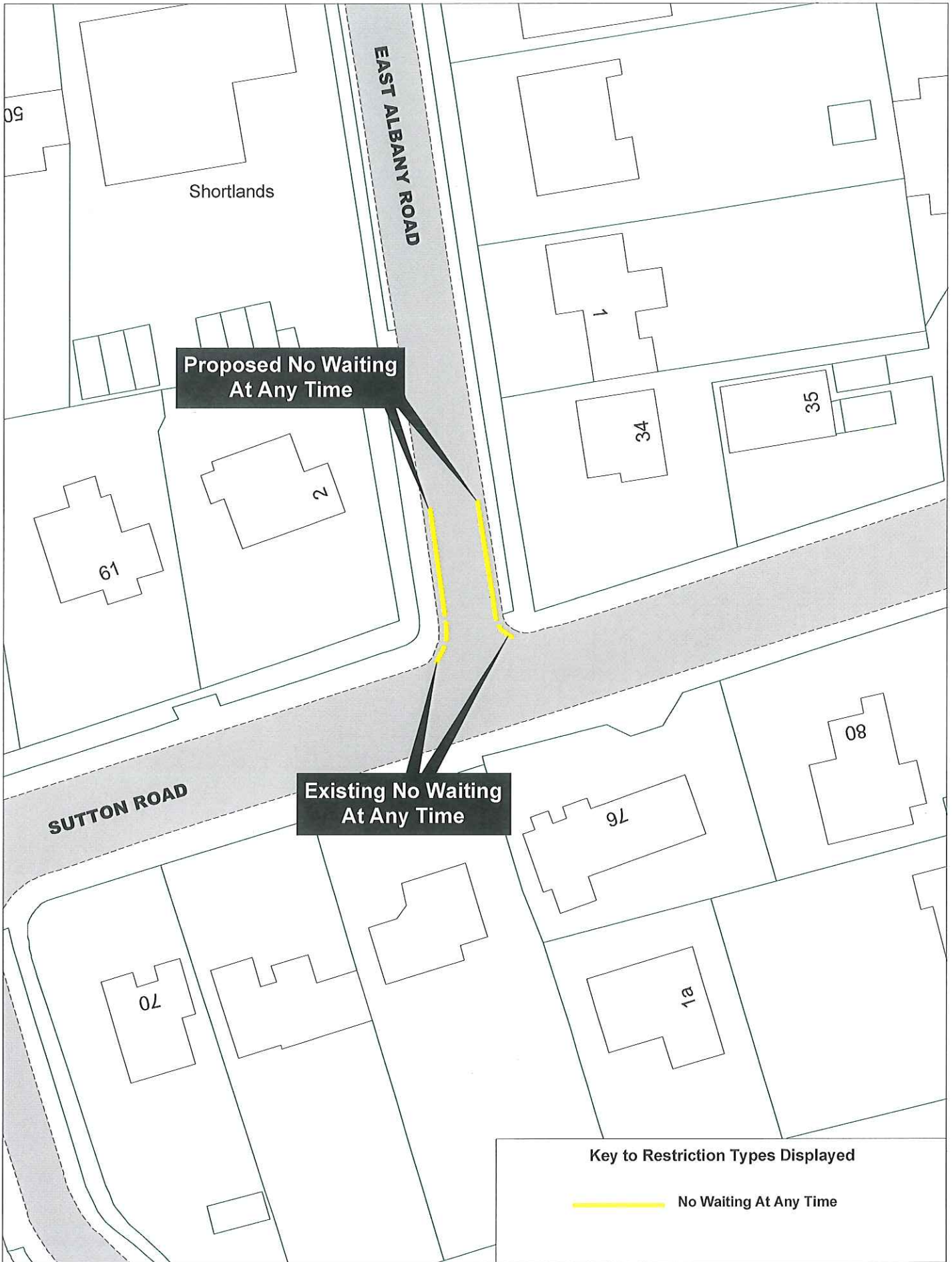
**East Sussex  
County Council**




Seaford Head Lower School, Steyne Road, Seaford

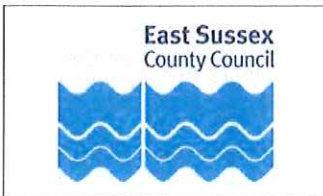
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**Key to Restriction Types Displayed**

 No Waiting At Any Time



East Albany Road / Sutton Road, Seaford

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SCALE	1 : 500
DATE	16/12/2015
DRAWING No.	LS16 025
DRAWN BY	

Dear Lucy

In 2015 we carried out some informal consultation about proposed changes to parking, waiting and loading restrictions in Lewes town and district.

You sent the attached email to us in September in reply to the consultation, following the Seaford Town Council Planning and Highways meeting.

We have considered all the feedback to the informal consultation and have drawn up final proposals which are to be formally advertised on 5 February. Attached to this email is an information pack which includes the advertised notice, draft Traffic Orders, plans, and our statement of reasons.

If I can provide some feedback to the locations mentioned in your email:

**Esplanade Seaford** – The request for permit parking came from a local resident. Letters detailing the informal consultation were delivered to all local addresses. Results from the informal consultation show there is no overall desire to introduce such a scheme and this is not being taken forward.

**Annecy Catholic Primary School** - Current advice from the Department for Transport states that the school zig-zag markings should not normally be provided on both sides of the road, but only on the side where the entrance is situated. Additional markings on the opposite side would only be considered if the road was particularly narrow or if there were school entrances on both sides of the road. The intention of this current review is to make the existing markings enforceable. The area will be monitored to see if the request should be considered as part of a future review. No vehicles should park on the zig-zags during operational hours and the buses can park on these markings outside of these times.

**Chyngton School, Cradle Hill Community Primary School, Seaford Head Lower School** - Current advice from the Department for Transport states that the school zig-zag markings should not normally be provided on both sides of the road, but only on the side where the entrance is situated. Additional markings on the opposite side would only be considered if the road was particularly narrow or if there were school entrances on both sides of the road. The intention of this current review is to make the existing markings enforceable. The area will be monitored to see if the request should be considered as part of a future review.

Based on the comments above, can you confirm if Seaford Town Council will support the proposals. It is noted that the committee made no objection to the other locations in your email.

As this stage of the process is the formal TRO consultation, any objections must be received by 26 February. If this doesn't fit with the timetable of your committee, we can accept your previous email. Please let me know if this is the case.

If the committee does not agree with any of the proposals you can make an objection. For the objection to be fully considered you must make it in writing and you will need to:

- quote the reference number TRO/356,
- explain the reason for your objection, and
- ensure it is received before the end of the day on 26 February 2015.

Any objections or other representations must be put in writing to Parking, East Sussex County Council, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE or by email to [parking.ESCC@eastsussex.gov.uk](mailto:parking.ESCC@eastsussex.gov.uk), or online

[athttps://consultation.eastsussex.gov.uk/economy-transport-environment/lewes-district-parking-review-formal-consultation](https://consultation.eastsussex.gov.uk/economy-transport-environment/lewes-district-parking-review-formal-consultation)

Any additional information may be obtained by phoning Parking on 01323 466244.

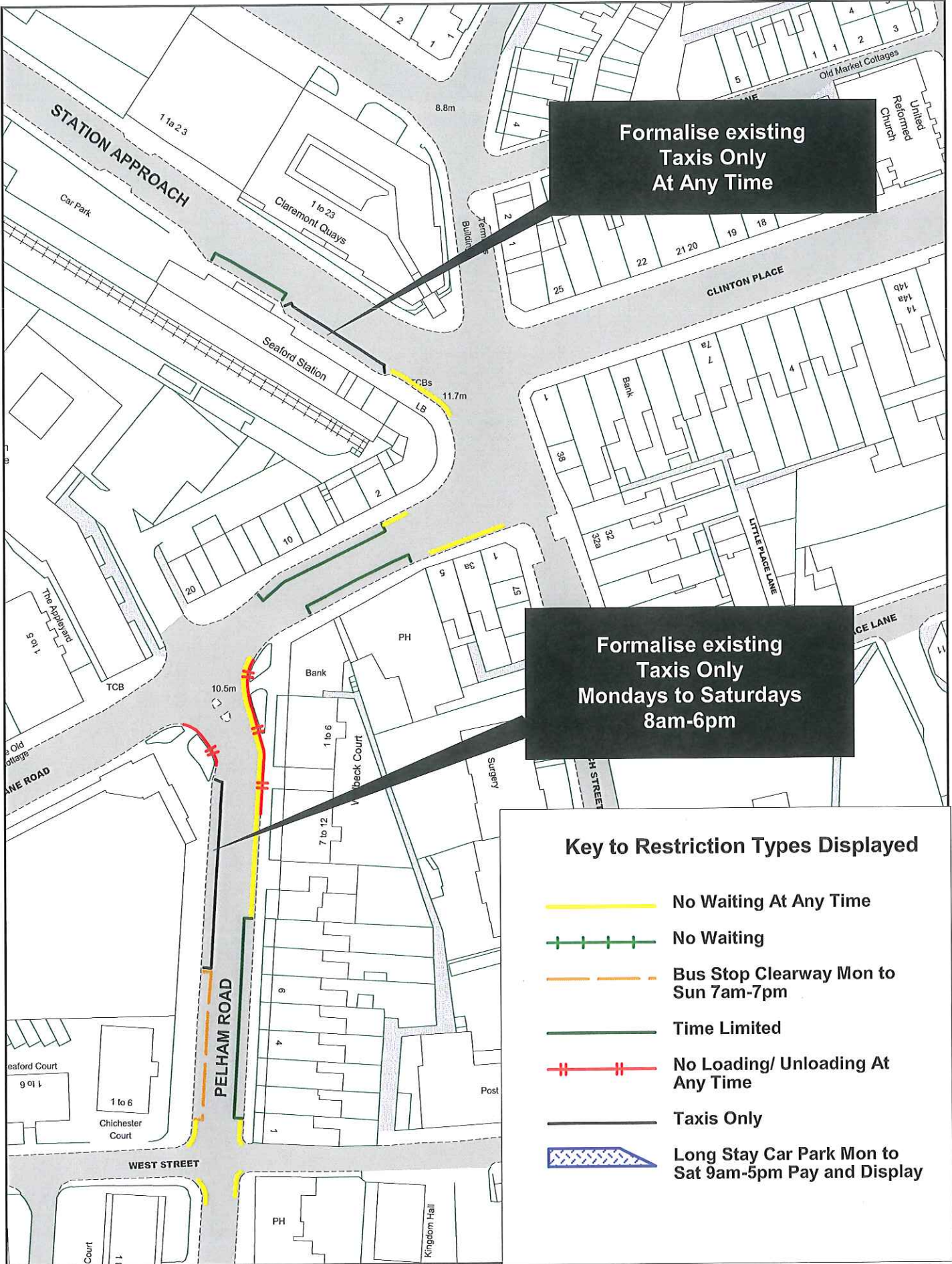
Thank you for taking the time to consider these proposals, I hope the information provided above will be of use to you.

Kind regards

Michael Blaney  
Principal Traffic Officer, Parking Services  
Communities, Economy and Transport  
East Sussex County Council

T: 01323 466244








E: [parking.ESCC@eastsussex.gov.uk](mailto:parking.ESCC@eastsussex.gov.uk)

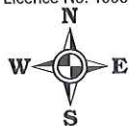


Formalise existing  
Taxis Only  
At Any Time

Formalise existing  
Taxis Only  
Mondays to Saturdays  
8am-6pm

**Key to Restriction Types Displayed**

-  No Waiting At Any Time
-  No Waiting
-  Bus Stop Clearway Mon to Sun 7am-7pm
-  Time Limited
-  No Loading/ Unloading At Any Time
-  Taxis Only
-  Long Stay Car Park Mon to Sat 9am-5pm Pay and Display




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**Formalise existing  
Taxis Only  
At Any Time**

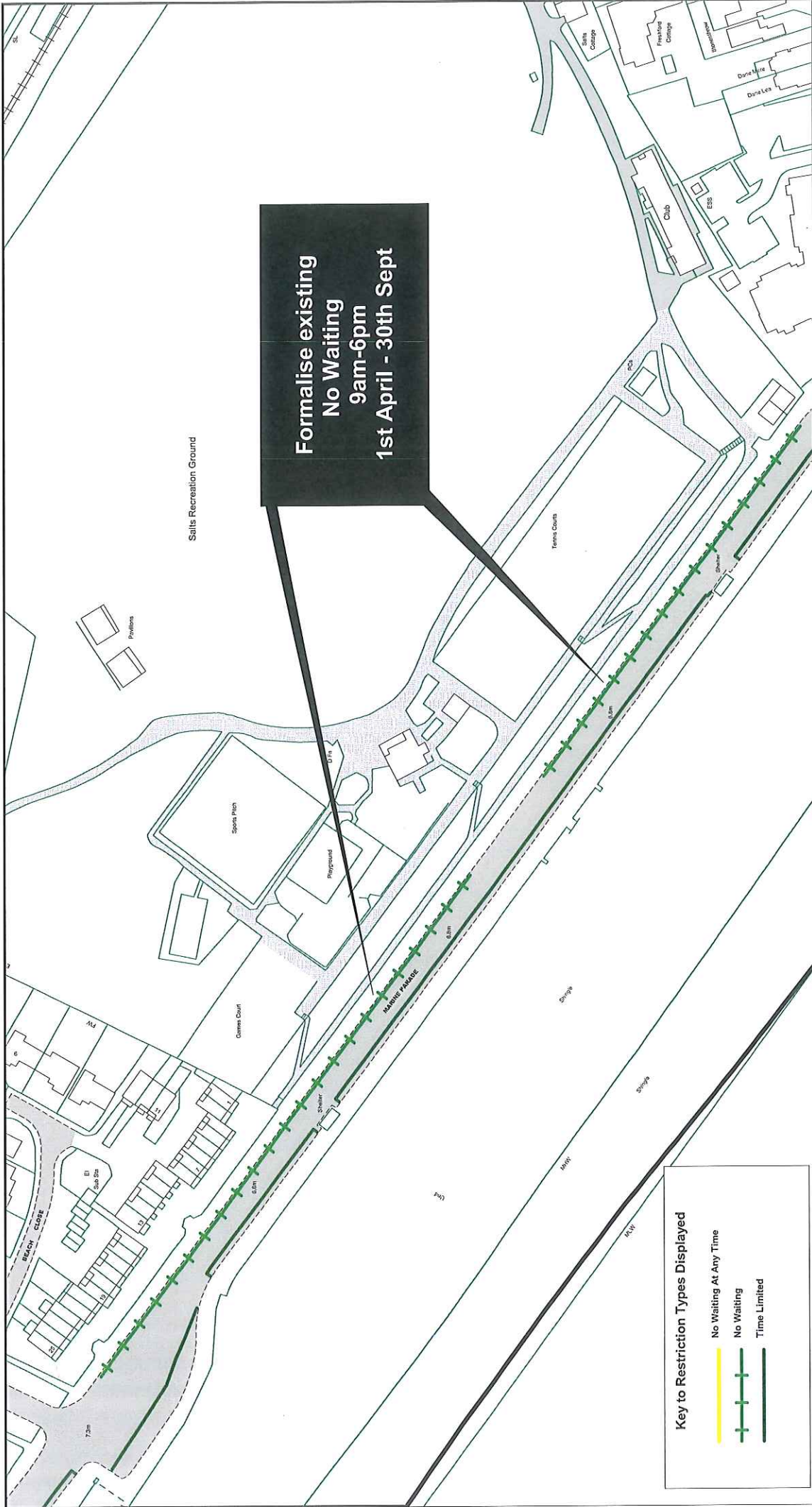
**Key to Restriction Types Displayed**

-  No Waiting At Any Time
-  No Waiting Mon-Sat 8am-6pm
-  Blue Badge Holders
-  Time Limited
-  Proposed Taxis Only At Any Time
-  Permit Only Car Park Mon to Sat 8am-6pm



SCALE	1 : 500
DATE	16/12/2015
DRAWING No.	LS16 042
DRAWN BY	





**Formalise existing  
No Waiting  
9am-6pm  
1st April - 30th Sept**

**Key to Restriction Types Displayed**

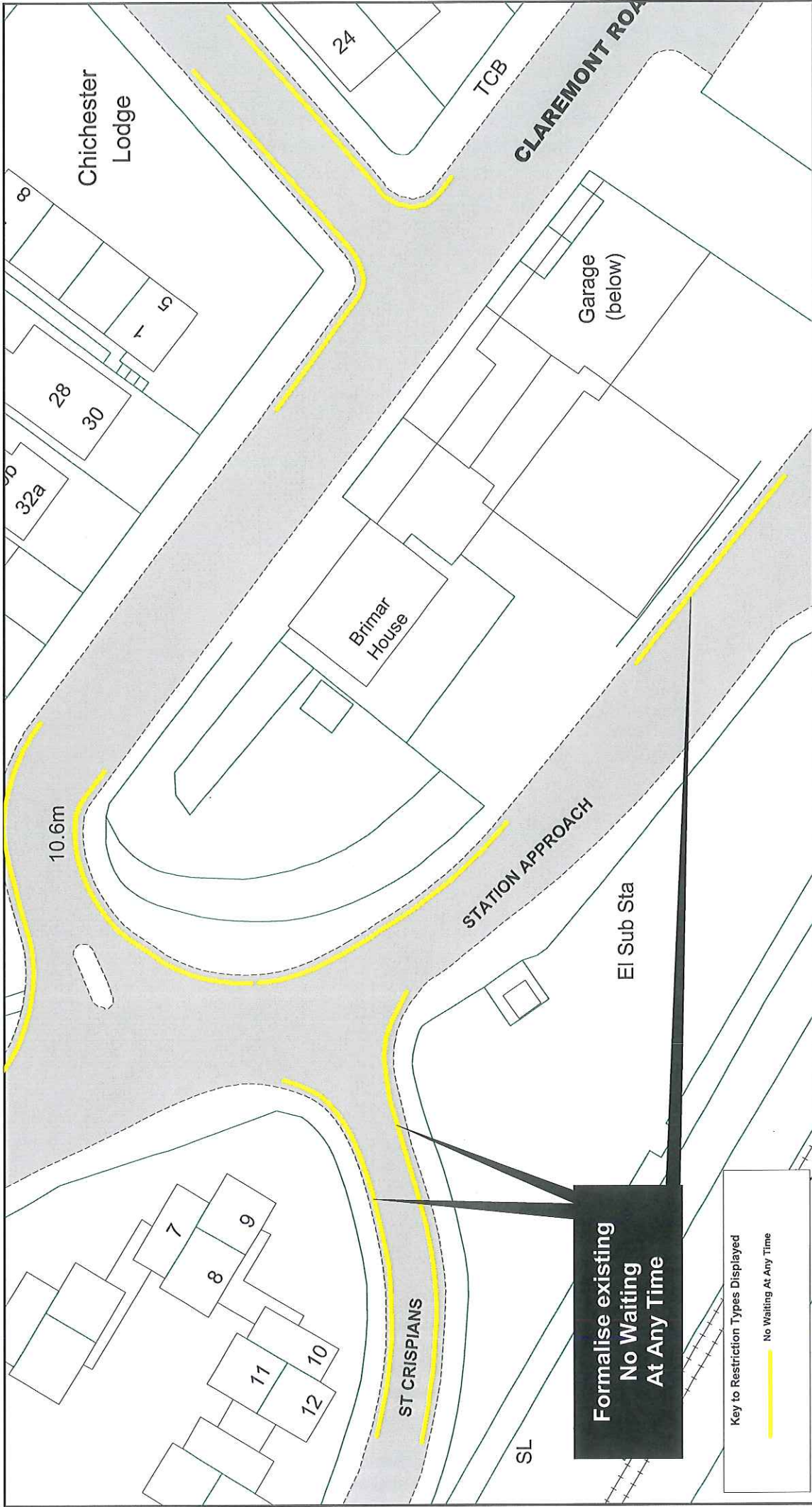
- No Waiting At Any Time
- No Waiting
- Time Limited


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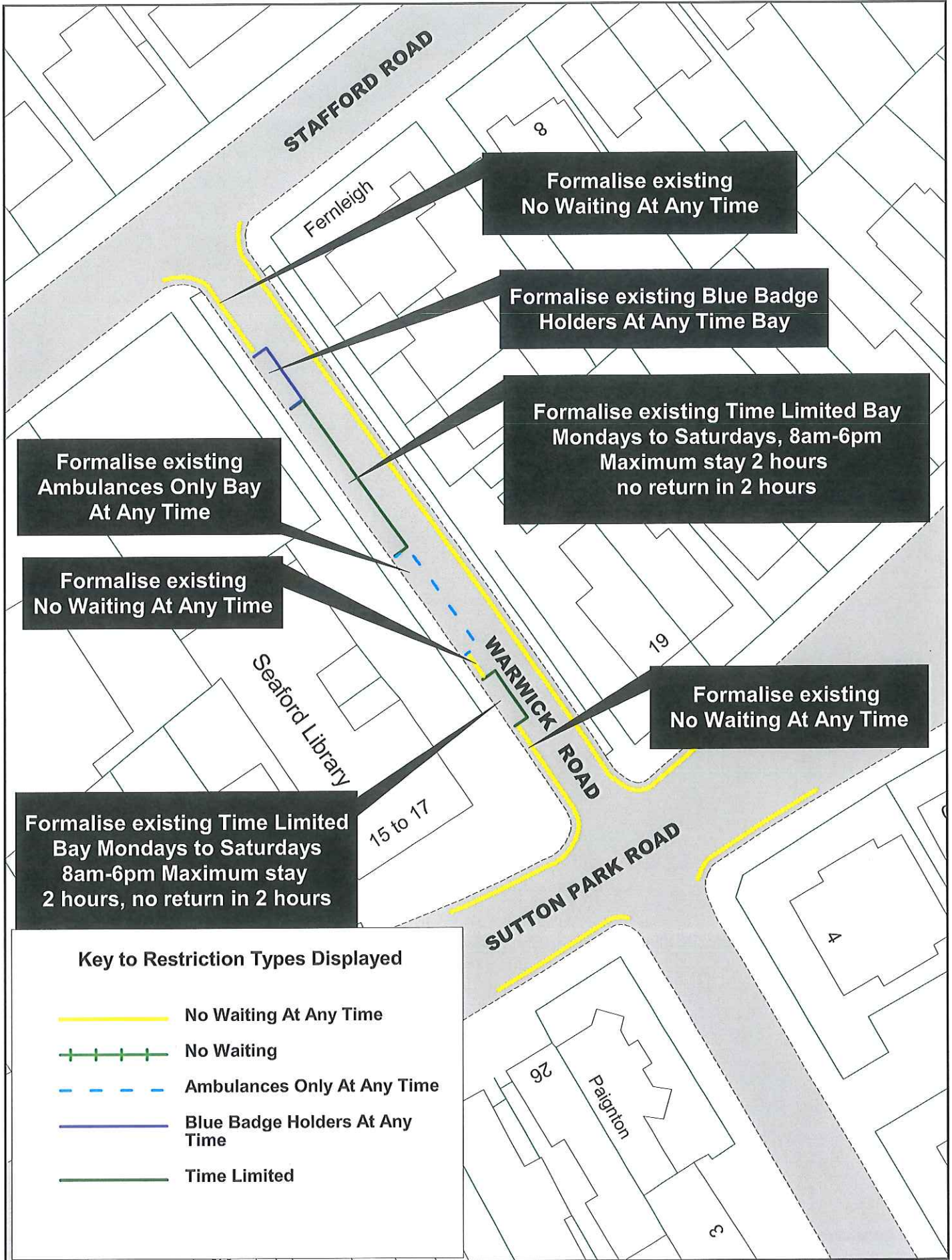
Marine Parade, Seaford



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 <p><b>East Sussex County Council</b></p>		SCALE	1 : 500
		DATE	16/12/2015
		DRAWING No.	LS16 033
		DRAWN BY	
<p>St Crispians and Station Approach, Seaford</p>		<p>© Crown copyright. All rights reserved East Sussex County Council Licence.No. 100019601.2015</p>	
<p><b>Return to Index</b></p>			



**Formalise existing Ambulances Only Bay At Any Time**

**Formalise existing No Waiting At Any Time**

**Formalise existing Blue Badge Holders At Any Time Bay**

**Formalise existing Time Limited Bay Mondays to Saturdays, 8am-6pm Maximum stay 2 hours no return in 2 hours**

**Formalise existing No Waiting At Any Time**

**Formalise existing No Waiting At Any Time**

**Formalise existing Time Limited Bay Mondays to Saturdays 8am-6pm Maximum stay 2 hours, no return in 2 hours**

**Key to Restriction Types Displayed**

-  No Waiting At Any Time
-  No Waiting
-  Ambulances Only At Any Time
-  Blue Badge Holders At Any Time
-  Time Limited



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Warwick Road, Seaford





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**Formalise existing  
Taxis Only  
10pm - 3am**

**Key to Restriction Types Displayed**

-  No Waiting At Any Time
-  No Waiting Mon-Sat 8am-6pm
-  Time Limited Mon-Sat 8am-6pm maximum stay 2 hours, no return within 2 hours
-  Taxis Only 10pm - 3am

				<p><b>Return to Index</b></p>	
<p>Blatchington Road, Seaford</p>				SCALE	1 : 1000
				DATE	16/12/2015
				DRAWING No.	LS16 041
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## Seaford Town Council

Report 142/15

<b>Agenda Item No:</b>	7
<b>Committee:</b>	Planning & Highways Committee
<b>Date:</b>	25 <sup>th</sup> February 2016
<b>Title:</b>	Withdrawal of Paper Copies of Planning Applications
<b>By:</b>	Lucy Clark, Supports Services Manager
<b>Wards Affected:</b>	All Seaford Wards
<b>Purpose of Report:</b>	To inform the committee that paper copies of planning applications will be no longer be available for viewing at Seaford Town Council from 1 <sup>st</sup> April 2016.

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### Recommendations

**You are recommended:**

1. **To note the contents of this report.**
- 

### 1. Information

- 1.1 Lewes District Council has informed Seaford Town Council that as from 1<sup>st</sup> April 2016 paper copies of planning applications will no longer be provided. Attached in Appendix A are the emails from Lewes District Council's Planning Administration Team Leader explaining the reasons for this decision.
- 1.2 Weekly lists detailing the application number and summary will still be received from Lewes District Council. It is intended that these will be forwarded to all Councillors on the Committee each week via e-mail. This will enable Councillors to look at the Planning Portal prior to the agenda being published.
- 1.3 To allow for this transition to run smoothly, it is suggested that Councillors start to use the Lewes District Council's Planning Portal with immediate effect to familiarise themselves with the process and to raise any concerns that may arise prior to the system going live.
- 1.4 The Support Services Manager is in the process of arranging training for all Councillors and staff in regards to moving to a paperless system. An update on location, dates and times will be provided shortly.

- 1.5 Due to budgeting constraints, Seaford Town Council is unable to produce paper copies of planning applications to members of public or facilitate a computer for viewing the applications, however guidance notes will be issued on how to access the planning applications on-line via the Planning Portal.
- 1.6 It is hoped that this new approach to a paperless consultation system will become more efficient and streamlined. It is also intended that once Wifi has been installed in the Council Offices there will be the option to project plans in the Planning & Highways meetings direct from the website.

## 2. Financial Appraisal

There are no financial implications as a result of this report.

## 3. Contact Officer

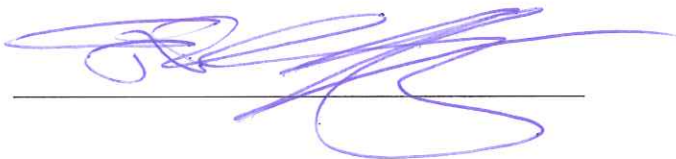
The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager



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Town Clerk



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**From:** Russell Pilfold <russell.pilfold@lewes.gov.uk>  
**Sent:** 23 December 2015 12:40

Dear Town/Parish Council

Please find attached to this email a letter from Lewes District Council's Planning Department.

It concerns changes to the way Towns and Parishes are consulted on planning applications within their area. It is essential that the letter is seen and read by all clerks and councillors who concern themselves with the planning process at a town/parish level. Therefore I would be grateful if it could be forwarded on to all relevant people.

Kind regards

Russell Pilfold

Team Leader (Planning Administration)  
01273 484420

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Dear Town/Parish Clerk

I am writing to you today to inform you of intended changes to the way Lewes District Council notifies town and parish councils of new planning applications.

As I am sure you are aware, Lewes District Council and many other local authorities are finding it increasingly necessary to implement back-office savings and efficiencies in a bid to reduce costs.

The Planning Department here at LDC receives approximately 2000 planning applications a year, spread equally between LDC and the South Downs National Park. The majority of these are received through the Planning Portal, an online application submission service. The use of this service is very convenient for both applicants and agents, but requires a large amount of additional work for the planning administration team as we are currently required to print off two copies of each plan and document submitted, one for the planning officer and one for the town/parish council. As I'm sure you can appreciate, this is a large drain on both our time and our resources.

In addition to the time and money spent in producing duplicate copies of all documents, there is also a significant amount of money spent in posting copies of 2000 applications to the towns and parishes. The total postal expenditure for the Planning Department in 2015 is £6000. The vast majority of this cost is taken up with parish and neighbour consultations.

**For the above reasons we have taken the decision to stop sending copies of all planning applications to town and parish councils from 1<sup>st</sup> April 2016.**

Further to the above reasons, it should be noted that currently town and parish councils are the only consultees to still receive a paper copy of planning applications. All other consultees, e.g. the County Archaeologist, Historic England, Natural England etc, are using online consultation, viewing applications via the LDC or SDNP Website before commenting.

Lewes District Council is not the first authority in the region to take this approach. Chichester District Council are already only consulting electronically and the South Downs National Park will be implementing the same policy in the very near future (which will obviously affect the majority of town and parish councils within Lewes district). Adopting this approach now will help create a uniform method of consultation when the National Park does implement this process.

Obviously there will be initial difficulties for some towns and parishes during the transition period away from paper based consultation. To this end, the Planning Department admin team is happy to offer any assistance that may be required to aid clerks and councillors to continue to provide a service to their local residents. Tutorials can be provided on using the internet to view planning applications, and you will be encouraged to sign up to and use the Public Access online commenting service, allowing you collate, submit and publish your comments online in an efficient and speedy way, which will benefit all parties (guidance notes and even demonstrations will also be offered on this process).

There will be a three month period, starting from 1<sup>st</sup> January 2016, where town and parish councils will be expected to be proactive and adapt to these changes, with the help of the LDC Planning Department. This will allow plenty of time for both us and yourselves to iron out any issues that may arise and for any training to take place. But from 1<sup>st</sup> April 2016 there will be no more paper copies.

I encourage all clerks and councillors to embrace and work with this change over the coming months to help make the transition as easy as possible. We will be here to answer any questions you may have, so please feel free to get in touch.

I look forward to hearing from you.

Kind regards

Russell Pilfold (Team Leader – Planning Administration)



**From:** Russell Pilfold <russell.pilfold@lewes.gov.uk>

**Sent:** 11 February 2016 15:35

Dear Town/Parish Clerk

I am writing to you all today to bring you up to date with Lewes District Council's decision to stop providing paper copies of all planning applications to town and parish councils.

As of today's date, LDC has received 11 replies from the 28 town and parish councils in response to my initial email sent on 23 December 2015. A number of these responses highlight the same concerns regarding modernising the notification process, whilst others state they are happy to move to a paperless consultation system. The other 17 councils have provided no comment.

As several of the councils have raised similar points I will address them below, so hopefully providing you all with the answers you require.

### **1) Broadband Connectivity**

One of the primary concerns raised by several councils is the lack of access to superfast broadband in the area. A quick search of your council clerk and chair postcodes on <http://www.esussex.org/availability> demonstrates that the vast majority of town and parishes within the Lewes District have access to fibre broadband or, at the very least, basic broadband. Both of these are sufficient to download the plans and documents provided with planning applications. There is an exception of two or three parishes which do not have adequate broadband access, but are due to receive it by September. An interim measure will be put in place for these councils to provide them with a digital copy of plans and documents until such time as broadband is installed.

Furthermore, stating that a town or village hall does not have its own internet access point (thus preventing the viewing of applications) is not a sufficient reason to resist electronic consultation. Applications can be downloaded in advance of meetings, either to a laptop or pen drive, and then viewed without needing to access the internet on site.

It should also be noted that for the past 18 months LDC has not been sending copies of larger technical documents, such as environmental surveys, ground surveys and travel plans etc. to councils, merely informing them that they are available to view online. There has been no comment on this practice from any council, so I can only assume you have been happy to view the documents in this way.

### **2) Provision of Equipment**

Several councils queried whether LDC would be providing equipment to each council to enable them to view applications at meetings. This would largely negate the entire reason for switching to electronic consultation, which was the need to save money and improve staff efficiency within the planning department. I don't believe that providing 28 laptops, projectors and screens for councils would help us achieve the savings required. If councils wish to view applications in this way then they will need to purchase the equipment from their own budget where possible.

### **3) Viewing Plans Online**

As stated in my original letter to you all, town and parish councils are the only consultees who receive a paper copy. All other consultees, e.g. Historic England, Natural England, ESCC Highways etc., have to view applications online. This is also applicable to neighbours and residents who wish to inspect plans. The Public Access system used by LDC and South Downs National Park is easily navigable and provides a simple way to look up planning applications and the documents associated with them. To ensure councils and residents are able to accurately measure plans, we have recently insisted that all submitted plans are accompanied by a

scale bar. This means that no matter how the plan is viewed (either on a small screen or projected) it will be possible to scale a plan correctly.

In addition to this, the planning department has only been sending A3 copies of larger plans to councils for approximately two years in a bid to save printing costs. There has been no comment on this practice from any council, so I can only assume you are happy to view plans that are presented smaller than intended.

With the withdrawal of paper copies, notification of all applications in each town/parish will now only come through the weekly lists distributed by the planning department. It has been suggested that these lists are sent to more than one individual, so that they are not missed during staff absence etc. I am happy to add any email addresses to the distribution lists, and I believe that this is a good way to help notify more people of planning applications, and will also give councillors an opportunity to look at applications in their own time, prior to meetings etc.

#### 4) Accessing Paper Copies

There have been several suggestions from various councils regarding accessing a paper copy of an application if they wish. Firstly it should be noted that Lewes District Council does not hold a paper copy for public viewing at its council offices. LDC's planning officers do not receive all documents in paper form either, therefore town and parish councillors will not be able to 'call in' to view them. Members of the public have to view applications on computers in our reception area, and the same would apply to councillors.

One council suggested contacting developers directly and asking for them to provide a paper copy. This is certainly a possibility, but it is obviously at the developers discretion whether they will provide one and they may insist on payment for any duplicates. All developer information can be found on the application form, which will be viewable online.

For very large or complex developments it may be that the developer provides an additional copy to LDC (although we won't specifically request one). Where this happens we will forward on the additional copy to yourselves.

Finally I would like to reiterate the planning departments offer to provide help and training to both clerks and councillors regarding moving to a paperless consultation system. We are happy to run workshops demonstrating the Public Access system and how this can be used to provide a more efficient, streamlined and quick consultation process for both town and parish councils and LDC.

I hope this email has addressed your concerns and I look forward to a successful transition to paperless consultation.

Kind regards

Russell Pilfold

Team Leader (Planning Administration)

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**Agenda Item No:** 8  
**Committee:** Planning & Highways Committee.  
**Date:** 25th February 2016  
**Title:** Update Report  
**By:** Lucy Clark, Support Services Manager  
**Purpose of Report:** To inform the Committee of LDC decisions

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**Recommendations**

**You are recommended:**

1. To note the contents of the report.
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**1. Information**

- 1.1 Please see the attached list in Appendix A showing LDC decisions on previous applications put before this Committee which is for reference only. The decision notices for each of these applications can be found in the LDC Planning Decisions File placed in the Members' Room or via the Lewes Planning Portal [www.lewes.gov.uk/planning/15501.asp](http://www.lewes.gov.uk/planning/15501.asp).

**2. Financial Appraisal**

There are no financial implications to the Council as a result of this report.

**3. Contact Officer**

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manger

Town Clerk

Update Report 25th February 2016

APPENDIX A

Reference	Address	Description	Registered W/E	STC Meeting Date	STC Decision	LDC Decision
LW/15/0922	25 Downsview Road	Planning Application - Single storey extension to the rear with raised decking for M Fish & V Eley	11.12.2015	21.12.2015	No Objection	Approved
LW/15/0966	2 Manor Road North	Planning Application - Erection of first floor side extension for Mr M Cowley	18.12.2015	14.01.2016	No Objection	Approved
LW/15/0967	25 Stirling Avenue	Planning Application - Erection of a rear extension for Mr P Cross	18.12.2015	14.01.2016	No Objection	Approved
LW/15/0972	5 Perth Close	Planning Application - Removal of existing single garage and erection of attached double garage for Mr J McLaughlin	18.12.2015	14.01.2016	No Objection	Approved
LW/15/0951	21 Sutton Park Road	Planning Application - Change of use from Guest House (Use Class C1) to House in Multiple Occupation (Sui Generis) for Mr J Usher	01.01.2016	14.01.2016	Objection as it will bring a loss of accommodation to the town and is not in keeping with Lewes District Councils Strategic Tourist Plan.	Approved
LW/15/0975	Downs Leisure Centre Sutton Road	Planning Application - Proposed hard standing and fencing to create a base for a mobile MRI scanner for SMSKP2 Limited	01.01.2016	14.01.2016	No Objection	Approved
LW/15/0890	13 Belgrave Road	Demolition of existing garage and change of use of Stanbury Cottage to C2 (care home) and single storey extension to Nova House linking three buildings to provide 7 extra bedrooms and day room for Mr S Rai	15.01.2016	04.02.2016	No Objection	Refusal on the grounds that the proposed extensions would, by reasons of their siting, design and form, relate poorly with the siting, layout, design detailing and form of the buildings to be extended as well as those which characterise the wider street scene, to the detriment of visual amenity and the appearance of this defined Area of Established Character.