



Seaford Town Council

Finance & General Purposes Committee

Minutes of the meeting of the Finance & General Purposes Committee held at the Council Chamber, 37 Church Street, Seaford, on Thursday 27 February 2014 at 7.00pm

Present:

Councillor B Burfield (Chairman)

Councillor M Brown (Vice Chairman)

Councillors S Adeniji, R Allen, S Dunn, P Franklin, T Goodman, S Gauntlett, A Hayder, R Needham, B Warren and I White.

Mrs S Shippen, Mrs L Clark and Ms E Harvey – Seaford Town Council

3 members of the public.

F&GP 39 Minutes

It was **AGREED** that the minutes of the meeting held on 19 December 2013 be **APPROVED** and were signed by the Chairman.

F&GP 40 Public Participation

Mr A White Can the leader of the council explain why five points raised on a conservative leaflet, dated 2011, have not been carried out?

Chairman As the question relates to a political party, it would be best directed to the leader of the Conservative Group outside of the meeting and not for this committee to comment.

Mr Foxwell Thank you chairman for answering the last question, although not relevant to the Finance & General Purposes Committee.

F&GP 41 Finance Report

F&GP 41.1 Receipts, Payments and Bank Reconciliation for December 2013 & January 2014.

Members considered report 146/13.

It was **AGREED** to **APPROVE** report 146/13.

F&GP 41.2 Income and Expenditure for the period 1 April 2013 to 31 January 2014.

Members considered report 147/13.

It was **AGREED** to **APPROVE** report 147/13.

F&GP 42 Internal Control Review

Members considered report 148/13.

It was **AGREED** to **APPROVE** the review of internal controls for 2013-2014 as detailed in Appendix A of report 148/13.

F&GP 43 Financial Risk Assessment

Members considered report 149/13.

It was **AGREED** to **APPROVE** the financial risk assessment as detailed in Appendix A of report 149/13.

F&GP 44 Grant Funding Allocations

Members considered report 158/13.

F&GP44.1 It was **AGREED** to **APPROVE** funding allocations to Lewes & Seaford Citizen's Advice Bureau of £5086, Dial-a-ride (CTLA) of £4428 and Seaford Youth Forum of £2000 for 2014-2015.

F&GP44.2 It was **AGREED** to **APPROVE** the virement of budget in the sum of £4880 from the Grants Pool to Seaford in Bloom cost centre to cover watering for 2014.

F&GP 45 Grant Applications

Members considered report 150/13.

F&GP45.1 It was **AGREED** to **APPROVE** the Grant Application process for 2014-2015 as contained in report 150/13.

F&GP45.2 It was **AGREED** to **APPROVE** the Grant Application form for grants up to £500 for 2014-2015 as detailed in Appendix A of report 150/13.

F&GP45.2 It was **AGREED** to **APPROVE** the Grant Application form for grants in excess of £500 for 2014-2015 as detailed in Appendix B of report 150/13.

F&GP45.3 It was **AGREED** to **APPROVE** the allocation of funding for grants in excess of £500 as £7000.

F&GP 46 Risk Management Plan

Members considered report 155/13.

It was **AGREED** to **APPROVE** report 155/13 regarding the review of the Seaford Town Council Risk Management Plan as detailed in Appendix A of report 155/13.

F&GP 47 Repeal of the Local Government Act 1972 s150(5)

Members considered report 159/13.

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F&GP47.1 It was **AGREED** to **APPROVE** in principle the abandonment of the two signature rule subject to putting in place an effective system and arrangements compliant with the proper practices.

F&GP47.2 It was **AGREED** to **APPROVE** that the Town Clerk and Support Services Manager bring detailed proposals for adjustment of policies and practises in relation to the repeal of the Local Government Act s150(5) to a future meeting.

F&GP 48 Training Events

SSALC Training

Members considered report 152/13.

F&GP 48.1 It was **AGREED** that Councillor R Needham attend the New Councillor & Refresher training.

F&GP 48.2 It was **AGREED** that Councillor R Needham attend the Chairmanship Briefing Session.

AMT – Marketing Your Town

Members considered report 156/13.

F&GP48.3 It was **AGREED** that Councillor M Brown to attend the Marketing your Town Workshop.

F&GP 49 Sustainable Communities Act-Support for Sevenoaks Town Council Submission

Members considered report 160/13.


F&GP49.1 It was **AGREED** to **APPROVE** that Seaford Town Council support the actions of Sevenoaks Town Council in seeking approval of a proposal brought under the Sustainable Communities Act 2007 to return a proportion of National Non-Domestic Rates (NNDR) to town and parish Councils.

F&GP49.2 It was **AGREED** that the support of business organisations such as Seaford Chamber of Commerce be sought in signing up to this proposal.

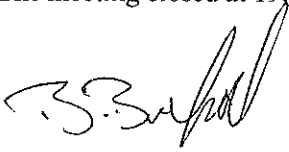
F&GP 50 Councillor's Computer

Members considered report 157/13.

It was **AGREED** that the Members' room computer be removed and any Councillor unhappy without this facility in the future to highlight to this Committee.

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The meeting closed at 19,59



1-11-2014

Councillor B Burfield (Chairman)