



Seaford Town Council

To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday 28th August 2014**, at **7.00pm**, which you are summoned to attend.

James Corrigan
Interim Town Clerk
21 August 2014

1. Apologies for Absence and Declaration of Substitute Members

2. Minutes

To approve the minutes of the meeting held on 7th August 2014.

3. Disclosure of Interests

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

4. Public Participation

In accordance with Standing Order 1 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

5. Planning Applications

To consider planning applications in respect of Seaford.

Planning Applications week ending 2nd August 2014

| | |
|----------------|---|
| Seaford | 17 Corsica Road |
| LW/14/0512 | Planning Application - Erection of single storey rear extension for Mr D Beebee |
| Seaford | 13 Belgrave Road |
| LW/14/0561 | Planning Application – Erection of a first floor extension for Mr S Rai |

Seaford 4 Crown Hill

LW/14/0589 Planning Application - Proposed loft conversion with three front facing roof lights and two side facing windows and erection of a single storey side/rear extension and glass skylight above rear extension and installation of wood burning flue to side elevation for Mr L Fowle

Planning Applications week ending 9th August 2014

Seaford 2 Lindfield Avenue

LW/14/0493 Planning Application - Demolition of existing conservatory and erection of new conservatory for Mr H Williams

Seaford 8 Dane Road

LW/14/0592 Planning Application - Change of use from shop (A1) to office (A2) for Mr M Lamprecht

Seaford 10 Bramber Road

LW/14/0596 Planning Application - Single storey side extension and first floor extension to the rear for Mrs L Dobson

Seaford 2 Walmer Road

LW/14/0605 Planning Application - Part two storey, part single storey rear extension and two storey side extension for Mr J Roberts

Seaford 5 Richmond Place

LW/14/0583 Planning Application – Conversion of the garage into a habitable room for Mrs Dyball

Planning Applications week ending 16th August 2014

Seaford 51 St Andrews Drive, Bishopstone

LW/14/0612 Planning Application - Single storey side extension (demolition of existing vehicle shelter) for Mr Cambridge

Seaford 1 Audrey Close

LW/14/0619 Retrospective Planning Application - Section 73A retrospective application for the conversion of existing garage space into workshop use ancillary to the residential dwelling unit for Mrs C Lamberth

Tree Works Applications

Seaford 8 May Avenue

TW/14/0062/
TPO 1 x Sycamore (T1 of Order) – Cut back Branches and reduce height of tree

Seaford 31 Barn Close

TW/14/0068/
TPO 1 x Holm Oak (G1 of Order) - Remove

Seaford 3 Sycamore Close

TW/14/0070/
TPO 2 x Holm Oak (T38 & 28 of Order, T1 & T11 on plan) – Reduce upper crown by up to 2.5m and side branch growth by up to 1.5m

8 x Holm Oak (T37-34 & T32-29 of Order, T2-5 & 7-10) – Reduce upper crown by up to 4m and side branch growth by up to 1.5m

Seaford 17 Mason Road

TW/14/0072/
TPO 1 x Silver Birch (T2 of order, T1 on plan) – Reduce crown by 1 metre Linear

6. New Road Name Suggestion

To consider report 106/14 to inform the Committee of a road name suggestion for the Sutton Garages, Alfriston Road, Seaford (pages 5 to 7).

7. Road Closure Request For French Market

To consider report 107/14 to inform the Committee of a request to close part of Church Street and West Street to facilitate the French Market (pages 9 to 11).

8. Proposed changes to Parking & Waiting Restrictions in Station road, Hawth Hill and Hawth Park Road, Bishopstone

To consider report 108/14 to inform the committee of the response from the Team Manager, Parking at East Sussex County Council (pages 13 to 15).

9. Update Report

To note report 109/14 to inform the committee of correspondence received relating to various planning & highways issues (pages 17 to 19).

Circulation:

Committee:

Councillor L Wallraven (Chairman)

Councillor R Allen (Vice Chairman)

Councillors; S Adeniji, G Cork, T Goodman, B Groves, A Latham, S McStravick, M Brown (Ex-officio), P Franklin (Ex-officio).

For information: Councillors, B Burfield, S Dunn, S Gauntlett, A Hayder, P Heseltine, L Lord, R Needham and B Warren, A White and I White.

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Seaford Town Council

Report 106/14

Agenda Item No: 6
Committee: Planning & Highways Committee.
Date: 28 August 2014
Title: New Road Name Suggestion
By: Lucy Clark, Support Services Manager
Wards Affected: South
Purpose of Report: To inform the Committee of a road name suggestion for Sutton Garages, Alfriston Road, Seaford.

Recommendations

You are recommended:

1. To consider any comments concerning the road name suggestion for Sutton Garages, Alfriston Road, Seaford.
-

1. Information

- 1.1 A letter has been received from the Street Naming & Numbering Officer at Lewes District Council informing us that they have received a road name suggestion for Sutton Garages, Alfriston Road Seaford.
- 1.2 The letter and location map is attached in Appendix A for your information.
- 1.3 Lewes District Council has requested the Council inform them of any objections by 19 September 2014 and to provide other acceptable road names if this is the case.

2. Financial Appraisal

There are no financial implications as a result of this report.

3. Contact Officer

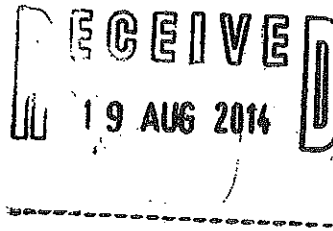
The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

Interim Town Clerk

Lewes District Council

Southover House,
Southover Road,
Lewes BN7 1AB
01273 471600
01273 484488 minicom
www.lewes.gov.uk



Mr James Corrigan
Clerk
Seaford Town Council

19 August 2014

Dear Mr Corrigan,

Road name suggestion for Sutton Garages, Alfriston Road, Seaford

We have received a letter from Sutton Close Developments Ltd suggesting a name for the above site (see attached map for location).

Their suggested name is: Sutton Close

Please could you let me know by no later than **19 September** if you have any objection to their choice of road name. If you object to the name please could you provide some names you would find acceptable. If I do not hear from you by the 19 September I will assume the first choice name is acceptable.

I look forward to hearing from you.

Yours sincerely

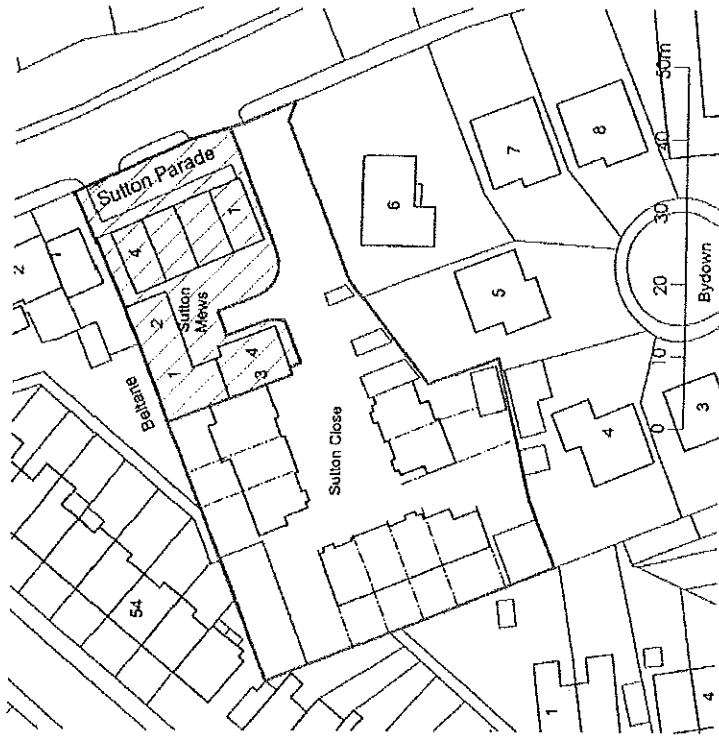
A handwritten signature in black ink, appearing to read "Helen Etherington". The signature is fluid and cursive.

Helen Etherington (Mrs)
Street Naming & Numbering Officer

CC
Cllr Adeniji
Cllr Allen



1:1250 Site Location Plan



1:500 Block Plan

| | |
|-----------------|---|
| | ck a ARCHITECTURAL LIMITED 36 Channon Street, Eastbourne East Sussex, BN21 1NS Telephone: 01323 724716 www.ckaindustrial.co.uk |
| Client: | Sutton Close Developments Ltd |
| Job No: | Sutton Close Alfonsen Road Salford BL65 3PX |
| Drawing: | 9th New Houses Site Location & Block Plan |
| Scale: | 1:1250 & 500 @ A3 |
| Date: | 11.04.2014 |
| Drawing number: | 2012001-101 |
| Revision: | |

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Seaford Town Council

Report 107/14

Agenda Item No: 7
Committee: Planning & Highways Committee.
Date: 28 August 2014
Title: Road Closure Request for French Market
By: Lucy Clark, Support Services Manager
Purpose of Report: To inform the Committee of a request to close part of Church Street and West Street to facilitate the French Market.

Recommendations

You are recommended:

- 1. To consider any comments concerning the proposal to be made to Lewes DC.**
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1. Information

- 1.1** A notice has been submitted by Mr Dave Argent for Seaford Chamber of Commerce requesting that part of Church Street and West Street be closed on Friday 19 September 2014 to facilitate the French Market.
- 1.2** Church Street will be closed from the junction of Place Lane to South Street. West Street will be closed from Church Street to the rear entrance to 37 Church Street. The closure will be in effect between 06.00 and 18.00 on that day. A map detailing the area to be closed is attached as appendix A.
- 1.3** The proposal has been discussed with the Police.
- 1.4** Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under Section 21 of the Town Police Clauses Act 1847 be made. They would like a response by 1 September 2014.


2. Financial Appraisal

There are no financial implications as a result of this report.

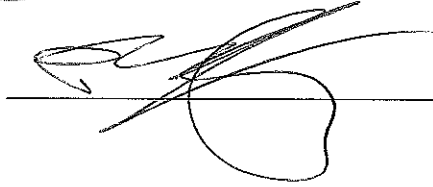
3. Contact Officer

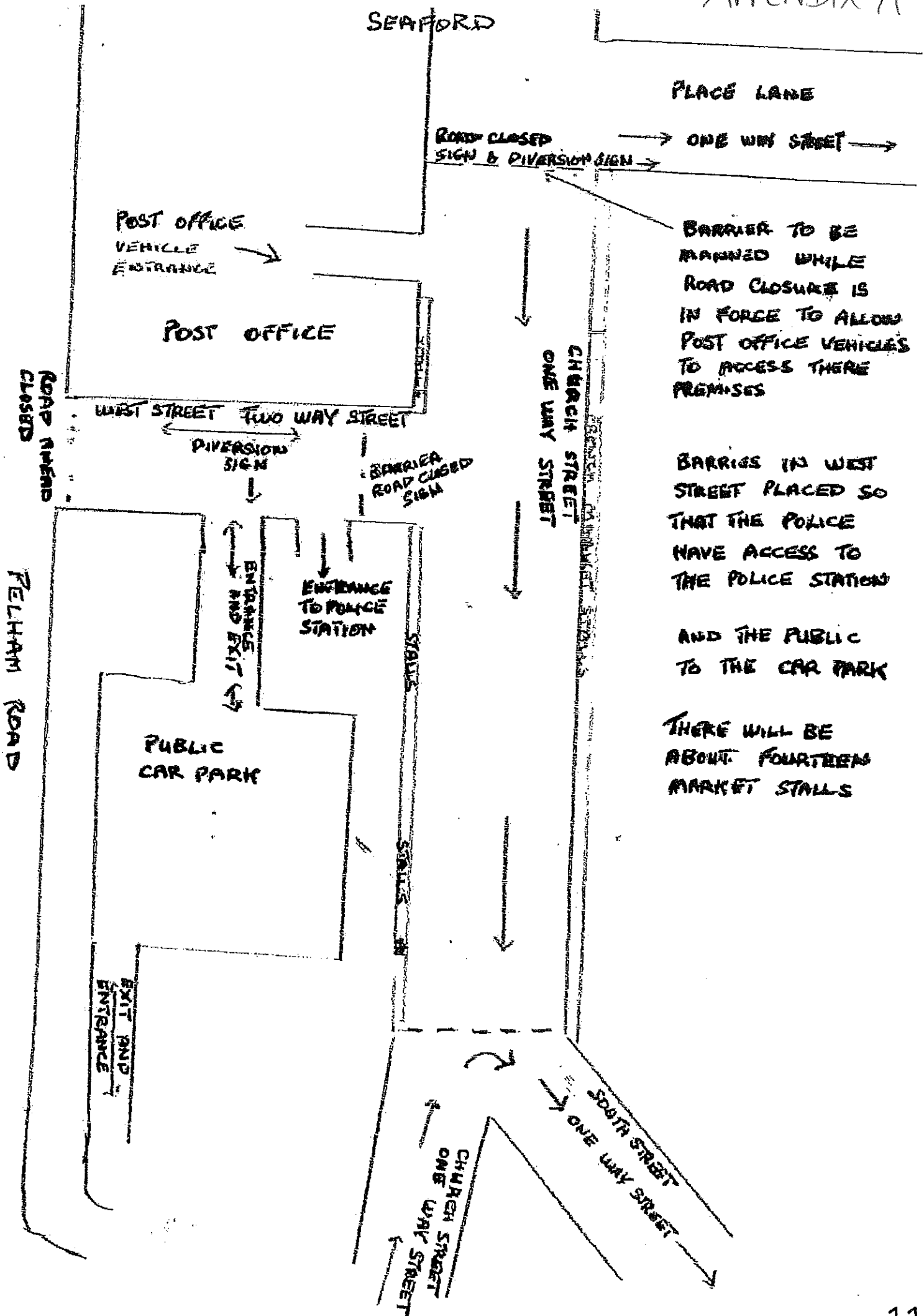
The Contact Officer for this report is Lucy Clark, Support Services Manager

Support Services Manager

A handwritten signature in black ink, appearing to be 'Lucy Clark', written over a horizontal line.

Interim Town Clerk

A handwritten signature in black ink, written over a horizontal line.



BARRIER TO BE MANNED WHILE ROAD CLOSURE IS IN FORCE TO ALLOW POST OFFICE VEHICLES TO ACCESS THERE PREMISES

BARRIERS IN WEST STREET PLACED SO THAT THE POLICE HAVE ACCESS TO THE POLICE STATION

AND THE PUBLIC TO THE CAR PARK

THERE WILL BE ABOUT FOURTEEN MARKET STALLS

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Seaford Town Council

Report 108/14

| | |
|---------------------------|--|
| Agenda Item No: | 8 |
| Committee: | Planning & Highways Committee. |
| Date: | 28 August 2014 |
| Title: | Proposed Changes to Parking & Waiting Restrictions in Station Road, Hawth Hill and Hawth Park Road, Bishopstone |
| By: | Lucy Clark, Support Services Manager |
| Purpose of Report: | To inform the Committee of the response from the Team Manager, Parking at East Sussex County Council |

Recommendations

You are recommended:

- 1. To note the response.**
-

1. Information

- 1.1** Report 75/14 informing this Committee of the proposed changes to parking & waiting restrictions in Station Road, Hawth Hill and Hawth Park Road in Bishopstone was discussed at the previous Planning & Highways meeting. It was agreed to respond to ESCC explaining that while the proposal is supported, there are concerns about the location of disabled parking as it is not wished for it to hinder access for emergency vehicles.
- 1.2** An email has been received from Mr Weeks, the Team Manager, Parking Communities, Economy & Transport, clarifying the proposals and is attached for your information in Appendix A.

Financial Appraisal

There are no financial implications to the Council as a result of this report.

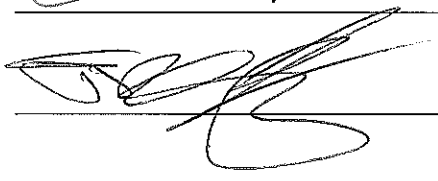
2. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manger



Interim Town Clerk



From: Parking Consultations
Sent: 14 August 2014 14:52
To: Elizabeth Harvey
Subject: FW: Proposed changes to Parking & Waiting Restrictions by ESCC - Bishopstone/Seaford.
Importance: High

PkM199

Dear Ms Harvey

Thank you for your email of 8 August about the proposed changes in Station Road.

Residents of Station Road have suffered access issues for many years because of vehicles parking on both sides of the road. Access has not only been restricted for residents but also for delivery lorries and emergency vehicles. To resolve this issue we are proposing double yellow lines on one side of Station Road whilst the parking on the other side of the road will remain unrestricted.

You may be aware that under the national blue badge scheme vehicles displaying a valid blue badge can park on the double yellow lines for up to three hours. We feel that this would not impact on emergency vehicles as they would not be parked the whole length of Station Road.

I hope that the information provided above clarifies the proposals we are making.

Thank you for taking the time to write to us about this matter; I hope the information provided above will be of use to you.

Yours sincerely

David Weeks
Team Manager, Parking
Communities, Economy and Transport
East Sussex County Council
T: 01323 466244
E: parking.consultations@eastsussex.gov.uk

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Seaford Town Council

Report 109/14

Agenda Item No: 9
Committee: Planning & Highways Committee.
Date: 28 August 2014
Title: Update Report
By: Lucy Clark, Support Services Manager
Purpose of Report: To inform the Committee of correspondence received relating to various planning & highway issues

Recommendations

You are recommended:

1. To note the attached correspondence.
-

1. Information

- 1.1 A letter has been received from Mr T Cooper in relation to speed reduction requirements in the Bishopstone Road area on the A259 and is attached in Appendix A for your information.

Financial Appraisal

There are no financial implications to the Council as a result of this report.

2. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

Interim Town Clerk

Mr Geoff Mee,
Assistant Director, Environment.
East Sussex County Council,
County Hall,
Lewes,
East Sussex.
BN7 1UE.

10th August 2014

Dear Mr Mee,

I would confirm that I have noted your response to my letter of the 15th June and have discussed it in some detail with the Town Councillors of Seaford's West Ward, the Borough Councillors, our County Councillor and prospective MPs.

This is a matter which has been raised and discussed with ESCC over many years by the town and county councillors as well as the local MP, together with various members of the public like myself. Even earlier on a plan with Barratt Housing to build a roundabout at the junction of Marine Parade seemed to fizzle out and houses were built without what could have been a solution to this problem. Since then very little seems to have been done or achieved.

One of the points which keeps being stated as a reason for not considering this concern is the lack of properties directly fronting the road, combined with the speed of traffic on the major road is. I would put to you, what is the difference between this location and that of the A26 at Tarring Neville where it runs into the outskirts of Newhaven?

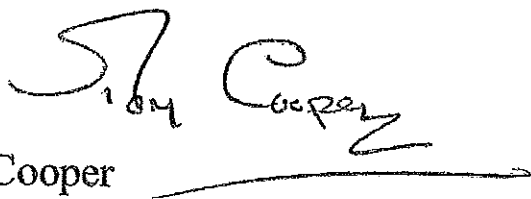
Here you a 40 mph signage and a flashing warning sign which is well set back, before any road junction. The one I presume you are warning of is the caravan park. There are a couple of houses only which front the road, that is all until you get to Avis Road. This is nothing like the amount of traffic movements at that point that there is at the Bishopstone Road/Bishopstone Estate Junction we have on the A259, This junction services several hundred houses on the estate and the Village of Bishopstone , coupled with the large amount of traffic movements that goes with any such a conurbation. Overall this affects the best part of 4000 voters, all of whom would have at least one vehicle per household and in most cases two.

With regard to crash records I would disagree with your statement, as on this stretch of road there has been one fatality earlier this year, together with at least two crashes in which the cars travelling east on the A259, one just missing the bus shelter and smashing its way into the field, the other very similar, coming off the road smashing down and embankment into a stream. That is apart from the day to day 'squeezes' that happen when cars are needing to turn right, either directly or using the central 'reservation'. All are speed related and only highlight the need to either reduce the speed limit on this stretch of road or make suitable adjustments to the road layout to rectify this problem. This is a dangerous road.

The residents of Bishopstone need to know what can be done to move this concern forward and to ensure it gets the prioritisation it requires before there is a major incident at this junction.

I realise that any work needed will have to be costed and budgeted for and therefore cannot be included in the current years programme.

Yours sincerely

A handwritten signature in black ink that reads "Tony Cooper". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Tony Cooper

CCs. Norman Baker MP, Maria Caulfield, Parliamentary Candidate, Peter Charlton County Councillor. Borough Council, Seaford Town Council