



Seaford Town Council

To Members of the Planning & Highways Committee

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday 29th January 2015**, at **7.00pm**, which you are summoned to attend.

James Corrigan
Town Clerk
23rd January 2015

- 1. Apologies for Absence and Declaration of Substitute Members**
- 2. Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

- 3. Public Participation**

In accordance with Standing Order 1 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

- 4. Planning Applications**

Planning Applications week ending 3rd January 2015

No planning applications in respect of Seaford

Planning Applications week ending 10th January 2015

To consider planning applications in respect of Seaford:

Seaford LW/14/0966	37 Sherwood Road Planning Application - Loft conversion with dormer window to the west elevation for Ms V Vandenbegin
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Seaford LW/14/0980	16 Bowden Rise Planning Application - Single storey side extension for Mrs S Green
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Seaford LW/14/0981	98 Claremont Road Planning Application - Erection of a two storey extension for Mrs V Beeny
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Seaford **19 Stirling Avenue**
LW/15/0001 Planning Application - Erection of a rear extension and internal alterations for Mr A Roden

Seaford **3 St Wilfred's Place**
LW/15/0013 Planning Application - Single storey rear extension for Mr Goodall

Planning Applications week ending 17th January 2015

To consider planning applications in respect of Seaford:

Seaford **The Old Cottage Dane Road**
LW/15/0020 Planning Application - Refurbishment of an existing optical practice to include a new exterior sign and two new lintels to the front for Barraclough & Stiles Opticians

Seaford **The Old Cottage Dane Road**
LW/15/0021 Advertisement Consent Application - Replacement of the existing fascia and projecting signage by a single internally illuminated aluminium lightbox with acrylic face for Barraclough & Stiles Opticians

Seaford **Diellas Restaurant Dane Road**
LW/15/0024 Planning Application - Change of use from A3 function room to C3 residential on the first floor of Diella's Restaurant and alterations and extension to the north elevation to create a two bedroom flat for Mr S Diella

5. Community Match Funds Projects

To consider report 200/14 informing the committee of two separate requests to apply for Community Match Funding for a crossing in Belgrave Road and speed humps in South Down Road (pages 3 to 11).

6. Update Report

To note report 201/14 updating the Committee of previous planning applications (pages 12 to 17).

Circulation:

Committee:

Councillor L Wallraven (Chairman), Councillor R Allen (Vice Chairman).
Councillors S Adeniji, G Cork, T Goodman, B Groves, A Latham and S McStravick.

For information: Councillors M Brown, B Burfield, S Dunn, P Franklin, S Gauntlett, A Hayder, P Heseltine, L Lord, R Needham, B Warren, A White and I White.



Seaford Town Council

Report 200/14

Agenda Item No:	5
Committee:	Planning & Highways Committee
Date:	29 January 2015
Title:	Community Match Funds Projects
By:	Lucy Clark
Purpose of Report:	To inform the Committee of two separate requests to Seaford Town Council to apply for Community Match Funding for a crossing in Belgrave Road and Speed Humps in South Down Road.

Recommendations

You are recommended:

- 1. To consider the letter received by Louise Burnes at Guide Dogs for the Blind Association and decide what action if any to take.**
 - 2. To consider the letter received by Mrs P Gower and decide what action if any to take.**
 - 3. To consider making a policy recommendation to the Full Council on Highway support applications.**
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1. Information

- 1.1** A letter has been received from Louise Burnes from the Guide Dogs for the Blind Association asking Seaford Town Council to consider Community Match Funding to install a puffin crossing in Belgrave Road. The letter is attached as Appendix A for your information.
- 1.2** At a Planning & Highways meeting held on 13 March 2014, it was agreed to prioritise two proposed schemes, one being the provision of a crossing on the A259 in the vicinity of Claremont/Belgrave/Beacon Roads.
- 1.3** Seaford Town Council then contacted ESCC who responded as follows:

“Firstly regarding a pedestrian crossing on the A259 at Claremont Road. Without having looked in detail at the proposal I would very much imagine that this will need to be a light controlled crossing, rather than a zebra, and due to the road width it could potentially need to be a staggered crossing (crossing each lane separately, like at Denton roundabout). Standard puffin type crossings cost in the

region of £80,000 to construct, with a stagger, it would be more say around £110,000, and in any event the cost will depend on exactly what other changes (to kerb lines/drainage etc) are also required to safely introduce the scheme.

There would then be design costs on top of that, which could typically be in the region of 20-25% of the design costs for a scheme of this nature, to include preliminary design, surveys, detailed design and construction supervision. The overall cost of a providing crossing here could therefore potentially be approaching £150,000.

As I said this cost information is provided without having carried out any investigation or design, and can only be indicative at this stage. Should you wish to apply and be successful for Community Match funding, then the very first stage would be to carry out a scheme scoping/feasibility assessment, and to provide you with better outline costs, and explain the risks that could change these costs.

In terms of sharing the costs, the table below explains how this would work.

Scheme phase	Community cost proportion	ESCC cost proportion
Feasibility/scoping	0	100%
Preliminary design cost	100%	0
Detailed design cost	At least 50%	Up to 50%
Construction cost	At least 50%	Up to 50%

- 1.4 Therefore, if the Council were to agree to Louise Burnes' request, the financial costs to STC could approach £85K - £90K.
- 1.5 A letter has also been received from Mrs P Gower asking Seaford Town Council to consider Community Match Funding to install speed humps in South Down Road, Seaford. The letter is attached as Appendix B for your information.
- 1.6 At the Planning & Highways meeting held on 13 March 2014, it was agreed that the order of prioritisation of the proposed road schemes should be provision of a crossing on the A259 in the vicinity of Claremont/Belgrave/Beacon Roads, Seaford and Speed reduction in the Bishopstone Road area on the A250 Newhaven Road and that provision of a crossing on Belgrave Road, Seaford and installation of double yellow lines from the cemetery gates in Cradle Hill Road and cross the junction of Valley Drive be left for the time being.
- 1.7 However in setting the above prioritisation the Town Council did not allocate any funds to support East Sussex County Council in introducing these schemes. It is proposed that these are undertaken by ESCC at their expense as the Statutory Highways Authority. Consequently the STC has not allocated any funds in the 2015/16 budget for support funding for ESCC Highways.
- 1.8 It is noted that for example the cost to local taxpayers to introduce the pedestrian crossing on the A259 of £90,000 would require a 17% increase in the Town Councils Council tax to implement this one scheme.
- 1.9 The Council has also received a request for £400 to fund a speed monitoring system at Vale Road from Seaford Residents Voice as follows:

“Regarding a meeting by ESCC highways, Cllr C. Lambert, Sgt Mullins, Vale rd. residents back on 20th November. The subject of the meeting was to forge a way

ahead toward traffic calming measures along Vale Rd. Many residents of the road have voiced concerns about speeding vehicles and pedestrian safety. During the meeting it was suggested the main way forward, would be to establish how much of a problem there actually is, as Sgt Mullins pointed out, due to various obstacles it may be perceived speed, rather than actual speed. It was decided that the best way to gauge this would be for ESCC highways to provide a 'grey box' which would monitor vehicles speeds, 24hrs a day for 7 days. The funding for this must be provided by STC. This would be in the region of £400. Hopefully, this would be the most that STC would have to 'donate' as other forms of funding will be looked at for any measures seen to be necessary following the survey."

- 1.10 It was suggested that the Community Speedwatch could undertake this task free of charge, however there would be a need to close of some parking areas to enable this to safely take place.
- 1.11 There is an increasing prevalence for ESCC to refer the public to Seaford Town Council for funding for various highway schemes despite STC having no budget whatsoever for such schemes. The Committee may consider it appropriate to recommend a policy decision on these highway schemes to the Full Council.

2. Financial Appraisal

The financial costs for STC could approach £85K - £90K for the Claremont Road scheme, an unknown amount for the South Down Road scheme and £400 for the Vale Road scheme.

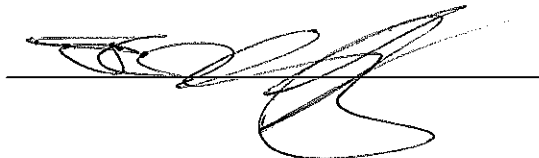
3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager



Town Clerk



RECEIVED
16 DEC 2014



Guide Dogs for the Blind Association
6 James Whatman Court
Turkey Mill
Ashford Road
Maidstone
Kent
ME14 5SS
0845 372 7422
Maidstone@guidedogs.org.uk

Plannings and Highways
Seaford Town Council
37 Church Street
Seaford
BN25 1HG

11/12/2014

To Whom It May Concern,

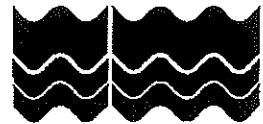
I am writing to you on recommendation from East Sussex County Council. I contacted them in November about asking for a traffic calming measure to be put into place on Belgrave Road, Seaford. Unfortunately because there have been no road casualties recorded along this section in the last three years they are not prepared to implement a crossing. They have recommended I contact you to ask if you would consider if a locally funded scheme would be a priority and make an application for match funding.

The reason we have asked for traffic calming measures to be put into place is because we have a local guide dog owner who uses the road regularly and struggles to find a safe crossing area. There is also a school on this road so the traffic poses a threat to them also. Ideally we would be asking for a puffin crossing although we understand they are the most costly of all measures. We would hope at least a traffic island would be considered as I know these are the least costly and can be very effective. They hopefully don't cause too much of an impact on nearby residents as would build outs.

I hope you consider this case to be put forward for the community match fund as I believe this would make the road safer for all residents using it.

Yours Faithfully,
Louise Burnes
Guide Dogs for the Blind Association





Mrs. L. Burnes
Guide Dogs for the Blind Association
6 James Whatman Court
Turkey Mill
Ashford Road
Maidstone
ME14 5SS

date

04 December 2014

please contact

Paul Ward
0345 60 80 193

highways@eastsussex.gov.uk

our ref

T/74/Seaford/14/PW/422879/

your ref

Dear Ms Burnes,

Request for pedestrian crossing – Belgrave Road, Seaford

Thank you for your letter received on 21 November regarding your request for a controlled crossing on Belgrave Road, Seaford.

I understand that you are concerned about the safety of pedestrians, including those with disabilities, and would like a controlled crossing to be installed in the vicinity of the two schools .

On Belgrave Road. We receive a great number of requests for local transport improvements and these requests are assessed using an approved scheme prioritisation process that determines which schemes should be considered for funding through the Council's capital programme. Unfortunately the geographical location, scale of impact and lower potential for casualty savings often mean that the schemes being requested are not identified as sufficient priority to be taken forward using the limited County Council resources.

A potential scheme for a pedestrian crossing on Belgrave Road has been assessed, although I am sorry to say that it was not identified as a priority for implementation as part of our Capital Programme for Local Transport Improvements. In addition, Sussex Police records show that there have been no road casualties recorded along this section of Belgrave Road in the most recent three year period.

That said we recognise that, even though some schemes are not able to be delivered using County Council resources, they are still none the less of great importance to the local communities. You may be aware that we have developed a Community Match initiative which will provide local communities with the opportunity to help themselves take forward those transport improvements that are of local importance. As well as

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East Sussex Highways
The Broyle
Ringmer
Lewes
East Sussex
BN8 5NP

Dear Sir/Madam,

I am writing with regard to a crossing that we believe is required on Belgrave Road, Seaford, BN25. Ongoing difficulties crossing Belgrave Road have been brought to our attention by a local guide dog owner and we would welcome the opportunity to discuss the situation with you. It is a two-way road, off which, are situated two schools. There are no traffic calming measures currently in place, and no controlled crossing either, which poses a real health and safety risk to all pedestrians using this road. Especially considering that traffic frequently exceeds the speed limit.

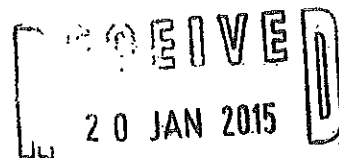
We would ideally like to propose the installation of a signal controlled crossing on this road, and in accordance with Local Transport Note 2/95 – The Design of Pedestrian Crossings - section 2.7 (Facilities for Disabled Pedestrians) is of the utmost importance. We feel that this would create a much safer environment for school children, those with disabilities, indeed, all pedestrians using Belgrave Road.

We hope you will consider our suggestion and feel able to conduct an assessment in the area. We'd be delighted to meet you on site to discuss the issues in more detail if that would be helpful.

Yours faithfully

Louise Burnes
Guide Dogs for the Blind Association

PACIFIC GOWER

20th January 2015

James Corrigan Esq.
 Town Clerk
 SEAFORD TOWN COUNCIL
 c/c Mr Corrigan
 SPEED BUMPS IN SOUTH DOWN ROAD

I attach a copy of the letter dated 23rd December 2014 from Phil White, Highways Liaison Officer at County Hall.

Mr White suggests that I contact the Town Council to consider a locally funded scheme for traffic calming measures in Southdown Road. Would you therefore add this request to the next Planning & Highways Committee Meeting.

The reasons for this request are:

- 1) The speed of traffic to & from the Golf Club which will increase 'considerably' once the Club House is fully operational.
- 2) The number of cars and children crossing the road.
- 3) Children going to Seaford Head School between 8-9 AM approx 130 - per hour

Mrs Pauline Gower

23 December 2014

our ref: 411935
your ref:

Dear Mrs Gower

GOLF CLUB, SOUTHDOWN ROAD To
Re: Speed bumps in Chyngton Road

Thank you for your letter regarding the speeding traffic in Southdown Road.

The County Council has a limited amount of funding to develop local transport improvements and we need to ensure that we target our resources to those schemes which will be of greatest benefit to our local communities. We have developed an evidence-based process that enables us to prioritise the numerous requests we receive and determine which schemes should be funded through our capital programme for local transport improvements. The first stage of assessment appraises each request to establish how it contributes towards the policy objectives set out in our Local Transport Plan covering the period 2011 to 2026.

We receive a great number of requests for local transport improvements and these requests are assessed using an approved scheme prioritisation process that determines which schemes should be considered for funding through the Council's capital programme. Unfortunately often the geographical location, scale of impact and lower potential for casualty savings mean that the schemes being requested are not identified as sufficient priority to be taken forward using the limited County Council resources. We have undertaken the assessment of the priority for a scheme here but I am sorry to say that it has not been identified as a priority for implementation as part of our Capital Programme for Local Transport Improvements.

That said we recognise that, even though some schemes are not able to be delivered using County Council resources, they are still none the less of great importance to the local communities. You may be aware that we have developed a Community Match initiative which will provide local communities with the opportunity to help themselves

take forward those transport improvements that are of local importance. As well as awarding match funding towards the cost of the improvements the initiative sets out clear guidance and expectations such that local communities are aware of the level of design service they will receive from the County Council including the management of costs and risk, as well as being clear on the level of funding, commitment to the scheme, ownership and public consultation required from the local community. You may wish to contact your Town/Parish Council so that they can consider if a locally funded scheme for traffic calming measures in Southdown Road would be a local priority that they may wish to make an application for match funding through this initiative. Should you require any further information you will find a brochure on the scheme and application form on our website at <http://www.eastsussex.gov.uk/roadsandtransport/roads/contactus/community-self-serve-.htm>

I am sorry this may not be the answer you were hoping for, however please feel free to contact us again should you need to do so.

Yours sincerely



Phil White

Highways Liaison Officer

T: 0845 60 80 193

E: highways@eastsussex.gov.uk



Seaford Town Council

Report 201/14

Agenda Item No: 6
Committee: Planning & Highways Committee.
Date: 29 January 2015
Title: Update Report
By: Lucy Clark, Support Services Manager
Purpose of Report: To inform the Committee of LDC decisions

Recommendations

You are recommended:

- 1. To note the contents of the report.**
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1. Information

1.1 Please see the attached list in Appendix A showing LDC decisions on previous applications put before this Committee which is for reference only.

1.2 Proposed Stopping-up Order – 1 Tudor Manor Gardens

Members resolved to agree this proposed Stopping-Up order at the Planning and Highways meeting held on 11 December 2014.

The Department for Transport have now given notice authorising this Order as attached in appendix B which is for your information.

2. Financial Appraisal

There are no financial implications to the Council as a result of this report.

3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manger



Update Report - 08.01.2015

Reference	Address	Description	Registered W/C	STC Meeting	STC Decision	LDC Decision
LW/14/0589	4 Crown Hill	Proposed loft conversion with three front facing roof lights, two side facing windows, erection of a single storey side/rear extension and glass skylight above rear extension and installation of wood burning flue to side for Mr L Fowle	02.08.2014	28.08.2014	No objection	Granted
LW/14/0592	8 Dane Road	Change of use from Shop (A1) to office (A2) for Mr M Lamprecht	09.08.2014	28.08.2014	No objection	Granted
LW/14/0596	10 Bramber Road	Single storey side extension and first floor extension to the rear for Mrs L Dobson	09.08.2014	28.08.2014	No objection	Granted
LW/14/0706	2 Offham Close	Planning application - Erection of single storey extension for Mr and Mrs Cooke	13.09.2014	09.10.2014	No Objection	Approved
LW/14/0721	Claremont Road, Station Approach, Buckle By Pass & Sutton Road	Advertisement Consent Application - Section 73A Retrospective application for the retention of advertisement signage on lamp posts for Lewes District Council	27.09.2014	09.10.2014	No Objection	Approved
LW/14/0795	Sutton Parade, Alfriston Road	Creation of a flat at third floor level to include access lift and creation of two additional car parking spaces for Mr T Funnell	18.10.2014	30.10.2014	No Objection	Approved
LW/14/0727	Sussex Cottage, Upper Belgrave Road	Planning Application - Demolition of existing boundary wall including entrance gates for Mr B Wells	01.11.2014	20.11.2014	Concerns of trees in conservation area - objection	Approved
LW/14/0809	22 Chyngton Road	Planning Application- Erection of a first floor extension for Mr S Wilson	01.11.2014	20.11.2014	Objection - Over development & unneighbourly	Refused
LW/14/0820	53 Sutton Drive	Planning Application-Demolition of redundant nurseury buildings and erection of four dwellings for Havenscroft Ltd	01.11.2014	20.11.2014	No Objection by committee, however, is against town policy so had to notify LDC it was an 'objection'.	Application Withdrawn
LW/14/0754	23 Fitzgerald Avenue	Planning Application - Section 73A retrospective application for the retention of a garden wall and trellis for Mr A Booth	25.10.2014	20.11.2014	No Objection	Approved
LW/14/0838	26 Grove Road	Planning Application - Two Storey side extension and single storey rear extension for Mr R Smith	08.11.2014	20.11.2014	No Objection	Approved
TW/14/0103/TPO	14 Manor Road North	1 x Sycamore (T7 of the Order) - 25% Crown reduction	11.11.2014	20.11.2014	No Objection	Split decision*
LW/14/0852	55 Grove Road	Planning Application - Erection of a single storey rear extension and at first floor level for Mrs S Elford	15.11.2014	11.12.2014	No Objection	Approved

Update Report - 08.01.2015

Reference	Address	Description	Registered W/C	S/C Meeting	S/C Decision	LDC Decision
LW/14/0875	15 Highlands Road	Planning Application - Erection of a two storey side extension and installation of four detached pods of supported housing in the rear garden for Mr S Rajput	29.11.2014	11.12.2014	Strongly Object - overdevelopment, out of character, unsightly, parking issues and increased traffic adding to the existing traffic problems.	Refused
LW/14/0876	1 Millfield Close	Planning Application - Erection of a conservatory to the rear of the annexe for Mr & Mrs Newell	29.11.2014	11.12.2014	No Objection	Approved
LW/14/0869	Flat 26 Hamilton House	Planning Application - Section 73A Retrospective application for replacement of windows for Mr M Bish.	13.12.2014	08.01.2015	Already passed by LDC	Approved
LW/14/0909	38 Carlton Road	Planning Application- Single storey front extension for Mrs Kenchingtons	13.12.2014	08.01.2015	No Objection	Approved

* A split decision in the case of trees means that LDC have granted consent for part of the works but refused the remainder. For example, an application to reduce the height of a tree by 50% might be refused, but they might instead agree to lesser works (depending on the reasons given in support of the works) and grant consent for 10% crown volume reduction.

**DEPARTMENT FOR TRANSPORT
TOWN AND COUNTRY PLANNING ACT 1990**

THE SECRETARY OF STATE hereby gives notice of an Order made under Section 247 of the above Act entitled "The Stopping up of Highway (South East) (No.01) Order 2015" authorising the stopping up of an irregular shaped northern part width of Eastbourne Road comprising highway verge which lies adjacent to the southern boundary of No. 1 Tudor Manor Gardens at Seaford, in the District of Lewes to enable development as permitted by Lewes District Council, under references LW/07/1584 and LW/11/0343.

COPIES OF THE ORDER MAY BE OBTAINED, free of charge, from the Secretary of State, National Transport Casework Team, Tyneside House, Skinnerburn Road, Newcastle Business Park, Newcastle upon Tyne, NE4 7AR or nationalcasework@dft.gsi.gov.uk (quoting NATTRAN/SE/S247/1640) and may be inspected during normal opening hours at Seaford Library, 15 – 17 Sutton Park Road, Seaford, BN25 1QX.

ANY PERSON aggrieved by or desiring to question the validity of or any provision within the Order, on the grounds that it is not within the powers of the above Act or that any requirement or regulation made has not been complied with, may, within 6 weeks of 16 January 2015 apply to the High Court for the suspension or quashing of the Order or of any provision included.

S. Zamenzadeh.

S. Zamenzadeh, Department for Transport

TOWN AND COUNTRY PLANNING ACT 1990

THE STOPPING UP OF HIGHWAY

(SOUTH EAST) (NO.01) ORDER 2015

The Secretary of State makes this Order in exercise of powers under section 247 of the Town and Country Planning Act 1990 ("the Act").

1. The Secretary of State authorises the stopping up of the highway described in the Schedule to this Order and shown on the plan, in order to enable development to be carried out in accordance with the planning permission granted under Part III of the Act by Lewes District Council under references LW/07/1584 and LW/11/0343.

2. Where immediately before the date of this Order there is any apparatus of statutory undertakers under, in, on, over, along or across any highway authorised to be stopped up pursuant to this Order then, subject to section 261(4) of the Act, those undertakers shall have the same rights as respects that apparatus after that highway is stopped up as they had immediately beforehand.

3. In this Order

"the plan"

means the plan numbered NATTRAN/SE/S247/1640, marked "Highway at Seaford in the District of Lewes", signed by authority of the Secretary of State and deposited at the Department for Transport, Deposit Document Service, F Floor, Ashdown House, St Leonards on Sea, Hastings, East Sussex, TN37 7GA.

4. This Order shall come into force on the date on which notice that it has been made is first published in accordance with section 252(10) of the Act, and may be cited as the Stopping Up of Highway (South East) (No.01) Order 2015.



Signed by authority of
the Secretary of State
5 January 2015

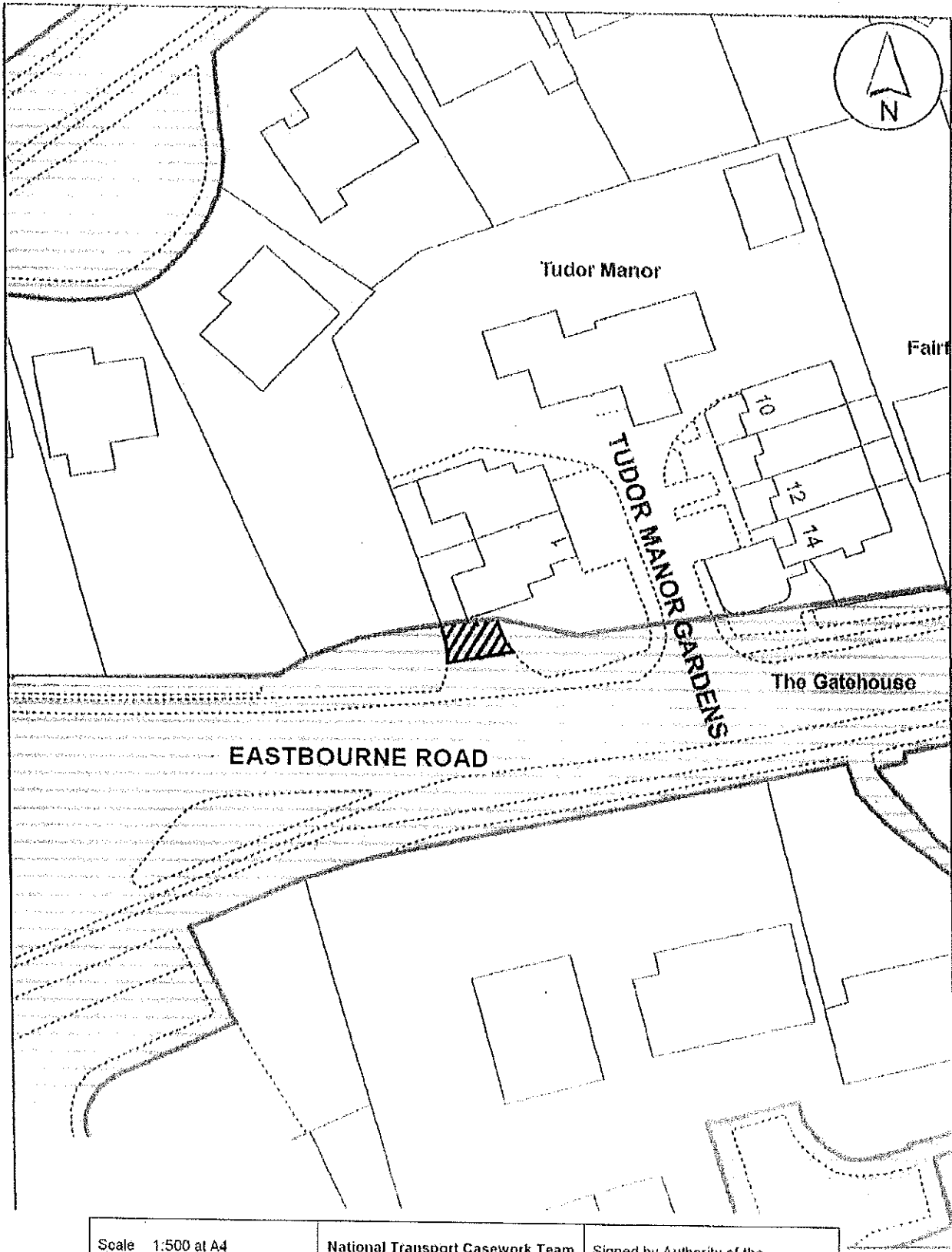
VICTORIA POINTER
An Official in the
National Transport Casework Team
Department for Transport


THE SCHEDULE

Description of highway to be stopped up

The highway to be stopped up is at Seaford in the District of Lewes, shown on the plan as an irregular shaped northern part width of Eastbourne Road. It commences from the south western boundary of No. 1 Tudor Manor Gardens, extends southwards for a maximum distance of 3.9 metres and eastwards for a maximum distance of 6.6 metres.

HIGHWAY AT SEAFORD IN THE DISTRICT OF LEWES



<p>Scale 1:500 at A4</p>	<p>National Transport Casework Team</p>	<p>Signed by Authority of the Secretary of State</p>
<p>Highway to be stopped up </p>	<p>Department for Transport</p>	<p>on <i>5 January 2015</i></p>
	<p>Plan No: NATTRAN/SE/S247/1640</p>	<p>Signature <i>V Pointer</i></p>
		<p>VICTORIA POINTER An Official in the National Transport Casework Team Department for Transport</p>