



Seaford Town Council

To the Members of the Finance & General Purposes Committee

A meeting of the Finance & General Purposes Committee will be held at the Council Chamber, 37 Church Street, Seaford, on Thursday 29th June 2017 at 7.00 pm, which you are summoned to attend.

James Corrigan
Town Clerk
22nd June 2017

Agenda

1. Apologies for Absence and Declaration of Substitute Members
2. Disclosure of Interests

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 3 and Seaford Town Council Policy.

4. Finance Report

- a) To consider report 23/17 regarding receipts, payments and bank reconciliation for March, April and May 2017 (pages 2 to 6).
- b) To consider report 24/17 regarding the Council budget position for the period of 1st April 2016 to 31st March 2017 and April 2017 to May 2017 (pages 7 to 41).

5. Grant Applications

To consider report 25/17 regarding this year's grant requests (pages 42 to 43).

6. Grant Working Group

To consider report 26/17 regarding a Grants Working Group be set up to consider amendments to the policy (pages 44 to 45).

Report 25/17 Appendix A & B (pages 46 to 49)

For further information about items appearing on this agenda please contact James Corrigan, Town Clerk, 37 Church Street, Seaford, BN25 1HG. Telephone 01323 894 870.

Circulation:

Committee: Councillor M Brown (Chair) and B Burfield (Vice-Chair). Councillors S Adeniji, D Argent, P Boorman, T Goodman and R Honeyman.

For information: Councillors D Burchett, L Freeman, N Freeman, R Hayder, O Honeyman, A Latham, P Lower, M McLean, L Wallraven, M Wearmouth, B Webb and C White.



Seaford Town Council

Report 23/17

Agenda Item No:	4 (a)
Committee:	Finance & General Purposes
Date:	29th June 2017
Title:	Receipts, Payments and Bank Reconciliation Reports for March, April and May 2017.
By:	Lucy Clark, Support Services Manager
Purpose of Report:	To advise the Committee of receipts, payments and bank reconciliations for March, April and May 2017.

Recommendations

You are recommended to note the report.

1. To note (as previously reported) the balance brought forward from February 2017 is £174,927.94.
 2. To note the March 2017 total receipts are £186,841.07 and total payments are £275,926.40 leaving a balance to carry forward of £85,842.62.
 3. To note the April 2017 total receipts are £488,169.72 and total payments are £150,343.71 leaving a balance to carry forward of £423,668.62.
 4. To note the May 2017 total receipts are £125,944.27 and total payments are £255,968.94 leaving a balance to carry forward of £293,643.96.
 5. To note that in addition to the Current Account balance above, the investment account balance is £134,066.06.
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1. Information

- 1.1 As previously reported at the Finance and General Purposes Meeting held on 3rd March 2016, reports prior to this date had comprised of a print out of all cashbook listings of receipts and payments for the prior months have been attached to all agendas.
- 1.2 Since the Council have been involved in processing all receipts and payments for The View, the print outs had become considerably lengthy and costly to produce for each agenda. It is therefore becoming less sustainable to continue to produce in this way.
- 1.3 Financial Regulations 2.2 states that a member other than the Mayor shall be appointed to verify bank reconciliations. The member shall sign the reconciliations and the original bank statements as evidence of verification. This activity shall on conclusion be reported, including any exceptions to and noted by the Finance & General Purposes Committee.

- 1.4 Therefore, in line with the above, this report will attach the signed reconciliation page for the relevant months.
- 1.5 Copies of the cashbook detailing these receipts and payments are available in the members' room and by email should a Councillor so request.
- 1.6 The Chairman of this Committee, Councillor Mark Brown, continues to view and verify that he is in agreement with the bank reconciliations already reconciled by the Support Services Manager. This task may also be carried out the Deputy Chairman of this Committee, Councillor Barry Burfield.
- 1.7 Councillor Brown has viewed and verified the bank statements for March and April 2017. Signed copies of the reconciliation pages are attached in Appendix A. The May 2017 reconciliation has yet to be verified however the reconciliation page is attached for your information in Appendix B.

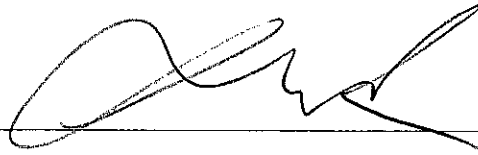
2. Financial Appraisal

The appendices comprise the bank account reconciliations for March, April and May 2017.

3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager



Town Clerk



Date: 09/05/2017

Seaford Town Council 2016/2017

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Time: 09:44

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Bank Reconciliation Statement as at: 31/03/2017 for Cash Book 1 Current/Deposit Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Coop Community Direct Plus	31/03/2017	598	63,553.78
			<u>63,553.78</u>

Unpresented Cheques (Minus)			Amount
14/02/2017	202952	Seaford Fair Trade Group	10.00
14/02/2017	202953	Telscombe Town Council	25.00
30/03/2017	38663555	Wendy Veck	23.96
30/03/2017	202957/8	St Leonards Church Hall	153.00
31/03/2017	BACS Pymnt	BACS B/L Pymnt Page 1843	36,966.83
31/03/2017	MAR-FM005	SurveyMonkey	299.00
			<u>37,477.79</u>
			26,075.99

Receipts not Banked/Cleared (Plus)		
26/03/2017		4,533.49
29/03/2017		2,714.00
29/03/2017		202.00
30/03/2017		5,137.00
30/03/2017		424.56
31/03/2017		5,535.11
31/03/2017		369.24
31/03/2017		424.82
31/03/2017		3,671.00
31/03/2017		521.24
31/03/2017		33,041.00
31/03/2017		3,193.16
		<u>59,766.62</u>
		85,842.61

Balance per Cash Book is :- 85,842.62
Difference is :- 0.00

RECONCILED TO CASHBOOK

Name: Lucy Clark

Signed: [Signature] Date: 9/5/17

CHECKED AND VERIFIED BY:

Name: M Brown

Signed: [Signature] Date: 31/05/17

Bank Reconciliation Statement as at: 30/04/2017 for Cash Book 1 Current/Deposit Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Coop Community Direct Plus	30/04/2017	608	404,315.17
			<u>404,315.17</u>

Unpresented Cheques (Minus)			Amount
25/04/2017	202961	Lewes District Council	1,347.50
28/04/2017	APR-FM005	Print A Banner	50.54
28/04/2017	APR-FM006	House Of Cards (Ebay)	24.50
14/02/2017	202952	Seaford Fair Trade Group	10.00
30/03/2017	38663555	Wendy Veck	23.96
30/03/2017	202957/8	St Leonards Church Hall	50.00
31/03/2017	MAR-FM005	SurveyMonkey	49.83
			<u>1,556.33</u>
			402,758.84

Receipts not Banked/Cleared (Plus)

26/04/2017	419.55
26/04/2017	332.00
27/04/2017	2,447.27
27/04/2017	826.00
28/04/2017	215.55
28/04/2017	840.00
29/04/2017	381.05
29/04/2017	841.00
30/04/2017	763.15
30/04/2017	4,873.21
30/04/2017	388.50
30/04/2017	8,582.50
	<u>20,909.78</u>
	423,668.62

Balance per Cash Book is :- 423,668.63

Difference is :- 0.00

RECONCILED TO CASHBOOK

Name: LUCY CLARK

Signed: [Signature] Date: 31/5/17

CHECKED AND VERIFIED BY:

Name: M BROWN

Signed: [Signature] Date: 31/05/17

Date: 09/06/2017

Seaford Town Council 2017/2018

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Time: 16:07

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Bank Reconciliation Statement as at: 31/05/2017 for Cash Book 1 Current/Deposit Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Coop Community Direct Plus	31/05/2017	622	277,326.81
			<u>277,326.81</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
18/05/2017 202964	RNLI - NEWHAVEN LIFEBOAT:	1,750.93	
25/05/2017 202966	Seaford Bonfire Society	894.75	
30/05/2017 MAY-FM008	Friday Ad	360.00	
31/05/2017 BACS Pymnt	BACS B/L Pymnt Page 1900	11,101.57	
14/02/2017 202952	Seaford Fair Trade Group	10.00	
30/03/2017 38663555	Wendy Veck	23.96	
30/03/2017 202957/8	St Leonards Church Hall	50.00	
31/03/2017 MAR-FM005	SurveyMonkey	49.83	
			<u>14,241.04</u>
			263,085.77
<u>Receipts not Banked/Cleared (Plus)</u>			
26/05/2017		1,046.00	
26/05/2017		258.35	
27/05/2017		1,064.00	
27/05/2017		570.90	
28/05/2017		788.50	
28/05/2017		339.10	
28/05/2017		5,880.69	
29/05/2017		470.00	
29/05/2017		359.40	
30/05/2017		1,920.32	
30/05/2017		945.00	
30/05/2017		2,222.50	
30/05/2017		216.00	
30/05/2017		695.55	
31/05/2017		1,210.00	
31/05/2017		23.32	
31/05/2017		319.00	
31/05/2017		514.27	
31/05/2017		2,021.28	
31/05/2017		9,694.00	
			<u>30,558.18</u>
			293,643.95
	Balance per Cash Book is :-		293,643.96
	Difference is :-		0.00



Seaford Town Council

Report 24/17

Agenda Item No: 4 (b)
Committee: Finance & General Purposes
Date: 29th June 2017
Title: Finance Report
By: Lucy Clark, Support Services Manager
Purpose of Report: To inform Members of the Income and Expenditure for the Financial Year End 2017 and the first two periods of the New Financial Year to 31st May 2017 compared to the annual budgets.

Recommendations

You are recommended:

1. To approve the report.
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1. Information

- 1.1 Attached in Appendix A are the statements detailing income and expenditure for the period 1 April 2016 to 31 March 2017 for each Committee compared to the projected annual budget
- 1.2 As previously reported at the Council Meeting on 22 June 2017, the Actual Total Net Expenditure over Income for 2016/17 shows a net deficit of £137,155 compared to the Current Annual Budget showing an underspend of £83,938. Therefore, compared with the budgeted surplus, the Council has made a deficit of £221,093 which as previously reported is largely due to the completion of the construction of the road leading up to Seaford Head Golf Course costing £125,882.
- 1.3 Part of this overspend has been met by Ear Marked Reserves (EMR's) which is made up as follows:

£11,006	-	Crypt Ancient Monument
£390	-	Seaford Head Nature Reserve
£1,233	-	Xmas Lights
£34,274	-	Greenkeepers Shed
£14,861	-	External Officer Support
£7,106	-	Coastal Officer Support
<u>£69,410</u>		

Actual Net Income over Expenditure 2016/17	(£137,155)
Golf Club Road	£125,882
EMR's	£69,410
Total	£58,137

Without the expense for the Golf Club road, the Council would have made a surplus of £58,137. The budget projected a surplus of £83,938 to add to the general fund, however this did not materialise for the reasons above.

The General Fund has been replenished however by the two EMR accounts no longer required;

£23,000	-	Martello Toilets
£10,000	-	The Base

It was agreed as per Council resolution that the new Martello Toilets would be funded by capital income from land sales and that the EMR amount could be transferred back to the general fund. It was also agreed by Council resolution that the The Base EMR was no longer required due to The Base receiving the Grants for All award.

- 1.4 The Finance & General Purposes Committee overspent by £5,370 compared to budget. As previously reported, this was due to two non-budgeted items namely elections at £24,095 and the delays in completing the Hurdis House works which resulted in a differential of £23,827 compared to budget. These large overspends were made up by the rest of the Committee budget performing better than budget.
- 1.5 Attached in Appendix B are the statements detailing income and expenditure for the period 1 April 2017 to 31 May 2017 for each Committee compared to the projected annual budget.
- 1.6 Greater detail on reasons for over performance / underperformance of individual budgets has been provided by the Cost Centre Managers when reported to the relevant Committee.
- 1.7 With regards to the Finance and General Purposes Committee report, the overall budget for the period is broadly in line with the projected annual budget.
- 1.8 Variations are reported in Appendix C of this report.

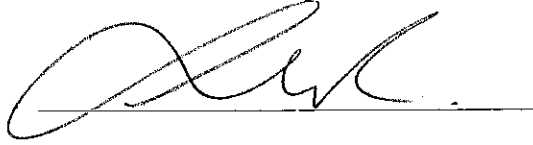
2. Financial Appraisal

The financial implications of this report are detailed above in Section 1.

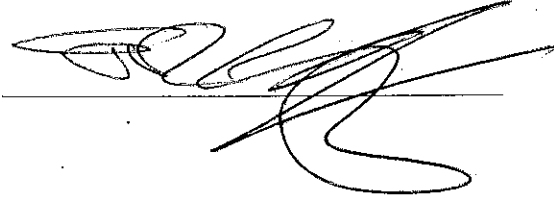
3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

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Town Clerk

A handwritten signature in black ink, written over a horizontal line. The signature is more stylized and less legible than the one above.

15/06/2017

Seaford Town Council YEAR END 2016/2017

18:32

Detailed Income & Expenditure by Budget Heading 31/03/2017

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Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
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Community Services

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
105 Salts Recreation Ground						
4051 Rates	240	0	0	0		0
4052 Water & Sewerage	2,205	1,824	2,060	236		236
4055 Electricity	247	124	200	76		76
4110 Advertising & Publicity	0	50	0	-50		-50
4115 Insurance	3,592	2,134	3,700	1,566		1,566
4199 Other Expenditure	-22	0	0	0		0
4250 Public Seating	265	0	0	0		0
4251 Dog Bin Emptying	1,632	1,780	1,833	53		53
4260 Grounds Maintenance Contract	69,336	68,565	70,510	1,945		1,945
4261 Grounds Maint non contract	4,610	8,597	5,000	-3,597		-3,597
4274 Projects Expenditure	0	1,352	0	-1,352		-1,352
4275 Building Maintenance	257	5,202	0	-5,202		-5,202
Salts Recreation Ground :- Expenditure	82,362	89,627	83,303	-6,324	0	-6,324
1050 Income Rent	1,303	1,587	1,368	219		0
1051 Income Insurance Recharge	1,287	791	1,326	-535		0
1054 Income Other	2,102	490	0	490		0
1055 Income Memorial Bench	180	0	0	0		0
1058 Income Water Recharge	2,135	2,083	1,808	275		0
1066 Income Concession	16,800	16,800	16,800	0		0
1071 Income Base Rent	17	0	0	0		0
1073 Sports Pitch Hire & Green Fees	2,735	9,282	7,653	1,629		0
1093 Income Rate Refund	240	0	0	0		0
Salts Recreation Ground :- Income	26,800	31,032	28,955	2,077		
Net Expenditure over Income	55,562	58,594	54,348	-4,246		
106 Crouch Recreation Ground						
4052 Water & Sewerage	1,184	786	2,248	1,462		1,462
4055 Electricity	362	562	307	-255		-255
4115 Insurance	1,784	949	1,838	889		889
4156 Bank Charges	91	0	0	0		0
4251 Dog Bin Emptying	1,165	1,271	1,310	39		39
4260 Grounds Maintenance Contract	42,107	42,107	43,370	1,263		1,263
4261 Grounds Maint non contract	4,025	2,955	3,000	45		45
4275 Building Maintenance	113	1,064	0	-1,064		-1,064
4501 Filming Expenses	0	1,090	0	-1,090		-1,090
Crouch Recreation Ground :- Expenditure	50,832	50,785	52,073	1,288	0	1,288

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1011	Income Filming	0	1,350	0	1,350		0
1050	Income Rent	1,759	1,710	2,400	-690		0
1051	Income Insurance Recharge	741	500	763	-263		0
1057	Income Electricity Recharge	166	219	153	66		0
1073	Sports Pitch Hire & Green Fees	1,106	15,169	9,270	5,899		0
	Crouch Recreation Ground :- Income	3,772	18,948	12,586	6,362		
	Net Expenditure over Income	47,060	31,837	39,487	7,650		
<u>107</u>	<u>Martello Fields</u>						
4251	Dog Bin Emptying	932	1,017	1,048	31		31
4260	Grounds Maintenance Contract	15,480	15,480	15,945	465		465
4261	Grounds Maint non contract	1,955	1,519	2,000	481		481
4275	Building Maintenance	0	430	0	-430		-430
	Martello Fields :- Expenditure	18,368	18,447	18,993	546	0	546
1050	Income Rent	5,787	5,196	4,000	1,196		0
	Martello Fields :- Income	5,787	5,196	4,000	1,196		
	Net Expenditure over Income	12,581	13,251	14,993	1,742		
<u>108</u>	<u>Other Open Spaces</u>						
4051	Rates	66	0	0	0		0
4052	Water & Sewerage	308	87	75	-12		-12
4154	Land Registry Fees	0	99	0	-99		-99
4155	Professional Fees	100	0	0	0		0
4250	Public Seating	840	1,104	0	-1,104		-1,104
4251	Dog Bin Emptying	1,865	2,034	2,095	61		61
4260	Grounds Maintenance Contract	29,611	29,611	30,500	889		889
4261	Grounds Maint non contract	2,192	2,220	3,500	1,280		1,280
4270	Vehicles & Equipment Maint	21	50	0	-50		-50
4274	Projects Expenditure	0	145	0	-145		-145
4275	Building Maintenance	175	502	0	-502		-502
	Other Open Spaces :- Expenditure	35,178	35,854	36,170	316	0	316
1050	Income Rent	0	990	0	990		0
1054	Income Other	10	85	0	85		0
1055	Income Memorial Bench	795	1,620	0	1,620		0
1066	Income Concession	2,085	0	2,500	-2,500		0
1093	Income Rate Refund	2,427	0	0	0		0
	Other Open Spaces :- Income	5,317	2,695	2,500	195		
	Net Expenditure over Income	29,861	33,159	33,670	511		

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
113	<u>Crypt</u>						
4051	Rates	5,568	5,614	5,679	65		65
4052	Water & Sewerage	278	149	200	51		51
4055	Electricity	842	398	875	477		477
4056	Gas	1,169	266	2,348	2,082		2,082
4105	Postage	0	0	10	10		10
4106	Stationery	6	0	100	100		100
4110	Advertising & Publicity	886	1,054	1,000	-54		-54
4115	Insurance	769	421	792	371		371
4199	Other Expenditure	50	0	50	50		50
4201	Cleaning & Hygiene	283	289	500	211		211
4261	Grounds Maint non contract	50	0	0	0		0
4275	Building Maintenance	213	656	0	-656		-656
	Crypt :- Expenditure	10,113	8,846	11,554	2,708	0	2,708
1050	Income Rent	7,981	6,809	6,500	309		0
	Crypt :- Income	7,981	6,809	6,500	309		
	Net Expenditure over Income	2,131	2,037	5,054	3,017		
115	<u>Martello Tower</u>						
4115	Insurance	2,207	1,430	2,273	843		843
4275	Building Maintenance	0	375	0	-375		-375
	Martello Tower :- Expenditure	2,207	1,805	2,273	468	0	468
	Net Expenditure over Income	2,207	1,805	2,273	468		
116	<u>Seaford Head Estate</u>						
4052	Water & Sewerage	71	0	0	0		0
4055	Electricity	691	0	0	0		0
4115	Insurance	1,236	801	1,273	472		472
4155	Professional Fees	1,586	0	0	0		0
4199	Other Expenditure	0	715	0	-715		-715
4250	Public Seating	4,495	5,958	0	-5,958		-5,958
4251	Dog Bin Emptying	932	1,017	1,048	31		31
4260	Grounds Maintenance Contract	1,671	1,822	1,877	55		55
4261	Grounds Maint non contract	-647	2,559	2,000	-559		-559
4275	Building Maintenance	235	6,600	0	-6,600		-6,600
4500	Nature Reserve Expenses	17,693	10,500	10,500	0		0
4501	Filming Expenses	0	2,795	0	-2,795		-2,795
	Seaford Head Estate :- Expenditure	27,962	32,767	16,698	-16,069	0	-16,069

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1011	Income Filming	0	12,243	0	12,243		0
1050	Income Rent	10,319	10,000	10,000	0		0
1053	Income Grants	3,793	3,250	3,250	0		0
1055	Income Memorial Bench	5,898	11,300	0	11,300		0
1066	Income Concession	2,085	4,508	2,500	2,008		0
1079	Income Memorial Picnic Bench	0	600	0	600		0
1091	Income Building Maintenance	0	2,180	0	2,180		0
1200	Income Nature Reserve	19,883	0	15,750	-15,750		0
	Seaford Head Estate :- Income	41,978	44,081	31,500	12,581		
	Net Expenditure over Income	-14,016	-11,314	-14,802	-3,488		
117	Seafront						
4052	Water & Sewerage	368	-236	180	416		416
4055	Electricity	2,932	3,278	2,334	-944		-944
4115	Insurance	509	446	534	88		88
4154	Land Registry Fees	78	0	0	0		0
4250	Public Seating	267	375	0	-375		-375
4253	Shelters	1,434	2,237	1,600	-637		-637
4254	Martello Entertainments Area	0	5,897	0	-5,897		-5,897
4255	The Shoal Expenditure	0	12,502	0	-12,502		-12,502
4261	Grounds Maint non contract	3,286	3,505	3,000	-505		-505
4274	Projects Expenditure	0	3,320	0	-3,320		-3,320
4275	Building Maintenance	0	1,768	0	-1,768		-1,768
	Seafront :- Expenditure	8,875	33,093	7,648	-25,445	0	-25,445
1011	Income Filming	104	1,427	0	1,427		0
1050	Income Rent	0	0	0	0		0
1053	Income Grants	0	2,240	0	2,240		0
1054	Income Other	0	83	0	83		0
1055	Income Memorial Bench	1,085	0	0	0		0
1057	Income Electricity Recharge	1,879	4,083	2,334	1,749		0
1058	Income Water Recharge	133	115	82	33		0
1066	Income Concession	42,783	43,746	42,825	921		0
1078	Income Entertainment Area	0	14,400	0	14,400		0
1082	Income The Shoal	0	9,800	0	9,800		0
1084	Income Promenade	0	40	0	40		0
1092	Income Gmds Maint Non Contrat	1,710	387	0	387		0
	Seafront :- Income	47,695	76,322	45,241	31,081		
	Net Expenditure over Income	-38,820	-43,230	-37,593	5,637		

Month No : 12

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
118	Beach Huts						
4051	Rates	2,914	2,941	3,231	290		290
4115	Insurance	1,084	390	1,118	728		728
4275	Building Maintenance	145	300	0	-300		-300
	Beach Huts :- Expenditure	4,144	3,631	4,349	718	0	718
1054	Income Other	112	142	0	142		0
1060	Beach Huts Site Licence	15,376	16,110	18,944	-2,834		0
1061	Beach Hut Annual Rent	12,042	13,761	12,664	1,097		0
	Beach Huts :- Income	27,531	30,012	31,608	-1,596		
	Net Expenditure over Income	-23,387	-26,381	-27,259	-878		
119	Old Town Hall						
4115	Insurance	190	180	196	16		16
4274	Projects Expenditure	0	494	0	-494		-494
4275	Building Maintenance	2,409	206	0	-206		-206
	Old Town Hall :- Expenditure	2,599	880	196	-684	0	-684
1050	Income Rent	1,328	1,275	1,275	0		0
1051	Income Insurance Recharge	0	180	1,275	-1,095		0
	Old Town Hall :- Income	1,328	1,455	2,550	-1,095		
	Net Expenditure over Income	1,271	-575	-2,354	-1,779		
125	Allotments						
4154	Land Registry Fees	0	6	0	-6		-6
4199	Other Expenditure	864	254	966	712		712
	Allotments :- Expenditure	864	260	966	706	0	706
1050	Income Rent	863	874	870	4		0
1054	Income Other	622	414	966	-552		0
	Allotments :- Income	1,485	1,288	1,836	-548		
	Net Expenditure over Income	-622	-1,028	-870	158		
130	Other Recreation						
4114	Licence Fee	0	-121	0	121		121
4410	Swimming Pool	806	9,939	10,000	61		61
	Other Recreation :- Expenditure	806	9,818	10,000	182	0	182
	Net Expenditure over Income	806	9,818	10,000	182		

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
134 <u>CCTV</u>						
4055 Electricity	1,459	1,468	1,757	289		289
4115 Insurance	926	333	954	621		621
4276 CCTV	9,382	9,012	8,398	-614		-614
CCTV :- Expenditure	11,767	10,813	11,109	296	0	296
Net Expenditure over Income	11,767	10,813	11,109	296		
135 <u>Community Service Other</u>						
4110 Advertising & Publicity	0	9	0	-9		-9
4115 Insurance	193	51	199	148		148
4195 Events Expenditure	2,755	509	250	-259		-259
4256 Street Market Expenditure	0	385	0	-385		-385
4262 Tree Warden Expenses	3,456	1,403	2,000	597		597
4273 Christmas Lights	14,194	13,740	15,000	1,260		1,260
4281 Christmas Event Expenses	8,221	7,960	0	-7,960		-7,960
4282 Armed Forces Day Expenditure	0	6,491	0	-6,491		-6,491
4290 Pysical Activity Proj Expenses	1,290	0	8,000	8,000		8,000
Community Service Other :- Expenditure	30,109	30,548	25,449	-5,099	0	-5,099
1053 Income Grants	0	4,418	0	4,418		0
1070 Armed Forces Day Income	2,134	2,073	0	2,073		0
1072 Income Tree Wardens	1,685	320	0	320		0
1075 Income Christmas Event	8,730	6,169	0	6,169		0
Community Service Other :- Income	12,549	12,980	0	12,980		
Net Expenditure over Income	17,559	17,568	25,449	7,881		
220 <u>Building Maintenance Pool</u>						
4274 Projects Expenditure	1,000	0	0	0		0
4275 Building Maintenance	6,881	2,987	6,000	3,013		3,013
Building Maintenance Pool :- Expenditure	7,881	2,987	6,000	3,013	0	3,013
1091 Income Building Maintenance	300	300	0	300		0
Building Maintenance Pool :- Income	300	300	0	300		
Net Expenditure over Income	7,581	2,687	6,000	3,313		
225 <u>Projects Pool</u>						
4274 Projects Expenditure	206,410	5,585	30,000	24,415		24,415
4275 Building Maintenance	0	1,392	0	-1,392		-1,392
Projects Pool :- Expenditure	206,410	6,977	30,000	23,023	0	23,023

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1053 Income Grants	204,898	595	0	595		0
Projects Pool :- Income	<u>204,898</u>	<u>595</u>	<u>0</u>	<u>595</u>		
Net Expenditure over Income	<u>1,512</u>	<u>6,382</u>	<u>30,000</u>	<u>23,618</u>		
301 <u>Planning & Highways</u>						
4263 Bus Shelter Maintenance/Clean	218	969	500	-469		-469
Planning & Highways :- Expenditure	<u>218</u>	<u>969</u>	<u>500</u>	<u>-469</u>	<u>0</u>	<u>-469</u>
Net Expenditure over Income	<u>218</u>	<u>969</u>	<u>500</u>	<u>-469</u>		
Community Services :- Expenditure	<u>500,693</u>	<u>338,106</u>	<u>317,281</u>	<u>-20,825</u>	<u>0</u>	<u>-20,825</u>
Income	<u>387,421</u>	<u>231,713</u>	<u>167,276</u>	<u>64,437</u>		
Net Expenditure over Income	<u>113,271</u>	<u>106,393</u>	<u>150,005</u>	<u>43,612</u>		

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Finance & General Purposes							
<u>121</u>	<u>Seaford in Bloom</u>						
4402	Seaford in Bloom	8,124	8,373	10,000	1,627		1,627
	Seaford in Bloom :- Expenditure	<u>8,124</u>	<u>8,373</u>	<u>10,000</u>	<u>1,627</u>	<u>0</u>	<u>1,627</u>
1054	Income Other	0	308	0	308		0
	Seaford in Bloom :- Income	<u>0</u>	<u>308</u>	<u>0</u>	<u>308</u>		
	Net Expenditure over Income	<u>8,124</u>	<u>8,065</u>	<u>10,000</u>	<u>1,935</u>		
<u>201</u>	<u>Administration</u>						
4000	Salaries & Wages	178,340	187,967	191,000	3,033		3,033
4001	Employers NI	14,489	16,198	14,127	-2,071		-2,071
4002	Employers Superannuation	24,510	31,442	25,057	-6,385		-6,385
4004	Staff Welfare Costs	210	1,365	0	-1,365		-1,365
4009	Recruitment Costs	190	1,060	1,000	-60		-60
4010	Staff Training	8,289	4,335	8,000	3,665		3,665
4012	Staff Expenses	56	141	500	359		359
4015	Office Refreshments	317	304	300	-4		-4
4100	Telecommunications	2,982	3,094	2,600	-494		-494
4105	Postage	1,603	1,442	1,600	158		158
4106	Stationery	1,903	2,094	2,000	-94		-94
4107	Photocopier	3,821	2,364	3,000	636		636
4110	Advertising & Publicity	2,423	2,357	2,500	143		143
4111	Office Equipment New	322	1,023	1,500	477		477
4112	Subscriptions	3,951	3,900	4,165	265		265
4113	Software Support	3,652	7,201	2,700	-4,501		-4,501
4114	Licence Fee	35	35	35	0		0
4115	Insurance	4,325	3,594	4,325	731		731
4116	Web Site	330	360	440	80		80
4155	Professional Fees	35,405	9,208	15,000	5,792		5,792
4156	Bank Charges	893	782	835	53		53
4157	Audit Fees	3,360	3,720	4,635	915		915
4180	Room Hire	116	0	100	100		100
4182	Catering & Hospitality	23	0	0	0		0
4190	Election Costs	37,853	0	10,000	10,000		10,000
4199	Other Expenditure	52	42	0	-42		-42
4413	Neighbourhood Plan	11,373	17,106	25,000	7,894		7,894
4414	N Plan Disbursement Budget	0	514	0	-514		-514
4415	Asset Sale Costs	0	1,693	0	-1,693		-1,693
	Administration :- Expenditure	<u>340,820</u>	<u>303,339</u>	<u>320,419</u>	<u>17,080</u>	<u>0</u>	<u>17,080</u>

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1013	Income Bank Charges	0	12	0	12	0
1020	Income Training	420	0	0	0	0
1048	Income Coastal Community Bid	10,000	0	0	0	0
1049	Income Postage Recharge	3	0	0	0	0
1050	Income Rent	509	0	0	0	0
1053	Income Grants	0	8,922	0	8,922	0
1054	Income Other	19	11	0	11	0
1059	Income Photocopying	4	200	0	200	0
1062	Income Telephone Recharge	727	918	870	48	0
1068	Income Stationery Re-Charge	0	4	0	4	0
1190	Interest Received	3,077	947	1,100	-153	0
	Administration :- Income	14,758	11,014	1,970	9,044	
	Net Expenditure over Income	326,062	292,324	318,449	26,125	
<u>205</u>	<u>Premises - Church Street</u>					
4050	Rent payable	15,000	15,000	17,500	2,500	2,500
4051	Rates	10,559	10,645	10,877	232	232
4059	Church Street Service Charges	0	0	8,500	8,500	8,500
4111	Office Equipment New	7	0	0	0	0
4155	Professional Fees	0	175	0	-175	-175
4270	Vehicles & Equipment Maint	374	579	630	51	51
4275	Building Maintenance	13,681	437	500	63	63
4301	Public Works Loan Payment	18,089	18,089	18,089	0	0
	Premises - Church Street :- Expenditure	57,710	44,924	56,096	11,172	0
1050	Income Rent	69	1,692	50	1,642	0
1054	Income Other	10,067	0	6,525	-6,525	0
	Premises - Church Street :- Income	10,136	1,692	6,575	-4,883	
	Net Expenditure over Income	47,574	43,232	49,521	6,289	
<u>206</u>	<u>Premises - Hurdis House</u>					
4051	Rates	1,688	0	0	0	0
4052	Water & Sewerage	246	-29	0	29	29
4055	Electricity	121	0	0	0	0
4115	Insurance	777	385	800	415	415
4155	Professional Fees	11,015	11,118	5,000	-6,118	-6,118
4275	Building Maintenance	43,745	740	0	-740	-740
4301	Public Works Loan Payment	15,002	15,002	15,002	0	0
	Premises - Hurdis House :- Expenditure	72,594	27,217	20,802	-6,415	0

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1050	Income Rent	2,150	4,388	21,000	-16,612		0
1051	Income Insurance Recharge	0	0	800	-800		0
1057	Income Electricity Recharge	46	0	0	0		0
1058	Income Water Recharge	114	0	0	0		0
1093	Income Rate Refund	1,688	0	0	0		0
	Premises - Hurdis House :- Income	3,998	4,388	21,800	-17,412		
	Net Expenditure over Income	68,597	22,829	-998	-23,827		
210	Civic Expenses						
4013	Members Expenses	133	0	100	100		100
4014	Member Training	1,300	981	1,500	519		519
4106	Stationery	782	94	100	6		6
4110	Advertising & Publicity	187	0	50	50		50
4111	Office Equipment New	466	0	0	0		0
4115	Insurance	0	195	0	-195		-195
4180	Room Hire	0	120	0	-120		-120
4181	Civic - Mayors Allowance	1,091	1,101	1,500	399		399
4182	Catering & Hospitality	280	11	500	489		489
4183	Civic - Awards	480	341	500	159		159
4184	Civic - other	82	254	200	-54		-54
4185	Fun Day & Tourney	850	0	0	0		0
4188	Town Crier Expenses	195	130	125	-5		-5
4189	Young Mayor	382	442	500	58		58
4190	Election Costs	0	24,095	0	-24,095		-24,095
	Civic Expenses :- Expenditure	6,228	27,762	5,075	-22,687	0	-22,687
1056	Income Fun Day & Tourney	400	0	0	0		0
1080	Income Jubilee Event	50	0	0	0		0
1081	Young Mayor Income	250	198	0	198		0
	Civic Expenses :- Income	700	198	0	198		
	Net Expenditure over Income	5,528	27,564	5,075	-22,489		
215	Grants						
4401	Grants	28,650	22,300	28,650	6,350		6,350
4405	Grants in Kind	2,182	0	2,200	2,200		2,200
	Grants :- Expenditure	30,832	22,300	30,850	8,550	0	8,550
1105	Seahaven Loan Repayment	-709	177	2,129	-1,952		0
	Grants :- Income	-709	177	2,129	-1,952		
	Net Expenditure over Income	31,541	22,123	28,721	6,598		

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Finance & General Purposes :- Expenditure	516,308	433,915	443,242	9,327	0	9,327
Income	28,883	17,778	32,474	-14,696		
Net Expenditure over Income	487,426	416,138	410,768	-5,370		

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	
Golf Course							
101	Golf Course						
4000	Salaries & Wages	74,081	74,324	77,116	2,792	2,792	
4001	Employers NI	4,071	5,689	4,378	-1,311	-1,311	
4002	Employers Superannuation	13,489	9,796	13,951	4,155	4,155	
4003	Sub-contracted Staff	2,200	0	0	0	0	
4009	Recruitment Costs	1,871	0	0	0	0	
4010	Staff Training	2,675	1,147	1,500	354	354	
4011	Staff Protective Clothing	843	949	1,000	51	51	
4015	Office Refreshments	0	306	0	-306	-306	
4041	Golf Professional Retainer	40,356	41,908	41,908	0	0	
4045	Golf Course Player Costs	741	489	2,500	2,011	2,011	
4046	Golf Club Membership Fees	28,149	7,089	24,585	17,496	17,496	
4051	Rates	19,592	19,676	19,995	319	319	
4052	Water & Sewerage	773	4,469	2,500	-1,969	-1,969	
4055	Electricity	3,327	2,007	3,100	1,093	1,093	
4056	Gas	7	0	0	0	0	
4060	Refuse	282	339	400	61	61	
4100	Telecommunications	1,224	208	300	92	92	
4105	Postage	273	149	300	151	151	
4106	Stationery	314	340	300	-40	-40	
4110	Advertising & Publicity	3,025	4,295	3,000	-1,295	-1,295	
4113	Software Support	234	685	380	-305	-305	
4114	Licence Fee	0	75	80	5	5	
4115	Insurance	5,017	6,686	5,200	-1,486	-1,486	
4116	Web Site	0	60	0	-60	-60	
4154	Land Registry Fees	0	3	0	-3	-3	
4155	Professional Fees	967	0	0	0	0	
4156	Bank Charges	1,549	1,942	1,800	-142	-142	
4201	Cleaning & Hygiene	210	0	0	0	0	
4250	Public Seating	3,569	0	0	0	0	
4251	Dog Bin Emptying	932	1,017	1,750	733	733	
4261	Grounds Maint non contract	27,015	25,744	26,100	356	356	
4270	Vehicles & Equipment Maint	14,119	13,787	14,790	1,003	1,003	
4271	Vehicle & Equipment Lease	11,008	1,828	20,996	19,168	19,168	
4272	Equipment Purchase	75	17,446	12,000	-5,446	-5,446	
4275	Building Maintenance	1,106	300	2,000	1,700	1,700	
4308	Rent - Shop, Locker & Chng Rms	152	50,000	19,000	-31,000	-31,000	
4309	Buggy Lease	4,007	5,276	5,277	1	1	
4312	Season Ticket Refund	545	0	0	0	0	
	Golf Course :- Expenditure	267,797	298,027	306,206	8,179	0	8,179

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1000	Golf Course Season Ticket	164,638	148,327	172,000	-23,673		0
1001	Golf Course Green Fees M-F	62,840	67,451	65,000	2,451		0
1002	Golf Course Green Fees w/eb/h	52,951	52,871	48,000	4,871		0
1003	Golf Course Specials	44,430	47,917	46,042	1,875		0
1004	Golf Course Locker	3,811	450	3,000	-2,550		0
1005	Golf Course Credit Card Charge	230	133	190	-57		0
1007	Golf Course Air Traffic	9,050	8,378	7,500	878		0
1011	Income Filming	2,500	600	0	600		0
1012	Corporate Membership	0	0	11,667	-11,667		0
1050	Income Rent	0	935	1,100	-165		0
1053	Income Grants	0	1,500	0	1,500		0
1054	Income Other	1,881	717	0	717		0
1055	Income Memorial Bench	3,324	0	0	0		0
1100	Income Advertising	0	0	1,500	-1,500		0
1311	Buggy Hire	9,404	16,687	15,000	1,687		0
	Golf Course :- Income	355,059	345,967	370,999	-25,032		
	Net Expenditure over Income	-87,262	-47,940	-64,793	-16,853		
<u>102</u>	<u>New Club House Construction</u>						
4277	New Golf Club House	7,582	125,882	0	-125,882		-125,882
4278	Golf Club Fittings & Equipment	1,247	0	0	0		0
	New Club House Construction :- Expenditure	8,829	125,882	0	-125,882	0	-125,882
1304	PWLB - New Club House	180,785	0	0	0		0
	New Club House Construction :- Income	180,785	0	0	0		
	Net Expenditure over Income	-171,957	125,882	0	-125,882		
<u>103</u>	<u>Golf Club House</u>						
4000	Salaries & Wages	152,051	173,261	170,000	-3,261		-3,261
4001	Employers NI	5,668	8,818	4,500	-4,318		-4,318
4002	Employers Superannuation	11,107	13,558	12,000	-1,558		-1,558
4003	Sub-contracted Staff	40,770	33,363	0	-33,363		-33,363
4009	Recruitment Costs	6,750	3,329	1,000	-2,329		-2,329
4010	Staff Training	1,635	460	2,000	1,540		1,540
4012	Staff Expenses	0	184	0	-184		-184
4016	Staff Uniform	1,295	588	500	-88		-88
4017	Timesheet & Rota Software	160	0	170	170		170
4051	Rates	6,783	6,913	5,700	-1,213		-1,213
4052	Water & Sewerage	5,812	2,819	3,600	781		781

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4055	Electricity	21,448	13,047	14,000	953		953
4056	Gas	10,234	6,637	11,000	4,363		4,363
4060	Refuse	1,451	1,989	5,000	3,011		3,011
4100	Telecommunications	1,862	1,173	2,200	1,027		1,027
4105	Postage	0	0	300	300		300
4106	Stationery	686	884	700	-184		-184
4110	Advertising & Publicity	1,863	5,991	2,500	-3,491		-3,491
4113	Software Support	594	1,186	450	-736		-736
4114	Licence Fee	4,372	1,375	1,000	-375		-375
4115	Insurance	6,390	1,995	6,500	4,505		4,505
4116	Web Site	44	876	0	-876		-876
4155	Professional Fees	964	0	0	0		0
4156	Bank Charges	1,646	2,127	1,900	-227		-227
4196	Club House Events Expenditure	5,384	2,588	4,500	1,912		1,912
4199	Other Expenditure	439	0	0	0		0
4201	Cleaning & Hygiene	12,452	27,485	12,000	-15,485		-15,485
4202	Linen Cleaning	2,687	2,082	3,000	918		918
4250	Public Seating	0	322	0	-322		-322
4261	Grounds Maint non contract	230	0	0	0		0
4270	Vehicles & Equipment Maint	420	997	0	-997		-997
4272	Equipment Purchase	6,387	8,582	5,000	-3,582		-3,582
4275	Building Maintenance	6,574	8,510	1,000	-7,510		-7,510
4276	CCTV	2,000	1,128	2,000	872		872
4277	New Golf Club House	6,878	0	0	0		0
4279	Fire & Security	0	1,353	0	-1,353		-1,353
4301	Public Works Loan Payment	98,483	103,878	110,000	6,122		6,122
4303	Food Expenditure	85,150	85,080	68,000	-17,080		-17,080
4304	Bar Expenditure	56,356	48,283	80,000	31,717		31,717
4305	Fire Extinguishers	154	0	620	620		620
4306	Catering Utensils & Equip	7,985	2,072	500	-1,572		-1,572
4307	Bar Utensils & Equip	2,761	1,617	500	-1,117		-1,117
4311	Pest Control	601	514	400	-114		-114
4313	Stock Take	1,255	1,925	3,240	1,315		1,315
4412	Fruit Machine Duty	255	0	0	0		0
4450	Written Off Costs	260	0	0	0		0
	Golf Club House :- Expenditure	580,296	576,987	535,780	-41,207	0	-41,207
1050	Income Rent	1,111	1,000	1,300	-300		0
1054	Income Other	320	0	0	0		0
1055	Income Memorial Bench	0	500	0	500		0
1077	Income Sale Equipment	0	708	0	708		0

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1100	Income Advertising	0	0	3,000	-3,000		0
1305	Income Hire Pro-Shop & Chg Rms	0	50,000	19,000	31,000		0
1306	Income Golf Club Room Hires	15,891	10,797	45,000	-34,203		0
1307	Income Bar Sales	154,235	148,450	200,000	-51,550		0
1308	Income Food Sales	151,067	150,275	170,000	-19,725		0
1309	Income Fruit Machine	508	0	0	0		0
1310	Income - Society Food	27,444	27,572	35,000	-7,428		0
1312	Function Food Sales	0	45,295	0	45,295		0
1313	Function Bar Sales	0	3,612	0	3,612		0
1314	Income - Society Drink	0	2,975	0	2,975		0
1315	Income Linen Charge	0	363	0	363		0
	Golf Club House :- Income	350,576	441,548	473,300	-31,752		
	Net Expenditure over Income	229,720	135,439	62,480	-72,959		
	Golf Course :- Expenditure	856,922	1,000,897	841,986	-158,911	0	-158,911
	Income	886,420	787,516	844,299	-56,783		
	Net Expenditure over Income	-29,498	213,381	-2,313	-215,694		

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
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Precept

801	Precept					
1176	Precept	521,314	612,553	612,553	0	0
1177	Council Tax Support Grant	35,112	29,845	29,845	0	0
	Precept :- Income	<u>556,426</u>	<u>642,398</u>	<u>642,398</u>	<u>0</u>	
	Net Expenditure over Income	<u>-556,426</u>	<u>-642,398</u>	<u>-642,398</u>	<u>0</u>	
	Precept :- Expenditure	0	0	0	0	0
	Income	556,426	642,398	642,398	0	
	Net Expenditure over Income	<u>-556,426</u>	<u>-642,398</u>	<u>-642,398</u>	<u>0</u>	

Month No : 12

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
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Reserves

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
901 Reserves						
9002 EMR Crypt Ancient Monument	0	8,976	0	-8,976		-8,976
9007 EMR Seaford Head Nature Res.	0	390	0	-390		-390
9020 EMR Greenkeepers Shed	0	34,274	0	-34,274		-34,274
Reserves :- Expenditure	0	43,641	0	-43,641	0	-43,641
Net Expenditure over Income	0	43,641	0	-43,641		
Reserves :- Expenditure	0	43,641	0	-43,641	0	-43,641
Income	0	0	0	0		
Net Expenditure over Income	0	43,641	0	-43,641		

Summary Income & Expenditure by Budget Heading 31/03/2017

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>Community Services</u>						
Expenditure	500,693	338,106	317,281	-20,825	0	-20,825
Income	387,421	231,713	167,276	64,437		
Net Expenditure over Income	113,271	106,393	150,005	43,612		
<u>Finance & General Purposes</u>						
Expenditure	516,308	433,915	443,242	9,327	0	9,327
Income	28,883	17,778	32,474	-14,696		
Net Expenditure over Income	487,426	416,138	410,768	-5,370		
<u>Golf Course</u>						
Expenditure	856,922	1,000,897	841,986	-158,911	0	-158,911
Income	886,420	787,516	844,299	-56,783		
Net Expenditure over Income	-29,498	213,381	-2,313	-215,694		
<u>Nature Reserve</u>						
Expenditure	0	0	0	0	0	0
Income	0	0	0	0		
Net Expenditure over Income	0	0	0	0		
<u>Precept</u>						
Expenditure	0	0	0	0	0	0
Income	556,426	642,398	642,398	0		
Net Expenditure over Income	-556,426	-642,398	-642,398	0		
<u>Reserves</u>						
Expenditure	0	43,641	0	-43,641	0	-43,641
Income	0	0	0	0		
Net Expenditure over Income	0	43,641	0	-43,641		
<u>INCOME - EXPENDITURE TOTALS</u>						
Expenditure	1,873,923	1,816,559	1,602,509	-214,050	0	-214,050
Income	1,859,150	1,679,404	1,686,447	-7,043		
Net Expenditure over Income	14,773	137,155	-83,938	-221,093		

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Detailed Income & Expenditure by Budget Heading 31/05/2017

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Community Services						
<u>105</u>	<u>Salts Recreation Ground</u>					
4052	Water & Sewerage	0	-315	2,000	2,315	2,315
4055	Electricity	0	0	600	600	600
4115	Insurance	0	0	2,134	2,134	2,134
4154	Land Registry Fees	0	6	0	-6	-6
4251	Dog Bin Emptying	156	312	1,887	1,575	1,575
4260	Grounds Maintenance Contract	5,705	11,409	70,721	59,312	59,312
4261	Grounds Maint non contract	0	0	6,000	6,000	6,000
4275	Building Maintenance	570	885	2,000	1,115	1,115
	Salts Recreation Ground :- Expenditure	6,431	12,298	85,342	73,044	0
1050	Income Rent	140	1,592	1,123	469	0
1051	Income Insurance Recharge	819	819	1,365	-546	0
1058	Income Water Recharge	0	0	1,862	-1,862	0
1066	Income Concession	0	4,225	16,800	-12,575	0
1073	Sports Pitch Hire & Green Fees	2,670	-342	8,500	-8,842	0
	Salts Recreation Ground :- Income	3,629	6,293	29,650	-23,357	
	Net Expenditure over Income	2,802	6,004	55,692	49,688	
<u>106</u>	<u>Crouch Recreation Ground</u>					
4052	Water & Sewerage	0	-140	2,315	2,455	2,455
4055	Electricity	227	27	400	373	373
4115	Insurance	0	0	949	949	949
4251	Dog Bin Emptying	112	223	1,350	1,127	1,127
4260	Grounds Maintenance Contract	3,509	7,018	42,232	35,214	35,214
4261	Grounds Maint non contract	0	0	3,000	3,000	3,000
4275	Building Maintenance	0	1,480	2,000	520	520
	Crouch Recreation Ground :- Expenditure	3,847	8,608	52,246	43,638	0
1050	Income Rent	88	524	2,400	-1,876	0
1051	Income Insurance Recharge	514	514	0	514	0
1057	Income Electricity Recharge	0	0	150	-150	0
1073	Sports Pitch Hire & Green Fees	342	342	9,270	-8,928	0
	Crouch Recreation Ground :- Income	944	1,380	11,820	-10,440	
	Net Expenditure over Income	2,903	7,227	40,426	33,199	

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>107</u> <u>Martello Fields</u>						
4251 Dog Bin Emptying	89	179	1,079	900		900
4260 Grounds Maintenance Contract	1,290	2,580	15,988	13,408		13,408
4261 Grounds Maint non contract	0	0	2,000	2,000		2,000
4275 Building Maintenance	365	413	2,000	1,588		1,588
Martello Fields :- Expenditure	1,744	3,171	21,067	17,896	0	17,896
1011 Income Filming	800	800	0	800		0
1050 Income Rent	1,795	4,431	5,000	-569		0
Martello Fields :- Income	2,595	5,231	5,000	231		
Net Expenditure over Income	-851	-2,060	16,067	18,127		
<u>108</u> <u>Other Open Spaces</u>						
4052 Water & Sewerage	0	-23	75	98		98
4154 Land Registry Fees	0	66	0	-66		-66
4251 Dog Bin Emptying	179	357	2,157	1,800		1,800
4260 Grounds Maintenance Contract	2,852	5,356	30,591	25,235		25,235
4261 Grounds Maint non contract	0	0	2,000	2,000		2,000
4262 Tree Warden Expenses	0	0	2,000	2,000		2,000
4275 Building Maintenance	1,335	1,588	1,000	-588		-588
Other Open Spaces :- Expenditure	4,365	7,344	37,823	30,479	0	30,479
1066 Income Concession	250	375	3,000	-2,625		0
Other Open Spaces :- Income	250	375	3,000	-2,625		
Net Expenditure over Income	4,115	6,969	34,823	27,854		
<u>113</u> <u>Crypt</u>						
4051 Rates	575	1,156	0	-1,156		-1,156
4052 Water & Sewerage	0	-15	0	15		15
4055 Electricity	4,688	4,588	0	-4,588		-4,588
4056 Gas	25	-1	0	1		1
4115 Insurance	0	0	371	371		371
4201 Cleaning & Hygiene	66	72	0	-72		-72
Crypt :- Expenditure	5,354	5,800	371	-5,429	0	-5,429
1050 Income Rent	1,565	1,565	0	1,565		0
1051 Income Insurance Recharge	0	0	371	-371		0
Crypt :- Income	1,565	1,565	371	1,194		
Net Expenditure over Income	3,789	4,235	0	-4,235		

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
114 South Street						
4275 Building Maintenance	0	0	1,000	1,000		1,000
South Street :- Expenditure	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>		
115 Martello Tower						
4115 Insurance	0	0	1,430	1,430		1,430
4154 Land Registry Fees	0	6	0	-6		-6
4275 Building Maintenance	0	0	5,500	5,500		5,500
Martello Tower :- Expenditure	<u>0</u>	<u>6</u>	<u>6,930</u>	<u>6,924</u>	<u>0</u>	<u>6,924</u>
Net Expenditure over Income	<u>0</u>	<u>6</u>	<u>6,930</u>	<u>6,924</u>		
116 Seaford Head Estate						
4115 Insurance	0	0	801	801		801
4154 Land Registry Fees	0	3	0	-3		-3
4199 Other Expenditure	86	86	0	-86		-86
4250 Public Seating	1,609	1,609	0	-1,609		-1,609
4251 Dog Bin Emptying	89	179	1,079	900		900
4260 Grounds Maintenance Contract	152	304	1,933	1,629		1,629
4261 Grounds Maint non contract	67	361	2,000	1,639		1,639
4275 Building Maintenance	1,275	1,598	1,000	-598		-598
4500 Nature Reserve Expenses	5,250	5,250	12,500	7,250		7,250
Seaford Head Estate :- Expenditure	<u>8,528</u>	<u>9,389</u>	<u>19,313</u>	<u>9,924</u>	<u>0</u>	<u>9,924</u>
1011 Income Filming	3,400	3,400	5,000	-1,600		0
1050 Income Rent	0	5,000	10,000	-5,000		0
1055 Income Memorial Bench	0	0	1,000	-1,000		0
1066 Income Concession	1,087	2,173	6,000	-3,827		0
1200 Income Nature Reserve	23	23	0	23		0
Seaford Head Estate :- Income	<u>4,510</u>	<u>10,596</u>	<u>22,000</u>	<u>-11,404</u>		
Net Expenditure over Income	<u>4,019</u>	<u>-1,207</u>	<u>-2,687</u>	<u>-1,480</u>		
117 Seafont						
4052 Water & Sewerage	0	-17	185	202		202
4055 Electricity	773	-8	2,404	2,412		2,412
4115 Insurance	0	0	446	446		446
4250 Public Seating	0	35	0	-35		-35
4253 Shelters	143	388	2,000	1,612		1,612

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Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4255	The Shoal Expenditure	13,652	13,840	0	-13,840		-13,840
4261	Grounds Maint non contract	0	0	3,000	3,000		3,000
4274	Projects Expenditure	25,638	71,498	0	-71,498		-71,498
4275	Building Maintenance	628	1,498	3,000	1,502		1,502
	Seafront :- Expenditure	40,833	87,234	11,035	-76,199	0	-76,199
1011	Income Filming	300	300	0	300		0
1050	Income Rent	80	80	0	80		0
1053	Income Grants	4,600	4,600	0	4,600		0
1055	Income Memorial Bench	0	0	10,000	-10,000		0
1057	Income Electricity Recharge	0	0	2,404	-2,404		0
1058	Income Water Recharge	0	0	90	-90		0
1066	Income Concession	215	21,965	45,400	-23,435		0
1078	Income Entertainment Area	0	0	5,000	-5,000		0
1082	Income The Shoal	15,200	19,315	0	19,315		0
	Seafront :- Income	20,395	46,260	62,894	-16,634		
	Net Expenditure over Income	20,438	40,974	-51,859	-92,833		
118	Beach Huts						
4051	Rates	348	637	3,231	2,594		2,594
4110	Advertising & Publicity	0	10	0	-10		-10
4115	Insurance	0	0	390	390		390
4155	Professional Fees	-2,888	0	0	0		0
4275	Building Maintenance	0	361	0	-361		-361
	Beach Huts :- Expenditure	-2,540	1,008	3,621	2,613	0	2,613
1054	Income Other	21	21	0	21		0
1060	Beach Huts Site Licence	0	15,786	18,944	-3,158		0
1061	Beach Hut Annual Rent	970	6,451	12,664	-6,213		0
	Beach Huts :- Income	991	22,258	31,608	-9,350		
	Net Expenditure over Income	-3,530	-21,250	-27,987	-6,737		
119	Old Town Hall						
4115	Insurance	0	0	180	180		180
4275	Building Maintenance	0	0	2,000	2,000		2,000
	Old Town Hall :- Expenditure	0	0	2,180	2,180	0	2,180
1050	Income Rent	213	319	0	319		0
1051	Income Insurance Recharge	186	186	200	-14		0
	Old Town Hall :- Income	398	505	200	305		
	Net Expenditure over Income	-398	-505	1,980	2,485		

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>121</u> <u>Seaford in Bloom</u>						
4402 Seaford in Bloom	0	0	10,000	10,000		10,000
Seaford in Bloom :- Expenditure	0	0	10,000	10,000	0	10,000
1054 Income Other	208	208	350	-142		0
Seaford in Bloom :- Income	208	208	350	-142		
Net Expenditure over Income	-208	-208	9,650	9,858		
<u>125</u> <u>Allotments</u>						
4199 Other Expenditure	0	0	500	500		500
Allotments :- Expenditure	0	0	500	500	0	500
1050 Income Rent	0	892	891	1		0
Allotments :- Income	0	892	891	1		
Net Expenditure over Income	0	-892	-391	501		
<u>130</u> <u>Other Recreation</u>						
4114 Licence Fee	0	121	0	-121		-121
4410 Swimming Pool	3,000	4,987	10,000	5,013		5,013
Other Recreation :- Expenditure	3,000	5,109	10,000	4,891	0	4,891
Net Expenditure over Income	3,000	5,109	10,000	4,891		
<u>134</u> <u>CCTV</u>						
4055 Electricity	0	-734	1,809	2,543		2,543
4115 Insurance	0	0	1,000	1,000		1,000
4276 CCTV	549	549	8,649	8,100		8,100
CCTV :- Expenditure	549	-185	11,458	11,643	0	11,643
Net Expenditure over Income	549	-185	11,458	11,643		
<u>135</u> <u>Community Service Other</u>						
4195 Events Expenditure	216	502	250	-252		-252
4256 Street Market Expenditure	548	1,717	0	-1,717		-1,717
4263 Bus Shelter Maintenance/Clean	23	23	0	-23		-23
4273 Christmas Lights	0	0	15,000	15,000		15,000
4281 Christmas Event Expenses	0	153	5,000	4,847		4,847
4282 Armed Forces Day Expenditure	772	814	2,000	1,186		1,186
Community Service Other :- Expenditure	1,559	3,209	22,250	19,041	0	19,041

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Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1070	Armed Forces Day Income	675	810	2,000	-1,190		0
1075	Income Christmas Event	0	0	5,000	-5,000		0
1083	Income Street Market	489	809	0	809		0
	Community Service Other :- Income	1,164	1,619	7,000	-5,381		
	Net Expenditure over Income	395	1,590	15,250	13,660		
<u>225</u>	<u>Projects Pool</u>						
4274	Projects Expenditure	2,000	2,000	30,000	28,000		28,000
	Projects Pool :- Expenditure	2,000	2,000	30,000	28,000	0	28,000
1053	Income Grants	0	2,079	0	2,079		0
	Projects Pool :- Income	0	2,079	0	2,079		
	Net Expenditure over Income	2,000	-79	30,000	30,079		
<u>301</u>	<u>Planning & Highways</u>						
4263	Bus Shelter Maintenance/Clean	18	36	1,000	964		964
	Planning & Highways :- Expenditure	18	36	1,000	964	0	964
	Net Expenditure over Income	18	36	1,000	964		
	Community Services :- Expenditure	75,690	145,026	326,136	181,110	0	181,110
	Income	36,649	99,263	174,784	-75,521		
	Net Expenditure over Income	39,041	45,764	151,352	105,588		

Finance & General Purposes

<u>201</u>	<u>Administration</u>						
4000	Salaries & Wages	16,477	32,512	197,441	164,929		164,929
4001	Employers NI	1,319	2,632	16,737	14,105		14,105
4002	Employers Superannuation	2,376	4,471	36,306	31,835		31,835
4004	Staff Welfare Costs	119	252	1,400	1,148		1,148
4009	Recruitment Costs	0	0	1,000	1,000		1,000
4010	Staff Training	0	0	6,000	6,000		6,000
4012	Staff Expenses	9	18	300	282		282
4015	Office Refreshments	72	73	300	227		227
4100	Telecommunications	266	880	3,307	2,427		2,427
4105	Postage	396	402	1,600	1,198		1,198
4106	Stationery	78	87	1,875	1,788		1,788
4107	Photocopier	0	0	2,200	2,200		2,200
4110	Advertising & Publicity	0	0	2,500	2,500		2,500

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4111 Office Equipment New	744	744	1,500	756		756
4112 Subscriptions	50	826	3,700	2,874		2,874
4113 Software Support	3,642	5,332	7,125	1,793		1,793
4114 Licence Fee	0	0	35	35		35
4115 Insurance	0	16,934	4,073	-12,861		-12,861
4116 Web Site	0	360	371	11		11
4155 Professional Fees	834	284	3,000	2,716		2,716
4156 Bank Charges	78	69	860	791		791
4157 Audit Fees	823	-2,677	3,189	5,866		5,866
4270 Vehicles & Equipment Maint	0	0	50	50		50
4413 Neighbourhood Plan	0	0	11,000	11,000		11,000
4414 N Plan Disbursement Budget	23	23	1,000	977		977
4900 Suspense A/c	75	75	0	-75		-75
Administration :- Expenditure	27,381	63,297	306,869	243,572	0	243,572
1054 Income Other	12	112	0	112		0
1059 Income Photocopying	8	14	0	14		0
1062 Income Telephone Recharge	141	141	0	141		0
Administration :- Income	160	266	0	266		
Net Expenditure over Income	27,220	63,031	306,869	243,838		
205 Premises - Church Street						
4050 Rent payable	0	7,500	15,000	7,500		7,500
4051 Rates	777	2,011	10,016	8,005		8,005
4059 Church Street Service Charges	0	0	30,000	30,000		30,000
4199 Other Expenditure	2	2	0	-2		-2
4270 Vehicles & Equipment Maint	0	0	400	400		400
4275 Building Maintenance	0	0	500	500		500
4301 Public Works Loan Payment	0	9,044	18,089	9,045		9,045
Premises - Church Street :- Expenditure	779	18,558	74,005	55,447	0	55,447
1050 Income Rent	30	4,358	6,050	-1,692		0
1093 Income Rate Refund	5,443	5,443	0	5,443		0
Premises - Church Street :- Income	5,473	9,801	6,050	3,751		
Net Expenditure over Income	-4,694	8,757	67,955	59,198		
206 Premises - Hurdis House						
4115 Insurance	0	0	397	397		397
4155 Professional Fees	0	0	7,000	7,000		7,000
4301 Public Works Loan Payment	0	0	15,002	15,002		15,002
Premises - Hurdis House :- Expenditure	0	0	22,399	22,399	0	22,399

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1050	Income Rent	0	30,481	21,000	9,481	0
1051	Income Insurance Recharge	0	0	397	-397	0
	Premises - Hurdis House :- Income	0	30,481	21,397	9,084	
	Net Expenditure over Income	0	-30,481	1,002	31,483	
<u>210</u>	<u>Civic Expenses</u>					
4013	Members Expenses	0	0	100	100	100
4014	Member Training	0	0	1,500	1,500	1,500
4106	Stationery	0	427	100	-327	-327
4110	Advertising & Publicity	0	0	50	50	50
4115	Insurance	0	0	200	200	200
4180	Room Hire	0	0	120	120	120
4181	Civic - Mayors Allowance	0	-17	1,500	1,517	1,517
4182	Catering & Hospitality	0	0	500	500	500
4183	Civic - Awards	2	-101	500	601	601
4184	Civic - other	415	415	200	-215	-215
4188	Town Crier Expenses	0	0	125	125	125
4189	Young Mayor	167	-33	500	533	533
4190	Election Costs	0	0	10,000	10,000	10,000
	Civic Expenses :- Expenditure	584	690	15,395	14,705	0
	Net Expenditure over Income	584	690	15,395	14,705	
<u>215</u>	<u>Grants</u>					
4401	Grants	0	0	23,000	23,000	23,000
4405	Grants in Kind	0	0	2,200	2,200	2,200
	Grants :- Expenditure	0	0	25,200	25,200	0
	Net Expenditure over Income	0	0	25,200	25,200	
	Finance & General Purposes :- Expenditure	28,743	82,545	443,868	361,323	0
	Income	5,633	40,549	27,447	13,102	
	Net Expenditure over Income	23,110	41,996	416,421	374,425	

Golf Course

<u>101</u>	<u>Golf Course</u>					
4000	Salaries & Wages	6,644	13,287	74,688	61,401	61,401
4001	Employers NI	541	1,083	5,535	4,452	4,452
4002	Employers Superannuation	846	1,554	10,046	8,492	8,492

Month No : 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4010 Staff Training	0	0	1,500	1,500		1,500
4011 Staff Protective Clothing	445	445	1,000	555		555
4015 Office Refreshments	0	0	400	400		400
4041 Golf Professional Retainer	3,527	7,054	42,326	35,272		35,272
4045 Golf Course Player Costs	0	0	2,500	2,500		2,500
4046 Golf Club Membership Fees	3,768	15,290	17,902	2,612		2,612
4051 Rates	1,940	3,877	20,400	16,523		16,523
4052 Water & Sewerage	1,140	1,140	4,000	2,860		2,860
4055 Electricity	416	211	3,200	2,989		2,989
4056 Gas	46	46	600	554		554
4060 Refuse	0	62	500	438		438
4100 Telecommunications	18	6	220	214		214
4105 Postage	32	32	20	-12		-12
4106 Stationery	0	0	450	450		450
4110 Advertising & Publicity	0	285	4,000	3,715		3,715
4112 Subscriptions	396	396	0	-396		-396
4113 Software Support	0	795	464	-331		-331
4114 Licence Fee	0	0	75	75		75
4115 Insurance	0	3,200	7,000	3,800		3,800
4154 Land Registry Fees	0	3	0	-3		-3
4156 Bank Charges	609	609	1,600	991		991
4250 Public Seating	42	42	0	-42		-42
4251 Dog Bin Emptying	89	179	1,100	921		921
4261 Grounds Maint non contract	2,803	7,534	27,405	19,871		19,871
4270 Vehicles & Equipment Maint	1,053	9,990	16,269	6,279		6,279
4275 Building Maintenance	654	654	2,000	1,346		1,346
4308 Rent - Shop, Locker & Chng Rms	4,167	8,333	50,000	41,667		41,667
4309 Buggy Lease	440	879	5,277	4,398		4,398
Golf Course :- Expenditure	29,616	76,986	300,477	223,491	0	223,491
1000 Golf Course Season Ticket	5,151	143,688	160,000	-16,313		0
1001 Golf Course Green Fees M-F	6,363	12,723	72,600	-59,877		0
1002 Golf Course Green Fees w/eb/h	5,663	13,703	56,100	-42,398		0
1003 Golf Course Specials	4,280	8,680	50,000	-41,320		0
1004 Golf Course Locker	77	1,348	600	748		0
1005 Golf Course Credit Card Charge	0	57	60	-3		0
1007 Golf Course Air Traffic	0	1,875	7,500	-5,625		0
1011 Income Filming	0	165	0	165		0
1012 Corporate Membership	0	0	3,000	-3,000		0
1054 Income Other	21	854	0	854		0
1055 Income Memorial Bench	0	1,108	0	1,108		0

Month No : 2

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1100	Income Advertising	0	200	2,000	-1,800		0
1311	Buggy Hire	1,942	3,642	17,000	-13,358		0
	Golf Course :- Income	23,496	188,043	368,860	-180,817		
	Net Expenditure over Income	6,120	-111,057	-68,383	42,674		
<u>103</u>	<u>Golf Club House</u>						
4000	Salaries & Wages	14,506	29,981	187,000	157,019		157,019
4001	Employers NI	943	1,917	8,000	6,083		6,083
4002	Employers Superannuation	1,247	2,372	14,000	11,628		11,628
4003	Sub-contracted Staff	3,390	6,651	34,000	27,349		27,349
4009	Recruitment Costs	0	0	1,000	1,000		1,000
4010	Staff Training	0	0	2,000	2,000		2,000
4012	Staff Expenses	0	54	0	-54		-54
4016	Staff Uniform	0	0	800	800		800
4017	Timesheet & Rota Software	0	0	180	180		180
4051	Rates	623	1,246	7,200	5,954		5,954
4052	Water & Sewerage	630	230	3,800	3,570		3,570
4055	Electricity	696	901	14,000	13,099		13,099
4056	Gas	533	654	7,000	6,346		6,346
4060	Refuse	238	421	1,700	1,279		1,279
4100	Telecommunications	71	266	1,400	1,134		1,134
4105	Postage	0	0	300	300		300
4106	Stationery	30	344	800	456		456
4110	Advertising & Publicity	1,096	1,556	7,000	5,444		5,444
4113	Software Support	0	547	1,000	453		453
4114	Licence Fee	0	572	600	28		28
4115	Insurance	0	0	1,995	1,995		1,995
4116	Web Site	19	19	300	281		281
4156	Bank Charges	288	288	2,400	2,112		2,112
4196	Club House Events Expenditure	48	175	3,000	2,825		2,825
4199	Other Expenditure	0	50	0	-50		-50
4201	Cleaning & Hygiene	1,961	6,090	27,000	20,910		20,910
4202	Linen Cleaning	156	466	2,800	2,334		2,334
4270	Vehicles & Equipment Maint	574	574	2,400	1,826		1,826
4272	Equipment Purchase	195	195	6,000	5,805		5,805
4275	Building Maintenance	0	558	5,000	4,442		4,442
4276	CCTV	0	625	2,000	1,375		1,375
4279	Fire & Security	85	1,067	600	-467		-467
4301	Public Works Loan Payment	17,103	17,103	108,000	90,897		90,897
4303	Food Expenditure	8,597	17,723	76,125	58,402		58,402

Month No : 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4304 Bar Expenditure	3,518	8,205	64,945	56,740		56,740
4305 Fire Extinguishers	0	0	300	300		300
4306 Catering Utensils & Equip	2	51	500	449		449
4307 Bar Utensils & Equip	229	300	500	200		200
4311 Pest Control	0	162	700	538		538
4313 Stock Take	175	350	2,100	1,750		1,750
Golf Club House :- Expenditure	56,952	101,712	598,445	496,733	0	496,733
1050 Income Rent	0	250	1,000	-750		0
1100 Income Advertising	0	0	2,000	-2,000		0
1305 Income Hire Pro-Shop & Chg Rms	4,167	8,333	50,000	-41,667		0
1306 Income Golf Club Room Hires	1,224	2,353	13,000	-10,647		0
1307 Income Bar Sales	13,921	26,361	200,000	-173,639		0
1308 Income Food Sales	14,753	32,405	192,500	-160,095		0
1310 Income - Society Food	3,131	4,990	30,000	-25,010		0
1312 Function Food Sales	2,846	5,695	40,000	-34,305		0
1313 Function Bar Sales	407	932	4,500	-3,568		0
1314 Income - Society Drink	0	0	5,000	-5,000		0
1315 Income Linen Charge	0	48	0	48		0
Golf Club House :- Income	40,448	81,367	538,000	-456,633		
Net Expenditure over Income	16,504	20,345	60,445	40,100		
Golf Course :- Expenditure	86,568	178,698	898,922	720,224	0	720,224
Income	63,944	269,410	906,860	-637,450		
Net Expenditure over Income	22,624	-90,711	-7,938	82,773		
Precept						
801 Precept						
1176 Precept	0	327,233	654,466	-327,233		0
1177 Council Tax Support Grant	0	12,684	0	12,684		0
Precept :- Income	0	339,917	654,466	-314,549		
Net Expenditure over Income	0	-339,917	-654,466	-314,549		
Precept :- Expenditure	0	0	0	0	0	0
Income	0	339,917	654,466	-314,549		
Net Expenditure over Income	0	-339,917	-654,466	-314,549		

Reserves

Month No : 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>901 Reserves</u>						
9020 EMR Greenkeepers Shed	2,145	2,310	0	-2,310		-2,310
Reserves :- Expenditure	<u>2,145</u>	<u>2,310</u>	<u>0</u>	<u>-2,310</u>	<u>0</u>	<u>-2,310</u>
Net Expenditure over Income	<u>2,145</u>	<u>2,310</u>	<u>0</u>	<u>-2,310</u>		
Reserves :- Expenditure	2,145	2,310	0	-2,310	0	-2,310
Income	0	0	0	0		
Net Expenditure over Income	<u>2,145</u>	<u>2,310</u>	<u>0</u>	<u>-2,310</u>		

Summary Income & Expenditure by Budget Heading 31/05/2017

Month No : 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>Community Services</u>							
Expenditure	75,690	145,026	326,136	181,110	0	181,110	44.5 %
Income	36,649	99,263	174,784	-75,521			56.8 %
Net Expenditure over Income	39,041	45,764	151,352	105,588			
<u>Finance & General Purposes</u>							
Expenditure	28,743	82,545	443,868	361,323	0	361,323	18.6 %
Income	5,633	40,549	27,447	13,102			147.7 %
Net Expenditure over Income	23,110	41,996	416,421	374,425			
<u>Golf Course</u>							
Expenditure	86,568	178,698	898,922	720,224	0	720,224	19.9 %
Income	63,944	269,410	906,860	-637,450			29.7 %
Net Expenditure over Income	22,624	-90,711	-7,938	82,773			
<u>Nature Reserve</u>							
Expenditure	0	0	0	0	0	0	19.9 %
Income	0	0	0	0			29.7 %
Net Expenditure over Income	0	0	0	0			
<u>Precept</u>							
Expenditure	0	0	0	0	0	0	0.0 %
Income	0	339,917	654,466	-314,549			51.9 %
Net Expenditure over Income	0	-339,917	-654,466	-314,549			
<u>Reserves</u>							
Expenditure	2,145	2,310	0	-2,310	0	-2,310	0.0 %
Income	0	0	0	0			0.0 %
Net Expenditure over Income	2,145	2,310	0	-2,310			
<u>INCOME - EXPENDITURE TOTALS</u>							
Expenditure	193,145	408,579	1,668,926	1,260,347	0	1,260,347	24.5 %
Income	106,226	749,138	1,763,557	-1,014,419			42.5 %
Net Expenditure over Income	86,919	-340,559	-94,631	245,928			

Finance & General Purposes Committee Variance Reporting 2017/18

		Reported 29th June 2017
201	Administration	
4115	Insurance	This is currently showing significantly overbudget due to the overall amount being coded to 201. This will be journalled to the correct cost centres once the breakdown has been confirmed.
4157	Audit Fees	This is currently showing in credit due to the accrual for external audit costs for 2016/17 yet to be invoiced.
4900	Suspense Account	This relates to a payment to Facebook that could not be identified in time for the month end. It has now been confirmed that this payment was for boosting various posts for the Golf Course and The View. This will be re-allocated to the correct cost centres by the end of month 3.
205	Premises Church Street	
1093	Income Rate Refund	This income in this account relates to the rate refunds dating back 3 years for 37 Church Street
206	Hurdis House	
1050	Income Rent	As in previous years, the income showing of £30,481 is not the actual income received. £25K of this relates to the on-going dispute with a previous tenant.
210	Civic Expenses	
4106	Stationery	The overspend relates to new Councillor folders being purchased.
4181	Civi - Mayors Allowance	The underspend relates to an accrual from 2016/17 for A3 frames.
4183	Civic - Awards	The underspend relates to an accrual from 2016/17 for Town Forum costs
4184	Civic - Other	29/06/17 The overspend relates to a Trade Mark Application cost.



Seaford Town Council

Report 25/17

Agenda Item No:	5
Committee:	Finance & General Purposes Committee
Date:	29 th June 2017
Title:	Grant Applications for 2017-18
By:	Lucy Clark, Support Services Manager
Purpose of Report:	To consider grant requests as detailed in Appendices A and B

Recommendations

You are recommended:

1. To consider grant requests as detailed in Appendices A and B
-

1. Information

- 1.1 The current Grants Scheme opened for applications on 3rd April 2017. The deadline for returning the completed forms to the Council with all the information requested was noon on 19th May 2017.
- 1.2 The approved budget allocation for both small and large grants in 2017-18 has been set at £23,000. The maximum grant that can be awarded for large grants is £3,000 with the exception of two existing grant applicants that are exempt from the maximum grant limit namely the Citizens Advice Bureau (CAB) and Community Transport for Lewes Area (CTLA).
- 1.3 In financial years prior to 2015-16, CAB and CTLA funding had been dealt with separately and were awarded their funds prior to the official grant process. This was so their funding was in place for 1 April to guarantee continuation of service. However, during 2015-16 it was agreed that they should be included within the overall grant procedure to ensure fairness and equality throughout the process. Although they now receive their grant later in the year, their service provision is still dependent upon receiving financial support from this Council.
- 1.4 In previous years the Town Council had provided all previous applicants with an application form and information of how to apply. This year, all previous applicants were contacted by email in February 2017 and advised to download an application form direct from our website from 3rd April 2017 should they want to apply. The Council also publicised the Grants Scheme via press releases, the Council's website and Facebook sites.

- 1.5 Twenty-one completed small grant applications have been received requesting a total of £8,435.
- 1.6 Twelve completed large grant applications have been received requesting a total of £35,731.00. These include applications received from CAB and CTLA who are the two exceptions as mentioned above with a limit of £5,000 for each. As was the case in 2015-16, both have requested the same amounts that have been awarded in previous years to allow their services to continue.
- 1.7 Following the Finance & General Purposes Working Group meeting held on 7th June 2017, it is recommended that a total amount of £2,975.00 is awarded for the small grants which are individually listed in Appendix A.
- 1.8 Following the Finance & General Purposes Working Group meeting held on 7th June 2017, it is recommended that a total amount of £19,900.00 is awarded for the large grants which are individually listed in Appendix B. These include CTLA and CAB where the amount awarded must be recommended to Full Council to be considered as per the grants policy.
- 1.9 It was also recommended that as a condition of being awarded a large grant, the organisation would be required to display promotional material provided by Seaford Town Council on their website and buildings to show that the Town Council supports their organisation.
- 1.10 Full applications and supporting documents have been placed in the Members' Room for consideration prior to the meeting.
- 1.11 Where organisations exist for the sole benefit and pleasure of their members or undertake activities which do not compliment the functions of the Council, Members should give careful consideration, given the limited funds available.
- 1.12 When considering all the applications both large and small, the working group did so in full recognition of the Grants Policy. This resulted in some grants being turned down and other being reduced.

2. Financial Appraisal

The budget allocated for all grants is £23,000. The total amount of grants requested is £45,166. If the Committee agrees to the recommended awards, these would amount to £22,875 leaving £125 to remain in the budget.

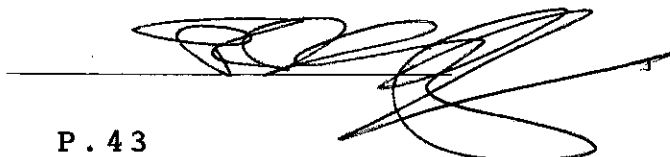
3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager



Town Clerk





Seaford Town Council

Report 26/17

Agenda Item No: 6
Committee: Finance & General Purposes
Date: 29th June 2017
Title: Grant Policy Working Group
By: Lucy Clark, Support Services Manager
Purpose of Report: To recommend a Grant Policy Working Group be set up.

Recommendations

You are recommended:

1. To recommend to Full Council Working Group be set up to review the current Grant Policy.
-

1. Information

- 1.1 Following the meeting of the Finance & General Purposes Working Group on 7th June 2017 where the grant applications were discussed, Councillors have requested that a Working Group be set up to review the current Grants Policy.
- 1.2 When reviewing each application, Councillors commented that there were a number of applicants who were not only Seaford based and who held large reserves. It was suggested that grants may only be awarded to those voluntary groups with a certain limit of reserves held. Other considerations the policy could include within its scoring matrix is that of the value the purpose of the grant would bring to the residents of Seaford.
- 1.3 It is therefore recommended that a working group is set up in time to review and amend the current policy ready to put forward as a recommendation to adopt the revised policy at Full Council on 22nd July 2017.


2. Financial Appraisal

There are no financial implications as a result of this report.

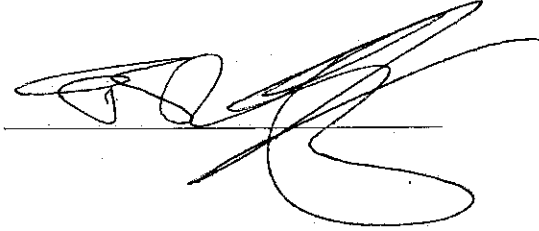
3. Contact Officer

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

A handwritten signature in black ink, appearing to be 'Lucy Clark', written over a horizontal line.

Town Clerk

A handwritten signature in black ink, written over a horizontal line. The signature is highly stylized and difficult to decipher.

