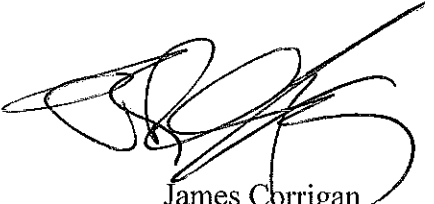




Seaford Town Council

**To Members of the Planning & Highways Committee**

A meeting of the **Planning & Highways Committee** will be held at the **Council Chamber, 37 Church Street, Seaford**, on **Thursday 30<sup>th</sup> July 2015**, at **7.00pm**, which you are summoned to attend.



James Corrigan  
Town Clerk  
23 July 2015

**1. Apologies for Absence and Declaration of Substitute Members**

**2. Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**3. Public Participation**

In accordance with Standing Order 3 and Seaford Town Council Policy members of the public will be entitled to speak on general issues concerning this Committee on non-planning application matters at this point. People wishing to speak on planning applications may do so immediately before each planning application.

**4. Planning Applications**

Planning Applications week ending 4<sup>th</sup> July 2015

To consider planning applications in respect of Seaford:

<b>Seaford</b> LW/15/0474	<b>3 Cliff Tops Cliff Road</b> Planning Application - Erection of conservatory to the front for Mr D Foulkes
<b>Seaford</b> LW/15/0536	<b>34 Hawth Crescent</b> Planning Application - Erection of single storey rear extension, loft conversion including rear dormer, front porch and extension to garage for Mr A Tucknott
<b>Seaford</b> LW/15/0548	<b>Cuckmere House School Eastbourne Road Seaford East Sussex BN25 4BA</b> Consultation by ESCC - Retention of existing 'mobile' classroom for a further five years for ESCC (ESCC Ref: LW/3286/CC)

Planning Applications week ending 11<sup>th</sup> July 2015

No planning applications to consider in respect of Seaford.

Planning Applications week ending 17<sup>th</sup> July 2015

No planning applications to consider in respect of Seaford.

Tree Works Applications

<b>Seaford</b> TW/15/0054/ TPO	<b>4 Sycamore Close Seaford East Sussex BN25 4BY</b> 1 x Holm Oaks (T24 of the Order) - reduce and reshape crowns by 2.5 - 3m 1 x Holm Oaks (T23 of the Order) - reduce and reshape crowns by 2.5 - 3m 1 x Holm Oak (T22 of the Order) - reduce and reshape crowns by 2.5 - 3m and reduce canopy over road by up to 4m 1 x Holm Oak (T21 of the Order) - reduce and reshape crowns by 2.5 - 3m and reduce canopy over road by 2.5 - 3m 1 x Holm Oak (T20 of the Order) - reduce and reshape crowns by 2.5 - 3m and reduce canopy over road by 2.5 - 3m 1 x Holm Oak (T19 of the Order) - reduce and reshape crowns by 2.5 - 3m and reduce canopy over road by 2.5 - 3m
<b>Seaford</b> TW/15/0055/ TPO	<b>2 The Barn House Firle Road Seaford East Sussex BN25 2HJ</b> 2 x Beech Tree (G1 of the Order) - Prune top part of trees by around 5%
<b>Seaford</b> TW/15/0056/ TPO	<b>4 Manor Road North Seaford East Sussex BN25 3RB</b> 2 x Sycamore (T2 and T3 of the Order) - re-pollard as part of on-going pruning scheme.

**5. Road Closure Request for French Market**

To consider report 51/15 informing the Committee of a request to close part of Sutton Road to facilitate the French Market (pages 4 to 6).

**6. Road Closure Request for Italian Market**

To consider report 52/15 informing the Committee of a request to close part of Sutton Road to facilitate the Italian Market (pages 7 to 9).

**7. Road Closure Request for Remembrance Day Parade**

To consider report 50/15 informing the Committee of a request to close parts of Avondale Road, Sutton Park Road, Broad Street and Place Lane for the Remembrance Day Parade (pages 10 to 12).

**8. Cradle Hill Mobile Classroom**

To note report 53/15 informing the Committee of an administration error by East Sussex County Council relating to Seaford Town Council not receiving the plans for Cradle Hill School Mobile Classroom (pages 13 to 14).

**9. Update Report**

To note report 54/15 informing the Committee of Lewes District Council decisions on previous planning applications (pages 15 to 17).

**Circulation:**

**Committee:**

Councillor L Wallraven (Chairman) and Councillor R Honeyman (Vice Chairman).  
Councillors D Argent, D Burchett, A Latham, M Lambert, P Lower, A McLean and L Worcester.

**For information:** Councillors S Adeniji, P Boorman, M Brown, B Burfield, C Campbell, R Chambers, L Freeman, R Hayder, O Honeyman and D Silvey-Adam.



## Seaford Town Council

Report 51/15

**Agenda Item No:** 5  
**Committee:** Planning & Highways Committee.  
**Date:** 30 July 2015  
**Title:** Road Closure Request for French Market  
**By:** Lucy Clark, Support Services Manager  
**Purpose of Report:** To inform the Committee of a request to close part of Sutton Road from Junction of Broad Street to the Junction of Warwick Road and East Street to facilitate the French Market.

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### Recommendations

You are recommended:

1. To consider any comments concerning the proposal to be made to Lewes DC.
- 

### 1. Information

- 1.1 A notice has been submitted by Mr Robert Bull for Seaford Chamber of Commerce requesting that part of Sutton Road be closed on Friday 18<sup>th</sup> September 2015 to facilitate the French Market.
- 1.2 Please note that this will be the first time that the French Market is to be held in this road as previous markets have been held in Church Street.
- 1.3 Sutton Road will be closed from the junction of Broad Street to the junction with Warwick Road and East Street. The closure will be in effect between 06.00 and 18.00 on that day. A map detailing the area to be closed is attached as appendix A.
- 1.4 The proposal has been discussed with the Jane Disney of Seaford Police Station.
- 1.5 Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under Section 21 of the Town Police Clauses Act 1847 be made. They would like a response by 31 July 2015.

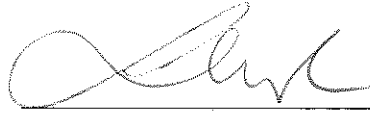
**2. Financial Appraisal**

There are no financial implications as a result of this report.

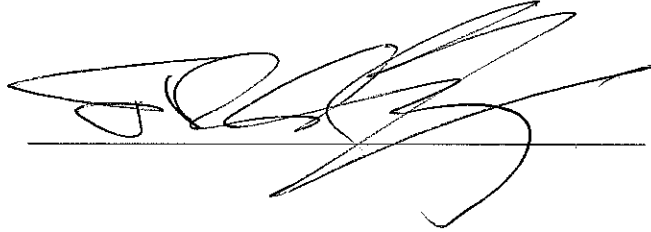
**3. Contact Officer**

The Contact Officer for this report is Lucy Clark, Support Services Manager

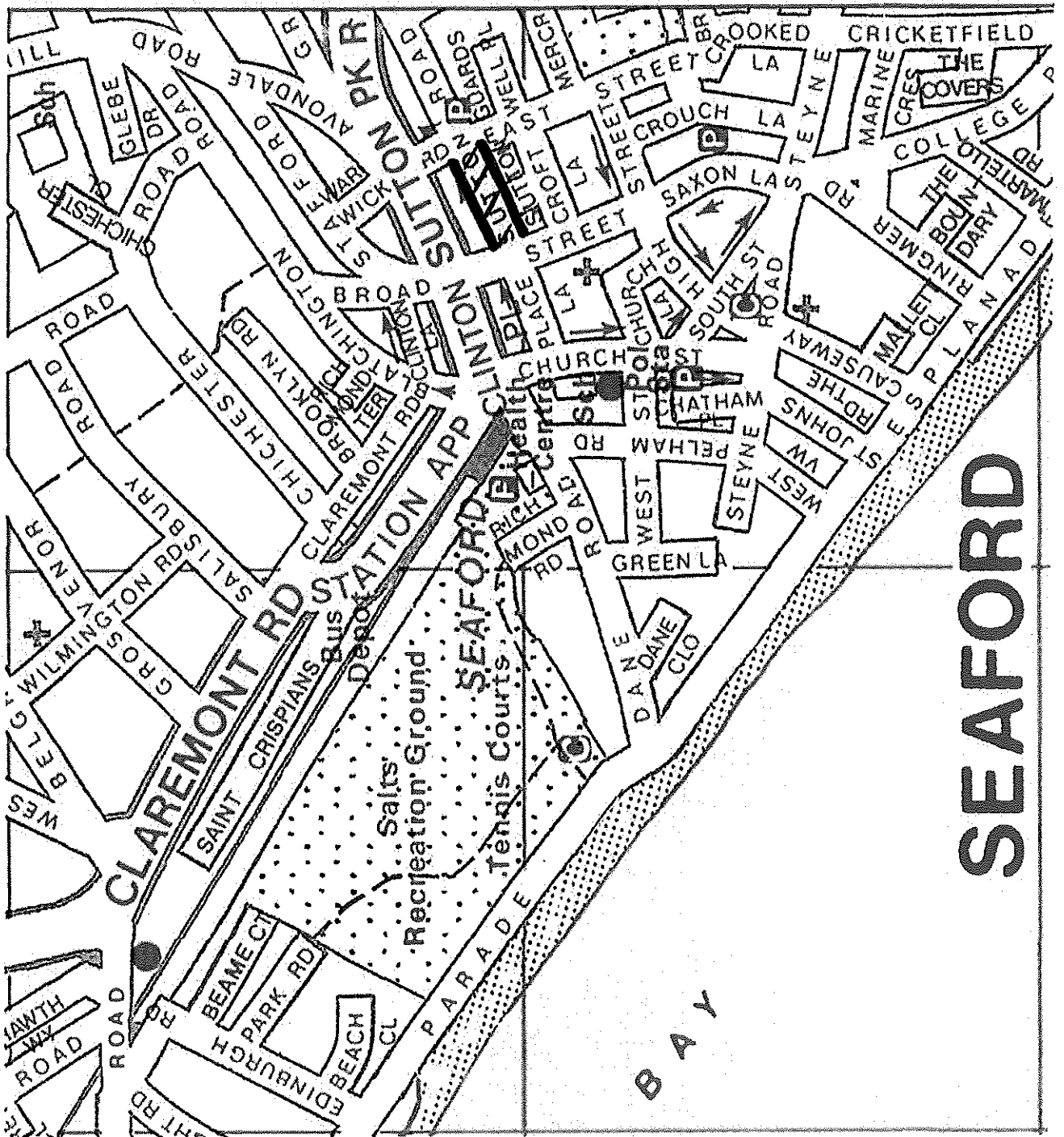
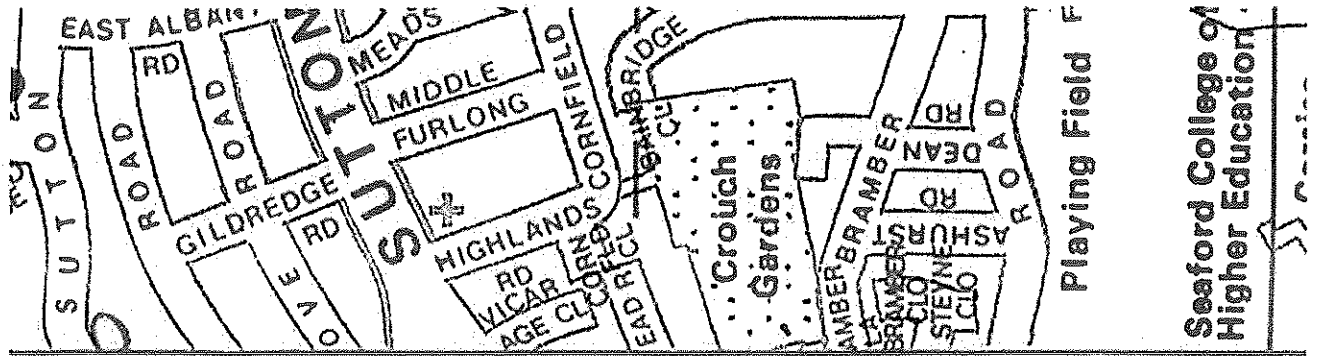
Support Services Manager

A handwritten signature in cursive script, appearing to read 'Lucy Clark', written above a horizontal line.

Town Clerk

A handwritten signature in cursive script, written above a horizontal line. The signature is more complex and less legible than the one above.

III = Road Closure



SEAFORD



## Seaford Town Council

Report 52/15

<b>Agenda Item No:</b>	<b>6</b>
<b>Committee:</b>	<b>Planning &amp; Highways Committee.</b>
<b>Date:</b>	<b>30 July 2015</b>
<b>Title:</b>	<b>Road Closure Request for Italian Market</b>
<b>By:</b>	<b>Lucy Clark, Support Services Manager</b>
<b>Purpose of Report:</b>	<b>To inform the Committee of a request to close part of Sutton Road from Junction of Broad Street to the Junction of Warwick Road and East Street to facilitate an Italian Market.</b>

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### Recommendations

#### You are recommended:

1. To consider any comments concerning the proposal to be made to Lewes DC.
- 

### 1. Information

- 1.1 A notice has been submitted by Mr Robert Bull for Seaford Chamber of Commerce requesting that part of Sutton Road be closed on Friday 28<sup>th</sup> August 2015 to facilitate an Italian Market.
- 1.2 Sutton Road will be closed from the junction of Broad Street to the junction with Warwick Road and East Street. The closure will be in effect between 06.00 and 18.30 on that day. A map detailing the area to be closed is attached as appendix A.
- 1.3 The proposal has been discussed with Jane Disney of Seaford Police.
- 1.4 Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under Section 21 of the Town Police Clauses Act 1847 be made. They would like a response by 31 July 2015.

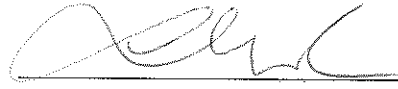
### 2. Financial Appraisal

There are no financial implications as a result of this report.

**3. Contact Officer**

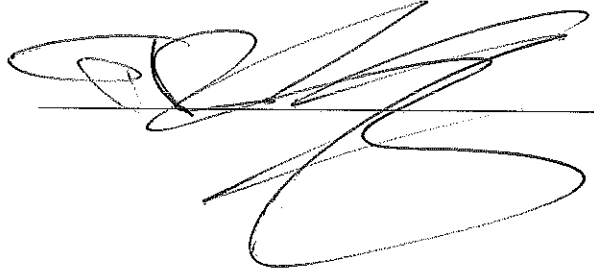
The Contact Officer for this report is Lucy Clark, Support Services Manager

Support Services Manager




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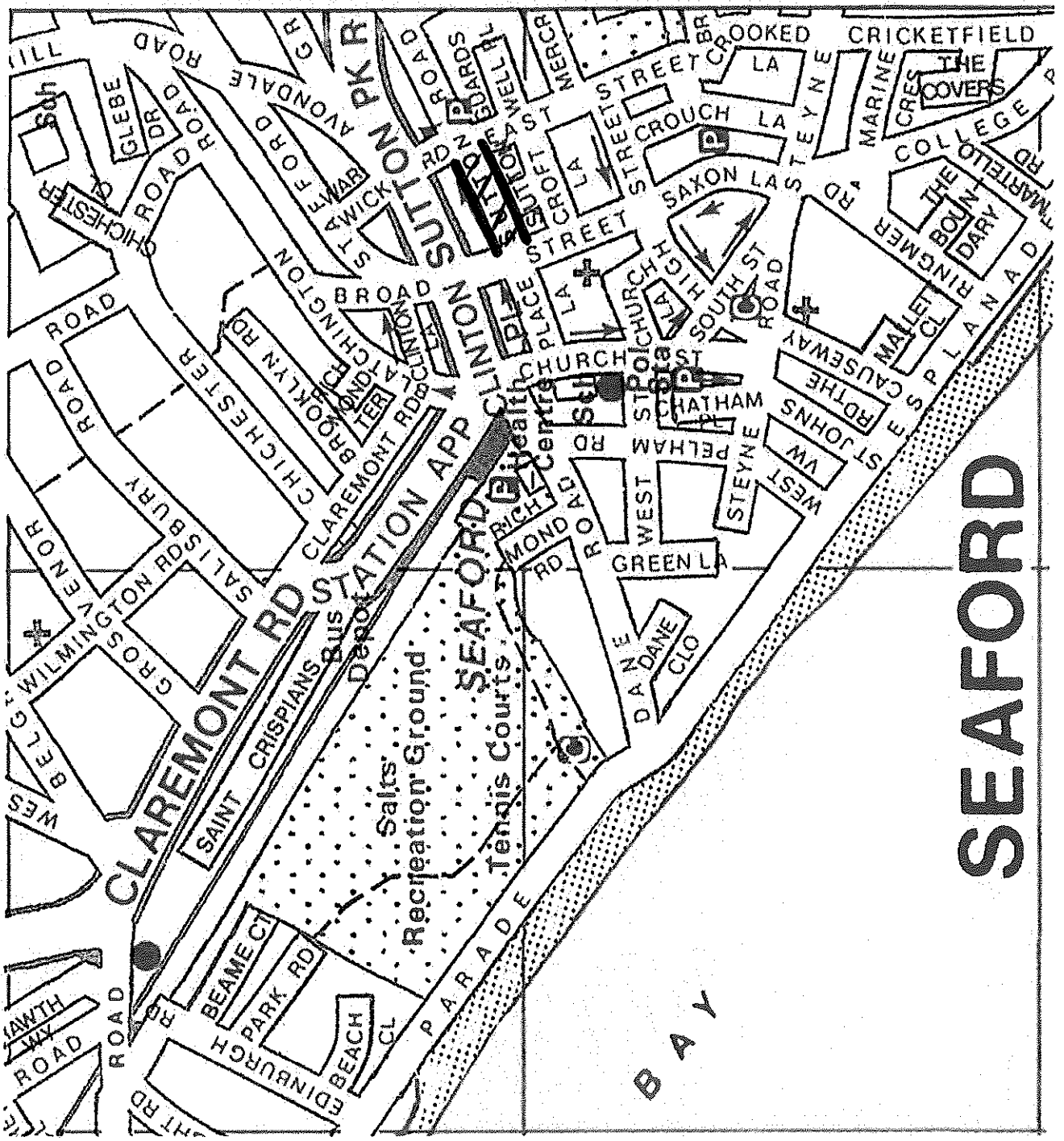
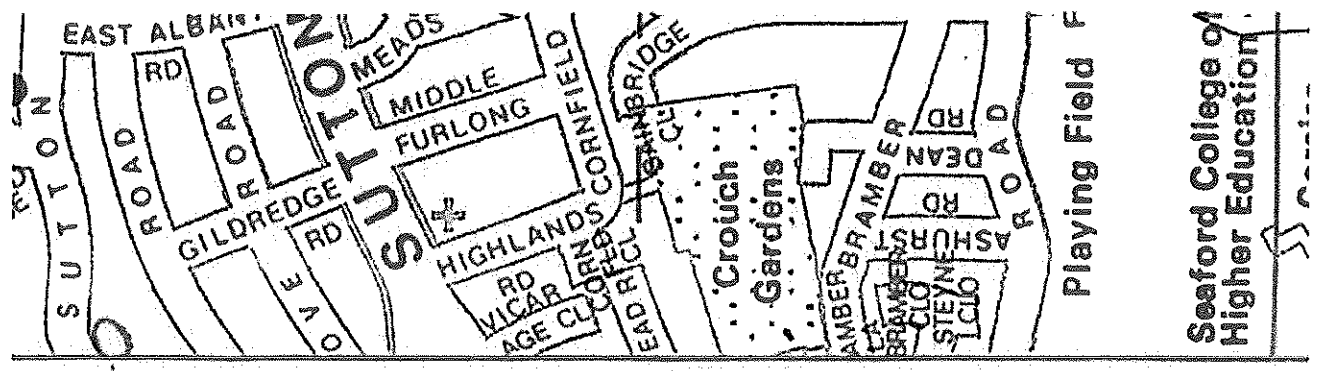
Town Clerk



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 = Road Closure





## Seaford Town Council

### Report 50/15

<b>Agenda Item No:</b>	7
<b>Committee:</b>	Planning & Highways Committee.
<b>Date:</b>	30 July 2015
<b>Title:</b>	Road Closure Request for Remembrance Day Parade
<b>By:</b>	Lucy Clark, Support Services Manager
<b>Wards Affected:</b>	Central & South Wards
<b>Purpose of Report:</b>	To inform the Committee of a request to close Parts of Avondale Road, Sutton Park Road, Broad Street and Place Lane on 8 November 2015 for the Remembrance Day Parade.

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#### Recommendations

You are recommended:

1. To consider any comments concerning the proposal to be made to Lewes DC.
- 

#### 1. Information

- 1.1 A notice has been submitted by Mr Ian Fears for Seaford Royal British Legion requesting that parts of Avondale Road, Sutton Park Road, Broad Street and Place Lane be closed on 8 November 2015 to facilitate the Remembrance Day Parade. The event begins at 10.30.
- 1.2 Avondale Road will be closed surrounding the War Memorial, Sutton Park Road from junction with Avondale Road to Broad Street, Broad Street from Sutton Park Road to junction with Place Lane and Place Lane Seaford. The closure will be in effect between 10.30 and 11.20 on that day. A map detailing the area to be closed is attached as Appendix A.
- 1.3 The proposal has not yet been discussed with the Police, however the Police ordinarily assist this event with the covering of the road closures and have regular meetings with Royal British Legion.
- 1.4 The road closure will affect the bus route.

1.5 Lewes DC have requested the Council pass on any general observations it might have upon the notice and to advise whether or not it considers an Order under Section 21 of the Town Police Clauses Act 1847 be made. They would like a response by 31 July 2015.

1.6 This is an annual event.

## 2. Financial Appraisal

There are no financial implications as a result of this report.

## 3. Contact Officer

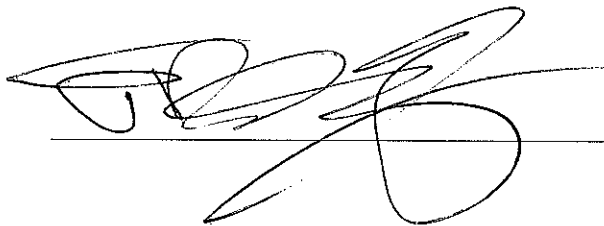
The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manager

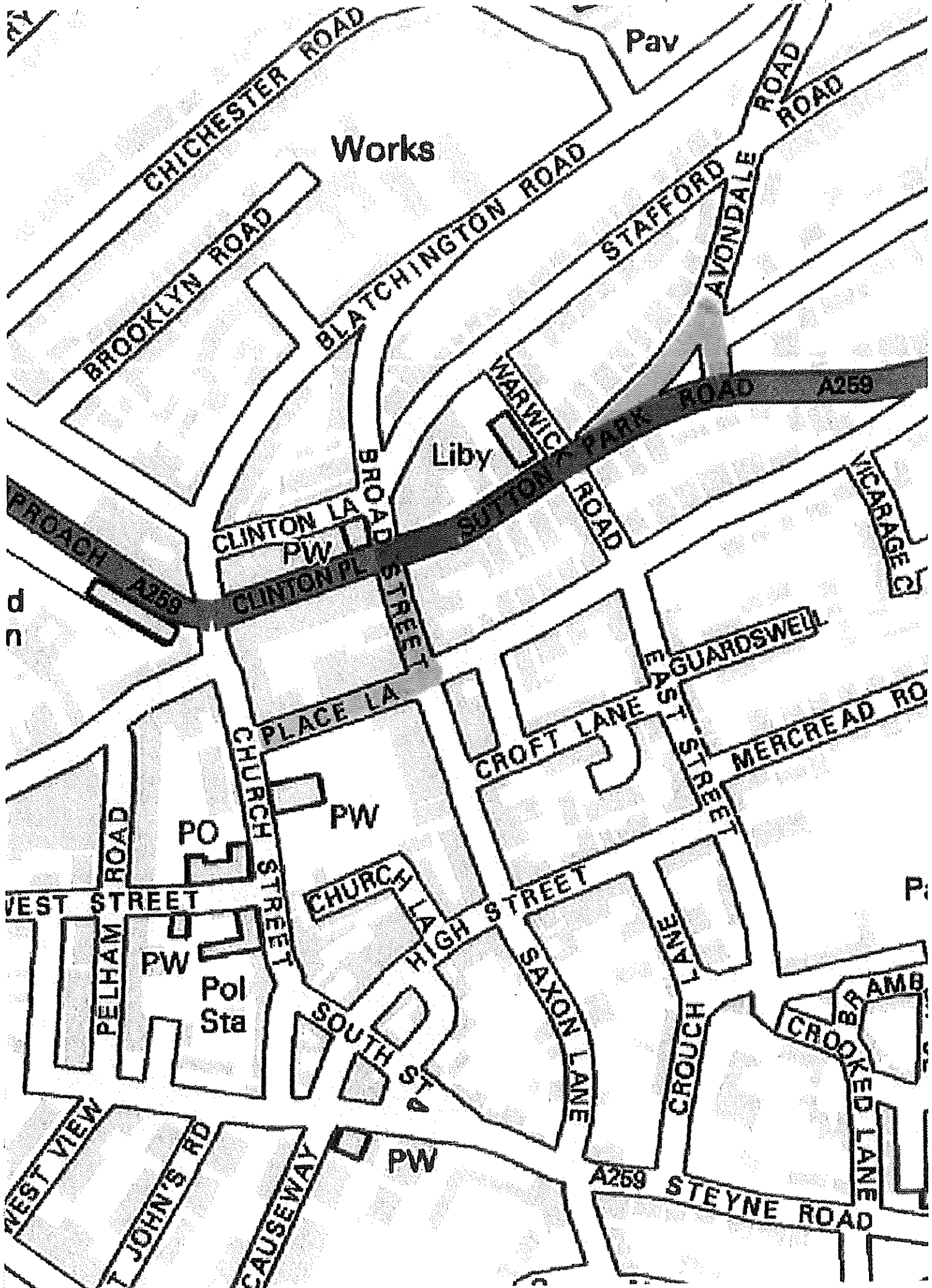


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Town Clerk



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## Seaford Town Council

### Report 53/15

<b>Agenda Item No:</b>	<b>8</b>
<b>Committee:</b>	<b>Planning &amp; Highways Committee.</b>
<b>Date:</b>	<b>30 July 2015</b>
<b>Title:</b>	<b>Cradle Hill Mobile Classroom</b>
<b>By:</b>	<b>Lucy Clark, Support Services Manager</b>
<b>Purpose of Report:</b>	<b>To inform the Committee of an administration error by East Sussex County Council relating to Seaford Town Council not receiving the plans for Cradle Hill School, Mobile Classroom.</b>

---

#### Recommendations

##### You are recommended:

- 1. To note the contents of the report.**
- 

#### 1. Information

- 1.1** It was brought to our attention that an East Sussex County Council (ESCC) planning application relating to Cradle Hill, Mobile Classroom was not received by Seaford Town Council (STC) or Lewes District Council (LDC).
- 1.2** ESCC noted that they had received no response from STC when this item was put before their committee on 22 July 2015.
- 1.3** On further investigation, Amanda Parks of ESCC stated that the original application had been sent to both STC and LDC on 29 April 2015, although it has now been realised that the plans were not received by either council.
- 1.4** As LDC did not receive the information, it was not but on the weekly lists which meant STC were totally unaware of this application.
- 1.5** It was questioned to Amanda Parks as to why this may have happened and was informed that they seemed to have an issue with their post that day and that it was a glitch in the system but such errors should not happen in future.
- 1.6** This does mean however, that STC were unable to give their comments on this application.

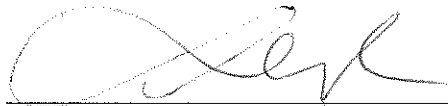
**2. Financial Appraisal**

There are no financial implications as a result of this report.

**3. Contact Officer**

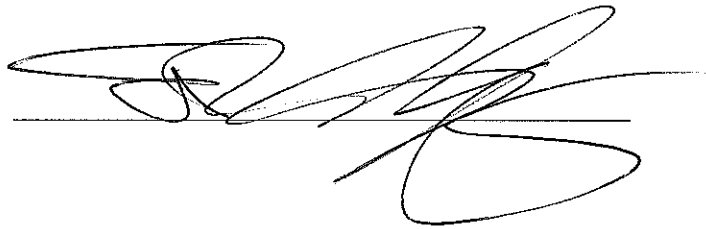
The Contact Officer for this report is Lucy Clark, Support Services Manager

Support Services Manager



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Town Clerk



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**Agenda Item No:** 9  
**Committee:** Planning & Highways Committee.  
**Date:** 30 July 2015  
**Title:** Update Report  
**By:** Lucy Clark, Support Services Manager  
**Purpose of Report:** To inform the Committee of LDC decisions

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**Recommendations**

**You are recommended:**

- 1. To note the contents of the report.**
- 

**1. Information**

- 1.1** Please see the attached list in Appendix A showing LDC decisions on previous applications put before this Committee which is for reference only.


**2. Financial Appraisal**

There are no financial implications to the Council as a result of this report.

**3. Contact Officer**

The Contact Officer for this report is Lucy Clark, Support Services Manager.

Support Services Manger



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Update Report 23 July 2015

Reference	Address	Description	Registered W/E	STC Meeting Date	STC Decision	LDC Decision
TW/15/0027/TCA	The Gate House, Blatchington Hill	Tree preservation order in situ 5 x Sycamore -- lop and top by 50% 1 x Sycamore -- Fell 1 x Conifers T7--reduce by 30% 1 x Elm T8 -- reduce by 30%	11.04.2015	23.04.2015	No Objection	Approved
LW/15/0353	8 Kingsway	Planning Application - Demolition of an existing garage, erection of a single storey rear and side extension, loft conversion including dormer window, creation of new entrance porch and creation of a second vehicular access crossover point and erection of a detached summer house for Mr P Gardener	09.05.2015	28.05.2015	No Objection	Approved
LW/15/0375	3 The Corner House Firle Road	Planning Application - Erection of detached garage and a new vehicular access crossover for Mr R Whatmore	16.05.2015	28.05.2015	No Objection	Approved
LW/15/0392	3 Gerald Road	Planning Application - Demolition of existing conservatory and erection of two storey rear extension, addition of pitched roof to existing single storey rear extension and two storey side/front extension with balcony to front elevation for Mr I Davis	16.05.2015	28.05.2015	Objection - Overcrowding,unneighbourly, overdevelopment and not in line with building line	Approved
TW/15/0038/TPO	6 Seagrove Way	1 x Sycamore (T1 of the order) -- remove 5 x selected branches, clear dead matter 1 x Elm (T2 of the order) - remove 2 x selected branches 1 x Sycamore (T3 of the order) - remove 8 x selected 1 x Sycamore (T4 of the order) remove 4 x selected 1 x Elm (T5 of the order) - no work	16.05.2015	28.05.2015	No Objection	Approved
LW/15/0383	18 Buckland Road	Planning Application - Single storey extension for Mrs S Hill	30.05.2015	18.06.2015	No objection in principle but an objection to the height of the roof and the roof being out of keeping with the rest of the building	Approved



## Update Report 23 July 2015

Reference	Address	Description	Registered W/E	STC Meeting Date	STC Decision	LDC Decision
LW/15/0416	86 Marine Parade	Planning Application - Detached garage with conservatory and balcony over for Mr P Light	30.05.2015	18.06.2015	No objection	Approved
LW/15/0428	Talland Parade High Street	Planning Application - Change of use from shop (A1) to office (B1) for MIHomecare Ltd.	30.05.2015	18.06.2015	no objection	Refused
LW/15/0305	23 Sutton Park Road	Planning Application - Change of use of the ground floor from D1 (Osteopathic Clinic) to residential comprising two x one bedroom flats for Mr J Vara	12.06.2015	09.07.2015	No Objection	Approved