



Seaford Town Council

Finance & General Purposes Committee

Minutes of a meeting of the Finance & General Purposes Committee held at the Council Chamber, 37 Church Street, Seaford on Thursday 14th June 2018 at 7.00pm.

Present:

Councillors M Brown (Chair) and J Elton (Vice-Chair).
Councillors D Argent, T Goodman, O Honeyman, R Honeyman,
James Corrigan, Town Clerk
Lucy Clark, Finance Manager
1 member of the public

F01/06/18 Apologies

Apologies of absence were received from Councillors B Burfield, A Latham and L Wallraven.

F02/06/18 Disclosure of Interests

Under the Seaford Town Council Code of Conduct and the Localism Act 2011, the following disclosures by Members of disclosable pecuniary interests and interests other than pecuniary interests were made in relation to items on the agenda:

- F2.1** Councillor T Goodman – a non-pecuniary interest on item 6 of the agenda as a member of the Crouch Bowling Club.
- F2.2** Councillor M Brown - a non-pecuniary interest on item 6 of the agenda as a member of the Seaford Community Events Committee.
- F2.3** Councillor R Honeyman - a non-pecuniary interest on item 6 of the agenda as a member of the Seaford Community Partnership.
- F2.1** Councillor O Honeyman – a non-pecuniary interest on item 6 of the agenda as a supporter of the Seaford Refugee Support.

F03/06/18 Public Participation

There was no public participation.

The Chairman informed the Committee of a minor amendment on page 6 of the agenda; The EMR Coastal Communities for £6,084 should have read as EMR Community Projects.

The Chairman also informed the Committee that Seaford Bonfire Society did not use their grant allocated to them during 2017-18 as the event was called off due to inclement weather and so therefore their grant will be deferred to this year's event.

F04/06/18 Finance Report

F04.1 Receipts, Payments and Bank Reconciliation for March and April 2018

The Committee considered report 33/18 advising of receipts, payments and bank reconciliations for March and April 2018.

- F04.1.1** It was **RESOLVED** to **NOTE** (as previously reported) the balance brought forward from February 2018 is £129,242.98.
- F04.1.2** It was **RESOLVED** to **NOTE** the March 2018 total receipts of £209,820.72 and total payments of £192,336.97 leaving a balance to carry forward of £146,726.72.
- F04.1.3** It was **RESOLVED** to **NOTE** the April total receipts of £588,637.28 and total payments of £190,234.08 leaving a balance to carry forward of £545,129.93.
- F04.1.4** It was **RESOLVED** to **NOTE** that in addition to the Current Account balance above, the investment account balance is £134,087.07.

F04.2 Finance Report

The Committee considered report 34/18 informing of income and expenditure for the Financial Year End 2018 and the first period of the new Financial Year to 31st March 2019 compared to the annual budgets.

The Town Clerk asked members to note the key point within the report being the increase in the General Fund to £133,675 and that officers are actively pursuing ways of improving this balance; one being an appeal with the rates at Seaford Head Golf Course with a potential back dated payment of approximately £80,000 if successful.

It was **RESOLVED** to **APPROVE** the information detailed in the report.

F05/06/18 Ear Marked Reserves 2017-18

The Committee considered report 35/18 informing the Committee of the Ear Marked Reserve Position as the end of 2017-18.

Members asked for clarification on certain items.

- F05.1** It was **RESOLVED** to **NOTE** the Ear Marked Reserve Position at 31st March 2018.
- F05.2** It was **RESOLVED** to **NOTE** the transfer of £830 to the Tree Wardens Ear Marked Reserve.
- F05.3** It was **RESOLVED** to **NOTE** the transfer of £3,600 to a new Seafront Projects Ear Marked Reserve.
- F5.04** It was **RESOLVED** to **NOTE** the transfer of £11,005 to a new CIL Receipts Ear Marked Reserve.

F06/06/18 Grant Applications 2018-2019

The Committee considered report 53/18 presenting the 2018-2019 Grant applications.

The Chairman commented that the CAB has reduced their hours at the Seaford Office and members continued to discuss in more detail recommending that future applications to Town and Parish Councils should be on a pro-rata basis to the level of service that they provide to that Town or Parish.

F6.1 It was **RESOLVED** to **APPROVE** the following small grants to a total of £5,350.00:

Name of Organisation	Purpose of Grant	Awarded 2017-2018
Arts@theCrypt	For Accounting Software & Laptop.	£200.00
Bishopstone Parish Hall	To help with the cost of redecorating the inside of the hall.	£350.00
Chyngton School Parent & Teacher Association (PTA)	Purchase of glasses, crockery, cutlery and containers to be used at PTA fund raising events instead of using disposable or plastic items.	£0.00
Cycling Without Age – Seaford Chapter	Towards the purchase of a Trishaw; all weather cover; delivery & insurance	£500.00
Epilepsy Sussex	To buy between 40 & 50 Medi Alert & SOS Jewellery Bands.	£250.00
ESAB Seaford (Inner Light) Group	Subsidising the cost of transport to and from monthly meetings & the hiring of a hall every month.	£200.00
Force Basketball Community Club	Planning & delivery of a Summer Programme of easily accessible sporting activity for all ages and abilities	£500.00
Home-Start East Sussex	To offer our reflective domestic abuse course to approx. 10 women who live in and around Seaford one day a week for eleven weeks each lasting approx. 4 hours.	£500.00
Parkrun	To cover half of the set-up cost required to start a weekly Parkrun Event.	£100.00
Revitalise Respite Holidays	To provide a break for a disabled person in Seaford helping to improve their wellbeing and quality of life.	£0.00
Seaford Bridge Club	To purchase the BridgeMate Electronic Scoring System, significantly enhancing the playing experience of members.	£0.00
Seaford Choral Society	To rent halls for rehearsal, to hire music, soloists & musicians.	£0.00
Seaford Community Partnership	Towards the administration & general running costs for the Partnership.	£350.00

Seaford Refugee Support	To pay for hall & kitchen hire & materials for our Multicultural Meetup weekly sessions along with paying expenses to the Volunteers.	£250.00
Seaford Silver Band	Towards overheads and to purchase some plastic instruments for new members to learn to play.	£250.00
Seahaven Hard of Hearing Club	For more interesting speakers for our monthly meetings along with transport costs (CTLA) to and from the Club.	£100.00
St James' Trust Seaford	To provide a series of cookery courses for men involving healthy eating and art classes of older and disabled people throughout the year.	£500.00
Teddy Treats Children's Charity	To support Top Talent Programme, working in the town, sponsoring local children to support their passion and talent.	£500.00
The Crouch Bowling Club	To purchase extra tables and chairs for new clubhouse as do not have enough for all members at present.	£300.00
The Youth Counselling Project	To continue to provide counselling in 3 Seaford Schools (Seaford Head, Seaford Primary and Annecy Catholic Primary) offering support to children facing serious mental health issues. A referred child will receive a course of 10 individual professional counselling sessions.	£500.00

F6.2 It was **RESOLVED** to **APPROVE** the following large grants to a total of £17,650.

Name of Organisation	Purpose of Grant	Awarded 2017-2018
Care for the Carers	To run two joint cinema trips for local carers to the Seaford Community Cinema which would support up to 16 carers and the person they each care for.	£600.00
Community Transport for Lewes Area (CTLA)	Dial-a-ride, Travel Club, Non-emergency medical appointment transport, vehicle maintenance, community group support.	£4,000.00
Cuckmere Buses (trading name for Cuckmere Community Bus Ltd CCB)	To meet ongoing annual running costs and void deficits. CCB is reliant on local authorities to help bridge the gap in income and expenditure.	£750.00

Lewes District Citizens Advice Bureau (CAB)	A contribution to staffing & overheads.	£5,000.00
Premier United Football Club	To provide a permanent secure storage area at the Salts Park, to include facilities for parents/carers whilst football training.	£0.00
Seaford Community Events Committee	Towards the cost of Event Management & Health & Safety provisions for Motorfest in June 18,	£1,500.00
Seaford Football Club	To purchase CCTV equipment to be installed on stand overlooking dugouts and Mercread Centre.	£0.00
Seaford Lifeguards	To provide suitable protective clothing for Operational Lifeguards & Beach Support Team Members.	£1,500.00
Seaford Musical Theatre	For maintenance & repair of the building, auditorium, foyer, toilets, changing rooms and storage areas.	£700.00
Seaford Scouts	To contribute to three scouts and a scout leader all from Seaford to attend The World Scout Jamboree.	£600.00
Seaford Vocal Repertoire	To purchase a mobile PA system.	£0.00
Seahaven FM Broadcasting Ltd	To add a set of Horizontal Directional Aerials to improve the coverage to the East & West.	£0.00
SeeAbility	To support SeeAbility's vision rehabilitation service.	£1,000.00
Waves Seaford Ltd	To support over 10 families through counselling & to run two Anger Management Courses for children in Years 5, 6 & 7.	£2,000.00

F6.3 It was **RESOLVED** to **ADVISE** the Citizens Advice Bureau that the amount of their future applications should be commensurate to the level of service they are providing for the Town as defined in the S137 legislation.

F6.4 It was **RESOLVED** to **RECOMMEND** that the grants budget be increased in the Finance & General Purposes 2019-20 budget that is presented to Full Council later this year.

The meeting closed 7.31pm



Councillor Mark Brown
Chairman

