



## Seaford Town Council

### To Members of the Seaford Town Council

A meeting of the **Seaford Town Council** will be held at **the Council Chamber, 37 Church Street Seaford**, on **Thursday, 11 April, 2013**, at **7.00 pm**, which you are summoned to attend.

S J Shippen  
Town Clerk  
5 April, 2013.

### AGENDA

**1. Apologies for Absence.**

To consider apologies for absence.

**2. Minutes.**

To approve the minutes of the meeting held on 17 January 2013.

**3. Disclosure of Interests**

To deal with any disclosure by Members of any discloseable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**4. Public Participation.**

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 1 and Seaford Town Council Policy.

**5. Mayor's Appointments and Communications.**

- a. To receive any communications, as the Mayor may desire, to put before the Council and to note the Mayor's past and future engagements, report 193/12 (pages 3 to 5).
- b. To receive the Young Mayor's report 194/12 (pages 7 to 8).

**6. Police Report.**

To consider a report from Police Sergeant Chris Wright on policing in Seaford. (The report will be circulated to Members prior to the meeting.)

**7. Review of Representation on Outside Bodies**

To consider report 195/12 concerning a review of Council representation on outside bodies (pages 9 to 11).

**8. International Links Working Group**

To consider report 196/12 concerning recommendations received from the International Links Working Group (pages 13 to 15).

**For further information about items appearing on this agenda, please contact Mrs S J Shippen, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG. Telephone 01323 894870, fax 01323 872976.**



## Seaford Town Council

Report 193/12

**Agenda Item No:** 5a  
**Date:** 11 April 2013  
**Committee:** Council  
**Title:** Mayor's Engagements  
**By:** Simon Cooper, Corporate Services Manager  
**Wards Affected:** All Seaford wards  
**Purpose of Report:** To report the Mayor's engagements.

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### Recommendations

You are recommended:

1. To note the report.
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### 1. Information

The Mayor, Deputy Mayor or Leader, has either attended, or is due to attend 139 functions as a representative of this Council at the time of the production of this report. A schedule of engagements not previously reported is attached as Appendix A.

### 2. Financial Appraisal

There are no financial implications in this report.

### 3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager

Corporate Services Manager

Town Clerk

List of Mayors Previously Unreported Engagements  
Appendix A

<b>Mayor Wallraven 2012 - 2013</b>					
<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Organisation</b>	<b>Event</b>	<b>Venue</b>
Sunday	06.01.2013	11.00	Seaford Lifeguards	Annual Dip	Seaford Beach
Friday	01.02.2013	18.30	M&Co	Fashion Show	M&Co Broad St
Wednesday	06.02.2013	16.30	Willet Trust	Tree Planting	Bishopstone Village
Tuesday	12.02.2013	08.30	S H Lower School	Promote Young Mayor	S H Lower School
Sunday	03.03.2013	10.30	Seaford Fair Trade	Fair Trade Service	Crossways
Friday	08.03.2013	19.30	Seaford RFC	Presidents Night	Seaford RFC
Saturday	09.03.2013	10.30	Fair Trade Market	Open Fair Trade Market	Clinton Place
Wednesday	13.03.2013	19.30	Seaford Head School	Grease Musical	Seaford Head School
Saturday	16.03.2013	13.30	Seaford Museum	Exhibition	Martello Tower
Friday	29.03.2013	19.00	Seaford Choral Society	Come and Sing Concert	St Leonards
Saturday	06.04.2013	19.30	Kevin Gordon	Unseen Seaford Talk	Bishopstone Village Hall
Monday	08.04.2013	14.00	Seaford Branch Royal British Legion	Poppy Presentation	37 Church St Chamber
Wednesday	10.04.2013	11.00	ENARA	Coffee Morning	18 Clinton Place
Wednesday	10.04.2013	19.00	STC Young Mayor	Young Mayor's Awards	Baptist Church
Friday	12.04.2013	19.00	Retro Market	Private Viewing	Arts@TheCrypt
Saturday	13.04.2013	14.00	Philip Pople	Guided Village Walk	Bishopstone Village
Sunday	14.04.2013	19.00	Silver Band	Concert	Seaford Head Upper School
Sunday	21.04.2013	14.30	Felicity Lott	Charity Concert	Newlands School
Tuesday	23.04.2013	18.00	Royal Society of St George	St Georges Day Service & Dinner	St Andrew's Church/ Deans Place
Wednesday	24.04.2013	12.00	Women of the Year	Luncheon	Amex stadium
Saturday	27.04.2013	19.30	Seaford Choral Society	Spring Concert	St Leonards
Monday	29.04.2013	14.00	M&Co	Judge Photo Competition	M&Co

List of Mayors Previously Unreported Engagements  
Appendix A

<b>Mayor Wallraven 2012 - 2013</b>					
<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Organisation</b>	<b>Event</b>	<b>Venue</b>
Saturday	04.05.2013	13.00	Bishopstone Parish Hall	Open May Fair	Bishopstone Village
Friday	03.05.2013	19.30	Mayor of Newhaven	Mayors Last Bash	Newhaven Social Club
Sunday	05.05.2013		M&Co	Presentation re Photo Competition	M&Co

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## Seaford Town Council

Report 194/12

**Agenda Item No:** 5b  
**Date:** 11 April 2013  
**Committee:** Council  
**Title:** Young Mayor's Report  
**By:** Simon Cooper, Corporate Services Manager  
**Wards Affected:** All Seaford wards  
**Purpose of Report:** To receive a report from the Young Mayor.

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### Recommendations

You are recommended:

1. To note the report.
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### 1. Information

The Young Mayor, Amy Gough, has submitted a report attached as Appendix A to this report.

### 2. Financial Appraisal

There are no financial implications in this report.

### 3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager

Corporate Services Manager

Town Clerk

## Young Mayor's Report

Since my last report, I have attended several events as Young Mayor of Seaford. I particularly enjoyed modelling in the Mayor's Charity Fashion Show at M&Co. It was good fun dressing up in the different outfits and strutting down the catwalk! Another night I enjoyed was the Seaford Young Musician of the Year 2013, hosted by the Seaford Rotary Club at Newlands School. It was really enjoyable seeing so many confident young people perform in front of an audience. I am particularly looking forward to seeing Hambel



Goodchild, the winner of the competition, perform again at the Young Mayor's Awards.

The Young Mayor's Awards 2013 are fast approaching and I have been busy preparing for the ceremony for the last few months. This has involved me going on a tour of all the local schools. As part of this school tour, I attended meetings with head teachers, gave several assemblies, alongside the Deputy Young Mayor Georgia Colyer, and talked to lots of young people. We first started planning the Young Mayor's Awards in October last year, so it is really exciting to see it all coming together now. The night looks to be a fantastic event, with lots of performances from local young people. Although it will be my last official evening as Young Mayor, I am really looking forward to it. I would like to take this opportunity to say thank you to the Town Council for all the support they have given me, throughout my time as both Deputy and Young Mayor. It has been an unforgettable experience for which I am truly grateful.

Amy Gough  
Young Mayor of Seaford



## Seaford Town Council

**Report 195/12**

<b>Agenda Item No:</b>	<b>7</b>
<b>Committee:</b>	<b>Council</b>
<b>Date:</b>	<b>11 April 2013</b>
<b>Title:</b>	<b>Review of Representation on Outside Bodies</b>
<b>By:</b>	<b>Sam Shippen, Town Clerk</b>
<b>Wards Affected:</b>	<b>All Seaford Wards</b>
<b>Purpose of Report:</b>	<b>To Review Town Council Representation on Outside Bodies</b>

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### Recommendations

**You are recommended:**

- 1. To agree that a review of representation on outside bodies be undertaken.**
  - 2. To agree the deadline for submission of reports as Monday 29 April 2013.**
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### 1. Information

- 1.1** At the Annual Meeting held on 10 May 2012 Council appointed members to represent the Council on a number of outside bodies as shown in Appendix A.
- 1.2** Members are requested to report back as they feel necessary to the Town Clerk any matter which is required to be brought to the attention of the Council or its committees during the year.
- 1.3** Members are required to provide a formal written report at the end of the municipal year, these reports may be done jointly where there is more than one representative. All reports should be forwarded, preferably in an electronic format, to the Corporate Services Manager before Monday 29 April 2013.
- 1.4** Queries have been raised by Councillors recently regarding why we have representation on the various outside bodies, therefore it is thought prudent to undertake a review, which is the purpose of this report.
- 1.5** The call on individual councillor's time may be significant and as volunteers it is important that a regular review is undertaken to assess the value of the representational role undertaken on behalf of the Council. It is not clear whether a review has taken place for a number of years.

- 1.6 Members are requested, as part of their year-end reporting, to comment upon the value to the Council and the wider town community of having councillor representation. Also to comment whether they advise that representation should be continued and the number of representatives is appropriate.
- 1.7 This would also be an opportune time to advise whether there are outside bodies upon which we may wish to seek representation, if so, details should be forwarded to the Town Clerk as soon as possible.
- 1.8 At the Annual Meeting on 9 May, reports and recommendations on representation will be presented to Council.

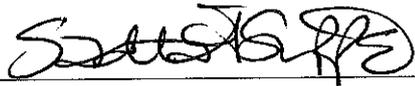
## 2. Financial Appraisal

There are no financial implications as a result of this report.

## 3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk

Town Clerk



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**Outside Bodies**

Access in Seaford & Newhaven	R Scarfe
Age Concern	M Brown
Bishopstone United Charities	B Groves, I White
Citizens Advice Bureau	M Brown
Cuckmere Community Bus	R Allen
Cuckmere Estuary Partnership	B Groves
Community Transport - Lewes Area	R Scarfe
Fair Trade Group	L Wallraven
Lewes District Association of Local Councils	M Brown, I White
Mercread Youth Centre	S McStravick
Planning User Group	R Allen
Seaford Chamber of Commerce	P Franklin, [M Buck]
Seaford Community Partnership	M Brown
Seaford Head Swimming Pool	T Goodman
Seaford In Bloom	A Latham, [M Buck]
Seaford Seniors' Forum	S Adeniji
Seaford Sustainability	M Brown, S Gauntlett
Seaford Twinning Association	S McStravick, R Scarfe
Smarter Seaford	S Dunn, T Goodman, A Latham
St. James's Trust	R Scarfe
The Base Management Committee	P Heseltine
Youth Task Group	S McStravick, B Warren, A White, S Gauntlett

**Liaison Committees**

Christmas Lights Committee	B Groves, A White, I White, A Hayder
Crypt Management Committee	M Brown, B Warren, A Latham
International Links Working Group	M Brown, L Wallraven, S Gauntlett
Seaford Head Nature Reserve	T Goodman, A White, S Gauntlett
Stakeholders Group on Health Issues	S Adeniji, S McStravick, I White, A Latham
Strengthening Local Relationships	S Adeniji, B Burfield, T Goodman, S McStravick

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## Seaford Town Council

Report 196/12

<b>Agenda Item No:</b>	<b>8</b>
<b>Committee:</b>	<b>Council</b>
<b>Date:</b>	<b>11 April 2013</b>
<b>Title:</b>	<b>Recommendations from International Links Working Group</b>
<b>By:</b>	<b>Simon Cooper, Corporate Services Manager</b>
<b>Wards Affected:</b>	<b>All Seaford Wards</b>
<b>Purpose of Report:</b>	<b>To receive recommendations from the Seaford International Links Working Group</b>

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### Recommendations

**You are recommended:**

- 1. To consider the recommendations outlined in 1.2 below.**
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### 1. Information

1.1 At the meeting held on 10 May 2012 Council agreed:

- That a Councillor to Councillor link be set up for e-correspondence, exchange of photos etc. between the Mayor of Onkaparinga (or her nominee Councillor for Onkaparinga's area of Seaford, South Australia) for Seaford, South Australia; and the Mayor of Seaford (or nominee-Councillor) and the Young Mayor of Seaford; at no cost other than email and scanner-use. (C 24.1)
- That the Working Group explore similar relationships with: Seafords in Long Island, New York; in Delaware; in Virginia; Peter White maintains his Facebook link with émigrés from Seaford Jamaica. (C 24.2)
- That the Group encourages (in the name of STC, and through Peter White) Seaford clubs and groups to become involved with these Seafords noted above. For example Seaford Photographic Society, local photographic businesses, individuals, be asked to donate to the STC archive of photographs other representative copyright-free pictures of Seaford to form a Seaford Album to share with these communities. Cost to STC: space on its servers for digital pictures. (This album would be a

permanent asset for STC and its website). Also the Seaford Museum is asked to consider links with local history museums in the Seafords in Jamaica, Delaware, and New York, and also in our twin-town Bönningstedt. Cost to STC: nil. Peter White to approach Kevin Gordon and Seaford Museum Chair. Further Peter White to ask Rotary, Lions, Lifeguards (Seaford, SA has Surf-Rescue) and Churches to look at links with their counterparts where they exist. (C 24.3)

- d) That the Council be asked for its views on the establishment of a Facebook page for links between all the Seafords at no cost to the Council. A volunteer will be needed to administer the page (Cllr. McStravick will be asked).(C24.4)

1.2 Following a meeting of the Seaford International Links Working Group on 18 February 2013 the following recommendations have been passed to the Council for consideration.

- a) That in light of welcome developments in creating and operating the Town Council's new website, with the ability to post contributed photographs of Seaford, and to include links to other websites, the suggestion of a photographic gallery of the Seafords referred to in C 24.1, C 24.2 and C 24.3 above be simplified: to be an invitation from the Mayor to other Seafords world-wide to display links to Seaford Town Council's website on their websites, and for STC's website to display links to the websites of the other Seafords which are willing to participate.
- b) That the Working Group encourage Seaford's Twinning Association and other Clubs and Societies to build upon links, now extant between Seaford Silver Band and twin-town Bönningstedt and its neighbouring communities and bands; on new email links between Annecy Roman Catholic Primary School Seaford and Bonningstedt's Primary School; and on an emerging practical link between Seaford Lifeguards and Bönningstedt's Fire Brigade Cadets: to widen this activity to other voluntary Seaford clubs and organisations (as approved in C24.3 above) .
- c) That the Town Council notes with approbation that the Seaford Twinning Association is now part of an East Sussex Twinning Association – a loose support group of 17 communities in the county twinned with overseas towns.
- d) That the Town Council notes the visit to Seaford between 7 and 10 June by a delegation from Bönningstedt and its own twin Town of Crivitz (both in Germany) and offers appropriate official hospitality to the two visiting Mayors, and Vice Chair of the (Kreis Pinneberg) County Council. (2 of those offices being dependent on election results in Germany in May)
- e) That the Council notes the work of the Sussex Community Rail Partnership's Seaford to Brighton Line Steering Group (Cllr. Adeniji being STC's representative, and Cllr. Dunn and Town Crier Peter White also being members) which hopes to celebrate the 150<sup>th</sup> anniversary of Seaford Railway Station in May / June 2014, with potential links to the 5 other Seafords which have railway stations, as being explored by the Links

Working Group.

- f) That the Town Council considers the extra-ordinary award of a Seaford Town Council Coat-of-Arms wooden plaque, or another suitable item of STC memorabilia or presentation-goods, to Heinz Oertel for services to Seaford. This elderly resident of Bönningstedt, now in very poor health, predates efforts by East Sussex County Council, the Seaford Silver Band, Seaford Head School, and twinning enthusiasts, in forging links with Seaford. He brought parties of adult German students to stay in Corsica Hall (former Adult Education Centre) in 1978 and 1979. The award could be made to representatives of Bönningstedt during their June visit, and would be greatly valued by them.
- g) That the Working Group continue its work for another 12 months and then report to the Town Council for a decision on its future role.

## 2. Financial Appraisal

The cost of hospitality suggested in 1.2 (d) can be met from the Civic catering & hospitality budget, and should a Seaford Town Council Coat-of-Arms wooden plaque be presented as suggested in 1.2 (f) there are some held by the Council.

## 3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager

Corporate Services Manager



Town Clerk

