



## Seaford Town Council

Minutes of the **Special Meeting** of the **Seaford Town Council** held at **The Council Chamber, 37 Church Street, Seaford** on **Thursday 12 July 2012** at **7.00pm**.

### **Present:**

Councillor L Wallraven (Mayor)

Councillors R E Allen, M F Brown, M Buck, S Dunn, P Franklin, T Goodman, B Groves, A Hayder, P Heseltine, A Latham, S McStravick, R Scarfe, B Warren, L Wallraven, A White & I White.

Mrs S Shippen and Mrs P Woolven – Seaford Town Council.

### **C 36 Apologies for Absence**

Apologies were received from Councillor S Adeniji, B Burfield, A Campbell, S Gauntlett and R Scarfe.

### **C 37 Disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.**

There were no disclosures made.

### **C 38 Public Participation**

#### Questioner

#### Question Concerning

Mr Bob Gower

Mr Gower asked questions regarding the financial implications of the proposed Golf Clubhouse project including financial viability and due diligence. He asked about the business plan and basic accounting requirements and cash flow forecasts, research on uptake of facilities, total available reserves, the potential budget for 2013/14, any documentary evidence from the Public Loan Board, the expert knowledge of the Councillors and Officers and the sanctions of payments.

*The Town Clerk advised that the business plan was updated and circulated, as far as possible, to Councillors in February. At the moment it is not available to the public as it contains confidential business information.*

*The basic accounting requirements and cash flow forecasts have been completed for operations being undertaken in house, catering and hire management being given to an outside company and the running of*

*the catering by an outside company. The Corporate Services Manager continues to work on these aspects.*

*Research on potential uptake of facilities was undertaken via online surveys to targeted potential hirers and users, and communications with local groups.*

*The total available reserves will be £270,442.*

*We cannot comment on the potential budget for 2013/14.*

*There is no documentary evidence from the Public Loan Board as they do not give agreements in principle.*

*That she managed numerous large regeneration projects in her previous position and the Corporate Services Manager, Mr Simon Cooper, is also experienced in handling large projects. A contract will be agreed and payments will not need to be sanctioned by the Finance and General Purposes Committee - payments will be reported in the same manner that all Council payments are currently reported.*

#### **C 39 Seaford Head Golf Clubhouse**

Council considered report 39/12.

**C 39.1** It was **RESOLVED** to **APPROVE** fees in the sum of £59,775 to cover development of detailed design be utilised from General Reserve.

**C 39.2** It was **RESOLVED** to **AGREE** that delegation of authority be given to the Town Clerk in consultation with a Working Group consisting of the Leader of the Council, the Deputy Leader of the Council, the Leader of the Minority Group, the Vice Chairman of the Golf Course Committee, the Golf Professional and two representatives of Seaford Head Golf Club, to make decisions with the contractor on the detailed design matters.

**C 39.3** It was **RESOLVED** to **ENDORSE** the actions of the Town Clerk in serving notice of repossession on Seaford Head Golf Club.

The meeting finished at 7.36 pm.

*L. Wallraven 16/08/12*

Councillor L Wallraven  
Mayor