



Seaford Town Council

Minutes of the **Meeting** of the **Seaford Town Council** held at **The Council Chamber, 37 Church Street, Seaford** on **Thursday 14 June 2012** at **7.00pm**.

Present:

Councillor L Wallraven (Mayor)

Councillors S Adeniji, M F Brown, A Campbell, P Franklin, S Gauntlett, T Goodman, B Groves, A Hayder, P Heseltine, A Latham, R Scarfe, B Warren, L Wallraven, A White & I White.

Mrs S Shippen, Mr Simon Cooper, Mrs P Woolven – Seaford Town Council.

C 27 Apologies for Absence

Apologies were received from Councillors S Dunn and S McStravick.

C 28 Minutes

The minutes of the meeting held on 10 May 2012 were **APPROVED** by Council and signed by the Mayor.

C 29 Disclosure by members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.

There were no disclosures made.

C 30 Public Participation

Questioner

Question Concerning

Keith Blackburn

Read a statement on behalf of the Seaford Community Partnership on communications with Seaford Town Council. Mr Blackburn voiced his frustrations at not being allowed to access seafront proposals. He believed that Councillors should be made aware of the results of the public consultation exercise from the Seafront Exhibition held in March before their visioning meeting and to know what the Community Partnership suggested is the way forward.

Councillor Ian White thanked Mr Blackburn for his statement but disagreed with the points that he had made. He believed that Councillors should undertake visioning exercises with an open mind, and not with predetermined ideas and that Mr Blackburn had had numerous and lengthy meetings with Council Officers.

The Town Clerk asked that Mr Blackburn follow proper channels in distributing information to Councillors, ie through the Council and not through individual Councillors and stated that she had asked for the information that he referred to at a previous meeting, but it had not been forthcoming.

Bob Brown Mr Brown notified the meeting that Southern Water had repaired the railings at Splashpoint and had also repaired a drain at Blatchington Road. The Kittywake Watch had now been cut down to around six days watch due to cutbacks.

C 31 Mayors's Appointments and Communications

Council considered report 28/12.

It was **RESOLVED** to **NOTE** the Mayor's past and future engagements.


The Mayor gave a verbal report on Seaford Town Council Queen's Diamond Jubilee Celebrations and thanked Sam Shippen, Paula Woolven and Ben King for their tireless work and to the Councillors and volunteers who helped marshal the road closures.

C 32 Annual Return for the year ended 31 March 2012

Council considered report 27/12.

C 32.1 It was **RESOLVED** to **APPROVE** the accounts for the year ended 31 March 2012 as at Appendix A of report 27/12.

C 32.2 It was **RESOLVED** to **COMPLETE** the Annual Governance Statement for the Year Ended 31 March 2012 with the following answers.

1. We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices YES
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness YES
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the council to conduct its business or on its finances YES
4. We provided proper opportunity during the year for the exercise of electors rights in accordance with the requirements of the Accounts and Audit Regulations YES
5. We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required YES
6. We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems YES
7. We took appropriate action on all matters raised in reports from internal and external audit YES 

8. We considered whether any litigations, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council, and, where appropriate have included them in the accounting statements YES
9. Trust funds (including charitable) – in our capacity as the sole managing trustee we discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit NOT APPLICABLE

C 32.3 It was **RESOLVED** to **APPROVE** the Annual Return for the Year Ended 31 March 2012 and authorise the Mayor, Corporate Services Manager and Town Clerk to sign on behalf of the Council as required.

C 33 Code of Conduct

Council considered report 29/12.

C 33.1 It was **RESOLVED** to **ADOPT** the existing Seaford Town Council Code of Conduct for the period 1 July 2012 to 16 August 2012.

C 33.2 It was **RESOLVED** that Members **CONSIDER** the template Code of Conduct documents available and feedback to the Town Clerk with a view to adopting a further Code of Conduct on 16 August 2012.

C 34 Standing Orders

Council considered report 30/12.

C 34.1 It was **RESOLVED** that Councillor Sam Adeniji discuss his ideas regarding reports from Wards and Outside Bodies with the Clerk for the matter to be presented at a full Council Meeting as a proposed addition to Standing Orders.

C 34.2 It was **RESOLVED** to permanently **REVOKE** Seaford Town Council Standing Orders as adopted in 3 March 2011 in their entirety.

C 34.3 It was **RESOLVED** to **AGREE** to permanently add the Draft Standing Orders as contained in report 3/12 Appendix A as Seaford Town Council's Standing Orders.

C 35 Outside Bodies – Members Reports

Members considered report 31/12.

It was **RESOLVED** to **NOTE** Members reports.

The meeting finished at 8.15 pm.

L. Wallraven 16/8/12

Councillor L Wallraven
Mayor

