



Seaford Town Council

To Members of the Seaford Town Council

A meeting of the **Seaford Town Council** will be held at **the Council Chamber, 37 Church Street Seaford**, on **Thursday, 17 January, 2013**, at **7.00 pm**, which you are summoned to attend.

S J Shippen
Town Clerk
11 January, 2013.

AGENDA

1. Apologies for Absence.

To consider apologies for absence.

2. Minutes.

To approve the minutes of the meetings held on 24 October and 27 November 2012.

3. Disclosure by members of any pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

4. Public Participation.

To deal with any questions, or brief representations, from members of the public in accordance with Standing Order 1 and Seaford Town Council Policy.

5. Mayor's Appointments and Communications.

- a. To receive any communications, as the Mayor may desire, to put before the Council and to note the Mayor's past and future engagements, report 141/12 (pages 3 to 5).
- b. To receive the Young Mayor's report 142/12 (pages 7 to 8)

6. Police Report.

To receive a verbal report from Police Sergeant Chris Wright on policing in Seaford.

7. Impact Seaford/Seaford Regeneration Plan

To consider report 146/12 concerning Impact Seaford/Seaford Regeneration Plan (pages 9 to 16)

8. Reserves.

To consider report 143/12 concerning the estimated reserves position at 31 March 2013 (pages 17 to 19)

9. Additional items for inclusion in the budget

To consider report 144/12 concerning items suggested by members for inclusion in the budget for 2013-14 (pages 21 to 23)

10. Budget for 2013-14

To consider report 145/12 presenting for approval by the Council the Revised Budget for 2012-13 and the Budget for 2013-14 (pages 25 to 39)

11. Seaford Head Golf Course S106 Agreement

To consider report 148/12 to approve the S106 agreement in respect of the new Golf Course Clubhouse (pages 41 to 52)

12. Town Forum Date

To consider report 147/12 concerning a proposal to change the date of the Town Forum (pages 53 to 54)

For further information about items appearing on this agenda, please contact Mrs S J Shippen, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG. Telephone 01323 894870, fax 01323 872976.



Seaford Town Council

Report 141/12

Agenda Item No: 5a
Date: 17 January 2013
Committee: Council
Title: Mayor's Engagements
By: Donna Parkes, Mayor's Secretary
Wards Affected: All Seaford wards
Purpose of Report: To report the Mayor's engagements.

Recommendations

You are recommended:

1. To note the report.
-

1. Information

The Mayor, Deputy Mayor or Leader, has either attended, or is due to attend 114 functions as a representative of this Council at the time of the production of this report. A schedule of engagements not previously reported is attached as Appendix A.

2. Financial Appraisal

There are no financial implications in this report.

3. Contact Officer

The Contact Officer for this report is Donna Parkes, Mayor's Secretary.

Mayor's Secretary



Town Clerk



List of Mayors Previously Unreported Engagements
Appendix A

Mayor Wallraven 2012 - 2013					
Day	Date	Time	Organisation	Event	Venue
Sunday	30/10/2012	19.00	Seahaven Lionesses	Fashion Show	Blatchington Golf Club
Friday	02/11/2012	19.00	Fairtrade Committee	Fairtrade Quiz Evening	St Leonards Church
Monday	05/11/2012	17.00	Lewes House	Bonfire	Lewes House
Thursday	08/11/2012	14.30	The Rotary Club of Seaford	Afternoon Tea/ Party, Senior Citizens living in Seaford	St James Trust, Clubhouse
Sunday	25/11/2012	13.30	The Dean and Chapter of Chichester Cathedral	Enthronement of the right Reverend Dr Martin Warner as the 103 rd Bishop of Chichester	Chichester Cathedral
Monday	26/11/2012	14.00	Newlands School	Tree Planting	Newlands School Seaford
Saturday	01/12/2012	19.00	Royal Air Force Air Cadets	Cadet Awards	Seaford Blatchington Golf Club
Saturday	01/12/2012	19.30	Seaford Choral Society(Ian White and wife attended)	Concert	St Leonard's Church
Tuesday	04/12/2012	18.00	Mayor of Newhaven	Carol Service	St Michaels
Thursday	06/12/2012	14.00	Seaford Town Council	Christmas Tree Blessing	War Memorial, Seaford
Thursday	06/12/2012	15.00	Seaford Town Council	Judging of the Shop windows	Seaford
Friday	07/12/2012	17.30	Seaford Town Council	Late Night Shopping	Seaford
Saturday	08/12/2012	10.30	Ladies in the Community	Mayor's Charity Coffee Morning	Bishopstone Hall, Bishopstone,
Sunday	09/12/2012	15.00	Lewes District Churches/Homelink	Christmas Concert	Church of St Thomas More, Seaford
Saturday	15/12/2012		St Leonard's Church	Concentus Chorale Choir, Concert	St Leonard's Church
Sunday	16/12/2012		St Andrews Church	Carol Service	St Andrews Church

List of Mayors Previously Unreported Engagements
Appendix A

Mayor Wallraven 2012 - 2013					
Day	Date	Time	Organisation	Event	Venue
Tuesday	18/12/2012		Mayor of Lewes	Civic/Parish Carol Service	St Anne's Parish Church, Lewes
Wednesday	19/12/2012	15.00	St James' Trust	Volunteers Christmas Tea Party	St James' Trust Clubhouse
Sunday	20/12/2012	18.00	Seaford Street Pastors	Seaford Street Pastors Annual General Meeting	Baptist Church
Sunday	23/12/2012	18.00	St Leonards Church	Carol Service	St Leonards
Thursday	11/01/2013	13.30	Seaford Health Store	Presentation of Favourite Shop	Seaford
Friday	01/02/2013	18.30	M & Co	Fashion Show	Seaford
Saturday	23/02/2013		Conservative Club	Fancy Dress/Music	Seaford
Tuesday	23/04/2013		St George's Day	St George's Day, Church Service/Formal Dinner	Alfriston

Blank page



Seaford Town Council

Report 142/12

Agenda Item No: 5b
Date: 17 January 2013
Committee: Council
Title: Young Mayors Report
By: Donna Parkes, Mayor's Secretary
Wards Affected: All Seaford wards
Purpose of Report: To receive a report from the Young Mayor.

Recommendations

You are recommended:

1. To note the report.
-

1. Information

The Young Mayor, Amy Gough, has submitted a report attached as Appendix A to this report.

2. Financial Appraisal

There are no financial implications in this report.

3. Contact Officer

The Contact Officer for this report is Donna Parkes, Mayor's Secretary.

Mayor's Secretary



Town Clerk



It has been an eventful few weeks as Seaford's Young Mayor since my last report. On October 30th I was invited by the Seaford Lionesses to take part in their charity fashion show at Seaford Golf Club. I had great fun trying on clothes and it was great to see funds being raised for local charities.

On Remembrance Sunday in November I accompanied the Mayor and her Consort to the town's War Memorial, as they laid wreaths along with many other representatives of the local community. I then joined them in a procession to take part in a Remembrance Day Service at St Leonard's Church; I enjoyed doing a reading.

I returned to St Leonard's on the 5th December to participate in the Mayor's Carol Concert where I was invited to do another reading. On Friday 7th December I joined the Mayor, Norman Baker M.P and Santa (!) to switch on the town's Christmas lights- I really enjoyed getting to 'plunge' the 'plunger' to switch the lights on! I was also interviewed live on Seahaven FM.

In November I also worked with the Deputy Young Mayor Georgia Colyer to create a video about the Seaford Young Mayor's Awards and also the forthcoming election of the next Deputy Young Mayor, as my term of office ends on 1st April 2013. I liaised with Georgia and school staff to show the video at several school assemblies to raise the profile of the Young Mayor's role and encourage young people in the town to consider running for the next Deputy Young Mayor election.

We also talked to pupils about the Seaford Young Mayor's Awards, which we have decided to change slightly this year. We are inviting the local community to nominate any young person aged 11-18, resident in the town or surrounding area, whose achievements in some way deserve recognition. This could be by showing a particular talent, for example in sport or the performing arts, or by contributing in a meaningful way to the local community, for example by helping an elderly neighbour, by volunteering or fund-raising regularly or by being a young carer. As Young Mayor and Deputy, Georgia and I would also like to recognise young people who have overcome hurdles in their lives- not necessarily to achieve the highest results compared to others but who have had significant success for themselves. These and other achievements will be celebrated at a special ceremony later in the spring (date and venue to be confirmed.) This will be the final event in a busy and amazing year as Young Mayor.

Amy Gough



Seaford Town Council

Report 146/12

Agenda Item No:	7
Committee:	Council
Date:	17 January 2013
Title:	Impact Seaford – Regeneration Strategy
By:	Sam Shippen, Town Clerk
Wards Affected:	All Seaford wards
Purpose of Report:	To present latest draft of Impact Seaford for consideration and comment.

Recommendations

You are recommended:

1. To consider the latest draft of Impact Seaford as attached at Appendix A and express views and comments on the document as the basis for joint working with partners to drive project development and delivery.
 2. To delegate authority to the Town Clerk in consultation with the Leader of the Council to agree the final version of the Impact Seaford on behalf of the Town Council.
 3. To agree that Seaford Town Council be an active partner in the delivery of Impact Seaford.
 4. To agree that a nominated councillor and the Town Clerk represent Seaford Town Council on the Impact Seaford Board.
-

1. Information

1.1 The purpose of Impact Seaford (a regeneration delivery Framework for Seaford) is to translate the Lewes District Regeneration Strategy into action. To this end Impact Seaford is structured as a living process that:

- Reinforces and refines the Seaford vision identified in the Regeneration Strategy to ensure it reflects the aspirations of local stakeholders and aligns with other visions being developed at a local level (which is the case in Seaford)
- Helps to shape the focus for project development and delivery by providing an overview of the strategic context and drivers of change and highlighting Seaford's assets and the challenges and opportunities faced by way of a local context.
- Identifies projects to be developed under the priority headings of the Regeneration Strategy (Attracting Investment, Promoting Enterprise, Inspiring Learning,

Welcoming Visitors and Strengthening Partnerships). This includes identifying the lead partners and project status in terms of indicating the position of each project with regard to development/delivery; there is also a narrative with regard to project prioritisation.

- Introduces new joint working arrangements to focus partners at a local level via the Impact Seaford Delivery Team (and associated partnership grouping once agreed) and through a community based approach to regeneration.
- 1.2 The current version of Impact Seaford, which is attached at Appendix A of this report, has been produced following consultation with a range of stakeholders between September and December 2012. It is envisaged that the current version will be finalised in Spring 2013 following formal consideration by Lewes District Council and Seaford Town Council and further consultations with local and strategic stakeholders.
 - 1.3 Although Impact Seaford is a live process that will provide a framework to drive project development and delivery and ensure delivery and joint working arrangements evolve to remain fit for purpose, snapshots will be taken to produce marketing and promotional material to galvanise existing stakeholders and secure support from others including potential investors and developers. To this end, the current version of Impact Seaford will be published once it is finalised in the Spring.
 - 1.4 Detailed delivery of each project will be taken forward via the lead partner who will put in place the necessary delivery mechanisms to co-ordinate and drive delivery e.g action plan or project execution plan. The timings and process for reporting on progress will be determined by the Impact Seaford board, the details of which will be agreed over the coming months as part of finalising the current version.
 - 1.5 Council is requested to consider views and comments on the document provided. It is important that the Town Council be a key partner in delivery of the Regeneration Strategy and the Town Council Vision Plan is consistent with the Impact Seaford Strategy, although the Vision Plan may well identify issues beyond and wider than the strategy.
 - 1.6 Seaford Town Council is requested to agree its inclusion as a key partner in delivery of Impact Seaford and to select a Councillor to be nominated to represent the Council on the Impact Seaford Board alongside the Town Clerk.
 - 1.7 Greg Macdonald, Economic Regeneration Project Officer will be present at the meeting to assist with any queries or questions which may arise in respect of this agenda item.

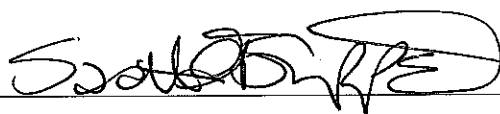
2. Financial Appraisal

There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk.

Town Clerk



Working Draft – 3 January 2013

Impact Seaford

(Working Title)

A Regeneration Delivery Framework for Seaford Vision to 2030 and Projects to 2016

(Suggested Format: Graphically designed with (A4/A3 Landscape?) maps, photos/images to capture spirit of Seaford that connects the town's heritage and cultural offer to its ambition and future prosperity)

2013

1

11

The purpose of Impact Seaford is to provide a framework for joint working to develop and implement projects that will deliver the Seaford Vision.

Developing the Seaford Story... (Pages 2-3)

Seaford Vision...

"By 2030, Seaford will have made greater use of its coastal location through a regenerated seafront that is easily accessed from the town centre and key transport hubs, such as the railway station whilst providing a crucial amenity that supports and encourages healthy life styles. The retail provision on offer in the town will have been improved and used more by local people and advantage will have been taken of the opportunities presented as a gateway to National Park. This will have included the improved provision of tourist facilities and accommodation that have widened the town's economic base, whilst maintaining the relative tranquillity of the town, as well as the heritage and marine assets, which are valued by residents and visitors alike."

Building on Strengths...

To secure the high quality of life that the Seaford vision demands this Impact Seaford will build on the areas assets to grasp the challenges and opportunities faced.

Seaford has significant assets...

- Attractive physical environment characterised by a spectacular unspoilt coastline that provides a unique vista to the Seven Sisters Heritage Coast and the South Downs National Park that wraps itself around the town
- Location within a massive visitor economy associated with Brighton, Eastbourne and the South Downs National Park
- Range of recreational facilities including Downs Leisure Centre, Salts recreation ground, Martello fields, Chalvington Fields and two golf courses.
- Good rail and bus services
- 5th most peaceful place in the world
- Largest town in the District

...which will unlock the town's potential...

- Through job creation and enterprise associated with the visitor economy
- As a unique retail centre focused on independent retailers
- As a community hub and service centre for local people
- As a coastal amenity unspoiled by commercialisation
- For promoting healthy living through encouraging greater use of the natural assets and recreational facilities on offer

...whilst addressing several challenges...

- Weak linkages and movement between gateways, town centre and seafront; a situation amplified by poor signage and public realm in a number of strategic locations
- Very restricted catchment area due to being a coastal town and completely surrounded by the South Downs National Park
- Poor quality environment and public realm at points of entry and in and between main shopping streets
- Demographics – above average proportions of older people which provides both challenges and opportunities
- Shortage of accommodation for visitors
- High environmental risk associated with sea defences against flooding or erosion and creating uncertainty for investors
- Significant passing trade on the A259 that does not stop in Seaford
- Lack of cohesive partnership and networking arrangements for retailers with no comprehensive understanding of the range of challenges and opportunities faced

- Lack of promotion and profile beyond Seaford especially with regard to tapping into visitor markets associated with Eastbourne, Brighton and those using the ferry service between Dieppe and Newhaven
- Reduction in numbers of independent traders
- Lack of major chains that could help attract other retailers and shoppers
- A259 pinch-point at Exceat Bridge
- No public transport along the seafront
- No major employers to keep young people in the town or provide sponsorship for improvements

Joint working

Impact Seaford has been (and will continue to be) shaped and informed through the work of strategic and local stakeholders:

- Several local projects driven by Seaford Town Council and other local partnerships
- Several local consultations and exhibitions – (e.g. Seaford Seafront Initiative)
- Lewes District/SDNP Authority Emerging Core Strategy
- Lewes District Regeneration Strategy
- East Sussex Economic Development Strategy
- East Sussex Local Transport Plan
- East Sussex Cultural Strategy
- SDNP plans for sustainable tourism
- Mary Portas and Coastal Communities Fund bids
- Policies and operations of Network Rail, Environment Agency and Southern Railway
- South East Tourism Strategy
- Strategies of neighboring authorities especially Brighton and Hove and Eastbourne

The Impact Seaford Delivery Team (see later section) will provide a mechanism through which the resources of all stakeholders can be maximised to ensure the greatest possible impact through collaboration against a back drop of financial uncertainty and austerity.

The Bigger Picture...

This Regeneration Delivery Framework pulls together and translates into action this joint working so as to place a focus on delivery at a local level. As well as ensuring delivery closely matches local needs and aspirations, this approach will deliver against the Government's localism agenda and healthier life style campaigns whilst embracing the spirit of the Big Society through local involvement of residents and businesses.

Consideration has also been given to a number of strategic external factors including globalisation, changing industrial structures, technological advances, climate change and demographic trends. To connect these strategic drivers of change with delivery at a local level the Lewes District Regeneration Strategy has identified five objectives to drive the regeneration process and as a result improve quality of life for all through encouraging and supporting independent living:

- Attracting Investment
- Supporting Business
- Inspiring Learning
- Welcoming Visitors
- Strengthening Partnership

These objectives provide the basis for developing and delivering projects within this Delivery Framework

Making it happen... The Projects... (Pages 4 & 5 – Centrefold)

These projects reflect both current activity and proposals suggested through stakeholders consultations

Project	Lead Partner(s)	Status
Attracting Investment		
1. Area/Site Promotions — To promote key investment and business opportunities in Seaford to attract employment, activity and facilities that will support the local economy; linked to project 2 below.	via Locate East Sussex Service	A
2. Strategic Sites Development Programme (Including protection of commercial land and promotion of visitor accommodation). This will involve identifying and assembling strategic sites across Seaford as the basis for securing inward investment; linked to project 1 above.	Impact Team	C/D
3. Seaford Empty Shop Initiative – This will include developing a strategy to develop and take forward a number of options for dealing with the empty shops in Seaford; examples include pop up shops (linked to Project 7 below), targeted marketing through Project 1 and consideration of alternative uses.	Impact Team with local landlords	D
4. Promotion of Seaford as amenity as well as sea defence – This involves establishing partnership support for the seaford as a key asset for economic development, healthy life styles and as a local amenity and not just a sea defence; this will help develop and delivery Project 14 below.	LDC with East Sussex County Council (ESCC) & Environment Agency (EA)	B/C
Supporting Enterprise		
5. Seaford Incubator Initiative – This will involve establishing an enterprise centre (based on the Newhaven model) to provide accommodation, business support services and network development to encourage new business start ups.	Impact Team Basepoint	E
6. Seaford Community Enterprise Hub Initiative – This will involve establishing business facilities within existing and future community space (e.g. local pubs, The Crypt, new Seaford Library) as a first step towards achieving Project 5 above.	Impact Team	B
7. Shop Seaford - Town Centre Trade Improvement Programme which will include developing a range of initiatives to support trade e.g. shopping week, trader of the year, niche markets, promotion campaigns and signage. This will be taken forward via a participatory budgeting approach that will enable local people to shape and determined which projects come forward. This links to Project 3 above regarding empty shops.	Impact Team	B to E
Inspiring Learning		
8. Apprentice and Enterprise Scheme (including emphasis on skills for local business e.g. leisure and care, visitor economy) – This is a District wide programme that connects local unemployed with employers and encourages new business start ups.	LDC with colleges and local employers	B
9. Seaford Library – This involves the replacement of the current library with a new build (now underway) that will also provide a range of other services for local people (including day services for the elderly and supported living flats)	ESCC with Friends of Seaford Library (FOSL)	A
10. Community Based Design Scheme – This involved local schools in the development of design ideas for the Seaford. This project is now complete but provides a useful model for connecting local people to current and proposed changes to the built and natural environment.	Seaford Community Partnership (SCP)	COM
Welcoming Visitor		
11. Signage Initiative – This seeks to improve signage in and around the town in order to aid movement and connectivity between different parts of the town.	STC with ESCC	A/C
12. Gateway Public Realm Improvements – This is focused on improving the appearance and first impression of Seaford and South Downs National Park from main gateways including train station and along the a259 (with particular emphasis around Broad Street).	Impact Team	D
13. Town Centre Public Realm Improvement (+linkages to town centre) – This will be focused on approving the appearance of the town centre and its link with the seaford which will include a range of initiatives e.g. planting, street furniture, lighting, use of materials, signage, shop fronts, surface treatment.	Impact Team	E
14. The Seaford Enhancement Projects (+linkages to town centre) – This will be focused on improving the appearance of the seaford and its link with the town centre which will include a range of initiatives e.g. Infrastructure (pavement, lighting walls, roads), Pier (splash point), Seaford Public Entertainment Area, beach outside salts (gardens shelters), beach hut development Bonningstedt	SCP with Impact Team	C
15. Improvement to existing facilities – This is being taken forward as part of the Town Council's action planning process and includes improvements to toilets, open spaces and some of the key routes in and around the town.	STC	A
16. Green Grid Programme – This a concept project which will seek to develop a network of	Impact Team	E

green spaces and routes to improve access to and use of green spaces in and around the town		
17. Public Performance and Relaxation Area – This seeks to develop performance and relaxation space on the Salts recreation ground.	BASE with SCP and STC	C
18. Seaford Live Festival (plus Seaford Live, Artwave and Triathlon) – This seeks to pull together a co-ordinated programme of events for Seaford	SLF Committee	A
19. Seaford Community Bus – This seeks to fill gaps in provision (Seaford and local neighborhoods) to provide services that link the local community to local amenities and existing bus and train services. This will include providing new community based services and influencing current commercial providers.	Community Transport Lewes Area (CTLA)	E
20. Branding Seaford Leisure Offer - This will involve developing a campaign to promote the use of leisure facilities across the area. This will also help shape action to secure new provision.	Impact Team	E
21. Seaford Head Golf Club – Building of new club house to improve facilities for golfers and provide a flexible space for use by public and local organisations.	STC	A
Strengthening Partnerships		
22. Impact Seaford Delivery Team – A process for co-ordinating and focusing staffing resources from across partner organisations to help support, drive and deliver the projects set out in this Regeneration Delivery Framework.	Impact Team	D
23. Strategic Sector Groupings (Traders, Hoteliers, Care Provision) – This will include establishing networks to support development of key sectors within the local economy which will help shape skills development, business support, the form of commercial accommodation provision and inward investment campaigns.	Impact Team	E
24. Communication Plan (as part of delivery team) – This will involve producing key messages for a range of audiences in order to promote and champion the work of Impact Seaford.	Impact Team	E
25. Basepoint (Link to Newhaven Enterprise Centre) – This will involve developing new working relationships to help support the development of the Seaford Incubator Initiative.	Impact Team	E
26. Voluntary Developer Partnerships – This will seek to pull together those with an interest taking forward new development within Seaford in order to secure an effective mix of land use to deliver the vision and projects of Impact Seaford.	Impact Team	E

Project Status Classification is based on the position of projects with regard to the following criteria:

Criteria/ Status	Underway/ Ready to Delivery	Seeking Funding	Seeking Stakeholder Support	Developing Proposal	Strategic Fit being considered
Status COM	Project is complete				
Status A	✓	✓	✓	✓	✓
Status B		✓	✓	✓	✓
Status C			✓	✓	✓
Status D				✓	✓
Status E					✓

Project Prioritisation – The level of priority given to individual projects will vary between organisations and individuals and therefore it is assumed that the status of each project will reflect the relative prioritisation by the lead organisation. Impact Seaford does not seek to dictate the priorities of individual organisations but rather provide an overarching picture from which individual organisations can make informed decisions when prioritising. In particular, Impact Seaford seeks to support and drive forward those **launch pad** projects that unlock other projects and that require a partnership approach. Within this context the immediate priorities for Impact Seaford are:

- Strategic Sites Development Programme (covering projects 1 & 2)
- Shop Seaford (covering projects 3 & 7)
- Seaford Incubator Development (covering projects 5 & 6)
- Public Realm Improvements (covering project 10 to 14)

Project Delivery will be driven by lead partners through their own delivery mechanisms. In the case of projects being lead by Impact Seaford project delivery will be co-ordinated and driven through a project execution plan.

Making it happen... Impact Seaford Partnership and Delivery Team... The Partners (pages 6-7)

As well as local residents and businesses there are a number of stakeholders who have an interest in making the Seaford vision a reality:

- Seaford Town Council
- Seaford Youth Forum
- Seaford Seniors Forum
- Seaford Chambers of Commerce
- Seaford Community Partnership
- Local schools
- Local retailers
- Lewes District Council
- East Sussex County Council
- Sussex Downs National Park Authority
- Environment Agency
- Network Rail
- Southern Railways
- University of Brighton
- Wave Leisure

It is proposed that all those interested in supporting and driving forward the Impact Seaford will be focused through **the Impact Seaford Partnership and Delivery Team**; a new joint working arrangement to co-ordinate projects, resources and delivery. Each of the above partners needs to consider:

- If it wants to be represented at a partnership level or just be part of the wider stakeholder network
- What resources it is willing to commit and how this will be managed

The exact composition, location and logistics for the partnership and team will be discussed and agreed as part of the further consultations over the coming months with a view that initial working arrangements are in place by Summer 2013.

Putting the community at the heart of the process...

A fundamental principle of the Impact Seaford will be to **place local communities at the heart of the decision making process** thereby ensuring that projects that are agreed and taken forward reflect the needs, demands and aspirations of local people.

This will be taken forward in the first instance through a **participatory budgeting** process which will allow local people to decide which projects are supported through agreed funding programmes; in some cases local people may even put forward their own project ideas for consideration by the wider community.

With this in mind it is suggested that a participatory budgeting process is undertaken through the first half of 2013 to decide how best to spend the £10k funding secured through the **Mary Portas** programme. It is envisaged that this will be matched by partners and other funding sources over the coming months; this additional support will be critical in building and sustaining the momentum of this community based approach to regeneration. In this context the focus of this initial programme will be on **“how best to improve trade within Seaford”**.

The exact details of the participatory budgeting process will be developed over the coming months. It is anticipated that it will involve a series of events and processes initiated by a **community conference** to introduce the initiative along with the vision and priorities of this Impact Seaford and this Regeneration Delivery Framework.

Volunteering will also have a key role to play in putting the community at the heart of the regeneration process. This will involve working through the Impact Seaford Delivery Team to capitalise on volunteering already underway across Seaford.

Backcover – Partner logos, map to locate Seaford and show location of key projects and contact details



Seaford Town Council

Report 143/12

Agenda Item No:	8
Committee:	Council
Date:	17 January 2013
Title:	Reserves Summary
By:	Simon Cooper, Corporate Services Manager
Wards Affected:	All Seaford wards
Purpose of Report:	To advise Council on the projected Reserves position at 31 March 2013.

Recommendations

You are recommended:

- 1. To approve the estimated reserves position at 31 March 2013.**
 - 2. To confirm the policy of maintaining the general fund reserve at a minimum of three months of budgeted operating expenditure.**
-

1. Background Information

- 1.1** Town Councils are responsible for ensuring that their financial management is adequate and effective. Part of the financial management involves ensuring that we have sufficient reserves should we need them.
- 1.2** Councils typically hold two types of reserve, general fund reserves and earmarked reserves.
- 1.3** General fund reserves are normally utilised, with appropriate approval, to meet emergencies or spending which was not known about at the time budgets were set and therefore not planned for.
- 1.4** Earmarked reserves are normally set aside as specific amounts for future policy purposes or to cover contingencies.
- 1.5** For each earmarked reserve established by the Council, the purpose, usage and basis of transactions needs to be clearly defined. The Council may need to justify to auditors and/or the public why they are holding such balances.
- 1.6** In an emergency situation, the Council may decide, by resolution, to vire funds from earmarked reserves into the general fund reserve.

- 1.7 Ultimately, this is all about managing the risks. The risk of not having enough cash to run the Council and the risk of holding funds when they are not justified giving rise to increased Fidelity Guarantee Insurance Premiums and controls, and the risk of loss due to inappropriate investment.
- 1.8 There is no hard and fast rule we can follow, rather we need to assess our own risk to income and control of expenditure and make an educated assessment of the level of both general fund and earmarked reserves which we hold.
- 1.9 It is intended that the Council Review the Reserves Policy as part of the Financial Risk Assessment at year end.

2. Current Situation

- 2.1 A summary detailing the expected reserves balances at 31 March 2013 is attached as appendix A.
- 2.2 The expected General Fund balance of £251,910 at 31 March 2013 assumes that the £138,853 expenditure in respect of the new Clubhouse project is reimbursed to the General Fund as previously agreed.
- 2.3 These reserves have been examined by the Town Clerk and Corporate Services Manager in consultation with the Leader and Deputy Leader of the Council and Chairman of the Finance & General Purposes Committee.
- 2.4 In January 2010 the Council adopted a policy to increase the general fund reserve to three months of budgeted operational expenditure over a four year period.
- 2.5 The budget presented for 2013-14 anticipates gross expenditure of £992,628 implying that the general reserve should be £248,157. The general fund balance being estimated as £251,910 at 31 March 2013 means no further amounts need be included in the precept to increase the general fund. However as the difference in the figures is slight and based upon estimates, Officers do not recommend making any adjustment down at this time.
- 2.6 Any additional expenditure that may be added to the budget by Council is not included in the calculation in 2.5 above as it is considered to be discretionary one off expenditure for this purpose.

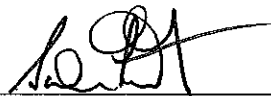
3. Financial Appraisal

No additional amounts need to be included in the precept request for 2013-14 to increase the general fund.

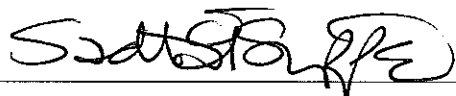
4. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager



Town Clerk



	Agreed Actual 31 March 2011	Approved Transfer 2011-12	Transfer to be Approved 2011-12	Net Result 2011-12	Balance 31 March 2012	Transfer to be Approved 2012-13	Net Result 2012-13	Golf Course Movements	Balance 31 March 2013
Earmarked Reserves									
Election	11,494	-11,494	6,000		6,000				6,000
Regeneration Reserve	25,617	-14,860			10,757	10,000			20,757
Open Spaces	15,318	-5,000			10,318				10,318
Church Street Utilities	10,000				10,000				10,000
Golf Course	10,000				10,000			56,351	66,351
Equipment	8,890		2,029		10,919				10,919
Seaford Residents Association	561		-510		51				51
Tree Planting	2,000				2,000				2,000
Projects			29,178		29,178	-10,000			19,178
Crypt- Ancient Monument	18,500	-5,231			13,269				13,269
Crypt - Professional Fees	8,465				8,465				8,465
Crypt - General Fund -Capital	32,085	-29,821			2,264	-2,264			0
Crypt - General Fund - Revenue	9,343	-8,190			1,153	-1,153			0
Grit bins		2,750			2,750	-2,750			0
Section 106	17,270	-3,420			13,850	-3,420			10,430
Signage Reserve	6,000				6,000				6,000
Reimbursement of Golf Planning Fees								-138,853	
Subtotal Earmarked Funds	175,543	-75,266	36,697		136,974	-9,587	0	-82,502	183,738
General Fund	128,521	68,009	-36,697	21,130	180,963	9,587	-21,142	82,502	251,910
Available Reserve Balances	304,064	-7,257	0	21,130	317,937	0	-21,142	0	435,648
Seaford Nature Reserve	5,023	7,257			12,280				12,280
Total Reserve Balances	309,087	0	0	21,130	330,217	0	-21,142	0	447,928

Blank page



Seaford Town Council

Report 144/12

Agenda Item No:	9
Committee:	Council
Date:	17 January 2013
Title:	Additional Budget Items for Consideration
By:	Simon Cooper, Corporate Services Manager
Wards Affected:	All Seaford wards
Purpose of Report:	To present additional budget items for consideration

Recommendations

- 1. To consider the items suggested by Members for inclusion in the 2013-14 budget.**
-

1. Information

- 1.1** As part of the budget setting process Members have been encouraged to suggest items that they would like to see included in the budget for 2012-13. Items suggested are included as appendix A together with an estimated cost and the impact on the band D council tax.
- 1.2** The budget presented for approval at agenda item 10 does not include any of these items.
- 1.3** Members may speak in support of items that they have suggested for inclusion in the budget at the meeting.
- 1.4** The budget requirement and precept will be increased by the amounts indicated in appendix A for any items included in the budget.

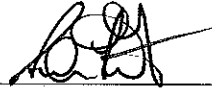
2. Financial Appraisal

The budget for 2013-14 and precept requirement increase will depend what items if any are to be included in the budget for 2013-14.

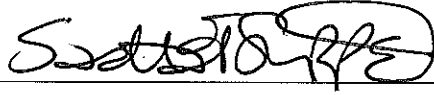
3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager



Town Clerk



	Estimated Cost £	Band D Calculator	Additional Band D Council Tax £
Planning & Highways Committee			
Two Bus Shelters for Chyngton Gardens (with sides if room)	10,000	9,040.80	1.11
Flashing Speed indication signs for the Alfriston Road in each direction	6,000	9,040.80	0.66
Flashing Speed Indication signs on Marine Parade in each direction	6,000	9,040.80	0.66
Community Services Committee			
Providing a Beach Shelter opposite the Salts	15,000	9,040.80	1.66
Paint the exterior of the Martello Kiosk	1,000	9,040.80	0.11
Management of Shingle opposite Southern Water Outflow by Bench (if we own the land, it is not part of Seaford Head Estate)	1,000	9,040.80	0.11
	<u>39,000</u>		<u>4.31</u>

Blank page



Seaford Town Council

Report 145/12

Agenda Item No:	10
Committee:	Council
Date:	17 January 2013
Title:	Council Budget 2013-14
By:	Simon Cooper, Corporate Services Manager
Wards Affected:	All Seaford wards
Purpose of Report:	To present the proposed Council budget for 2013-14 and resulting Precept requirement

Recommendations

You are recommended:

1. To approve the Council Revised net Budget of £540,772 for 2012-13.
 2. To approve the Council Budget net requirement of £527,140 for 2013-14, subject to agenda item 9.
 3. To approve the Precept in the sum of £523,720 for 2013-14 subject to agenda item 8.
-

1. Information

- 1.1 The draft projected outturn for 2012-13 and budget for 2013-14 to be approved is attached as Appendix A
- 1.2 The revised budget for 2012-13 is £540,772; Subject to Council's decision on agenda item 8 the budgeted gross expenditure for 2013-14 is £992,628; budgeted gross income for 2013-14 is £480,448; £3,420 will be utilised from earmarked reserves in 2013-14.
- 1.3 Subject to report 143/12 being approved General Reserve enhancement is not required for 2013-14 and £15,000 is being reserved for regeneration.
- 1.4 The precept requirement is £523,720.
- 1.5 Each Committee draft budget has been reviewed by the respective Committee and the F&GP Committee.
- 1.6 The Leader and Deputy Leader met with the Town Clerk and Corporate Services Manager and reviewed the budgets.

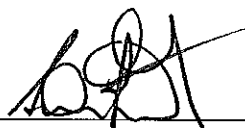
2. Financial Appraisal

- 2.1 The precept calculator for 2013-14 is £9,040.80 a significant reduction from the £10,027.51 for 2012-13. This a result of the Government deciding that Parish Council tax bases will be lowered to reflect the new local council tax support scheme discounts. This would have resulted in a significant increase in the band D precept amount. However for this year at least LDC with the aid of government funding are paying a grant of £50,148 which is designed to ensure that a town or parish which sets a total precept the same or lower than 2012-13 will not have to increase the precept. The total precept of £523,720 for 2013-14 represents an increase of 2.76% over 2012-13 and taking into account the grant of £50,148 produces a precept amount of £52.38 per household at band D, an increase of £1.56 or 3.1% on 2012-13.
- 2.2 The financial implications of this report are that the amount to be raised by precept is £523,720, before the grant of £50,148, subject to the decision in respect of agenda item 9.

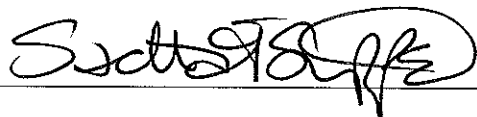
3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager.

Corporate Services Manager



Town Clerk



		2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/11	2012-13 Projected Outturn	2012-13 Variance	2013-14 Final Budget	
Finance & General Purposes Committee	Expenditure	319,003	328,850	353,457	361,462	184,460	361,497	-109	367,930	
	Income	29,313	30,215	29,450	31,578	25,583	41,191	-9,613	32,566	
	Net	<u>289,690</u>	<u>298,635</u>	<u>324,007</u>	<u>329,884</u>	<u>158,897</u>	<u>320,306</u>	<u>9,504</u>	<u>335,364</u>	
Community Services Committee	Expenditure	275,197	322,561	315,377	301,642	142,902	316,816	-15,174	312,399	
	Income	104,042	216,869	127,072	109,760	108,133	124,102	-14,342	116,326	
	Net	<u>171,155</u>	<u>105,692</u>	<u>188,305</u>	<u>191,882</u>	<u>34,769</u>	<u>192,714</u>	<u>-832</u>	<u>196,073</u>	
Golf Course Committee	Expenditure	212,303	318,799	268,849	299,740	188,130	330,617	-30,877	307,649	
	Income	348,571	326,610	333,121	337,844	259,802	320,125	17,719	331,596	
	Net	<u>-136,268</u>	<u>-7,811</u>	<u>-64,272</u>	<u>-38,104</u>	<u>-71,672</u>	<u>10,492</u>	<u>-48,698</u>	<u>-23,947</u>	
Planning & Highways	Expenditure	6,830	5,279	3,288	4,650	305	7,400	-2,750	4,650	
	Income	216	240	345	0	98	140	-140	0	
	Net	<u>6,614</u>	<u>5,039</u>	<u>2,943</u>	<u>4,650</u>	<u>207</u>	<u>7,260</u>	<u>-2,610</u>	<u>4,650</u>	
Total Committees	Expenditure	813,333	975,489	940,971	967,494	515,817	1,016,330	-48,910	992,628	
	Income	482,142	573,934	489,988	479,181	393,616	485,558	-6,376	480,488	
	Net	<u>331,191</u>	<u>401,555</u>	<u>450,983</u>	<u>488,313</u>	<u>122,201</u>	<u>530,772</u>	<u>-42,534</u>	<u>512,140</u>	
Transfer to General Fund					19,000				0	
Regeneration Reserve					<u>10,000</u>		10,000		<u>15,000</u>	
Budget requirement					517,313				527,140	
Earmarked Reserves Movement										
Crypt Earmarked Reserves			68,393	-43,242	-4,263		-3,417			
S 106			-3,420	-3,420	-3,420		-3,420		-3,420	
Open Spaces War Memorial			-4,800							
To Open Spaces re Seafront			10,000	-10,000						
To Open Spaces from Grants				5,000						
Christmas Lights addnl cost from reserves			-1,188	2,029						
Residents Assn Contribution to seats			-439	-510						
Election Reserve			-1,506	-11,494						
Hurdle House from Bdg Improvement Reserve				-14,860						
Election Reserve from Admin Underspend				6,000						
Project Expenditure Carry Forward				29,178			-10,000			
Grif Bin Reserve				2,750			-2,750			
Signage to Open Spaces Reserve			6,000							
Residents Association contribution to Lights			-1,000							
Adjusted net Expenditure		<u>331,191</u>	<u>473,595</u>	<u>412,414</u>	<u>509,630</u>	<u>122,201</u>	<u>521,185</u>	<u>-42,534</u>	<u>523,720</u>	
Precept			-450,242	-464,860	-509,630		-509,630		<u>523,720</u>	2.76%
Estimated General Reserve movement			23,353	-52,446	0		11,555			
Golf Project funding to be repaid			-47,510	-24,750						
Effective increase to General Reserve			<u>-24,157</u>	<u>-77,196</u>			<u>11,555</u>			

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Projected Variance	2013-14 Budget
SUMMARY								
Administration	200,807	234,056	239,518	244,561	111,384	234,615	9,946	253,433
Premises Church Street	43,963	46,104	42,903	43,971	17,987	43,405	492	48,909
Premises Hurdis House	31,343	2,864	15,338	-4,958	-578	-4,242	-716	-4,953
Civic Expenses	1,904	3,212	3,299	16,850	11,230	16,318	532	6,225
Grants	6,301	12,399	22,929	29,460	18,823	30,210	-750	31,750
Seaford In Bloom	5,372	0	20	0	51	0	0	0
Total Net Expenditure	289,690	298,635	324,007	329,884	158,897	320,306	9,504	335,364
Transfer to/(from) Earmarked Reserve								
Net Committee Requirement	289,690	298,635	324,007	329,884	158,897	320,306	9,504	335,364
Total Committee Expenditure	319,003	328,850	353,457	361,462	184,480	361,497	-109	367,930
Total Committee Income	29,313	30,215	29,450	31,578	25,583	41,191	-9,613	32,586
Net Committee Requirement	289,690	298,635	324,007	329,884	158,897	320,306	9,504	335,364

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Projected Variance	2013-14 Budget	
Administration									
Cost Centre 201									
4000	Salaries & Wages	144,763	153,226	156,006	161,592	78,706	160,080	1,502	166,644
4001	Employers NI	8,996	13,760	13,676	15,413	6,561	14,774	639	16,851
4002	Employers Superannuation	17,475	16,539	17,152	25,091	9,782	20,615	4,476	23,365
4009	Recruitment Costs	2,613	1,481	0	2,000	662	2,000	0	2,000
4010	Staff Training	1,860	1,618	991	2,000	659	2,000	0	2,000
4012	Staff Expenses	0	57	206	150	0	250	-100	400
4013	Members Expenses	-537	9	0	0	0	0	0	0
4014	Members Training	1,298	0	609	1,500	180	1,500	0	1,500
4100	Telecommunications	6,561	7,794	3,978	5,250	1,196	3,995	1,255	4,250
4105	Postage	2,357	2,332	1,396	2,750	886	2,000	750	2,250
4106	Stationery	2,754	2,591	2,437	3,150	977	3,150	0	2,750
4107	Photocopier	2,416	1,523	2,160	2,500	1,220	2,500	0	2,600
4110	Advertising & Publicity	1,023	132	333	200	0	200	0	200
4111	Office Equipment	600	9,184	159	1,500	0	1,500	0	1,500
4112	Subscriptions	3,604	3,960	3,942	4,350	3,121	4,350	0	4,353
4113	Computer Support	0	0	2,895	3,350	880	3,350	0	3,520
4114	Licence Fee	0	64	0	35	0	35	0	35
4115	Insurance	4,262	6,913	3,125	3,250	3,336	3,336	-86	3,425
4116	Web Site	0	0	799	240	0	240	0	240
4155	Professional Fees	2,290	5,298	3,580	3,500	524	3,500	0	9,000
4156	Bank Charges	1,104	124	110	100	37	100	0	100
4157	Audit Fees	650	6,057	8,750	4,690	-171	3,000	1,690	3,600
4182	Catering & Hospitality	418	18	24	100	7	100	0	400
4190	Election Costs	0	5,506	20,307	5,500	4,778	5,500	0	6,000
4199	Other Expenditure	136	112	120	100	320	350	-250	250
4201	Cleaning	43	0	7	0	0	0	0	0
4270	Vehicle & Equipment Maintenance	0	30	0	0	0	0	0	0
4274	Projects Expenditure	24	0	0	0	0	0	0	0
4900	Misc.Suspense	-2,066	0	0	0	0	0	0	0
Administration Expenditure		202,644	238,328	242,762	248,311	113,661	238,435	9,876	257,233
1049	Income Postage recharge	0	194	35	0	0	0	0	0
1054	Income Other	235	1,063	35	250	298	298	-48	300
1059	Photocopying Income	107	426	234	100	51	100	0	100
1062	Income Telephone Recharge	752	1,256	779	900	423	900	0	900
1068	Income Stationery recharge	0	27	153	0	22	22	-22	0
1190	Interest Received	743	1,306	2,008	2,500	1,483	2,500	0	2,500
Administration Income		1,837	4,272	3,244	3,750	2,277	3,820	-70	3,800
Net Expenditure over Income		200,807	234,056	239,518	244,561	111,384	234,615	9,946	253,433
Premises - Church Street									
Cost Centre 205									
4050	Rent Payable	15,000	15,000	15,000	15,000	3,750	15,000	0	17,500
4051	Rates	8,463	8,880	9,288	9,810	9,815	9,815	-5	10,070
4059	Service Charge	0	6,350	6,756	7,502	0	7,502	0	8,250
4060	Refuse	151	160	191	170	96	96	0	0
4100	Telecommunications	-20	0	0	0	0	0	0	0
4115	Insurance	0	126	0	0	0	0	0	0
4270	Vehicle & Equipment Maintenance	0	448	470	500	0	0	500	525
4275	Building Maintenance	11,293	0	30	0	3	3	-3	2,500
4276	CCTV	194	0	0	0	0	0	0	0
4301	Public Works Loan Board	18,089	18,089	18,089	18,089	9,044	18,089	0	18,089
Premises - Church Street Expenditure		53,170	49,053	49,824	51,071	22,708	50,505	492	56,934
1050	Income Rent	7,291	1,436	1,321	1,500	521	1,500	0	1,500
1054	Income Other	73	1,513	5,600	5,600	4,200	5,600	0	6,525
1062	Income Telephone Recharge	1,843	0	0	0	0	0	0	0
Premises - Church Street Income		9,207	2,949	6,921	7,100	4,721	7,100	0	8,025
Net Expenditure over Income		43,963	46,104	42,903	43,971	17,987	43,405	492	48,909

Account Number		2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Projected Variance	2013-14 Budget
Premises - Hurdis House									
Cost Centre 206									
4052	Water & Sewerage	0	0	0	0	0	0	0	0
4055	Electricity	66	0	66	40	0	40	0	45
4056	Gas	0	0	0	0	71	71	-71	0
4115	Insurance	546	546	700	728	722	722	6	741
4275	Building Maintenance	31,330	2,917	15,195	0	645	645	-645	0
4301	Public Works Loan Board	15,002	15,002	15,002	15,002	7,501	15,002	0	15,002
Premises - Hurdis House Expenditure		46,944	18,465	30,963	15,770	8,939	16,480	-710	15,788
1050	Income Rent	15,000	15,000	14,844	20,000	9,000	20,000	0	20,000
1051	Income Insurance Recharge	601	601	721	728	517	722	6	741
1054	Income Other			60		0	0	0	0
Premises - Hurdis House Income		15,601	15,601	15,625	20,728	9,517	20,722	6	20,741
Net Expenditure over Income		31,343	2,864	15,338	-4,958	-578	-4,242	-716	-4,953
Civic Expenses									
Cost Centre 210									
4013	Members Expenses		0	59	300	5	150	150	300
4106	Stationery	4	0	379	250	53	100	150	150
4181	Civic - Mayor's Expenses	688	1,015	1,000	1,500	222	1,500	0	1,500
4182	Catering & Hospitality	200	59	215	750	45	750	0	750
4183	Civic - Awards	72	1,328	964	2,750	928	2,750	0	2,000
4184	Civic - Other	160	120	268	250	33	250	0	250
4185	Fun Day	898	630	1,270	450	690	1,040	-590	450
4188	Town Crier Expenses	47	100	69	100	30	100	0	125
4189	Young Mayor	0	0	0	500	46	500	0	500
4199	Other Expenditure	0	118	0	0	0	0	0	200
4274	Projects Expenditure	0	50	0	0	0	0	0	0
4280	Diamond Jubilee	0	0	0	10,000	10,860	10,860	-860	0
Civic Expenses Expenditure		2,069	3,420	4,224	16,850	12,912	18,000	-1,150	6,225
1054	Income Other	10	28	0	0	0	0	0	0
1056	Fun Day & Tourney	155	180	925	0	590	590	-590	0
1080	Jubilee Event Income	0	0	0	0	1,092	1,092	-1,092	0
Civic Expenses Income		165	208	925	0	1,682	1,682	-1,682	0
Net Expenditure over Income		1,904	3,212	3,299	16,850	11,230	16,318	532	6,225
Grants Pool									
Cost Centre 215									
4400	S137 Grants	0	450	850	0	0	0	0	0
4401	Grants Pool	5,716	10,740	19,587	28,460	17,625	28,460	0	28,750
		5,716	11,190	20,437	28,460	17,625	28,460	0	29,750
4405	Grants in Kind	585	1,209	2,492	1,000	1,198	1,750	-750	2,000
Grants Expenditure		6,301	12,399	22,929	29,460	18,823	30,210	-750	31,750
Grants Income		0	0	0	0	0	0	0	0
Net Expenditure over Income		6,301	12,399	22,929	29,460	18,823	30,210	-750	31,750

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Projected Variance	2013-14 Budget
Seaford In Bloom Cost Centre 121								
4402 Seaford In Bloom	7,875	7,185	2,755	0	7,437	7,867	-7,867	0
Seaford In Bloom Expenditure	<u>7,875</u>	<u>7,185</u>	<u>2,755</u>	<u>0</u>	<u>7,437</u>	<u>7,867</u>	<u>-7,867</u>	<u>0</u>
1053 Income Grants	2,503	4,490	2,735	0	4,375	4,375	-4,375	0
Other income	0	2,695	0	0	3,011	3,492	-3,492	0
Seaford In Bloom Income	<u>2,503</u>	<u>7,185</u>	<u>2,735</u>	<u>0</u>	<u>7,386</u>	<u>7,867</u>	<u>-7,867</u>	<u>0</u>
Net Expenditure over Income	<u>5,372</u>	<u>0</u>	<u>20</u>	<u>0</u>	<u>51</u>	<u>0</u>	<u>0</u>	<u>0</u>

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
SUMMARY								
Net Expenditure								
Salts Recreation Ground	92,215	108,492	87,728	85,782	34,937	83,710	2,072	86,197
The Crouch Recreation Ground	52,419	55,695	54,367	49,944	24,611	48,753	1,191	50,159
Martello Fields	-489	4,393	2,589	5,785	2,702	6,441	-656	5,594
Other Open Spaces	31,571	27,021	19,861	23,835	10,121	23,619	216	27,089
Crypt	0	-68,393	43,242	8,942	5,175	8,901	41	6,676
South Street	0	0	0	0	1,110	1,110	-1,110	0
Martello Tower	2,044	2,044	1,961	2,040	2,020	2,020	20	2,073
Seaford Head Estate	-20,652	-11,048	-12,591	-12,343	-5,134	-11,355	-988	-12,904
Seafront	-8,750	-24,638	-19,036	-25,605	-22,377	-21,223	-4,382	-32,837
Beach Huts	-19,861	-20,108	-19,856	-21,545	-21,546	-21,546	1	-22,131
Old Town Hall	-1,072	-928	-1,180	-1,099	-956	-1,275	176	-1,310
Allotments	558	-778	533	3,160	765	3,140	20	652
Other Recreation	19,941	10,000	10,000	10,000	0	10,000	0	10,000
CCTV	9,921	11,191	11,412	14,857	2,697	14,939	-82	13,473
Community Service Other	13,312	12,749	9,275	14,129	644	13,491	638	22,342
Community Services Major Project Pool	0	0	0	29,000	0	28,467	533	35,000
Community Services Building Maint Pool	0	0	0	5,000	0	3,522	1,478	6,000
Total Net Expenditure	171,155	105,692	188,305	191,882	34,769	192,714	-832	196,073
Total Committee Expenditure	275,197	322,561	315,377	301,642	142,902	316,816	-15,174	312,399
Total Committee Income	104,042	216,869	127,072	109,760	108,133	124,102	-14,342	116,326
Total Net Expenditure	171,155	105,692	188,305	191,882	34,769	192,714	-832	196,073
From Earmarked Reserve						-10,000	10,000	
Net Committee Outturn						182,714	9,168	

Account Number		2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
<u>Salts Recreation Ground</u>									
Cost Centre 105									
4051	Rates	558	518	541	572	563	563	9	578
4052	Water & Sewerage	10,151	6,786	2,982	3,154	1,124	2,908	246	3,236
4055	Electricity	452	222	485	306	83	250	56	275
4115	Insurance	1,224	1,224	2,322	2,415	2,724	2,724	-309	2,795
4199	Other Expenditure	0	2,020	0	0	0	0	0	0
4201	Cleaning	100	1,897	1,750	1,800	0	1,800	0	1,850
4250	Public Seating	1,811	1,864	687	0	640	713	-713	0
4251	Dog Bin Emptying	1,747	1,780	657	1,835	1,198	1,643	192	1,830
4252	Litter & Dog Bin Pch & Maintenance	491	670	1,083	250	75	250	0	250
4260	Grounds Maintenance Contract	83,446	82,459	85,600	88,284	43,755	87,510	774	89,549
4261	Grounds Maintenance Non Contract	6,124	18,490	2,808	4,000	1,951	4,000	0	5,000
4274	Projects Expenditure	0	23,014	12,868	0	219	219	-219	0
4275	Building Maintenance	1,778	443	1,611	0	192	192	-192	0
Salts Recreation Ground Expenditure		107,882	141,187	113,394	102,616	52,524	102,772	-156	105,363
1050	Income Rent	12,923	920	937	972	912	1,227	-255	1,043
1051	Income Insurance Recharge	218	218	1,193	0	1,178	1,178	-1,178	1,208
1052	Income Projects	1,468	0	8,364	0	0	0	0	0
1053	Income Grants	0	12,500	0	0	0	0	0	0
1054	Income Other	0	2,010	678	0	0	0	0	0
1055	Income Seating	1,097	1,837	659	0	763	763	-763	0
1057	Income Electricity recharge	-2,281	2,281	127	0	0	0	0	0
1058	Income Water Recharge	2,242	929	1,850	2,062	934	2,094	-32	2,115
1066	Concession Income	0	12,000	11,858	13,800	13,800	13,800	0	14,800
Salts Recreation Ground Income		15,667	32,695	25,666	16,834	17,587	19,062	-2,228	19,166
Net Expenditure over Income		92,215	108,492	87,728	85,782	34,937	83,710	2,072	86,197
<u>Crouch Recreation Ground</u>									
Cost Centre 106									
4052	Water & Sewerage	928	2,349	2,297	2,445	665	1,976	469	2,509
4055	Electricity	388	234	342	310	75	310	0	341
4115	Insurance	472	541	1,768	1,840	1,557	1,557	283	1,598
4199	Other Expenditure	0	0	900	0	0	0	0	0
4250	Public Seating	1,633	0	577	0	0	0	0	0
4251	Dog Bin Emptying	1,092	1,113	569	1,310	826	1,081	229	1,045
4252	Litter & Dog Bin Pch & Maintenance	0	0	429	250	0	250	0	400
4260	Grounds Maintenance Contract	49,746	52,797	46,181	43,500	23,586	43,500	0	44,066
4261	Grounds Maintenance Non Contract	2,240	919	1,413	3,500	801	3,500	0	3,500
4270	Vehicles & Equipment Maint.	0	172	0	0	0	0	0	0
4274	Projects Expenditure	3,013	12,943	4,557	0	-149	-149	149	0
4275	Building Maintenance	62	0	235	0	66	66	-66	0
Crouch Recreation Ground Expenditure		59,574	71,068	59,268	53,155	27,427	52,091	1,064	53,459
1050	Income Rent	2,225	1,834	2,288	2,225	2,091	2,497	-272	2,425
1051	Income Insurance Recharge	417	459	792	832	687	687	145	705
1052	Income Projects	3,013	12,943	0	0	0	0	0	0
1054	Income Other	0	20	1,081	0	0	0	0	0
1055	Income Seating	1,306	0	569	0	0	0	0	0
1057	Income Electricity Recharge	194	117	171	154	38	154	0	170
Crouch Recreation Ground Income		7,155	15,373	4,901	3,211	2,816	3,338	-127	3,300
Net Expenditure over Income		52,419	55,695	54,367	49,944	24,611	48,753	1,191	50,159

Account Number		2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
Martello Fields									
Cost Centre 107									
4251	Dog Bin Emptying	874	890	456	1,050	763	1,020	30	1,047
4260	Grounds Maintenance Contract	0	5,349	5,541	5,735	2,832	5,665	70	5,797
4261	Grounds Maintenance Non Contract	1,188	1,464	1,317	2,000	1,351	2,000	0	2,000
4274	Projects Expenditure	0	0	0	0	1,328	1,328	-1,328	0
Martello Fields Expenditure		2,062	7,703	7,314	8,785	6,274	10,013	-1,228	8,844
1050	Income Rent	2,551	3,185	4,725	3,000	3,572	3,572	-572	3,250
1054	Other Income	0	125	0	0	0	0	0	0
Martello Fields Income		2,551	3,310	4,725	3,000	3,572	3,572	-572	3,250
Net Expenditure over Income		-489	4,393	2,589	5,785	2,702	6,441	-656	5,594
Other Open Spaces									
Cost Centre 108									
4051	Rates	558	538	563	595	585	585	10	601
4052	Water & Sewerage	173	46	119	130	10	70	60	134
4115	Insurance	104	104	0	0	0	0	0	0
4199	Other Expenditure	0	0	0	0	5	5	-5	0
4250	Public Sealing	200	1,048	510	0	0	0	0	0
4251	Dog Bin Emptying	3,058	3,116	-185	1,835	1,335	1,780	55	1,827
4252	Litter & Dog Bin Pch & Maintenance	837	0	242	250	25	250	0	250
4260	Grounds Maintenance Contract	27,280	22,973	19,870	20,400	10,152	20,304	96	20,777
4261	Grounds Maintenance Non Contract	2,520	5,680	1,377	3,500	884	3,500	0	3,500
4274	Projects	0	0	240	0	0	0	0	0
4275	Building Maintenance	0	0	0	0	0	0	0	0
Other Open Spaces Expenditure		34,730	33,505	22,736	26,710	12,996	26,494	216	27,089
1050	Income Rent	0	0	0	0	0	0	0	0
1052	Income Projects	0	3,000	0	0	0	0	0	0
1054	Income Other	0	0	0	0	0	0	0	0
1055	Income Sealing	662	609	0	0	0	0	0	0
1066	Concession Income	2,497	2,875	2,875	2,875	2,875	2,875	0	0
Other Open Spaces Income		3,159	6,484	2,875	2,875	2,875	2,875	0	0
Net Expenditure over Income		31,571	27,021	19,861	23,835	10,121	23,619	216	27,089
Crypt									
Cost Centre 113									
4051	Rates	0	1,671	5,023	5,305	5,220	5,220	85	5,356
4052	Water & Sewerage	0	117	78	528	49	150	378	154
4055	Electricity	0	751	1,118	635	263	1,170	-535	1,287
4056	Gas	0	1,161	2,144	2,130	405	2,050	80	2,255
4100	Telecommunications	0	194	310	350	137	290	60	0
4105	Postage	0	12	12	100	4	50	50	50
4106	Stationery	0	66	211	250	118	200	50	100
4110	Advertising & Publicity	0	142	563	1,000	81	300	700	500
4115	Insurance	0	376	1,100	1,144	702	1,144	0	1,174
4155	Professional Fees	0	6,100	0	500	0	0	500	0
4199	Other Expenditure	0	0	0	50	0	50	0	50
4201	Cleaning	0	32	9	450	191	450	0	500
4270	Vehicle & Equipment Maintenance	0	31	0	0	0	0	0	0
4274	Projects Expenditure	0	3,450	35,052	0	1,832	1,832	-1,832	0
4275	Building Maintenance	0	2,389	414	1,000	185	500	500	0
Crypt Expenditure		0	16,492	46,034	13,442	9,187	13,406	36	11,425
1050	Income Rent	0	2,117	2,792	4,500	4,007	4,500	0	4,750
1054	Income Other	0	848	0	0	5	5	-5	0
1067	LDC Contribution	0	81,920	0	0	0	0	0	0
Crypt Income		0	84,885	2,792	4,500	4,012	4,505	-5	4,750
Net Expenditure over Income		0	-68,393	43,242	8,942	5,175	8,901	41	6,676

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
South Street Toilets								
Cost Centre 114								
4275	0	0	0	0	2,050	2,050	-2,050	0
South Street Expenditure								
	0	0	0	0	2,050	2,050	-2,050	0
1054	0	0	0	0	940	940	-940	0
South Street Income								
	0	0	0	0	940	940	-940	0
Net Expenditure over Income								
	0	0	0	0	1,110	1,110	-1,110	0
Martello Tower								
Cost Centre 115								
4115	2,044	2,044	1,961	2,040	2,020	2,020	20	2,073
Martello Tower Expenditure								
	2,044	2,044	1,961	2,040	2,020	2,020	20	2,073
1050		0	0	0	0	0	0	0
Martello Tower Income								
	0	0	0	0	0	0	0	0
Net Expenditure over Income								
	2,044	2,044	1,961	2,040	2,020	2,020	20	2,073
Seaford Head Estate								
Cost Centre 116								
4115	319	319	1,098	1,145	1,131	1,131	14	1,160
4199	0	0	0	0	0	0	0	0
4250	0	0	0	0	0	713	-713	0
4251	874	890	456	1,050	763	1,017	33	1,044
4252	117	0	0	250	0	250	0	0
4261	640	206	844	250	50	250	0	250
4274	0	0	0	0	1,168	1,168	-1,168	0
4275	17	0	349	0	0	0	0	0
Seaford Head Estate Expenditure								
	1,967	1,415	2,747	2,695	3,112	4,529	-1,834	2,454
1050	3,750	1,875	3,750	3,750	3,750	3,750	0	3,750
1053	16,380	7,638	7,638	7,638	0	7,638	0	7,638
1054	0	0	650	0	83	83	-83	0
1055	0	0	0	0	763	763	-763	0
1066	2,489	2,950	3,300	3,650	3,650	3,650	0	3,970
Seaford Head Estate Income								
	22,619	12,463	15,338	15,038	8,246	15,884	-846	15,358
Net Expenditure over Income								
	-20,652	-11,048	-12,591	-12,343	-5,134	-11,355	-988	-12,904
Seafront								
Cost Centre 117								
4052	95	87	113	165	51	165	0	170
4055	1,998	1,644	2,625	1,500	1,307	2,614	-1,114	2,875
4115	54	54	488	510	493	493	17	506
4201	62	76	23	150	0	50	100	150
4250	3,875	71	300	0	80	80	-80	0
4251	4,150	4,229	1,152	3,930	2,117	2,117	1,813	0
4252	1,550	85	1,028	250	134	250	0	250
4253	1,753	2,075	1,440	1,800	1,022	1,912	-112	1,848
4261	2,184	788	2,374	2,500	485	2,500	0	2,500
4274	0	0	7,408	0	7,933	7,933	-7,933	0
4275	534	139	3,340	0	90	90	-90	0
Seafront Expenditure								
	16,255	9,248	20,291	10,805	13,712	18,204	-7,399	8,299
1054	0	0	2,715	0	238	238	-238	0
1055	2,799	298	83	0	130	130	-130	0
1057	2,852	1,777	2,562	1,500	1,307	2,614	-1,114	2,875
1058	54	51	17	510	14	45	465	46
1066	19,300	31,760	33,950	34,400	34,400	36,400	-2,000	38,215
Seafront Income								
	25,005	33,886	39,327	36,410	36,089	39,427	-3,017	41,136
Net Expenditure over Income								
	-8,750	-24,638	-19,036	-25,605	-22,377	-21,223	-4,382	-32,837

Account Number		2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
Beach Huts									
Cost Centre 118									
4051	Rates	1,339	1,421	1,593	1,850	1,798	1,796	54	2,120
4115	Insurance	422	422	887	925	983	983	-58	1,009
4199	Other Expenditure	0	6	0	0	0	0	0	0
4275	Building Maintenance	156	45	730	0	20	20	-20	0
Beach Huts Expenditure		1,917	1,894	3,210	2,775	2,799	2,799	-24	3,129
1054	Income Other	0	101	221	0	25	25	-25	0
1060	Beach Hut Site Licence	12,290	12,877	13,238	14,000	14,000	14,000	0	14,400
1061	Beach Hut Annual Rental	9,488	9,024	9,607	10,320	10,320	10,320	0	10,860
Beach Huts Income		21,778	22,002	23,066	24,320	24,345	24,345	-25	25,260
Net Expenditure over Income		-19,861	-20,108	-19,856	-21,545	-21,546	-21,546	1	-22,131
Old Town Hall									
Cost Centre 119									
4115	Insurance	223	223	169	176	174	174	2	179
4275	Building Maintenance	0	0	120	0	0	0	0	0
Old Town Hall Expenditure		223	223	289	176	174	174	2	179
1050	Income Rent	1,100	956	1,275	1,275	956	1,275	0	1,310
1051	Income Insurance Recharge	195	195	194	0	174	174	-174	179
Old Town Hall Income		1,295	1,151	1,469	1,275	1,130	1,449	-174	1,489
Net Expenditure over Income		-1,072	-928	-1,180	-1,099	-956	-1,275	176	-1,310
Allotments									
Cost Centre 125									
4199	Other Expenditure	939	938	941	967	4,144	4,622	-3,655	967
4260	Grounds Maintenance Contract	0	0	1,340	1,390	685	1,370	20	1,402
4261	Grounds Maintenance Non Contract	430	0	0	0	0	0	0	0
4272	Equipment Purchase	0	0	438	2,500	0	2,500	0	0
4274	Projects	0	0	1,580	0	0	0	0	0
Allotments Expenditure		1,369	938	4,299	4,857	4,829	8,492	-3,635	2,369
1050	Income Rent	778	777	807	730	0	730	0	750
1054	Income Other	35	939	2,959	967	4,064	4,622	-3,655	967
Allotments Income		813	1,716	3,766	1,697	4,064	5,352	-3,655	1,717
Net Expenditure over Income		556	-778	533	3,160	765	3,140	20	652

Account Number		2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
Other Recreation									
Cost Centre 130									
4410	Swimming Pool	19,941	10,000	10,000	10,000	0	10,000	0	10,000
Other Recreation Expenditure		19,941	10,000	10,000	10,000	0	10,000	0	10,000
Other Recreation Income		0	0	0	0	0	0	0	0
Net Expenditure over Income		19,941	10,000	10,000	10,000	0	10,000	0	10,000
CCTV									
Cost Centre 134									
4055	Electricity	1,604	1,534	1,799	2,070	804	2,070	0	2,277
4115	Insurance	824	824	757	757	839	839	-82	861
4270	Vehicle & Equipment Maintenance	0	0	0	2,932	0	2,932	0	1,000
4276	CCTV	7,493	8,833	8,856	9,098	1,054	9,098	0	9,335
CCTV Expenditure		9,921	11,191	11,412	14,857	2,697	14,939	-82	13,473
CCTV Income		0	0	0	0	0	0	0	0
Net Expenditure over Income		9,921	11,191	11,412	14,857	2,697	14,939	-82	13,473
Community Service Other									
Cost Centre 135									
4115	Insurance	0	0	117	117	129	129	-12	132
4187	Young Mayors Awards Expenditure	1,725	1,473	1,100	0	1,650	1,837	-1,837	0
4195	Community Service Events Expenditure	0	0	552	0	232	232	-232	200
4262	Tree Warden Expenses	0	0	0	2,327	333	2,327	0	2,310
4273	Christmas Lights	13,587	13,188	8,496	12,285	723	12,285	0	12,600
4274	Projects Expenditure	2,000	992	2,157	0	34	34	-34	0
	Physical Activity Project	0	0	0	0	0	0	0	8,000
Community Service Other Expenditure		17,312	15,653	12,422	14,729	3,101	16,844	-2,115	23,242
1052	Income Projects	0	0	0	0	0	0	0	0
1064	Income Young Mayors Awards	500	1,404	1,100	0	1,837	1,837	-1,837	0
1065	Income Xmas Lights	3,500	1,500	450	600	604	900	-300	900
1070	Income Community Service Events	0	0	707	0	16	16	-16	0
1075	Christmas Event Income	0	0	890	0	0	600	-600	0
1100	Income Advertising	0	0	0	0	0	0	0	0
Community Service Other Income		4,000	2,904	3,147	600	2,457	3,353	-2,753	900
Net Expenditure over Income		13,312	12,749	9,275	14,129	644	13,491	638	22,342
Community Services Major Project Pool									
Cost Centre 140									
4274	Project Expenditure	0	0	0	29,000	0	28,467	533	35,000
Projects Pool Expenditure		0	0	0	29,000	0	28,467	533	35,000
Community Services Building Maint Pool									
Cost Centre 145									
4275	Building Maintenance	0	0	0	5,000	0	3,522	1,478	6,000
Building Maintenance Pool Expenditure		0	0	0	5,000	0	3,522	1,478	6,000

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/09/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
Cost Centre 101								
4000 Salaries & Wages	71,834	77,600	71,669	78,004	38,082	77,569	435	80,128
4001 Employers NI	5,075	5,400	4,192	5,661	2,331	5,142	519	5,818
4002 Employers Superannuation	8,623	8,890	11,423	12,964	6,482	12,964	0	13,223
4010 Staff Training	135	225	180	800	0	0	800	800
4011 Staff Protective Clothing	707	800	742	700	506	700	0	720
4040 Golf Professional Commission	16,013	0	0	0	0	0	0	0
4041 Golf Professional Retainer	13,921	35,000	35,000	35,000	17,500	35,000	0	35,700
4045 Golf Course Player Costs	850	767	2,316	2,290	690	2,290	0	2,350
4051 Rates	1,334	1,397	1,569	1,825	1,790	1,790	35	462
4052 Water & Sewerage	8,524	7,998	8,407	8,976	19,066	22,992	-14,016	13,195
4055 Electricity	4,987	6,053	5,170	6,250	1,389	5,695	555	5,695
4056 Gas	1,232	5,415	4,049	4,088	478	3,531	557	3,530
4060 Refuse	151	291	301	320	254	301	19	310
4100 Telecommunications	569	273	235	320	160	320	0	328
4015 Postage	0	347	245	320	121	320	0	320
4106 Stationery	400	144	323	50	0	50	0	50
4110 Advertising & Publicity	2,218	2,209	2,303	3,000	950	3,000	0	3,000
4113 Computer Support	0	115	265	285	0	285	0	295
4114 Licence Fee	0	75	75	75	75	75	0	75
4115 Insurance	9,068	9,996	9,471	9,850	10,009	10,009	-159	9,491
4155 Professional Fees	115	0	1,250	0	0	2,500	-2,500	0
4156 Bank Charges	1,499	1,562	2,092	1,975	1,307	2,103	-128	2,157
4199 Other Expenditure	274	294	468	250	124	250	0	250
4201 Cleaning	7,425	6,127	6,250	6,250	1,337	6,250	0	3,250
4250 Public Seating	0	0	542	0	0	0	0	0
4251 Dog Bin Emptying	655	668	596	1,050	636	890	160	915
4252 Litter & Dog Bin Pch & Maintenance	0	0	0	0	0	0	0	0
4261 Grounds Maintenance Non Contract	20,473	23,733	24,224	26,890	22,124	26,890	0	25,078
4270 Vehicle & Equipment Maintenance	7,693	13,595	13,229	13,700	9,888	13,700	0	13,981
4271 Vehicle & Equipment Lease	26,970	28,022	20,996	20,996	20,996	20,996	0	20,996
4272 Equipment Purchase	0	33,614	15,500	15,000	0	15,000	0	15,000
4274 Projects Expenditure	27	0	0	0	0	0	0	0
4275 Building Maintenance	1,531	679	1,017	1,500	45	250	1,250	0
4301 Public Works Loan Payment	0	0	0	41,351	0	0	41,351	50,532
4277 New Clubhouse	0	47,510	24,750	0	31,790	59,755	-59,755	0
Golf Course Expenditure	212,303	318,799	268,849	299,740	188,130	330,617	-30,877	307,649
1000 Golf Course Season Ticket	149,583	141,914	147,884	155,120	151,321	152,887	2,233	162,876
1001 Golf Course Green Fees Mid week	69,095	65,569	64,654	62,510	35,741	58,541	3,969	62,515
1002 Golf Course Green Fees w/end b/holiday	58,268	61,861	63,491	63,700	34,246	56,251	7,449	60,515
1003 Golf Course Specials	32,623	39,577	32,596	37,300	25,779	34,261	3,039	37,300
1004 Golf Course Locker	1,619	1,845	2,121	2,125	2,039	2,039	86	0
1005 Golf Course Credit Card Charge	152	145	223	160	145	146	14	160
1007 Golf Course Air Traffic Control	5,000	3,750	5,000	5,000	3,750	5,000	0	5,130
1008 Golf Course LDC Contribution	17,763	0	0	0	0	0	0	0
1009 Golf Course Other Income	242	0	0	0	0	0	0	0
1010 Asset Sale/Part Exchange Value	4,510	1,000	3,000	0	0	0	0	0
1050 Income Rent	6,250	4,688	6,250	6,250	4,688	4,688	1,562	250
1051 Income Insurance Recharge	206	287	707	735	393	551	184	0
1054 Income Other	211	1,430	1,967	100	1,307	1,307	-1,207	1,300
1055 Income Seating	0	0	619	0	0	0	0	0
1057 Income Electricity Recharge	997	1,210	1,035	1,250	278	1,139	111	0
1063 Income Gas Recharge	1,265	2,303	2,024	2,044	115	1,765	279	0
1100 Income Advertising	787	1,031	1,550	1,550	0	1,550	0	1,550
Golf Course Income	348,571	326,610	333,121	337,844	259,802	320,125	17,719	331,596
Net Income	-136,268	-7,811	-64,272	-38,104	-71,672	10,492	-48,596	-23,947

Account Number	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Final Budget	2012-13 Actual to 30/9/12	2012-13 Projected Outturn	2012-13 Variance	2013-14 Budget
Planning & Highways Cost Centre 301								
4199 Other Expenses	773	9	125	400	155	400	0	400
4262 Tree Warden Expenses	1,914	4,914	2,345	0	0	0	0	0
4263 Bus Shelter Maintenance/Cleaning	393	356	818	750	150	750	0	750
4274 Projects Expenditure	3,750	0	0	3,500	0	6,250	-2,750	3,500
Planning & Highways Expenditure	<u>6,830</u>	<u>5,279</u>	<u>3,288</u>	<u>4,650</u>	<u>305</u>	<u>7,400</u>	<u>-2,750</u>	<u>4,650</u>
1053 Income Grants	216	240	345	0	98	140	-140	0
Planning & Highways Income	<u>216</u>	<u>240</u>	<u>345</u>	<u>0</u>	<u>98</u>	<u>140</u>	<u>-140</u>	<u>0</u>
Net Expenditure over Income	<u>6,614</u>	<u>5,039</u>	<u>2,943</u>	<u>4,650</u>	<u>207</u>	<u>7,260</u>	<u>-2,610</u>	<u>4,650</u>
From Earmarked Reserve						-2,750	2,750	
Net Committee Outturn						<u>4,510</u>	<u>140</u>	

Blank page



Seaford Town Council

Report 148/12

Agenda Item No:	11
Committee:	Council
Date:	17 January 2013
Title:	S106 Agreement – Seaford Head Golf Clubhouse
By:	Sam Shippen, Town Clerk
Wards Affected:	Seaford South ward
Purpose of Report:	To advise of S106 agreement and seek authorisation to apply Council seal.

Recommendations

You are recommended:

- 1. To delegate authority to approve the final S106 Agreement to the Town Clerk following advice of the Council's nominated legal advisers.**
 - 2. To authorise that the document be executed and sealed by the Town Clerk in accordance with Standing Order 14.**
-

1. Information

- 1.1** As part of the planning approval for the Seaford Head Golf Clubhouse, the Council was required to enter into a S106 agreement with the South Downs National Park Authority and East Sussex County Council.
- 1.2** It was agreed that legal advice be procured from Hedley's Solicitors, who are expert in this type of agreement and are advising the Town Clerk.
- 1.3** The final draft agreement has been received and is attached at Appendix A to this report, we are awaiting the Form of Section 38 Agreement to be inserted at Schedule 1. Therefore delegation of authority for the Town Clerk to approve the final document is sought, this will be following the advice of the Council's legal advisers.
- 1.4** In accordance with Standing Order 14, a legal deed shall not be executed unless it has been authorised by resolution. Further the seal may be applied in accordance with Standing Order 14b following resolution of execution.

2. Financial Appraisal

There are no financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Sam Shippen, Town Clerk.

Town Clerk



DATED

2012

South Downs National Park Authority (1)

-and-

Seaford Town Council (2)

-and-

East Sussex County Council (3)

Agreement pursuant to Section 106 of the Town and Country Planning Act 1990 and relating to Clubhouse, Seaford Head Golf Course, Southdown Road, Seaford, East Sussex, BN25 4JS

South Downs National Park
Rosemary's Parlour
North Street
Midhurst
West Sussex
GU29 9SB

FINAL Draft

THIS AGREEMENT is made the day of 2012
BETWEEN

- (1) **SOUTH DOWNS NATIONAL PARK AUTHORITY** of Rosemary's Parlour North Street Midhurst West Sussex GU29 9SB ("the Authority")
- (2) **SEAFORD TOWN COUNCIL** of 37 Church Street Seaford East Sussex BN25 1HG ("the Owner")
- (3) **EAST SUSSEX COUNTY COUNCIL** of County Hall St Anne's Crescent Lewes East Sussex BN7 1UE ("the County Council")

WHEREAS

- (A) The Authority is the local planning authority for the area in which the Site is situated and is the authority by whom the Planning Obligations contained in this Agreement are enforceable
- (B) The Owner is the owner of the freehold of the Site part of which is registered at the Land Registry under Title Number ESX272527 and known as Seaford Head Estate Southdown Road Seaford BN24 4JS and part of which is registered under Title Number ESX242776 and known as Allotment Site Southdown Road Seaford
- (C) The Owner does not own the land required for the Highway Works
- (D) The County Council is the Highway Authority as defined in the Highways Act 1980 (the 1980 Act") and is of the opinion that the requirements in this agreement are necessary to address the highway impacts of the Development and has agreed to enter into this Agreement with the Owner and the Authority

- (E) The Owner has made the Application and is proposing to carry out the Development
- (F) The Owner has agreed to enter into this Agreement with the Authority and has agreed to comply with the terms and conditions contained herein
- (G) The Authority is prepared to grant the Planning Permission subject to the Owner entering into this Agreement
- (H) This Agreement is made by way of Deed

NOW THIS DEED WITNESSETH as follows:

1. Interpretation

1.1 In this Agreement unless otherwise stated the following expressions shall where the context so admits have the following meanings:

"the Act" shall mean the Town and Country Planning Act 1990 (as amended).

"All Requisite Consents" shall mean all requisite consents orders agreements licences and permissions required to implement a Highway Works Scheme

"the Application" means an application for planning permission made to the Authority and under reference number LW/12/0393

"Commencement of the Development" shall mean the date on which the operations authorised by the Planning Permission are begun as defined in section 56 of the Act (and the expression "Commence the Development" shall be construed accordingly)

"the Development" shall mean the demolition of existing clubhouse and construction of clubhouse with associated highway works and landscaping and re-cladding of existing greenkeepers shed and authorised by the Planning Permission.

"Highway Works" shall mean the provision of the following:

1. Resurfacing of the existing access track along Southdown Road and

2. Widening of the existing access track along Southdown Road to allow 2 vehicles to pass

as shown indicatively on Drawing No AD-49 attached to this Agreement.

"Highway Works Scheme" shall mean a scheme in respect of the Highway Works to be prepared in accordance with Clause 3 of this Agreement and on the basis that the completed Highway Works will be completed to the standard and specification required for adoption by the County Council under section 38 of the 1980 Act

"the Plan " shall mean the plan annexed hereto

"the Planning Permission" shall mean a planning permission to be granted by the Authority in respect of the Application

"Section 38 Agreement" shall mean an agreement to adopt under Section 38 of the 1980 Act substantially in the form set out in Schedule 1 of this agreement with such amendments and additions as may be agreed between the parties thereto

"the Site" shall mean the Clubhouse, Seaford Head Golf Course, Southdown Road, Seaford, East Sussex BN25 4JS and registered with freehold title under Title Number ESX272527 and part of the Allotment Site, Southdown Road, Seaford registered under title number ESX242776 and both shown for identification purposes only edged red on the Plan

"the Specified Date" shall mean the Commencement of the Development

"Stage 2 and Stage 3 Safety Audit" shall mean an audit as defined in the Department for Transport Design Manual for Roads and Bridges: Volume 5 Section 2 part 2 HD19 and HA42

- 1.2 Words importing the singular include the plural and vice versa
- 1.3 References to clauses sub clauses recitals annexes and schedules are unless otherwise stated references to clauses sub clauses recitals annexes and schedules to this Agreement
- 1.4 References to a Plan shall be to a plan annexed to this Agreement
2. Statutory Provisions.
 - 2.1 This Agreement is made pursuant to Section 106 of the Act Section 111 of the Local Government Act 1972 Section 1 of the Localism Act 2011 the 1980 Act and all other powers and the obligations contained herein are planning obligations for the purposes of Section 106 of the Act and are entered into by the Owner with the intention that they bind the Owner's respective interests in the Site and those of successors and assigns
 - 2.2 This Agreement shall have full force and effect from the date hereof
 - 2.3 The Planning Obligations contained in this Deed are enforceable by the Authority
 - 2.4 No person shall be liable for any breach of Clause 3 below occurring after he shall have parted with his interest in the Site or the part in respect of which such breach occurs save for any breach that takes place before the parting with such interest

3. The Owner's covenants

3.1 The Owner covenants with the Authority and the County Council as specified in this clause 3.

3.2 To undertake a Stage 2 and Stage 3 Safety Audit in respect of the Highway Works

3.3 Not to commence the Development until a Highway Works Scheme has been submitted to and approved in writing by the County Council (in consultation with the Authority) provided that where a Highway Works Scheme is submitted to the County Council which is not approved a revised Highway Works Scheme shall, within 14 days of receipt of notice in writing from the County Council that the previous Highway Works Scheme is not approved, be submitted to the County Council for approval

3.4 Once the County Council has approved a Highway Works Scheme (the "**Approved Highway Works Scheme**") to obtain All Requisite Consents including without limitation:

3.4.1 entering into the Section 38 Agreement with the County Council to carry out the Highway Works and

3.4.2 procuring that all parties with an interest in the land required for the Highway Works enter into the said Section 38 Agreement

and for the purposes of clause 3.4.1 and 3.4.2 the Owner shall be responsible for the costs of the County Council and any party with an interest in the said land

3.5 The Development shall not be commenced until the Section 38 Agreement with the County Council has been completed and for the purposes of this sub-clause "commenced" means carrying out

operations authorised by the Planning Permission as defined in section 56 of the Act

3.6 After All Requisite Consents have been obtained to carry out in full the Approved Highway Works Scheme and to complete the Highway Works to the satisfaction of the County Council (in consultation with the Authority)

3.7 Not without the consent of the Authority to allow First Occupation of the Development until such Highway Works have been completed to the satisfaction of the County Council (in consultation with the Authority)

4. Local Land Charge

4.1 This Agreement is a Local Land Charge and shall be registered as such

5. Contracts (Rights of Third Parties) Act 1999

5.1 For the avoidance of doubt it is hereby agreed and declared that:-

- (a) nothing in this Agreement shall be construed as expressly providing a right for any third party within the meaning of the Contracts (Rights of Third Parties) Act 1999; and
- (b) nothing in this Agreement is intended to confer any benefit on any third party (whether referred to herein by name class description or otherwise) or any right to enforce a term contained in this Agreement

6. Costs.

6.1 The Owner covenants with the Authority to pay their reasonable legal costs involved in the completion of this Agreement

6.2 The Owner covenants with the County Council to pay their reasonable legal costs involve in the completion of this Agreement

IN WITNESS whereof this document has been duly executed as a Deed the
day and year first before written

The COMMON SEAL of)
SOUTH DOWNS NATIONAL PARK
AUTHORITY)
was hereunto affixed)
in the presence of:-)
 Authorised Signatory

The COMMON SEAL of)
SEAFORD TOWN COUNCIL)
was hereunto affixed)
in the presence of:-)
 Authorised Signatory

The COMMON SEAL of)
EAST SUSSEX COUNTY COUNCIL)
was hereunto affixed)
in the presence of:-)
 Authorised Signatory

Schedule 1

Form of Section 38 Agreement

DATED

2012

SOUTH DOWNS NATIONAL PARK AUTHORITY (1)

and

SEAFORD TOWN COUNCIL (2)

and

EAST SUSSEX COUNTY COUNCIL (3)

SECTION 106 AGREEMENT

**relating to Clubhouse,
Seaford Head Golf Course,
Southdown Road, Seaford,
East Sussex BN25 4JS**

South Downs National Park Authority
Rosemary's Parlour
North Street
Midhurst
GU29 9SB

FINAL DRAFT



Seaford Town Council

Report 147/12

Agenda Item No:	12
Committee:	Council
Date:	17 January 2013
Title:	Town Forum Date
By:	Simon Cooper
Wards Affected:	All Seaford wards
Purpose of Report:	To recommend change of date for Town Forum

Recommendations

You are recommended:

- 1. To approve the date of the Town Forum be changed to Tuesday 30 April 2013.**
-

1. Information

- 1.1** On the agreed timetable of meetings for 2012/13, the Town Forum date was set as Tuesday 23 April 2013.
- 1.2** The Town Forum is the Annual Meeting of Electors of the Town and is a statutory meeting held in accordance with the Local Government Act 1972 s9(1).
- 1.3** In accordance with statute, the meeting must be held between 1 March and 1 June each year.
- 1.4** As the originally scheduled meeting is due to be held on 23 April 2013, St George's day. The Mayor is committed to attend an engagement that evening and as the meeting has to be chaired by the Mayor I am recommending a change of date.
- 1.5** It is therefore proposed that the meeting now takes place on Tuesday 30 April 2013 at 7 pm.

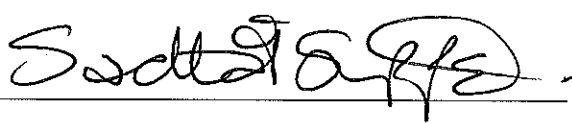
2. Financial Appraisal

There are no financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Simon Cooper, Corporate Services Manager

Corporate Services Manager  _____

Town Clerk  _____