



**Agenda Item No:** 6  
**Committee:** Finance & General Purposes  
**Date:** 10 December 2015  
**Title:** Proposed Finance & General Purposes Budget 2016/17  
**By:** James Corrigan, Town Clerk  
**Purpose of Report:** To present a draft budget for 2016/17 for the Committee to consider and make any recommendation to the Council meeting on the 28<sup>th</sup> January 2016.

---

#### Recommendations

##### You are recommended:

1. To consider the draft 2016/17 Committee budget.
  2. To make any recommendations to the Council when considering the Committee Budget for 2016/17.
  3. To agree to an information / training meeting of the Committee with invitations to all Councillors to discuss all Committee budgets in detail on the 21<sup>st</sup> January 2016.
- 

#### 1. Information

- 1.1 Attached at Appendix A is the summary of the actual financial performance of the Town Council from 2012/13 to 2014/15. Also included is the budget for 2015/16 overrun to 30/09/15, projected overrun for the 2015/16 financial year and a draft budget for 2016/17.
- 1.2 It is noted that the projection for this financial year for the Committee is an overspend of £98,480.
- 1.3 There are a number of reasons for this.
  - The agreed spend on Hurdis House to refurbish it £40,000, £10,757 of this can be met by building improvements EMR .
  - The overspend on professional fees of £33,846, due almost entirely due to the fees incurred at a recent Employment Tribunal.
  - The projected election costs of £25,000, the budget is £14,000. There is £6,722 Earmarked Reserve (EMR) to cover some of this shortfall.
  - Salaries overspend of £11,456 which is met by grant income of £10,000 and is also met with Officer Support EMR of £9,000 as per decision to appoint Projects Officer

- Building maintenance of £10,000 which is to be met from EMR for Church Street utilities entirely as per agreement with Police Authority Facilities Manager.
- Professional Fees Hurdis House overspend of £5,000 due to ongoing litigation with former tenant.
- Seaford In Bloom overspend of £9,807 to be partially met by EMR for Seaford in Bloom of £5,017.

- 1.4 The existing and projected Earmarked Reserves are detailed in Appendix B attached.
- 1.5 Taking into account the sums to be met from Earmarked Reserves, £41,496, the net overspend therefore is £56,984. This will have to be met by either underspends from other committees or the General Reserve which is currently below recommended levels. More information will be given on this at the Full Council meeting and training session referred to below
- 1.6 The Committee has performed well financially other than the above overspends which were approved outside of the budget by Council or in the case of the election costs were predicted to some extent with the EMR reserve of £6,722 initially anticipated to be sufficient. The two by-elections mean this will not be the case. All other overspends are met by comparable underspends within the budget headings or are covered by specific Earmarked Reserves.
- 1.7 It is suggested that an information / training session is organised for the Committee and all other Councillors to gain a detailed understanding of the Councils finances prior to the Council meeting on the 28<sup>th</sup> January. It is suggested this takes place on the 21<sup>st</sup> January 2016.

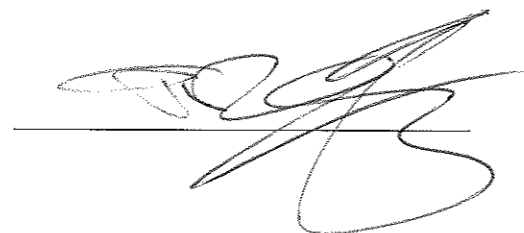
## 2. Financial Appraisal

The financial implications of this report are detailed in Section 1 of the report.

## 3. Contact Officer

The Contact Officer for this report is James Corrigan, Town Clerk.

Town Clerk



| Account Code | Administration Cost Centre 201 | 2012-13 Actual | 2013-14 Actual | 2014-15 Actual | 2015-16 Final Budget | 2015-16 Actual to 30/09/15 | 2015-16 Projected Outturn | 2015-16 Variance | 2016-17 Budget |   |
|--------------|--------------------------------|----------------|----------------|----------------|----------------------|----------------------------|---------------------------|------------------|----------------|---|
| 4000         | Salaries & Wages               | 157,991        | 145,727        | 157,885        | 173,318              | 86,134                     | 184,774                   | -11,456          | 191,000        | Overspend for 2015/16 is as expected for temporary projects Assistant position which is to be met from some of the professional fees EMR and some of the Coastal Communities grant below. Budget for 2016/17 includes permanent projects assistant post, part-time Planning Officer, perkbox and CiLCA increments |
| 4001         | Employers NI                   | 13,218         | 11,803         | 12,814         | 14,904               | 7,016                      | 14,086                    | 818              | 14,127         | This may change   |
| 4002         | Employers Superannuation       | 20,449         | 18,912         | 17,794         | 23,014               | 11,669                     | 23,664                    | -650             | 25,057         | Pension may increase if staff stay opted in   |
| 4009         | Recruitment Costs              | 1,557          | 714            | 2,425          | 1,000                | 0                          | 0                         | 1,000            | 1,000          |   |
| 4010         | Staff Training                 | 1,617          | 3,875          | 7,629          | 7,000                | 4,131                      | 8,000                     | -1,000           | 8,000          |   |
| 4012         | Staff Expenses                 | 250            | 26             | 365            | 500                  | 46                         | 46                        | 454              | 500            |   |
| 4013         | Members Expenses               | 0              | 52             | 0              | 0                    | 0                          | 0                         | 0                | 0              | See Cost Centre 210   |
| 4015         | Office Refreshments            | 0              | 0              | 272            | 150                  | 191                        | 300                       | -150             | 300            |   |
| 4100         | Telecommunications             | 3,502          | 4,146          | 3,090          | 2,500                | 1,375                      | 2,676                     | -176             | 2,600          | This has been forecast on what has been spent to date and comparisons with last year  |
| 4105         | Postage                        | 1,581          | 1,481          | 1,635          | 1,000                | 1,147                      | 1,721                     | -721             | 1,600          | Started to pay more invoices electronically so reducing postage significantly' - this did not make much of a difference, therefore underbudgeted last year. Jasmine is looking into and a log has been commenced  |
| 4106         | Stationery                     | 2,263          | 1,913          | 1,992          | 2,000                | 1,012                      | 1,800                     | 200              | 2,000          | This has been estimated on spend to date and comparisons with previous year   |
| 4107         | Photocopier                    | 2,188          | 2,706          | 3,272          | 2,300                | 1,313                      | 4,479                     | -2,179           | 3,000          | Overbudget on the colour copying due to transfer issue to new email settings. Also generally more printing this year, largely due to new Councillor packs and large supporting papers for meetings.   |
| 4110         | Advertising & Publicity        | 213            | 20             | 2,161          | 2,500                | 825                        | 1,744                     | 756              | 2,500          | Based on lowest quote which came in at £436 x 4   |
| 4111         | Office Equipment               | 547            | 1,595          | 1,689          | 1,500                | 169                        | 300                       | 1,200            | 1,500          |   |
| 4112         | Subscriptions                  | 4,308          | 3,598          | 3,838          | 3,400                | 3,872                      | 3,897                     | -497             | 4,165          | To review   |
| 4113         | Software Support               | 3,246          | -1,441         | 1,050          | 3,520                | 1,849                      | 1,849                     | 1,671            | 2,700          | Approx £2,000 support plus office 365 approx £700)  |
| 4114         | Licence Fee                    | 35             | 35             | 56             | 35                   | 0                          | 35                        | 0                | 35             |   |
| 4115         | Insurance                      | 3,336          | 3,319          | 3,508          | 3,414                | 4,325                      | 4,325                     | -911             | 4,325          |   |
| 4116         | Web Site                       | 980            | 180            | 227            | 420                  | 120                        | 420                       | 0                | 440            | £35 per month hire  |
| 4117         | Seaford Town Guide App         | 0              | 0              | 1,794          | 0                    | 0                          | 0                         | 0                | 0              |   |
| 4155         | Professional Fees              | 2267           | 5,100          | 99,397         | 0                    | 28,585                     | 33,846                    | -33,846          | 15,000         | Includes £6500 for Accountancy support  |
| 4156         | Bank Charges                   | 83             | 262            | 550            | 500                  | 419                        | 850                       | -350             | 835            | Average monthly FD Online costs are £60.20 plus approx annual fee of £100   |
| 4157         | Audit Fees                     | 2,229          | 2,700          | 3,598          | 4,000                | 310                        | 4,635                     | -635             | 4,635          | Littlejohns invoice has increased by 480 for the last two years.  |
| 4180         | Room Hire                      | 0              | 0              | 0              | 100                  | 58                         | 58                        | 42               | 100            |   |
| 4182         | Catering & Hospitality         | 27             | 0              | 2              | 100                  | 0                          | 0                         | 100              | 0              |   |
| 4184         | Civic - other                  | 0              | 8              | 0              | 0                    | 0                          | 0                         | 0                | 0              | Code not used - see cost centre 210   |

|      |                        |       |       |        |        |    |        |         |        |   |
|------|------------------------|-------|-------|--------|--------|----|--------|---------|--------|---|
| 4190 | Election Costs         | 4,778 | 3,883 | 10,042 | 14,000 | 9  | 26,000 | -12,000 | 10,000 | Contingency. Although no costs have been paid out this year there will be soon. |
| 4199 | Other Expenditure      | 1,054 | 649   | 95     | 0      | 25 | 52     | -52     | 0      | Tester pots and computer leads  |
| 4201 | Cleaning               | 0     | 48    | 0      | 0      | 0  | 0      | 0       | 0      | Cleaning included with service charges from Police?                             |
| 4275 | Building Maintenance   | 0     | 0     | 10     | 0      | 0  | 0      | 0       | 0      | No expected costs   |
| 4411 | VAT Assessment Payment | 0     | 0     | 31,381 | 0      | 0  | 0      | 0       | 0      | No anticipated costs this year  |
|      | Neighbourhood plan     |       |       |        |        |    |        |         | 25,000 | New project agreed by Council exact figure to be determined by tenders          |

**Administration Expenditure**

|                |                |                |                |                |                |                |                |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>227,719</b> | <b>211,311</b> | <b>368,571</b> | <b>261,175</b> | <b>154,600</b> | <b>319,556</b> | <b>-58,381</b> | <b>320,419</b> |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

|      |                              |       |       |       |       |     |        |         |       |   |
|------|------------------------------|-------|-------|-------|-------|-----|--------|---------|-------|---|
| 1020 | Income Training              | 0     | 0     | 0     | 0     | 420 | 420    | -420    | 0     | No further income expected              |
| 1048 | Income Coastal Community Bid | 0     | 0     | 0     | 0     | 0   | 10,000 | -10,000 | 0     | Grant for Coastal Community Salary      |
| 1049 | Income Postage recharge      | 0     | 28    | 142   | 0     | 0   | 0      | 0       | 0     | No further income expected              |
| 1054 | Income Other                 | 298   | 191   | 117   | 0     | 10  | 10     | -10     | 0     | No further income expected              |
| 1059 | Photocopying Income          | 153   | 96    | 27    | 0     | 1   | 3      | -3      | 0     | No further income expected              |
| 1062 | Income Telephone Recharge    | 848   | 938   | 823   | 850   | 360 | 871    | -21     | 870   | Estimated on previous telephone bills   |
| 1068 | Income Stationery recharge   | 22    | 6     | 0     | 0     | 0   | 0      | 0       | 0     | No further income expected              |
| 1190 | Interest Received            | 4,988 | 3,533 | 3,139 | 1,400 | 456 | 1,113  | 287     | 1,100 | Based on what has been received to date |

**Administration Income**

|              |              |              |              |              |               |                |              |
|--------------|--------------|--------------|--------------|--------------|---------------|----------------|--------------|
| <b>6,309</b> | <b>4,792</b> | <b>4,248</b> | <b>2,250</b> | <b>1,247</b> | <b>12,417</b> | <b>-10,167</b> | <b>1,970</b> |
|--------------|--------------|--------------|--------------|--------------|---------------|----------------|--------------|

**Net Expenditure over Income**

|                |                |                |                |                |                |                |                |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>221,410</b> | <b>206,519</b> | <b>364,323</b> | <b>258,925</b> | <b>153,353</b> | <b>307,140</b> | <b>-48,215</b> | <b>318,449</b> |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

**Account Premises - Church Street**  
**Code Cost Centre 205**

|      |                                 |        |         |        |        |       |        |         |        |   |
|------|---------------------------------|--------|---------|--------|--------|-------|--------|---------|--------|---|
| 4050 | Rent Payable                    | 15,000 | 15,000  | 15,000 | 17,500 | 7,500 | 15,000 | 2,500   | 17,500 | Further review needed on lease  |
| 4051 | Rates                           | 9,815  | 10,092  | 10,676 | 10,355 | 6,335 | 10,560 | -205    | 10,877 | Used increase of 3% of the projected outturn, planned appeal against Rateable Value to take place |
| 4052 | Water & Sewerage                | 0      | -530    | 0      | 0      | 0     | 0      | 0       | 0      | No expenses expected  |
| 4055 | Electricity                     | 0      | -3,670  | 0      | 0      | 0     | 0      | 0       | 0      | No expenses expected  |
| 4059 | Service Charge                  | 0      | -6,756  | 0      | 8,500  | 0     | 0      | 8,500   | 8,500  | Need to clarify details of lease  |
| 4060 | Refuse                          | 96     | -160    | 0      | 0      | 0     | 0      | 0       | 0      | No expenses expected  |
| 4100 | Telecommunications              | 0      | 223     | 0      | 0      | 0     | 0      | 0       | 0      | No expenses expected  |
| 4201 | Cleaning                        | 0      | -2,150  | 0      | 0      | 0     | 0      | 0       | 0      | No expenses expected  |
| 4270 | Vehicle & Equipment Maintenance | 525    | 441     | 1,030  | 500    | 167   | 507    | -7      | 630    | The annual water cooler maintenance has been included in this base on £130 annual fee             |
| 4275 | Building Maintenance            | 0      | -10,000 | 346    | 500    | 73    | 10,500 | -10,000 | 500    | Includes new garage door and decorating which are to be covered by EMR for rent payments          |
| 4301 | Public Works Loan Board         | 18,089 | 18,089  | 18,089 | 18,089 | 9,044 | 18,089 | 0       | 18,089 | As repayment plan   |

**Premises - Church Street Expenditure**

|               |               |               |               |               |               |            |               |
|---------------|---------------|---------------|---------------|---------------|---------------|------------|---------------|
| <b>43,525</b> | <b>20,579</b> | <b>45,141</b> | <b>55,444</b> | <b>23,119</b> | <b>54,656</b> | <b>788</b> | <b>56,096</b> |
|---------------|---------------|---------------|---------------|---------------|---------------|------------|---------------|

|      |              |       |       |       |       |       |       |     |       |
|------|--------------|-------|-------|-------|-------|-------|-------|-----|-------|
| 1050 | Income Rent  | 664   | 7,236 | 508   | 600   | 35    | 50    | 550 | 50    |
| 1054 | Income Other | 5,600 | 4,267 | 1,431 | 6,525 | 4,327 | 6,525 | 0   | 6,525 |

**Premises - Church Street Income**

|              |               |              |              |              |              |            |              |
|--------------|---------------|--------------|--------------|--------------|--------------|------------|--------------|
| <b>6,264</b> | <b>11,503</b> | <b>1,939</b> | <b>7,125</b> | <b>4,362</b> | <b>6,575</b> | <b>550</b> | <b>6,575</b> |
|--------------|---------------|--------------|--------------|--------------|--------------|------------|--------------|

**Net Expenditure over Income**

|               |              |               |               |               |               |            |               |
|---------------|--------------|---------------|---------------|---------------|---------------|------------|---------------|
| <b>37,261</b> | <b>9,076</b> | <b>43,202</b> | <b>48,319</b> | <b>18,757</b> | <b>48,081</b> | <b>238</b> | <b>49,521</b> |
|---------------|--------------|---------------|---------------|---------------|---------------|------------|---------------|

**Account Premises - Hurdis House**  
**Code Cost Centre 206**

|  |                             |               |               |               |               |                |               |                |               |   |
|--|-----------------------------|---------------|---------------|---------------|---------------|----------------|---------------|----------------|---------------|---|
| 4051                                       | Rates                       | 0             | 55            | 3,096         | 0             | 1,688          | 1,688         | -1,688         | 0             | This has now been offset by the income code meaning no rates for Hurdis House were paid for during this year.   |
| 4052                                       | Water & Sewerage            | 0             | 0             | 305           | 100           | 487            | 487           | -387           | 0             | Part of Projected Outturn relates to previous period. Remainder of £114 has been offset by the income. Going forward this is now with the tenant so no budget required for next year. |
| 4055                                       | Electricity                 | 0             | 0             | 502           | 100           | 121            | 121           | -21            | 0             | Projected Outturn partly relates to previous financial period. The amount of £46 has been offset by the income code. Going forward this is now with the tenant                        |
| 4056                                       | Gas                         | 71            | 0             | 0             | 0             | 0              | 0             | 0              | 0             | No expected costs and no budget for next year as now with the tenant  |
| 4115                                       | Insurance                   | 722           | 741           | 758           | 756           | 777            | 777           | -21            | 800           | Included within rent payment going forward as an income   |
| 4155                                       | Professional Fees           | 0             | 0             | 1,559         | 5,000         | 6,138          | 10,000        | -5,000         | 5,000         | In respect of L Dawson case expected to progress into next year   |
| 4181                                       | Civic Mayors Allowance      | 0             | 142           | 0             | 0             | 0              | 0             | 0              | 0             | This code is not used in this cost centre but line should remain as there was a cost in 2013/14 which needs to be shown   |
| 4270                                       | Vehicle & Equip Maintenance | 0             | 300           | 0             | 0             | 0              | 0             | 0              | 0             |   |
| 4275                                       | Building Maintenance        | 950           | 0             | 0             | 0             | 450            | 40,000        | -40,000        | 0             | Agreed to expend funds on refurbishment to be taken from general reserve. Going forward it is a full repairing lease.   |
| 4301                                       | Public Works Loan Board     | 15,002        | 15,002        | 15,002        | 15,002        | 7,501          | 15,002        | 0              | 15,002        | As per repayment plan   |
| <b>Premises - Hurdis House Expenditure</b> |                             | <b>16,745</b> | <b>16,240</b> | <b>21,222</b> | <b>20,958</b> | <b>17,162</b>  | <b>68,075</b> | <b>-47,117</b> | <b>20,802</b> |   |
| 1050                                       | Income Rent                 | 8,000         | 8,000         | 0             | 0             | 26,206         | 2,000         | -2,000         | 21,000        | Income for 2014/15 has been invoiced but not received. Relates to L Dawson invoices still showing   |
| 1051                                       | Income Insurance Recharge   | 517           | 707           | 0             | 0             | 0              | 0             | 0              | 0             |   |
| 1054                                       | Income Other                | 0             |               | 500           | 0             | 963            | 0             | 0              | 0             | This is rate income from tenant but will need to be credited as we received full refund direct from Lewes   |
| 1057                                       | Income Electricity          | 0             | 0             | 0             | 0             | 46             | 46            | -46            | 0             | Recharge of electric before tenant took over contract.  |
| 1058                                       | Income Water Recharge       | 0             | 0             | 0             | 0             | 114            | 114           | -114           | 0             | Recharge of water before tenant took over contract.   |
| 1093                                       | Income Rate Refund          | 0             | 0             | 0             | 0             | 214            | 1,688         | -1,688         | 0             | This income offsets the payment of rent reducing our yearly payment to zero as now with tenant.   |
| <b>Premises - Hurdis House Income</b>      |                             | <b>8,517</b>  | <b>8,707</b>  | <b>500</b>    | <b>0</b>      | <b>27,543</b>  | <b>3,848</b>  | <b>-3,848</b>  | <b>21,000</b> |   |
| <b>Net Expenditure over Income</b>         |                             | <b>8,228</b>  | <b>7,533</b>  | <b>20,722</b> | <b>20,958</b> | <b>-10,381</b> | <b>64,227</b> | <b>-43,269</b> | <b>-198</b>   |   |

**Account** Civic Expenses  
**Code** **Cost Centre 210**

|      |                          |        |       |       |       |     |       |       |       |   |
|------|--------------------------|--------|-------|-------|-------|-----|-------|-------|-------|---|
| 4013 | Members Expenses         | 5      | 0     | 123   | 150   | 0   | 0     | 150   | 100   | No expected expenditure - reduce budget?                            |
| 4014 | Members Training         | 441    | 444   | 408   | 1,500 | 750 | 1,500 | 0     | 1,500 |   |
| 4100 | Telecommunications       | 0      | -225  | 134   | 0     | 0   | 0     | 0     | 0     |   |
| 4106 | Stationery               | 53     | 0     | 54    | 100   | 726 | 800   | -700  | 100   | Significantly over budget due to Information Packs                  |
| 4110 | Advertising & Publicity  | 0      | 0     | 0     | 0     | 68  | 200   | -200  | 50    | Advertising Likes of FB & drop in session leaflets                  |
| 4111 | Office Equipment New     | 0      | 0     | 0     | 0     | 466 | 466   | -466  | 0     | Costs of recording equipment for chamber                            |
| 4181 | Civic - Mayor's Expenses | 1,500  | 600   | 1,075 | 1,500 | 761 | 1,500 | 0     | 1,500 |   |
| 4182 | Catering & Hospitality   | 750    | 0     | 50    | 750   | 140 | 140   | 610   | 500   |   |
| 4183 | Civic - Awards           | 2,750  | -454  | 605   | 2,000 | 164 | 164   | 1,836 | 500   |   |
| 4184 | Civic - Other            | 155    | 296   | 813   | 450   | 50  | 150   | 300   | 200   |   |
| 4185 | Fun Day                  | 690    | 1,190 | 880   | 500   | 850 | 850   | -350  | 0     |   |
| 4188 | Town Crier Expenses      | 30     | 75    | 125   | 125   | 35  | 200   | -75   | 125   | As previous years   |
| 4189 | Young Mayor              | 500    | 0     | 2     | 500   | 33  | 500   | 0     | 500   |   |
| 4199 | Other Expenditure        | 0      | 0     | 0     | 0     | 32  | 32    | -32   | 0     | Should not be used - code 4184 is the same This will be journalled. |
| 4280 | Diamond Jubilee          | 10,860 | 0     | 0     | 0     | 0   | 0     | 0     | 0     |   |

**Civic Expenses Expenditure** 17,734 1,926 4,269 7,575 4,075 6,502 1,073 5,075

|      |                      |       |     |     |   |     |     |      |   |  |
|------|----------------------|-------|-----|-----|---|-----|-----|------|---|--|
| 1054 | Income Other         | 0     | 0   | 129 | 0 | 0   | 0   | 0    | 0 | No income expected   |
| 1056 | Fun Day & Tourney    | 590   | 740 | 430 | 0 | 400 | 400 | -400 | 0 | No further income expected                                       |
| 1080 | Jubilee Event Income | 1,092 | 0   | 0   | 0 | 0   | 0   | 0    | 0 | No further income expected                                       |
| 1081 | Young Mayor Income   | 0     | 0   | 0   | 0 | 150 | 150 | -150 | 0 | No further income expected - income raised goes to Charity code. |

**Civic Expenses Income** 1,682 740 559 0 550 550 -550 0

**Net Expenditure over Income** 16,052 1,186 3,710 7,575 3,525 5,952 1,623 5,075

**Account** Grants Pool  
**Code** **Cost Centre 215**

|      |                |        |        |        |        |        |        |       |        |                |
|------|----------------|--------|--------|--------|--------|--------|--------|-------|--------|----------------|
| 4400 | S137 Grants    | 455    | 0      | 0      | 0      | 0      | 0      | 0     | 0      |                |
| 4401 | Grants Pool    | 23,045 | 26,403 | 23,389 | 29,750 | 28,650 | 28,650 | 1,100 | 29,750 |                |
| 4405 | Grants in Kind | 2,096  | 1,706  | 2,076  | 2,200  | 0      | 2,200  | 0     | 2,200  | Needs updating |

**Grants Expenditure** 25,596 28,109 25,465 31,950 28,650 30,850 1,100 31,950

|      |                   |  |  |     |       |       |       |   |       |  |
|------|-------------------|--|--|-----|-------|-------|-------|---|-------|--|
| 1105 | Repayment of Loan |  |  | 532 | 2,129 | 1,064 | 2,129 | 0 | 2,129 |  |
|------|-------------------|--|--|-----|-------|-------|-------|---|-------|--|

**Grants Income** 0 0 532 2,129 1,064 2,129 0 2,129

**Net Expenditure over Income** 25,596 28,109 24,933 29,821 27,586 28,721 1,100 29,821

Account **Seaford In Bloom**  
Code **Cost Centre 121**

|      |                  |       |       |       |   |       |       |        |        |  |
|------|------------------|-------|-------|-------|---|-------|-------|--------|--------|--|
| 4402 | Seaford In Bloom | 7,867 | 2,873 | 7,837 | 0 | 7,675 | 9,807 | -9,807 | 10,000 | Use last of EMR next year with increase budget or sponsoirship thereafter<br>EMR of £5,017 is required to cover 2015/16 costs - will be over budget and nothing left for 2016-17 |
|------|------------------|-------|-------|-------|---|-------|-------|--------|--------|--|

|                                     |              |              |              |          |              |              |               |               |
|-------------------------------------|--------------|--------------|--------------|----------|--------------|--------------|---------------|---------------|
| <b>Seaford In Bloom Expenditure</b> | <b>7,867</b> | <b>2,873</b> | <b>7,837</b> | <b>0</b> | <b>7,675</b> | <b>9,807</b> | <b>-9,807</b> | <b>10,000</b> |
|-------------------------------------|--------------|--------------|--------------|----------|--------------|--------------|---------------|---------------|

|      |               |       |       |        |   |   |   |   |   |
|------|---------------|-------|-------|--------|---|---|---|---|---|
| 1053 | Income Grants | 4,375 | 2,029 | 12,554 | 0 | 0 | 0 | 0 | 0 |
|------|---------------|-------|-------|--------|---|---|---|---|---|

|      |              |       |  |     |   |   |   |   |   |
|------|--------------|-------|--|-----|---|---|---|---|---|
| 1054 | Other Income | 3,492 |  | 250 | 0 | 0 | 0 | 0 | 0 |
|------|--------------|-------|--|-----|---|---|---|---|---|

|                                |              |              |               |          |          |          |          |          |
|--------------------------------|--------------|--------------|---------------|----------|----------|----------|----------|----------|
| <b>Seaford In Bloom Income</b> | <b>7,867</b> | <b>2,029</b> | <b>12,804</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |
|--------------------------------|--------------|--------------|---------------|----------|----------|----------|----------|----------|

|                                    |          |            |               |          |              |              |               |               |
|------------------------------------|----------|------------|---------------|----------|--------------|--------------|---------------|---------------|
| <b>Net Expenditure over Income</b> | <b>0</b> | <b>844</b> | <b>-4,967</b> | <b>0</b> | <b>7,675</b> | <b>9,807</b> | <b>-9,807</b> | <b>10,000</b> |
|------------------------------------|----------|------------|---------------|----------|--------------|--------------|---------------|---------------|

**SUMMARY**

|                        |         |         |         |         |         |         |         |         |
|------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| Administration         | 221,410 | 206,519 | 364,323 | 258,925 | 153,353 | 307,140 | -48,215 | 318,449 |
| Premises Church Street | 37,261  | 9,076   | 43,202  | 48,319  | 18,757  | 48,081  | 238     | 49,521  |
| Premises Hurdis House  | 8,228   | 7,533   | 20,722  | 20,958  | -10,381 | 64,227  | -43,269 | -198    |
| Civic Expenses         | 16,052  | 1,186   | 3,710   | 7,575   | 3,525   | 5,952   | 1,623   | 5,075   |
| Grants                 | 25,596  | 28,109  | 24,933  | 29,821  | 27,586  | 28,721  | 1,100   | 29,821  |
| Seaford In Bloom       | 0       | 844     | -4,967  | 0       | 7,675   | 9,807   | -9,807  | 10,000  |

|                              |                |                |                |                |                |                |                |                |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Total Net Expenditure</b> | <b>308,547</b> | <b>253,267</b> | <b>451,923</b> | <b>365,598</b> | <b>200,515</b> | <b>463,928</b> | <b>-98,330</b> | <b>412,668</b> |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

|                                  |                |                |                |                |                |                |                |                |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Net Committee Requirement</b> | <b>308,547</b> | <b>253,267</b> | <b>451,923</b> | <b>365,598</b> | <b>200,515</b> | <b>463,928</b> | <b>-98,330</b> | <b>412,668</b> |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

|                                    |                |                |                |                |                |                |                 |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| <b>Total Committee Expenditure</b> | <b>339,186</b> | <b>281,038</b> | <b>472,505</b> | <b>377,102</b> | <b>235,281</b> | <b>489,446</b> | <b>-112,344</b> | <b>444,342</b> |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|

|                               |               |               |               |               |               |               |                |               |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|
| <b>Total Committee Income</b> | <b>30,639</b> | <b>27,771</b> | <b>20,582</b> | <b>11,504</b> | <b>34,766</b> | <b>25,519</b> | <b>-14,015</b> | <b>31,674</b> |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|

Transfer to/(from) Earmarked Reserve

|                                  |                |                |                |                |                |                |                |                |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Net Committee Requirement</b> | <b>308,547</b> | <b>253,267</b> | <b>451,923</b> | <b>365,598</b> | <b>200,515</b> | <b>463,928</b> | <b>-98,330</b> | <b>412,668</b> |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|

Seaford Town Council

| <u>A/C Code</u> | <u>Reserve Details</u>          | <u>Projected Closing Balance</u><br><u>31/03/2015</u> | <u>Use to fund expenditure in</u><br><u>2015/16?</u> | <u>Comment</u>                            | <u>Balance</u>     |
|-----------------|---------------------------------|---|--|---|--------------------|
| 320             | EMR Elections                   | £ 6,722.00  | £ 6,722.00   | Cover elections 2015                      | £0.00              |
| 321             | EMR Building Improvements       | £ 10,757.00   | £ 10,757.00  | Contribute to Hurdis House works          | £0.00              |
| 322             | EMR Crypt - Ancient Monument    | £ 13,269.00   | £ 13,269.00  | Fund works currently ongoing in The Crypt | £0.00              |
| 323             | EMR Crypt - Professional Fees   | £ 8,465.00  |  |   | £8,465.00          |
| 326             | EMR Open Spaces                 | £ 9,276.00  |  |   | £9,276.00          |
| 327             | EMR S106                        | £ 7,010.00  |  |   | £7,010.00          |
| 328             | EMR Signage                     | £ 6,000.00  |  |   | £6,000.00          |
| 334             | EMR Seaford Head Nature Reserve | £ 2,531.24  |  |   | £2,531.24          |
| 337             | EMR Church Street Utilities     | £ 17,502.00   | £ 10,000.00  |   | £7,502.00          |
| 340             | EMR Equipment                   | £ 11,759.00   |  |   | £11,759.00         |
| 342             | EMR Tree Planting               | £ 4,074.00  |  |   | £4,074.00          |
| 345             | EMR Memorial Bench Maintenance  | £ 120.00  |  |   | £120.00            |
| 346             | EMR Xmas Lights                 | £ 2,857.00  |  | Spending this year?                       | £2,857.00          |
| 347             | EMR Vision Plan / Regeneration  | £ 16,059.00   |  | Use for neighbourhood plan contingency?   | £16,059.00         |
| 348             | EMR Seaford In Bloom            | £ 5,017.16  | £ 5,017.16   |   | £0.00              |
| 350             | EMR Greenkeepers Shed           | £ 35,000.00   |  | To spend in 2016/17                       | £35,000.00         |
| 352             | EMR Martello Toilets            | £ 23,000.00   |  |   | £23,000.00         |
| 353             | EMR External Officer Support    | £ 27,137.26   | £ 9,000.00   | Some to cover Projects Officer 2015/16    | £18,137.26         |
| 354             | EMR The Base                    | £ 10,000.00   |  |   | £10,000.00         |
| 355             | EMR The Seaford App.            | £ 1,206.00  |  |   | £1,206.00          |
| 357             | EMR Seafront Bins               | £ 1,064.00  |  |   | £1,064.00          |
| 358             | EMR Community Projects          | £ 6,084.00  |  |   | £6,084.00          |
| <b>Totals</b>   |                                 | <b>£ 224,910</b>                                      | <b>£ 54,765.16</b>                                   |   | <b>£170,144.50</b> |