



## Seaford Town Council

**MINUTES** of a **Meeting** of the **Full Council** held at the Council Chambers, 37 Church Street, Seaford on **Tuesday 28<sup>th</sup> March 2017** at **7.00pm**.

### **Present:**

Councillor L Freeman (Mayor), Councillor M Brown (Deputy Mayor)  
Councillors S Adeniji, D Argent, P Boorman, D Burchett, B Burfield, N Freeman, T Goodman, R Hayder, O Honeyman, A Latham, A McLean, L Wallraven, M Wearmouth, B Webb and C White.  
Tom Exley, Deputy Young Mayor of Seaford  
James Corrigan, Town Clerk – Seaford Town Council  
Georgia Raeburn, PA to the Town Clerk – Seaford Town Council (minutes)  
7 members of the public.

### **C86/03/17 Apologies for Absence**

Apologies for absence were received from Councillors R Honeyman, P Lower and L Worcester, and Jessica Batchelor, Young Mayor.

### **C87/03/17 Disclosure of Interests**

Councillors Latham and McLean each declared a pecuniary interest in item 8, Street Markets, through their respective partner's businesses.

### **C88/03/17 Public Participation**

*Sylvia Dunn*

*Voiced her support for the public's favour of outside showers rather than those incorporated within the new toilet facility, also for the sheltered seating.*

*Feels that the use of brown tourism signs is a bit boring and would prefer something more vibrant, to make Seaford unique.*

*Requested that the Council consider not charging for use of the new Martello toilets.*

*Concerned that there is no mention in the report of the two concessions; the intended types of concession and the public feedback from the consultation on this item. Worried that with a limited budget the Council cannot make mistakes with its choices.*

*Christine Brett*

*Implored the Council to consider having one unit of male urinals in the new Martello toilet facility, for both hygiene and safety measures.*

*Fiona House*

*Speaking on behalf of the owner of Oscar's Computers and following consultation with other traders in Sutton Road.*

*Requested that the concerns of several traders in response to the Council's Street Markets proposal be addressed before increasing markets to a fortnightly basis. These included business taking's tending to be down for traders on current market days, issues with incoming and outgoing deliveries, environmental issues from the generators used and inconsistent marshalling practices.*

*Confirmed that the traders spoken with were generally in favour of the fortnightly markets providing considerations were made to allow them to continue with their day-to-day business with minimum disruptions. This included sympathetic placement of generators, stall*

LJF

*fronts facing shops and reserving parking at the end of Sutton Road for deliveries.*

*Raised concerns by traders that during Christmas Magic, Sutton Road becomes a dead zone. Requested that the Council work with the traders to bring activity along this road.*

*Highlighted that the Chamber of Commerce feedback referred to only includes 2 of the 11 shop front businesses in Sutton Road.*

Town Clerk

Confirmed that the feedback from traders would be listened to and looked at with the Market Manager; these issues should be easily addressed.

Confirmed that the Council will work with the traders to ensure Sutton Road is more included with Christmas Magic.

Dom Smith

*Having run Frankie's Beach Café for 7 years, is pleased to finally see improvements happening with the seafront. Urged Councillors to work together to do their best for the town with the decisions being taken.*

### C89/03/17 Minutes

It was **RESOLVED** to **ADOPT** the following minutes and **RESOLVED** to **APPROVE** the recommendations therein:

<b>C89.1</b>	Council	26 <sup>th</sup> January 2017
<b>C89.2</b>	Planning & Highways	2 <sup>nd</sup> February 2017
<b>C89.3</b>	Planning & Highways	23 <sup>rd</sup> February 2017
<b>C89.4</b>	Community Services	9 <sup>th</sup> February 2017
<b>C89.5</b>	Golf & The View	28 <sup>th</sup> February 2017

*It was **PROPOSED** to **CONSIDER** item 6, Beach Hut Sale, of the agenda prior to item 5, Seafront Development Plan; the motion was **CARRIED**.*

### C90/03/17 Beach Hut Sale

The Council considered report 120/16 regarding the potential sale of five beach huts. The Council discussed the tender process, sale process and fees, the financial plan to ensure the Council is not financially in deficit from any projects within the Seafront Development Plan, the potential financial risks and the contingencies in place, and the Council's fiduciary duty to achieve the best price when selling capital assets.

It was **PROPOSED** to **APPROVE** the sale of beach hut numbers 52, 56, 58, 59, 60 to fund the first phase of the Seafront Development Plan.

A **RECORDED VOTE** was requested;

Councillor S Adeniji	For
Councillor D Argent	For
Councillor P Boorman	Against
Councillor M Brown	For
Councillor D Burchett	For
Councillor B Burfield	For
Councillor L Freeman	For
Councillor N Freeman	For
Councillor T Goodman	For
Councillor R Hayder	For

*LST*

Councillor O Honeyman	For
Councillor A Latham	For
Councillor A McLean	For
Councillor L Wallraven	For
Councillor M Wearmouth	For
Councillor B Webb	For
Councillor C White	For

The motion was **CARRIED**.

### **C91/03/17 Seafront Development Plan**

The Council considered report 135/16 presenting the draft Seafront Development Plan for adoption. The Council went through the aspects and finances of the draft plan individually, scrutinising the details of the three-year works programme and costings. Amendments and additional items to be included in the plan were discussed and confirmed.

It was confirmed that any design projects would be brought back to Council for consideration before finalisation; this includes the Martello toilet facility, linkage to the Town Centre, Bönningstedt toilet/café facility, art features and the executive beach chalets at Bönningstedt Promenade.

- C91.1** It was **RESOLVED** to **REJECT** the option of seafront gym equipment along the promenade.
- C91.2** It was **RESOLVED** to **APPROVE** charging 20p per use for the new Martello toilet facility.
- C91.3** It was **RESOLVED** to **REJECT** the option of showers incorporated within the new Martello toilet facility.
- C91.4** It was **RESOLVED** to **APPROVE** the inclusion of three outside showers on the seafront in the proximity of the Martello toilet facility, Frankie's Beach Café and Bönningstedt Parade.
- C91.5** It was **RESOLVED** to **APPROVE** the inclusion of a beach volleyball and football sand court on the seafront opposite the Salts.
- C91.6** It was **RESOLVED** to **INSTRUCT** the Town Clerk to look in to the feasibility of pedestrianising The Esplanade between Dane Road and Edinburgh Road.
- C91.7** It was **RESOLVED** to **APPROVE** the adoption of the Seafront Development Plan, as amended.
- C91.8** It was **RESOLVED** to **AUTHORISE** Council Officers to progress with the Development Plan as amended, subject to reporting back to the Community Services Committee.

### **C92/03/17 Beach Huts at Bönningstedt Parade**

The Council considered report 117/16 regarding the project plan for the town's beach huts. The Council discussed the works programme and specifications, the sale and rental process and associated fees, the provision of utilities, the Disability Discrimination Act compliance requirements and the Council's plans to exceed the minimum, and covenants on any sales.

- C92.1** It was **RESOLVED** to **APPROVE** the design of the roof and door location from the beach huts being offset.
- C92.2** It was **RESOLVED** to **APPROVE** the doors of the beach huts be in different colours, in blocks of 10, as per report 117/16.

*LJF*

### **C93/03/17 Street Markets**

The Council considered report 134/16 regarding the Town Council providing street markets in the town.

Councillors Latham and McLean abstained from the discussion and voting due to both having declared a pecuniary interest in the agenda item.

The Council discussed consultation with and feedback from traders, and the methods through which to measure the impact of the markets including footfall at various locations around town and different days/times of day.

It was **RESOLVED** to **APPROVE** an initial 3-month trial of a bi-weekly market to operate in Sutton Road, or such other location that may be trialled.

### **C94/03/17 Adoption of Financial Policies**

The Council considered report 136/16 presenting new and revised financial policies for adoption.

- C94.1** It was **PROPOSED** to **ADOPT** the Financial Regulations as of April 2015, **FURTHERMORE** to arrange a working group of the Finance & General Purposes committee members on 7<sup>th</sup> April 2017 to review the policy document and recommend a revised document for adoption by Full Council at its meeting on 20<sup>th</sup> April 2017.
- C94.2** It was **RESOLVED** to **ADOPT** the Financial Risk Assessment Policy as presented;
- C94.3** It was **RESOLVED** to **ADOPT** the revised Electronic Payments Policy as presented;
- C94.4** It was **RESOLVED** to **ADOPT** the Risk Management Policy Statement as presented.

The meeting closed at 9.48pm.



Councillor Lindsay Freeman  
Mayor of Seaford