



Seaford Town Council
Community Services Committee

Minutes of the meeting of the **Community Services Committee** held at **37 Church Street, Seaford** on **Thursday 14th November 2019** at **7.00pm**.

Present:

Councillor S Dunn (Chair)

Councillors N Adil, M Everden, A Hayder, R Hayder, R Reed L Wallraven (Vice-Chair), L Boorman (substitute for J Edson), O Honeyman (substitute for J Cash) and P Boorman (substitute for B Webb).

Mr Tony Jackson – Projects & Facilities Manager, Seaford Town Council

3 members of the public.

CS08/11/19 Apologies for Absence and Declaration of Substitute Members

Apologies for absence were received from Councillors J Cash (Cllr O Honeyman substitute), J Edson (Cllr L Boorman substitute) and B Webb (Cllr P Boorman substitute).

CS09/11/19 Disclosure of Interests

As there was a note mentioning the Lifeguard service within the draft budget, Cllr L Wallraven declared that she is the Vice President of the Seaford Lifeguards.

No other declarations were made of disclosable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

CS10/11/19 Public Participation

Resident A Discussed the West View Beach Huts, Concession Huts and Toilet Huts. They felt that where the huts were sited this year and are proposed to be sited next year posed a serious health and safety issue between hirers, members of the public and cyclists. The proposed layout also lessened the width of the promenade, and people, particularly children, could walk/run out from between the huts into the path of ongoing cyclists. They also asked whether planning permission had been sought, if Seaford Town Council had carried out risk assessments and if the huts could be moved further along the promenade next year.

Cllr N Adil arrived at the meeting at 7.10 PM.

Response The Projects and Facilities Manager stated the concerns raised will be covered in Agenda Item 5 - West View Beach Huts, later in the meeting.

Resident B Thanked Council Officers for raising money for and installing the water refill station at the Salts and was looking forward to the additional three stations being installed along the seafront. They also mentioned that they are supporting Seaford Town Council's Young Mayor to install further stations around Seaford.

Response No response was necessary.

*It was **AGREED** to **BRING FORWARD** item 5 on the agenda to allow a member of the committee, Cllr N Adil, to leave early for a mayoral engagement. To ensure that meeting records are easy to navigate and that the minutes match the agenda item order, item 5's minutes can be found at minute item CS12/11/19 from page 4.*

CS11/11/19 Projects and Facilities Manager – Update Report

The Committee discussed report 96/19 presenting the Projects & Facilities Manager's update report. Items discussed by members included: glare from the new floodlights at the skatepark being an issue for motorists; options regarding possibly raising funds towards the new Martello Toilets; bike hire along the seafront; two new concessions along the seafront; the cleaning of the War Memorial; the reading out of the names of the

fallen prior to next years Memorial Service; and the Council hosting an event following next years Commonwealth War Graves Service.

It was **RESOLVED** to **NOTE** the contents of the report.

CS12/11/19 West View Beach Huts

The Committee considered report 97/19 relating to an update on year one of the West View Beach Huts and Concessions and proposals for changes to the layout of the huts in 2020. Consideration was taken from points raised by Resident A and general feedback from the public.

It was **RESOLVED** to **AGREE** to the relocation of the huts in 2020 as detailed in report 97/19 and taking the following into account: hut locations will be reviewed again at the end of year two; hirers will be left feedback forms; gas bottles will possibly be removed overnight; toilets to be cleaned twice a week; and barriers possibly located along the rear of the huts.

Cllr N Adil and a member of the public left the meeting at approximately 8.00PM after item 5 of the agenda.

CS13/11/19 Finance Report

The Committee considered report 98/19 relating to Income and Expenditure up to 30th September 2019 and the financial year to date.

It was **RESOLVED** to **NOTE** the contents of the report.

CS14/11/19 Community Services Committee Draft Budget 2020-21

The Committee considered report 99/19 presenting members of the Community Services Committee with the draft projected outturn for the current financial year and the proposed Committee Budget for the year 2020-21.

It was **RESOLVED** to **NOTE** the projected outturn for 2019-20.

It was **RESOLVED** to **RECOMMEND** for approval the draft budget for 2020-21, subject to any amendments agreed.

It was **RESOLVED** to **NOTE** the planned Ear Marked reserves which will all have to be implemented for legal and accountancy reasons.

The meeting closed at 8.57pm

Councillor S Dunn, Chair