



Seaford Town Council

Finance & General Purposes Committee

Minutes of a meeting of the **Finance & General Purposes Committee** held via **Zoom** on **Thursday 24th September 2020** at **7.00pm**.

Present:

Councillors M Brown (Chair)
Councillors N Adil, D Argent, L Boorman, O Honeyman, J Meek, R Reed and L Wallraven.
Karen Singleton, Responsible Financial Officer
Georgia Raeburn, Executive Support Officer (Technical Host)
Councillor J Edson attended as an observer.
There were no members of public present.

F13/09/20 Apologies

Apologies were received from Councillors J Cash, R Honeyman and R Morland (Vice Chair).

F14/09/20 Disclosure of Interests

Councillor L Wallraven declared a non-pecuniary interest in agenda item 6 of the report as Chair of one the grant applicants, Bishopstone United Charities.

Councillor R Reed declared a non-pecuniary interest in agenda item 6 of the report as his spouse is Chair of one of the grant applicants, Waves.

F15/09/20 Public Participation

There was no public participation.

F16/09/20 Finance Reports

F16.1 Receipts, Payments and Bank Reconciliation for June, July and August 2020

The Committee considered report 57/20 advising of receipts, payments and bank reconciliations for June, July and August 2020 and regarding the transfer of monies between the Co-operative Current Account and the CCLA Deposit Account.

It was **RESOLVED** to **NOTE** the contents of the report.

F16.2 Finance Report to 31st August 2020

The Committee considered report 58/20 informing of income and expenditure from 1st April 2019 to 31st August 2020 compared to the annual budget.

It was **RESOLVED** to **NOTE** the contents of the report.

F17/09/20 2021-22 Budget Framework and Timetable

The Committee considered report 59/20 advising the Committee of the proposed Budget Framework and Timetable for 2021-22.

It was **RESOLVED** to **APPROVE** the Budget Framework and Timetable.

F18/09/20 Grant Applications for 2020-21

The Committee considered report 60/20 presenting the grant applications for consideration and discussed the service level agreements mentioned within the report.

F18.1 It was **RESOLVED** to **APPROVE** the outcomes of the grant requests as set out in Appendices A and B, as recommended by the Grants Working Group.

F18.2 It was **PROPOSED** to **APPROVE** that from 1st April 2021, a three year service level agreement be put in place for the Citizens Advice Bureau (CAB) to ensure continuity of funding with the specific terms being presented to Full Council for approval as part of the budget setting process.

F19/09/20 Exclusion of the Press and Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be **EXCLUDED** from the meeting during the discussion on the next item on the agenda as it concerns confidential debtor information.

(7.15pm – Councillor J Edson left the meeting)

F20/09/20 Receipts Due for Payment Report EXEMPT

The Committee considered exempt report 61/20 informing the Committee of receipts due as at 31st August 2020. Officers gave a verbal update on the status of the payments owed.

It was **RESOLVED** to **NOTE** the receipts due for payment list as at 31st August 2020.

The meeting closed at 7.17pm.

Councillor Mark Brown
Chair of Finance & General Purposes