



Seaford Town Council

**MINUTES of a Meeting of the Community Services Committee held via Zoom on Thursday 26<sup>th</sup> November 2020 at 7.00pm.**

**Present:**

Councillors S Dunn (Chair), L Wallraven (Vice-Chair), J Cash, J Edson, M Everden, M Hayder, R Hayder and J Meek.

Cllr M Brown (Non-Committee Member)

Tony Jackson, Project & Facilities Manager

Karen Singleton, Responsible Financial Officer

Isabelle Moulard, Assistant Town Clerk (Technical Host)

Sue Treadwell, Grants Administrator

There was one member of the public

**CS15/11/20 Apologies for Absence and Declaration of Substitute Members**

There were no apologies for absence received.

**CS16/11/20 Disclosure of Interests**

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**CS17/11/20 Public Participation**

There was no public participation.

*7.06pm Cllr Meek lost connection briefly.*

**CS18/11/20 Community Services Draft 2021/22 Budget Report**

The Committee considered report 92/20 presenting the Community Services Draft Budget for 2021/22 and projected budgets to 2025/-26.

*7.14pm Cllr Cash lost connection and left the meeting.*

The Projects & Facilities Manager set out negotiated changes to the Town Council's grounds maintenance contract resulting in a reduction of £15,000-£20,000. This would be achieved by changing most of the towns flower beds from bedding planting to annual wildflower seed and also reducing grass cutting to allow for wildflower areas. The Committee discussed this and other cost saving initiatives.

*7.24pm Cllr Cash re-joined the meeting.*

The Committee considered the Community Services Draft Budget for 2021-22 and discussed if any projects could be postponed to future years.

The Committee discussed the importance of some projects and work taking place in 2021-22, including: the electric point for the Bönningstedt ice cream vendor to remove the use of a generator and in doing so reduce emissions; the Bönningstedt Wall; The Salts tennis courts given that this will hopefully be mainly externally funded, and; small scale repair/maintenance works to South Hill Barn given its recent income generation through being hired out and these works increasing the rental opportunities.

**CS18.1** It was **RESOLVED** to **RECOMMEND** that the Town Council's Finance & General Purposes Committee accept the draft budget including the changes to the grounds maintenance contract and the following projects being removed from 2021/22 and put back to 2022/23:

*J* *R*

**Replacement Bins (Seafront) (£25,000)**

**Martello Fields fence replacement (£30,000)**

**The Salts complete CCTV works (£5,000)**

**The Salts Development Plan feasibility works (£15,000)**

- CS18.2** It was **RESOLVED** to **APPROVE** that from 2021/22 at the year-end, should sufficient overall Town Council funds be available, the RFO earmarks any surplus income over expenditure from the sale of memorial benches. This Earmarked Reserve (EMR) is to be used for future maintenance of all memorial benches.
- CS18.3** It was **RESOLVED** to **AGREE** the inclusion of up to £50,000 of funds from the Capital Receipts Earmarked Reserve in the Community Services Draft Budget 2021-22 for the building of a sea defence wall in front of Bönningstedt Beach Huts.
- CS18.4** It was **RESOLVED** to **APPROVE** using up to £20,000 of funds from the Community Infrastructure Levy (CIL) Earmarked Reserve for The Salts tennis courts renovation, should there be sufficient funds available.
- CS18.5** It was **RESOLVED** to **AGREE** that the Community Services Draft Budget 2021-22 include £22,000 for potential loan repayments should the Community Lottery Fund grant bid to fund the building of Martello toilets not be successful or only be partly successful, **SUBJECT TO** the design of the Martello toilets being revisited to assess sustainability and cost. Should this be the case then the project and the potential loan will be brought to Full Council for approval.

#### **CS19/11/20 Projects & Facilities Manager Update Report**

The Committee considered report 98/20 informing the Committee on progress and actions relating to Seaford Town Council's assets and services. A verbal update highlighted filming successes and income, the cancellation of Seaford Christmas Magic and staffing changes.

The Committee noted thanks to Ellie Johnson-Bullock for her hard work during her temporary role in providing maternity cover for the Projects Support Officer (Facilities).

It was **RESOLVED** to **NOTE** the contents of the report.

#### **CS20/11/20 Installation of Water Refill Stations – Additional Funding**


The Committee considered report 99/20 presenting details of the water refill station project and need for additional funding.

The Committee discussed the need for this project and the sponsorship availability.

**CS20.1** It was **RESOLVED** to **APPROVE** allocating up to £1,400 of additional funds from Earmarked Reserve 361-CIL Receipts towards the installation of three water refill stations along Seaford promenade.

**CS20.2** It was **RESOLVED** to **NOTE** the contents of the report.

The meeting closed at 8.23pm.



Councillor Sylvia Dunn  
Chair of Community Services