



Seaford Town Council

Finance & General Purposes Committee

Minutes of a meeting of the Finance & General Purposes Committee held at the Council Chamber, 37 Church Street, Seaford on Thursday 28th November 2019 at 7.00pm.

Present:

Councillors M Brown (Chair) and R Morland (Vice Chair).
Councillors N Adil, L Boorman, J Cash, O Honeyman, R Honeyman and J Meek.
Lucy Clark - Finance Manager
Georgia Raeburn – Executive Support Officer
1 member of the public.

F16/11/19 Apologies

Apologies for absence were received from Councillor L Wallraven.

F17/11/19 Disclosure of Interests

Councillor L Boorman declared a non-pecuniary interest in agenda item 8, as a personal friend with one of the families; she will not take part in any discussion on this item.

F18/11/19 Public Participation

There was no public participation.

F19/11/19 Finance Report

F19.1 Receipts, Payments and Bank Reconciliation for September and October 2019

The Committee considered report 103/19 advising of receipts, payments and bank reconciliations for September and October 2019 and regarding the transfer of monies between the Co-operative Current Account and the CCLA Deposit Account.

The Committee discussed the transfer to the CCLA Deposit Account.

F19.1.1 It was **RESOLVED** to **NOTE** (as previously reported) the balance brought forward from August 2019 is £578,376.11.

F19.1.2 It was **RESOLVED** to **NOTE** the September 2019 total receipts of £103,509.81 and total payments of £206,134.22 leaving a balance to carry forward of £475,751.70.

F19.1.3 It was **RESOLVED** to **NOTE** the October 2019 total receipts of £94,892.15 and total payments of £478,217.88 leaving a balance to carry forward of £92,425.97.

F19.1.4 It was **RESOLVED** to **NOTE** that in addition to the Current Account balance above, the new CCLA investment account balance is £825,000.00.

F19.2 Finance Report

The Committee considered report 104/19 informing of income and expenditure from 1st April 2019 to 31st October 2019 compared to the annual budget.

It was **RESOLVED** to **APPROVE** the information detailed in the report.

F20/11/19 Hire Charges for use of Council Office Facilities and Open Spaces

The Committee considered report 105/19 seeking approval for the fees proposed for the use of Council Office facilities and open spaces.

It was **RESOLVED** to **APPROVE** the fees proposed for Venue & Facilities Hire during 2020/21 as shown in Appendix A.

F21/11/19 Proposed Finance & General Purposes Budget 2020/21

The Committee considered report 106/19 presenting a draft budget for 2020/21 for the Committee and any recommendations it may wish to make to the Council meeting on 23rd January 2020.

Concern was raised regarding the overall percentage increase to the Committee's budget, in particular the salaries budget; no recommendations were made.

F21.1 It was **RESOLVED** to **NOTE** the draft budget for the Finance & General Purposes Committee be recommended to Full Council.

F21.2 It was **RESOLVED** to **NOTE** that a Working Group meeting for all Councillors to discuss all Committee budgets in detail is being held on 9th January 2020.

F22/11/19 Exclusion of the Press and Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be **EXCLUDED** from the meeting during the discussion on the next item on the agenda as it concerns confidential debtor information.

(7.26pm – the member of public exited the meeting)

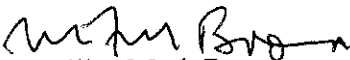
F23/11/19 Receipts Due for Payment Report EXEMPT

The Committee considered exempt report 107/19 informing the Committee of Receipts Due as at 31st October 2019 (excluding those in legal dispute).

The Committee discussed the CHAPS method of payment and ways to mitigate bank charges.

It was **RESOLVED** to **NOTE** the report.

The meeting closed at 7.36pm


Councillor Mark Brown
Chairman