**Staff Structure**

**Town Clerk**

James Corrigan

37hrs/pw

Administrative Assistant

Julie Payne (24hrs/pw)

& Gemma Saunderson-Barker (7hrs/pw)

Bold denotes Head of Service.

Heavy outline denotes line management for those staff underneath.

All permanent unless stated otherwise.

NJC Pay Scales available to view at <http://www.seafordtowncouncil.gov.uk/Salary-Information.aspx>

Film & Liaison Officer

Ellie Johnson-Bullock

<5hrs/pw

*(temp. contract 1/7/19-31/12/20)*

Project Support Officer
(Projects)

Emily Piper, 12hrs/pw

Marketing Officer

Hayley Barnes

30hrs/pw

Grants Administrator & Mayor’s Secretary

Sue Treadwell

22hrs/pw

**Assistant Town Clerk**

Isabelle Mouland

37hrs/pw

Finance Manager

Lucy Clark

37hrs/pw

**Responsible Financial Officer**

*Karen Singleton*

 15hrs/pw

*(<37 in Clerk’s absence)*

Finance Assistant

Simon Andrews

28hrs/pw

*(<37hrs/pw where required)*

Project Support Officer
(Facilities)
Sharan Brydon, 28hrs/pw

Ellie Johnson-Bullock, 28hrs/pw\*

*(\*maternity cover for SB from Dec-19)*

Inspector

Bob Offen

22hrs/pw

Assistant Greenkeeper

Nathan Sutliff

37hrs/pw

Planning Officer

Geoff Johnson

6hrs/pw

Executive Support Officer

Georgia Raeburn

22hrs/pw

**Community Services**

Head of Service:

Projects & Facilities Manager

Committee:

Community Services

**Projects & Facilities Manager**

Tony Jackson

37hrs/pw

**Seaford Head Golf Course**

**& The View**

Heads of Service:

Golf Professional

& General Manager

Committee: Golf & The View

**Corporate Management**

Head of Service: Town Clerk & RFO

Committees: F&GP, Planning & Highways, Personnel, Grievance/Disciplinary, Appeals

Assistant Greenkeeper

Ben Clark

37hrs/pw

Head Greenkeeper

Simon Lambert

37hrs/pw

Deputy Head Greenkeeper

Tyler Rook

37hrs/pw

**Golf Professional**

Fraser Morley

(self-employed)

7 days/pw