



Seaford Town Council

To the Members of the Personnel Committee

A Meeting of the **Personnel Committee** will be held electronically via Zoom* on **Thursday 3rd September 2020** at **7.00pm**, which you are summoned to attend.

Isabelle Mouland
Assistant Town Clerk
28th August 2020

***see overleaf for important information to join virtual meeting and accessing password**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Exclusion of the Press & Public

The Chairman will move that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remainder of the meeting, as the following items on the agenda concern confidential employment details.

4. Town Clerk Recruitment EXEMPT

To consider exempt report 50/20 presenting the final documentation needed to advertise the post of Town Clerk from Friday 4th September 2020 (exempt pages).

5. Furlough Scheme EXEMPT

To consider exempt report 49/20 updating the Committee on the Town Council's use of the furlough scheme and the options going forwards (exempt pages).

6. COVID-19 Staffing Impact EXEMPT

To consider exempt report 47/20 updating the Committee on the impact of COVID-19 on staffing (exempt pages).

7. Delayed 2020 Pay Negotiations EXEMPT

To consider exempt report 48/20 updating the Committee on the announcement made regarding the delayed 2020 pay negotiations, including the inflationary salary increase for local government employees (exempt pages).

For further information about items appearing on this Agenda please contact:

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Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 (*please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with*)

Circulation: Councillors J Edson (Chair), D Argent (Vice-Chair), J Cash, O Honeyman, R Honeyman, R Morland and R Reed.

For Information: All other councillors and email recipients.

***Zoom Meeting:**

In line with the Coronavirus Act 2020 and subsequent regulations governing local authorities meetings, the Council will be holding this meeting via the online video conference facility, Zoom.

To join the Zoom meeting follow this link:

<https://us02web.zoom.us/j/89847174162?pwd=c2xIWWg2d0NRcEpCU0NxMUdOek9XQT09>

Meeting ID: 898 4717 4162

Password: (to ensure online security it is recommended that meeting passwords are not publicised and are given directly to those intending to attend the meeting. Please therefore email admin@seafordtowncouncil.gov.uk for the password at least 24 hours before the scheduled meeting date)