



## Seaford Town Council

**MINUTES** of an **Extraordinary Meeting** of the **Full Council** held via Zoom on **Thursday 10<sup>th</sup> September 2020** at **7.00pm**.

**Present:**

Councillors R Reed (Mayor) and J Cash (Deputy Mayor).

Councillors N Adil, D Argent, L Boorman, M Brown, S Dunn, J Edson, M Hayder, R Hayder, O Honeyman, R Honeyman, J Meek, R Morland, and B Webb.

Isabelle Mouland, Assistant Town Clerk

Georgia Raeburn, Executive Support Officer

Karen Singleton, Responsible Financial Officer

There was one member of the public

**C44/09/20 Apologies for Absence**

Apologies for absence were received from Councillors M Everden and L Wallraven.

**C45/09/20 Disclosure of Interests**

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**C46/09/20 Public Participation**

There was no public participation.

**C47/09/20 COVID-19 Interim Update – September 2020**

The Town Council considered report 51/20 updating on the decisions and actions taken since the previous report on 18<sup>th</sup> June 2020 regarding the COVID-19 crisis and associated measures put in place, for ratification by Full Council.

A verbal update was given following the announcement made by Government this week with further restrictions; there are no direct impacts on the Town Council's operations as a result of this announcement.

Questions were asked surrounding the voluntary golf course wardens, The View opening hours and lack of evening opening, plans for office staff returning to the Town Council offices, the queries on the grounds maintenance contract invoices and the continued charges being incurred in rent and utilities at 37 Church Street despite not using the building in normal capacity.

It was **RESOLVED** to **NOTE** and **RATIFY** the decisions made and actions taken by Town Council Officers since 18<sup>th</sup> June 2020 as a result of the COVID-19 crisis.

**C48/09/20 Financial Update Report – September 2020**

The Town Council considered report 52/20 informing of the Town Council's current financial position.

A verbal update was given on the current financial forecast, the delayed Public Works Loan Board (PWLB) payments for this year which will aid cashflow, the financial assistance asked of Lewes District Council and East Sussex County Council, additional filming income and the sale of three beach huts (leaving five to be sold and two being rented).

Questions were asked on the PWLB loans the Town Council has, the interest rate on any money borrowed by the Town Council, the differences between capital and revenue funds and how they can be spent and investigating the option of functions at The View.

It was **RESOLVED** to **NOTE** the contents of the report.

#### **C49/09/20 Establishing an Assets Working Group**

The Town Council considered report 53/20 regarding establishing a working group to review the Town Council's assets.

Questions were asked surrounding the purpose of looking to sell assets, the number of councillors on the working group, the level of input needed by councillors on the working group, the timeline for the working group, the intention to be able to feed in to the budget setting process in autumn, the information to be provided to the working group and arranging the first meeting date.

**C49.1** It was **RESOLVED** to **ESTABLISH** a working group to review the Town Council's assets consisting of Councillors L Boorman, M Brown, J Cash, S Dunn, M Everden, R Reed, L Wallraven and B Webb, with the support of Council Officers.

**C49.2** It was **RESOLVED** to **NOTE** that the working group need not co-opt further members from outside of the Town Council at this stage in the process.

**C49.3** It was **RESOLVED** to **AGREE** the terms of reference of the working group as 'To review the Town Council's portfolio of assets, with the support of Town Council Officers, and make recommendations back to Full Council on 10<sup>th</sup> November 2020 on any assets which the group feels the Town Council should carry out a feasibility study in to the possibility of disposing of (selling).'

**C49.4** It was **RESOLVED** to **APPOINT** Councillor Reed as Chair of the working group, to enable the group to make arrangements for its first meeting as soon as possible.

The meeting closed at 7.53pm.

Councillor Rodney Reed  
Mayor of Seaford