



## Seaford Town Council

**MINUTES of a Meeting of the Community Services Committee held via Zoom on Thursday 30<sup>th</sup> July 2020 at 7.00pm.**

**Present:**

Councillors S Dunn (Chair), L Wallraven (Vice-Chair), M Brown, J Cash, J Edson, M Everden and J Meek.

Tony Jackson, Project and Facilities Manager

Sharan Brydon, Projects Support Officer (Facilities)

Georgia Raeburn, Executive Support Officer

5 members of the public

**CS01/07/20 Apologies for Absence and Declaration of Substitute Members**

Apologies for absence were received from Councillors P Boorman, M Hayder and R Hayder (Councillor M Brown substituted for).

**CS02/07/20 Disclosure of Interests**

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

**CS03/07/20 Public Participation**

*Resident A Thanked the Projects & Facilities Manager for the update report. Raised some questions surrounding environmental, health and safety aspects, in particular with the increased residents and visitors to the town currently accessing the beach. Updates were requested on:*

- 1. Lifeguard provision on the beach and the risk posed to families who may not be familiar with Seaford beach and its currents;*
- 2. Action to manage the issue with loose dogs on the beach despite the signage in place;*
- 3. Litter collection;*
- 4. The feasibility of achieving a 25mph speed limit along the seafront;*
- 5. Public feedback on concessions;*
- 6. Boot sales;*
- 7. The Drive-In Cinema.*

**Response** Responded on the points raised:

1. The lifeguards were advised by their governing body not to do patrols, as such there will be no patrols this summer;
2. Dogs loose on the beach is an ongoing issue. Lewes District Council is the only authority to be able to enforce fines for breaching the dog ban and providing more signage;
3. The issues with litter have settled down a little. Plastic Free Seaford has run a 'Take Your Litter Home' poster competition with local schools. There were 36 entries and the winning posters are being printed;

4. A member has contacted East Sussex Highways about this, which has responded that it will look at the feasibility of such a speed reduction;
5. Feedback on the concessions has been very positive and all have good COVID measures in place.
6. The Rotary Club has the necessary measures and risk assessments in place and will be holding the first boot sale on Sunday 9<sup>th</sup> August.
7. The Drive-In Cinema were seeking a licence to be able to sell alcohol at the event but with the Town Council, Police and District Council not supporting this, the organisers felt the event was not viable.

The security of the fencing at Martello Fields was discussed with events. Members also discussed looking at creating a volunteer group to provide a voluntary beach warden service just to help ensure the safety of beach users.

*Resident B Fully supported the idea of beach wardens.*

*Has received letters from residents about Splash Point and is hoping that the Town Council will be able to make the contribution towards the repair costs.*

*Would be delighted to see the water refill stations installed this year and help reduce single use plastic.*

*Resident C Explained he was present for agenda item 10 supporting the seafront concession alcohol sales proposal.*

#### **CS04/07/20 Projects & Facilities Manager - Update Report**

The Committee considered report 26/20 updating members of the Community Services Committee on progress and actions relating to Seaford Town Council assets, services and projects.

The Projects & Facilities Manager updated on some key achievements including the new seafront signage, film and photography shoots taking place in Seaford and virtual events.

*(7.29pm – member of public joined the meeting)*

Members expressed their thanks to the Film & Liaison Officer for all her hard work, questioned beach hut sales, possibility of electric to the ice cream van on the seafront, the visual look of some of the unpainted concession huts, the annual hire of some of the Bönningstedt beach huts, the revamped Salts Café and the concession at High & Over.

The Committee discussed ongoing issues with the seafront (litter, fires, human waste etc) and the possibility of this Committee creating a group/sub-committee specifically with the purpose of looking at these issues; it is intended to present a report on this at the next Committee meeting.

It was **RESOLVED** to **NOTE** the contents of the report.

*(7.42pm – member of public left the meeting)*

#### **CS05/07/20 Community Services Finance Report to 30<sup>th</sup> June 2020**

The Committee considered report 27/20 informing members of the Community Services Committee income and expenditure to 30<sup>th</sup> June 2020.

It was **RESOLVED** to **NOTE** the contents of the report.

#### **CS06/07/20 Christmas Magic**

To consider report 28/20 presenting different options for Christmas Magic 2020 to support Government's COVID-19 guidance and restrictions to the Town Council budget.

*(7.46pm – member of public left the meeting)*

The Projects Support Officer talked the Committee through the options available and discussed certain aspects that can still go ahead, such as market stalls, Secret Stones, shop window dressing, a separate Christmas lights switch on and Christmas tree blessing, focus on creating a community event with local traders (and external traders not competing with local traders) and the importance of the town still holding an event of some description with a concerted effort to have it cost neutral where possible. The Committee also stressed the importance of this being

**CS06.1** It was **RESOLVED** to **NOTE** the contents of the report.

**CS06.2** It was **PROPOSED** to **INSTRUCT** Council officers to pursue **OPTION 2** regarding Christmas Magic 2020 as presented in the report; this **MOTION** was **CARRIED**.

*(8.06pm – Projects Support Officer left the meeting)*

### **CS07/07/20 Priority of Council Projects**

The Committee considered report 30/20 presenting the review and recommended prioritisation of the Council's ongoing projects.

**CS07.1** It was **RESOLVED** to **NOTE** the contents of the report and the Seaford Town Council Projects Priority List as at 30/7/2020.

**CS07.2** It was **RESOLVED** to **NOTE** that going forwards officers will present a report to the Community Services Committee prior to starting any projects, setting out the project details including the funding source (including those projects to be funded by CIL money), as exemplified with reports 31/20 & 33/20 later on in the agenda.

**CS07.3** It was **RESOLVED** to **RECOMMEND** to Full Council that it delegate power to the Community Services Committee to approve the allocation and spend of CIL balances.

*(8.10pm – member of public joined the meeting)*

### **CS08/07/20 Repairs Works to Splash Point**

The Committee considered report 31/20 informing members of proposals for medium-term repair works to Splash Point and considered the exempt discussion paper. Members discussed the paper, options and available funding in depth.

**CS08.1** It was **RESOLVED** to **NOTE** the contents of the report.

**CS08.2** It was **RESOLVED** to **RECOMMEND** that Full Council allocate up to £10,000 from Earmarked Reserve 361-CIL Receipts to contribute towards repair works at Splash Point.

### **CS09/07/20 Installation of Water Refill Stations**

The Committee considered report 33/20 informing members of the proposal for the installation of three water refill stations along Seaford promenade.

*(8.23pm – Cllr Everden lost connection)*

**CS09.1** It was **RESOLVED** to **NOTE** the contents of the report.

**CS09.2** It was **RESOLVED** to **RECOMMEND** that Full Council allocate approximately £3,000 from Earmarked Reserve 361-CIL Receipts towards the installation of three water refill stations along Seaford promenade.

### **CS10/07/20 The Selling of Alcohol in Specific Locations**

To consider report 29/20 regarding allowing any of the businesses to apply for a permit to sell alcohol (a) on the seafront and (b) at The Salts café and considered the exempt proposal papers. Members

discussed the report in great depth in particular the options being presented resulting in possible alcohol sales from seafront concessions.

*(8.44pm – Standing Orders were suspended to allow members of the public to comment on this item of business)*

The Committee held more open discussion inviting participation by two of the concession applicants that were present and were able to respond to some of the Committees concerns.

*(9.05pm – Standing Orders were suspended to allow members of the public to comment on this item of business)*

**CS10.1** It was **RESOLVED** to **NOTE** the contents of the report.

**CS10.2** It was **PROPOSED** to **GRANT PERMISSION** for the Salts Café to apply for a permit to sell alcohol from Lewes District Council; this **MOTION** was **CARRIED**.

**CS10.3** It was **PROPOSED** to **REFER** to Full Council to make the decision on granting permission for concession holders on the seafront to seek permission to sell alcohol from Lewes District Council; this **MOTION** was **CARRIED**.

**CS10.4** It was **RESOLVED** to **RECOMMEND** that Full Council adopt the Events Policy, with the amendment detailed in the report, at its next ordinary Council meeting, with the addition of the additional clause being done in consultation with the Chair of the Community Services Committee.

The meeting closed at 9.17pm.



Councillor Sylvia Dunn  
Chair of Community Services

