



Seaford Town Council

To the Members of the Personnel Committee

A Meeting of the **Personnel Committee** will be held electronically via Zoom* on **Wednesday 28th October 2020** at **7.00pm**, which you are summoned to attend.

Isabelle Mouland
Assistant Town Clerk
23rd October 2020

***see overleaf for important information to join virtual meeting and accessing password**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Exclusion of the Press & Public

The Chairman will move that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remainder of the meeting, as the following item on the agenda concerns confidential employment details.

4. Town Clerk Recruitment – Recruitment Outcome & Offer Process EXEMPT

To consider exempt report 82/20 seeking the Committees decisions on the outcome of the interviews and the details of the offer process, which after having been offered would be subject to Full Council approval at its next meeting (exempt pages 1 - 12).

For further information about items appearing on this Agenda please contact:

Isabelle Mouland, Assistant Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 (*please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with*)

Circulation: Councillors J Edson (Chair), D Argent (Vice-Chair), J Cash, O Honeyman, R Honeyman, R Morland and R Reed.

For Information: All other councillors and email recipients.

***Zoom Meeting:**

In line with the Coronavirus Act 2020 and subsequent regulations governing local authorities meetings, the Council will be holding this meeting via the online video conference facility, Zoom.

To join the Zoom meeting follow this link: <https://us02web.zoom.us/j/83504316709>

Meeting ID: 835 0431 6709

Telephone: 0203 051 2874

Password: (to ensure online security it is recommended that meeting passwords are not publicised and are given directly to those intending to attend the meeting. Please therefore email admin@seafordtowncouncil.gov.uk for the password at least 24 hours before the scheduled meeting date)