



## Seaford Town Council

### **Seaford Town Council Golf & The View Committee Agenda – 7<sup>th</sup> December 2021**

#### **To the Members of the Golf & The View Committee**

Councillors N Adil, D Argent, M Brown, J Cash, J Edson, MA Hayder, R Hayder, B Payne, R Reed and B Webb.

A meeting of the **Golf & The View Committee** will be held in the Council Chambers, 37 Church Street, Seaford, BN25 1HG on **Tuesday, 7<sup>th</sup> December 2021**, at **7.00pm**, which you are summoned to attend.

  
Adam Chugg, Town Clerk  
1<sup>st</sup> December 2021

#### **PLEASE NOTE:**

- **Public attendance physically/in person at this meeting will be limited due to the size of the meeting space (maximum of 5 members of the public).**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**
- **All participants are encouraged to carry out a home Covid test before attending the meeting, wear a mask at the meeting (where able to do so) and ensure hands are sanitised upon entering.**
- **While part of the reports with this agenda are exempt, it is not anticipated to need to exclude the press and public from the meeting.**

### **AGENDA**

#### **1. Apologies for Absence**

To consider apologies for absence.

## **2. Disclosure of Interests**

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

## **3. Public Participation**

To deal with any questions, or brief representations, from members of the public physically in the meeting room, in accordance with relevant legislation and Seaford Town Council Policy.

## **4. [Head Greenkeeper's Report](#)**

To consider report 135/21 providing the Committee with an update on golf course maintenance (pages 6 to 10).

## **5. [Golf Professional's Report](#)**

To consider report 136/21 providing an update on golf course related matters (pages 11 to 23).

## **6. [The View General Manager's Report](#)**

To consider report 137/21 updating update the committee on business operations at The View (pages 24 to 26).

## **7. [Golf & The View Committee Draft Budget Report 2022-2023](#)**

To consider exempt report 134/21 present the Golf & The View Committee Draft Budgets for 2022-2023 and projected budgets to 2026-2027. Please note that whilst the report itself is exempt (for the reasons set out below), the appendices are not exempt and are included with the public agenda (pages 27 to 33).

*Reason for exemption: to provide commercially sensitive updates relating to the financial affairs and business arrangements of the golf course and The View.*

*Explanation of Reason: under the Freedom of Information Act 2000 s43(2), disclosure of the budget report would be likely to prejudice the commercial interests of the activities at the golf course and The View.*

## **8. Seaford Head Golf Club Update**

A new standard agenda item to enable the representatives of Seaford Head Golf Club at the meeting to give brief verbal updates on relevant business / activities of the club, for noting only.

## AGENDA NOTES

### **For further information about items on this Agenda please contact:**

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk)

Telephone: 01323 894 870 (*please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with*)

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All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

### **Public Access:**

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited to 5. The Town Council therefore asks that you contact

[georgia.raeburn@seafordtowncouncil.gov.uk](mailto:georgia.raeburn@seafordtowncouncil.gov.uk) or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

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OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

### **Public Access to the Venue:**

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

### **Public Participation:**

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

#### Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to [georgia.raeburn@seafordtowncouncil.gov.uk](mailto:georgia.raeburn@seafordtowncouncil.gov.uk) or by post to the Town Council offices.

#### **Covid-safety Measures:**

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1. Do not attend the meeting if you are displaying any Covid-19 symptoms; a high temperature, a new continuous cough or a loss or change to your sense of smell or taste (source [NHS website](#)); or if there is any reason to believe you have been in contact with someone with Covid-19.
2. You are asked to wear a mask at the meeting, in particular when moving around the venue.

3. The Town Council would encourage anyone attending the meeting in person to have carried out a rapid lateral flow coronavirus test before attending. These are tests taken at home, giving you an instant result, and ordered for free from the [Gov.uk website](#) or by calling 119 (open 7am to 11pm, calls are free).
4. If you test positive, do not attend the meeting; you will need to self-isolate immediately and follow the advice on the [NHS website](#).
5. Touch as few shared surfaces as possible when at the meeting and bring your own supplies (reusable water bottles, pens, tissues, copies of agendas etc).



## Seaford Town Council

<b>Report No:</b>	<b>135/21</b>
<b>Agenda Item No:</b>	<b>4</b>
<b>Committee:</b>	<b>Golf &amp; The View</b>
<b>Date:</b>	<b>7<sup>th</sup> December 2021</b>
<b>Title:</b>	<b>Head Greenkeeper's Update Report</b>
<b>By:</b>	<b>Simon Lambert, Head Greenkeeper</b>
<b>Purpose of Report:</b>	<b>To provide the Committee with an update on golf course maintenance</b>

<b>Recommendations</b>
<b>The Golf &amp; The View Committee is recommended:</b>
1. To note the contents of this report.

### 1. Information

#### 1.1 Overview:

**1.2** The period since the last report has been a good one for greenkeeping. We have seen great definition of the course with dry conditions helping us to keep good surfaces for play. Golf has continued to be popular and this has meant the course has had to withstand a greater level of play than previous years. The course has handled this well although some areas of high wear will need extra works and protection in the winter to ensure they continue to thrive for future years.

**1.3** The wildflower and uncut rough areas have all been mown with the exception of Southdown Corner - this will be cut in early-spring as part of its rotation of cutting.

**1.4** Archaeology South East has visited the site and performed various works including drone photography, site marking and lidar, to map out and record the area inside and around the iron age fort on the 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> holes of the golf course. The top holes were shut for a total of six days. We made

the appropriate arrangements for allow for 12 holes of golf to be played. This worked well although it was noticeable that golf had reduced, especially as the weather was nice throughout. The data they collected will help us to understand more what we have on site and also how quickly we are losing it to the sea.

- 1.5 Following my last report, investigation work continues on what is required and the cost involved in moving the 17th green and 18th tees. We have had various site meetings in-house and also with Seaford Head Golf Club to discuss options moving forward. With the works done by Archaeology South East, they have said they will be able to provide data with regards to the amount and time of costal erosion and provide hotspot areas where the loss is greatest.
- 1.6 **Course maintenance:**
- 1.7 Following a tough summer we are beginning the programme of winter aeration and maintenance to all fine turf areas. This includes solid tining slitting and the application of low nitrogen fertilisers, containing micronutrients and other ingredients to toughen the turf and protect from disease and frost damage. We have prepared and prepped winter greens should they be needed during flood or frost.
- 1.8 The program has the added benefit of promoting a healthy soil profile encouraging and feeding the beneficial bacteria and fungi. These in turn help to break down thatch and nutrients not available to the grass plant. These together produce a protective web around the plant root system protecting it from pests and disease.
- 1.9 The goal moving forward is to continue with these programs and futureproof ourselves. Every year more and more chemicals and pesticides are removed from use and if we can achieve not relying on them now, we will be ahead of the game when a point comes where there will no longer be chemicals available.
- 1.10 Aeration work on fairways and walkways will take place throughout the winter to help manage any water and also promote healthy grass growth an air into the soil.
- 1.11 The buggies are extremely popular and bring in a good income. When we have found and purchased the appropriate digger, we will begin winter

maintenance projects. We have budgeted to purchase a digger in this current year. This will enable us to improve the paths and routes to make them of a better standard, hopefully leading to increased use of the buggies during the autumn months.

**1.12 Irrigation:**

**1.13** The irrigation system on the course has performed really well this year. The investment in the system has proved to offer a trustworthy and efficient system supplying 100% borehole water to the course. As we move into winter, the system will be drained and shut down for winter to prevent damage from frost. The tank has been half filled with mains water to offer a clean source for long term storage through the winter. This provides better protection to all parts of the system where any water remains.

**1.14** Moving forward this should be planned for as the current usage of water to irrigate the roof is costly and moving away from mains could help to save around £2,000-£3,000 annually. Options include finding its own source, a new supply taken from the existing tank or a new supply taken from the borehole. The roof irrigation was designed for mains pressure which is significantly lower than the course irrigation requirements.

**1.15 Staff:**

**1.16** Following the previous meeting and my report, further discussions were had with regards to an additional staff member for the greenkeeping team. A report was produced and went to the Personnel Committee – the Personnel Committee agreed in principle with the additional post and has recommended to this Committee to include this post in its draft 2022 – 2023 budget.

**1.17** It is hoped that with an additional member of staff we can continue to grow the course and its condition as well as continue to improve its environmental performance and introduce even more measures to ensure we can lead the way in sustainability.

**1.18** One of our Assistant Greenkeepers continues to be on top of his level 3 training.

**1.19** We hope to be able to continue with Learning Curve and undertake more online courses to improve ourselves.




- 1.20** Two team members attended a one day course for basic tree inspections this will allow us to identify and deal with any issues of health or safety issues. The training was well presented.
- 1.21** One team member will be attending a chainsaw maintenance and cross cutting course. This will enable him to support the one qualified member of the team in chainsaw works moving forward.
- 1.22 Machinery:**
- 1.23** As we move into autumn, the workload of the machinery is slowing down, which has enabled us to perform some regular maintenance. As it slows further, we will begin the servicing and general repairs as required. The three pieces of machinery/ equipment replaced last year have performed well and only require routine maintenance as expected.
- 1.24** Moving into the fifth year of the machinery replacement program we have selected the appropriate pieces of machinery and equipment left to replace. These are like for like replacements. Prices for the supply of these were requested and these were used to build the draft 2022 - 2023 budget.
- 1.25** Following 16 years of ownership and age related problems, it is thought that the Mazda pick-up used at the golf course is likely to become uneconomical for repair after its MOT in February. As such, the decision has been made to not replace at this stage.
- 1.26** The main use of the vehicle was collecting parts, materials and petrol locally. This has been considered and an alternative has been identified - the John Deere Gator, which is due for replacement in April, is now supplied road-ready. With this in mind we will be able to use this for most local tasks the pick-up is used for now. Any parts required from further afield will be ordered for delivery or in an emergency, personal transport could be used.
- 1.27** The search for an appropriate digger continues with a few options in the area. The current climate has created a rise in second-hand prices, so options until now have been limited with the current budget.
- 1.28** The condition of our modern machinery is an investment that enables our relatively small greenkeeping team to work efficiently and effectively to produce a quality and competitive product. This must be kept up to date and in good condition to ensure it is safe, efficient and trustworthy.

## 2. Financial Appraisal

- 2.1 The costs of moving and rebuilding the 17<sup>th</sup> green and 18<sup>th</sup> tee are being investigated.
- 2.2 The costs of works to the water supply for The View roof irrigation are to be investigated.
- 2.3 The cost of extra staff to ensure the quality of the course and its surrounding areas are kept high, have been reported elsewhere on the agenda as part of the budget setting process.

## 3. Contact Officer

The Contact Officer for this report is Simon Lambert, Head Greenkeeper.

Head Greenkeeper	
Town Clerk	



## Seaford Town Council

<b>Report No:</b>	<b>136/21</b>
<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Golf &amp; The View</b>
<b>Date:</b>	<b>7<sup>th</sup> December 2021</b>
<b>Title:</b>	<b>Golf Professional's Update Report</b>
<b>By:</b>	<b>Fraser Morley, Golf Professional</b>
<b>Purpose of Report:</b>	<b>To provide an update on golf course related matters</b>

### Recommendations

#### The Golf & The View Committee is recommended:

1. To note the contents of the report.
2. To approve the following for fees in 2022 - 2023
  - a) Membership renewals fees remain as 2021 - 2022
  - b) New members fees increase by 3.5%
  - c) Concessional rates/guest fees remain as 2021 - 2022
  - d) Standard green fees increase from £28 to £30 (midweek) and £33 to £35 (weekends and Bank Holidays)
3. To acknowledge the request from Seaford Head Golf Club for reserved parking spaces but turn down this request for the reasons set out within report 136/21, in line with the original decision to remove the spaces.
4. To acknowledge the request for 9 hole membership to be offered but turn down this request for the reasons set out within report 136/21.

### 1. Information

#### 1.1 Course Conditions and Income:

- 1.2 The year has continued to be busy as we enter the winter and with some favourable weather, this has seen us easily surpass budget income by £29,000 as at 31/10/2021. The course is in great condition heading into the worse part of the winter and if the climate is kind through these next months, it should see us start the new season in great shape.

**1.3** There has been nothing but praise for the course all year. Members and visitors have commented on how good the condition is and how comparable it is with much more expensive courses in the area.

**1.4** At the time of writing, buggies are still able to be hired and very few restrictions have had to be introduced so far this year. The mild, dry weather has helped this and got us to our budget figure for the year.

**1.5 Membership:**

**1.6** The rate of membership renewals and new members joining has been positive throughout the year. In terms of numbers, we have 35 more members than last year. This amounts to approx. £21,889 over budget for the year.

**1.7** Membership figures:

Membership Type	Current Year	Renewals	New	Last Year Total	Difference
7 Day	100	87	13	98	+2
Senior	125	113	12	117	+8
5 Day	4	4	0	8	-4
Intermediate 2	32	10	22	14	+18
Intermediate 1	14	2	12	10	+4
Youth	11	0	11	1	+10
Junior	8	5	3	11	-3
Totals	294	219	70	259	+35

**1.8** We can see the breakdown of the members from the table above. Both Intermediate categories have been popular. This is the 22-29 and 30-39 age group and are one of the most competitive and nomadic categories in golf at the moment with lots of courses offering reduced fees to attract this demographic.

**1.9** It will be important to look at ways we can try and retain these people for the years to come. To help maintain this bracket of member in the future we will reduce the renewal fee for intermediate members in their second year, in order to retain as many as we can. We will however still increase the first year fee for new members in the intermediate category in order to

compensate for the above. New members will still be able to get the '15 for 12' offer on the new costs.

- 1.10 Figure 1** at Appendix A shows the tables of cost compared with other courses in the county. This is a helpful chart to observe other prices within the area. We can see we are still one of the most competitively priced golf courses in the area.
- 1.11** Having studied the other courses around I would suggest keeping the concessional rates/guest fees the same and increasing the standard green fees from £28 to £30 (midweek) and £33 to £35 (Weekends and Bank Holidays) which still keeps us in the same "league" position as before.
- 1.12** We have actually gone down from 7<sup>th</sup> to 6<sup>th</sup> on the membership chart. I propose we keep the same full fees we had for last year's new members and add 3.5% onto the new fees for new members. We will still offer the '15 for 12' offer to attract new members before they renew elsewhere. Sadly costs need to be increased as we have several large projects ahead, as well as the general running costs inflating for the next year.
- 1.13** The proposed costs for renewal in 2022 - 2023 are recommended to remain unchanged for the 2021 – 2022 rate, as follows:
- (a) 7 Day Adult, £860
  - (b) 5 Day Adult, £670
  - (c) 5 Day Concession, £595
  - (d) Intermediate 2 (30-39), £624
  - (e) Intermediate 1 (22-29), £409
  - (f) Youth, £234
  - (g) Junior, FREE
- 1.14** The proposed cost to new members in 2022 - 2023 are recommended to be increased by 3.5%, as follows:
- (a) 7 Day Adult, £890
  - (b) 5 Day Adult, £695
  - (c) 5 Day Concession, £615
  - (d) Intermediate 2 (30-39), £624
  - (e) Intermediate 1 (22-29), £425
  - (f) Youth, £242
  - (g) Junior, FREE

- 1.15 Figure 2** at Appendix B shows the projected income from membership if we have the same amount of members we did this year. I have reduced the number of new members in these figures to allow for all the new members from this year to be part of the renewal number. This also conservatively estimates the income.
- 1.16** It is also important that we have a club atmosphere at the course and we encourage the use of the facilities for refreshments and club meetings. We have a captive audience and it is a very important part of being a golf club member and a really integral part of maintaining numbers and attracting new people.
- 1.17 Societies:**
- 1.18** Societies have been continuing to book for the new year and passing on praise for the packages they are having at the golf course. We will make sure that societies are spread out well and not taking over the course so everyone has as good an experience as they can at our course. This will also help add income to traditionally quieter days.
- 1.19** Next year's diary is already filling up fast and I'll have some figures for the next meeting as to numbers of groups booked.
- 1.20 Locker Room / Buggy Store:**
- 1.21** When The View was built, we were able to utilise the locker room for the storage of six buggies. At that time, it was only meant to be a temporary solution and an outside store was to be built and then the locker room refurbished. The lockers were saved from the old clubhouse and have seen better days. This project is something budgets have not allowed for since the reopening.
- 1.22** To try and come up with a solution, my proposal would be that we use the back room of The View to make a new locker room with new lockers, which is in an ideal location next to the changing rooms. This has naturally been used as a store room, due to the lack of storage solutions in the original design. With a full clear out and rearranging of the area, we will be able to store any of the important items in the far back room and reuse the shelving units for this purpose. This would allow an ideal space for a new locker area. Please See **Figure 3** at Appendix C for the preliminary designs I have put together.

**1.23** The old lockers would then be removed and this space would be able to take eight buggies, which could increase our buggy income by 33% and help pay for the cost of the refurbishment. Please see **Figure 4** at Appendix C to see an example of how the new buggy store could look. This would clear the entrance to the cellar and would save having to build a new storage facility for the buggies. Something we don't really have an ideal location or budget for.

**1.24** Anticipated financial implications for this project are as follows:

<b><u>Expenditure</u></b>	
Lockers x 30	£4,680 (inclusive of VAT)
Buggies x 2	£1,174
Refurbishment	(To be confirmed)
	£5,854 expenditure
<b><u>Income</u></b>	
Lockers x 30	£2,250
Additional Buggies x 2	£5,833
	£8,083 income
<b><u>First Year Total</u></b>	-£2,229 net

**1.25** I am still awaiting a painting and refurbishment cost of the new locker room to make good the area after the lockers are removed, although I expect these to be less than the anticipated profit from the first year.

**1.26** The Committee can see from the expected income created in the first year that this should pay for itself in the first year.

**1.27** The above figures have been included in the draft 2022 – 2023 budget elsewhere on this agenda for consideration by this Committee. The inclusion within this report provides the Committee with supplementary details behind the budgeted figures and the opportunity to raise any questions about the plans.

**1.28 Parking Spaces:**

**1.29** A request from Seaford Head Golf Club has come in regarding reserved parking spaces for key members of the Club.

**1.30** The reserved parking spaces for the Captain, Lady Captain and Secretary etc were removed when The View was built. There were a couple of

reasons for this. Firstly, as a public course we pride ourselves on being inclusive rather than exclusive. This is a very private club members privilege and something that happens when the club committee itself runs the golf course and work at a course full time.

- 1.31** Secondly, as the committee of Seaford Head Golf Club are honorary and are only here when they play golf, it was deemed inappropriate to have parking spaces left empty for the majority of the week. Especially when there is a busy day on the golf course and also potentially in The View at the same time. As our car park is very close to the start of the course and the “clubhouse”, it is hard to justify the need for specific spaces to be reserved.
- 1.32** I would suggest that if any spaces were to be reserved, the Town Council would be best placed investigating the feasibility of doing so to allow electric car owners to charge their cars.
- 1.33** It is recommended that this request for reserved parking spaces be acknowledged but turned down for the reasons set out above, in line with the original decision to remove the spaces.
- 1.34 9 Hole Membership:**
- 1.35** There was also a request for a possible 9 hole membership to be considered.
- 1.36** Unfortunately, this would not be a cost effective way to run tee times at the golf course. As we only have a one tee start (each person only able to start on the 1<sup>st</sup> hole) and we would be reducing income per tee time at those times when 9 hole members would play. Some courses that are more modern, in terms of design (2 loops of 9 rather than one outward 18 holes) and as such, are able to offer such a membership. Saying that, very few actually do. Even Singing Hills Golf Course (which has three loops of 9 holes) doesn't offer a 9 hole membership. There is also the issue of policing the people on the course so they only actually play 9 holes.
- 1.37** It is recommended that this request for 9 hole membership be acknowledged but turned down for the reasons set out above.
- 1.38 Service Staffing Levels:**
- 1.39** As part of the draft 2022 – 2023 budget report elsewhere on this agenda, the Committee is being asked to agree the inclusion of an additional sum



above the current retainer payment I receive to provide the Golf Professional service.

- 1.40** I therefore wanted to provide some supporting information alongside this recommendation, as this decision will have a significant impact on the future of the Golf Professional service.
- 1.41** Before lockdown officers discussed the need for an additional member of staff in the Pro Shop. Myself, the RFO and the Town Clerk have been looking at this throughout this year and reviewing the staffing levels. It is the general consensus that more than two people are needed to cover a role that spans 364 days a year and up to 12 hours a day, including cover for annual leave and sick leave. The current retainer fee covers the cost of running the business and two members of staff (myself included) but no more.
- 1.42** The workload of the Golf Professional service has increased significantly since the new build and certainly since the current contract was agreed in 2010. A financial provision for additional staffing will not only improve the work life balance of the staff members but also enable us to maximise the golf course to its full potential and increase revenue. This would be done with increased social media presence as well and being able to offer teaching services again to encourage new golfers to the game and course.
- 1.43** Despite operating with minimal staffing levels, we have seen income well over budget and will continue to increase before the end of the year with four months still to go. I would urge the Committee however to be mindful that despite the course performing well financially, this has pushed staff and resources to the limit so is not considered to be a sustainable arrangement in the longer term.
- 1.44** In addition to the above, I also welcome the recommendation for an additional Assistant Greenkeeper position at the course. The greenkeepers have a smaller team than any other course of the same size and they produce amazing results year on year. Not to mention how this is done in a sustainable and environmentally friendly way and all the extra work that invokes. Since The View was built there is a need for the area around it to be maintained. This is the entrance to the course and an important first impression to visitors and golfers alike. There are many projects that need

to be done on the course for general maintenance as well as the larger projects such as paths and the new 17th green relocation. Without extra help, these projects will take time away from the golf course as a whole and potentially reduce the quality of the product we have now.

**1.45** Both of the above items will be considered by this Committee as part of the draft 2022 – 2023 budget report elsewhere on this agenda. I strongly recommend that the Committee agrees to both recommendations and invests in its golf course, which is a key and secure contributor to the Town Council’s annual income. This is also an investment to support the people that run the golf course, who have continued to deliver with minimal staffing levels, through some challenging and unpredictable years, showing flexibility and adaptability in the face of this adversity.



## **2. Financial Implications**

**2.1** The direct financial implications of this report relate to the membership income, namely the proposed rates for the 2022 – 2023 year which represent a membership income of £193,000.

**2.2** The budget for the current 2021 – 2022 financial year is £170,000, so this represents an expected increase in income of £23,000 (13.5%).

## **3. Contact Officer**

The Contact Officer for this report is Fraser Morley, Golf Professional.

Golf Professional	
Town Clerk	

#####	Golf Club Green Fees	M/week		Wk end		M/week Day Ticket	Wk/end Day Ticket	Jnrs M/week	Jnrs Wk/end	Twilight M/week	Twilight Wk/end
		M/week Green Fee	Conc/Seniors/Guest	Wk/end Green Fee	Conc/Senior/Guest						
1	Peacehaven (9 holes)	£12 (9 holes) £17 (18 holes)									
2	Eastbourne Golfing Park (9 hole)	£15 (9 holes) £22 (18 holes)				£30.00					
3	Hollingbury	£22.00	£18.00	£28.00				£8.00	£10.00		
4	Holtye (9 Hole)	£22.00	£19.00	£25.00				£15.00	£15.00	£18.00	£20.00
5	Wellshurst	£25.00	£19.00			£38.00		£15.00		£18.00	£18.00
6	Eastbourne Downs	£25.00	£20.00	£30.00				£15.00	£15.00	£15.00	£15.00
7	Tilgate Forest	£28.00		£32.00						£16.00	£20.00
8	<b>Seaford Head</b>	<b>£28.00</b>	<b>£22.00</b>	<b>£33.00</b>	<b>£26.00</b>	<b>£44.00</b>	<b>£54.00</b>	<b>£10.00</b>	<b>£12.00</b>	<b>£16.00</b>	<b>£19.00</b>
9	Brighton and Hove (9 hole)	£32.00	£24.00	£36.00	£28.00			£10.00			
10	Lewes	£32.50	£28	£37.50	£32.50			£15.00		£15.00	
11	Hill Barn	£37.00	£30.00	£42.00	£34.00					£27.00	£25.00
12	Seaford Blatchington	£40.00	£22	£50.00	£22			£12.00	£15.00		
13	Mid Sussex	£40.00	£20.00	£40 after 1pm				£10.00	£15.00		
14	Pyecombe	£40.00	£25.00	£35 after 1pm only	£25.00					£20.00	£26.00
15	Willingdon	£40.00	£25.00	£40.00				£15.00	£15.00	£20.00	
16	West Hove	£45.00	£25.00	£50.00	£25.00			£12.50	£15.00	£22.50	£25.00
17	East Brighton	£45.00	£35.00	£55.00	£40.00					£25.00	£30.00
18	Royal Eastbourne	£40.00	30	£50.00	£35.00			£16.00	£16.00		
19	The Dyke	£50.00	£32.50	£60.00		£65.00				£30.00	£37.50
20	Highwoods	£60.00	£30.00	£70.00				£12.00		£26.00	
21	Pitdown	£80.00	30	£65 after 1om	40			£10.00	£10.00	£25.00	£25.00

Golf Club Memberships	7 day	5 Day	Senior	Intermediate	Youth (18-21)	Junior	Winter	Student	Joining Fee	Other
1	Hollingbury	£120 (half Green fees)								£40 club membership
2	Peacehaven (9 hole)	£445.00	£355.00			£195.00		£195.00		£15 Handicap fee
3	Eastbourne Golfing Park (9 hole)	£660.00	£610.00							
4	Holtye (9 hole)	£726.00		515 (over 80)	£617 (35-39) 510 & 399	£310 (18-25)	£41 (under 12) - £140			
5	Wellshurst	£880.75	£715.75			£507.50	£272.50	£365.00		
6	<b>Seaford Head</b>	<b>£890 New (£860 RN)</b>	<b>£695 New (£670 RN)</b>	<b>£615 New (£595 RN)</b>	<b>£425 (409) (1) £645 (624) (2)</b>	<b>£242 New (£234 RN)</b>	<b>(Free under 18's)</b>	<b>£413.00</b>		<b>(Jnr Free Under 12)</b>
7	Eastbourne Downs	£900.00			£720 (26-30)	£444 (19-25)	£132.00			(jnr under 15) £30
8	Brighton and Hove (9 hole)	£945.00	£875.00		£420 (22-25) £615 (26-29)	£275.00	£115 (£65 under 14)			
9	Tilgate Forest	£1,044.00	£696.00			£384 under 25	£132.00			
10	Willingdon	1100 (£950 NMO)	£1,000.00		£750 (26-30)	£465 (19-25)	£150.00	£515.00		Jnr £30
11	West Hove	£1,125.25	£1,005.25			350 - 855 (18-31)	80 under 14 - 120 under 18	£277 - £518		
12	East Brighton	£1,250.00	£1,110.00		£500-£1110 (21-36)	400 (18-20)	£150.00	£250.00		Junior (14-18) £52 1st year
13	Seaford Blatchington	£1,250.00	£1,175.00		22-36 £545-£1000	240-365 (under 21)	£25.00	£230.00		
14	Lewes	£1,255.00			£540 - £1215 (23-39)	£440.00	£35.00	£245.00		Off Peak £720
15	Royal Eastbourne	£1,257.00			£475-£1195 (22-35)	£315-£415 (18-21)	£190.00	£304.00		500 Joining Fee
16	The Dyke	£1347 + £300 JF	£1,130.00		£556 - £1257 (23-39)	£457.00	£115.00	£425.00	£230.00	Under 14 £65
17	Pyecombe	£1,392.00	£1,188.00		£768 (26-30) £1128 (31-40)	£492 (19-25)	£108 (70 16 under)	£360.00		
18	Highwoods	£1,400.00	£1,300.00		600-1150 (26-34)	400-500 (18-25)	£100.00	£375.00		after 4pm £560
19	Mid Sussex	£1415 + (£400 JF)	£1175 + (£400 JF)		£495 (22-25) £695 (26-29)	£395.00	£125.00			Pm Membership £730
20	Hill Barn	£1,524.00	£1,344.00		£824 (25-29)	£460 (18-24)	£180 (£99 under 14)			
21	Pitdown	1595 (£1000 JF)			£640-£1276 (24-39)	235 (18-23)	£150.00			100 Under 12 £75 1000 Joining Fee

	<b>Memberships</b>			<b>Renew Price</b>	<b>Total Estimated Renew Income</b>
	<b>Total</b>	<b>Renew</b>	<b>New</b>		
7 Day	100	93	7	£ 860.00	£ 79,980.00
5 Day Adult	4	4	0	£ 670.00	£ 2,680.00
5 Day Concession	125	119	6	£ 595.00	£ 70,805.00
Inter 2	32	21	11	£ 624.00	£ 13,104.00
Inter 1	14	8	6	£ 409.00	£ 3,272.00
Youth	11	5	6	£ 234.00	£ 1,170.00
Jnr	8	5	3	£ -	£ -
	<u>294</u>	<u>221</u>	<u>73</u>		<u>£ 171,011.00</u>

**Total Estimated 2022 - 2023 Membe**

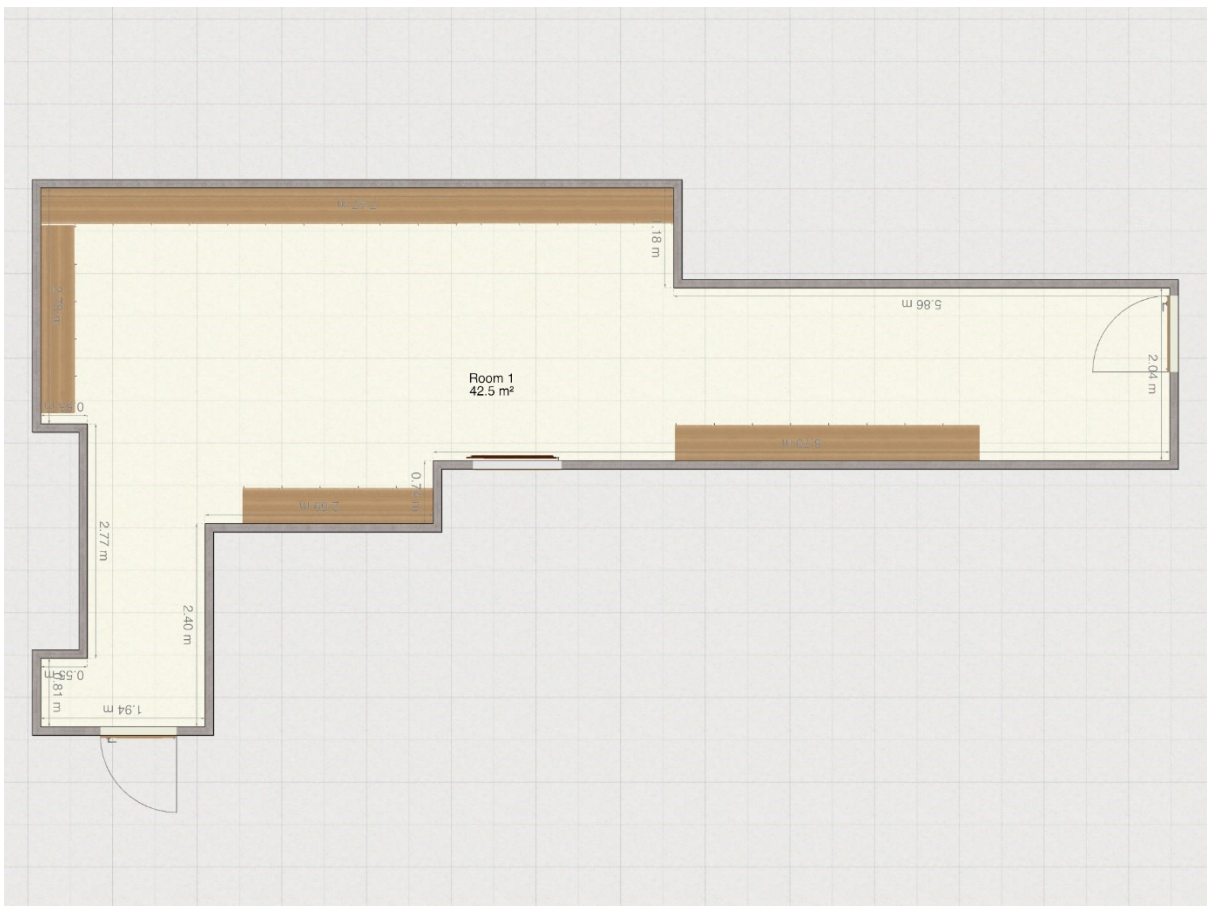
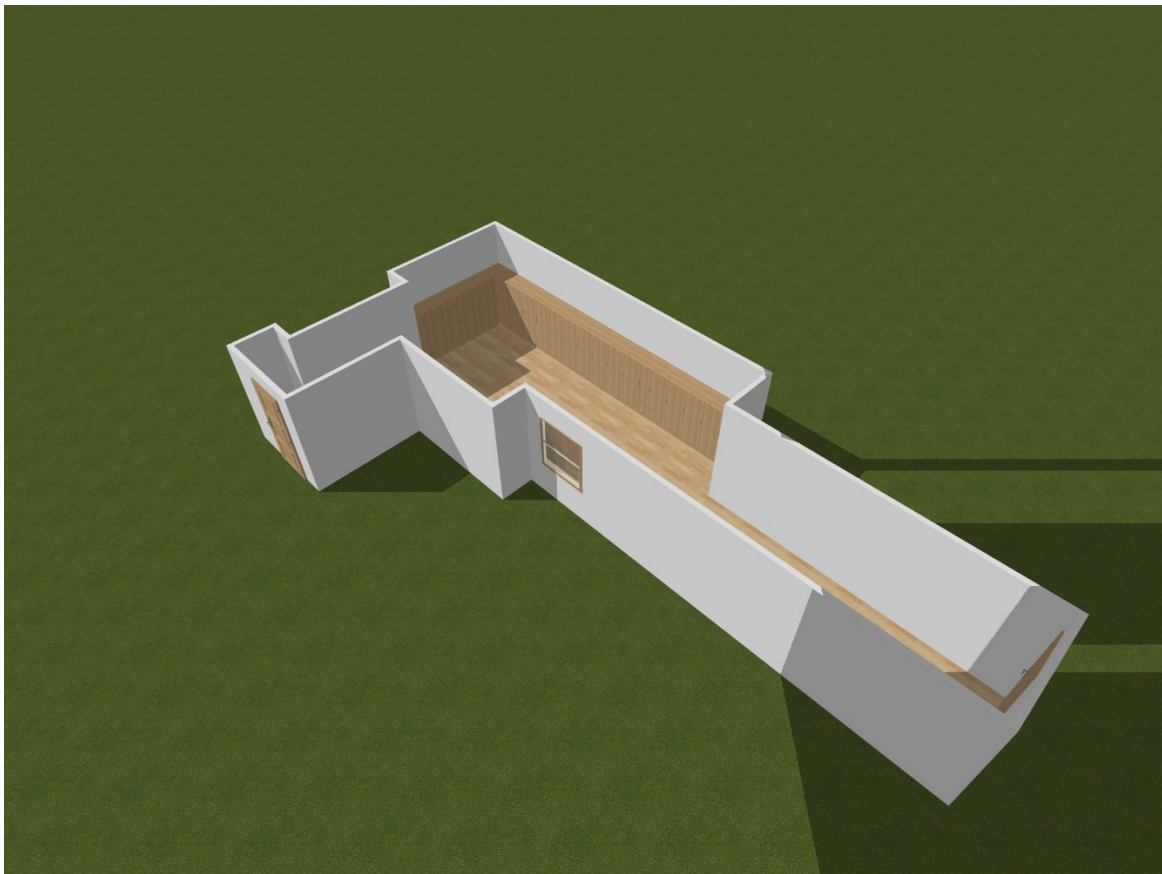
<b>New Price</b>	<b>Total Estimated New Income</b>
£ 890.00	£ 6,230.00
£ 695.00	£ -
£ 615.00	£ 3,690.00
£ 624.00	£ 6,864.00
£ 425.00	£ 2,550.00
£ 242.00	£ 1,452.00
£ -	£ -

£ 20,786.00

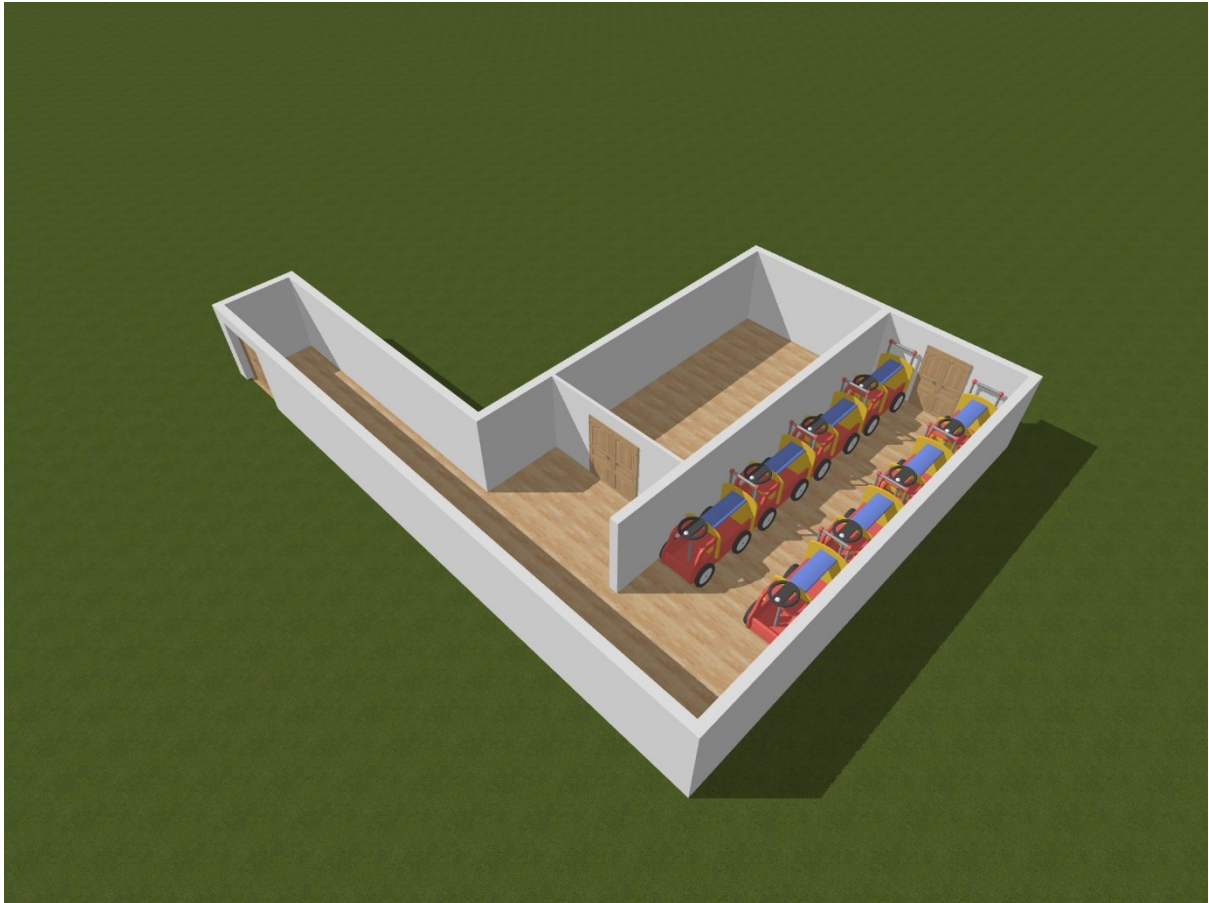
**rship Income** £ 191,797.00

# Report 136/21 Appendix C

## Figure 3



**Figure 4**





## Seaford Town Council

<b>Report No:</b>	<b>137/21</b>
<b>Agenda Item No:</b>	<b>6</b>
<b>Committee:</b>	<b>Golf &amp; The View</b>
<b>Date:</b>	<b>7<sup>th</sup> December 2021</b>
<b>Title:</b>	<b>General Manager's Report</b>
<b>By:</b>	<b>Craig Nicol, General Manager</b>
<b>Purpose of Report:</b>	<b>To update committee on business operations at The View</b>

<b>Recommendations</b>
<b>The Committee is recommended:</b>
1. To note the contents of the report.

### 1. Information

- 1.1 The View is back to full levels of staffing both front of house and in the kitchen. The new staff are settling in well and an exciting new team is taking shape.
- 1.2 The chefs in the kitchen are producing some very high quality food as many customers have commented, as a result the restaurant is busy and functions are all leaving happy
- 1.3 Revenue continues to recover well with both September and October taking more money than the same months in 2020. November is on target to do the same but at the time of writing cannot be confirmed.
- 1.4 December is looking good with numerous bookings for both lunch and party nights, we also have two wedding parties booked. We have received a couple of cancellations for party nights with worries about Covid-19 being the reason. This has reduced numbers to around 50 on those evenings, which is still enough people to be worth hosting the event



- 1.5 We are hosting another two charity events in November and December. This is where we allow a charity to hire the venue free of charge, for them to host an event of their choosing to raise much needed funds. The Association of Carers and Friends of Bishopstone Station are the charities using The View on these occasions.
- 1.6 January already has some events booked and we are hosting a Golf Club Members Quiz Night with Seaford Head Golf Club. This already has 15 teams booked and is booked to happen in February and March as well.
- 1.7 January and February diners are being offered a 15% discount on food in the restaurant on Mondays to Thursdays, this is being promoted by leaflets being given out during December and a Seaford Scene advert.
- 1.8 Function bookings for next year are at a good level but some people are still nervous to commit due to Covid-19 worries. Officers have reassured them that we will refund any monies paid in the event of future lockdowns/restrictions. Hopefully if we can get through winter with no or little restrictions, people will feel more confident in confirming their reservations.
- 1.9 The View has had two staff who have had Covid-19 but with the precautions we took, we were able to stop any spread to other staff. For a business with so many people coming in and out on a daily basis, The View and indeed the golf facility as a whole has done a fantastic job of stopping the spread of any infection brought in by staff or customers.
- 1.10 Unfortunately the age of some kitchen equipment is starting to show and some repairs are needed to machines like the dishwasher and the gas isolation system. This has resulted in unbudgeted expenditure. We have increased the amount allocated in next year's budget for repairs or replacement of some equipment.
- 1.11 Staff training for first aid is to take place in January.
- 1.12 All in all with the new staff gelling well and business being very good, its been a very positive three months.

## **2. Financial Implications**

- 2.1 There are no direct financial implications as a result of this report.

## **3. Contact Officer**

- 3.1 The contact officer for this report is Craig Nicol, General Manager

General Manager	
Town Clerk	

# Exempt Report 134-21

## Public Appendix 1

Account Code	Cost Centre	2021-22 Final Budget	2022-23 Draft Budget	2023-24 Projected Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget
<b><u>Golf Course</u></b>							
<b>Cost Centre 101</b>							
1000	Golf Course Season Ticket	170,000	193,000	198,790	204,754	210,896	217,223
1001	Golf Course Green Fees Mid week	82,000	113,000	116,390	119,882	123,478	127,182
1002	Golf Course Green Fees w/end b/holiday	71,300	72,000	74,160	76,385	78,676	81,037
1003	Golf Course Societies	72,400	70,000	72,100	74,263	76,491	78,786
1004	Golf Course Lockers	1,100	2,250	2,250	2,250	400	412
1007	Golf Course Air Traffic Control	7,500	7,500	7,500	7,500	7,500	7,500
1050	Income Rent	85	85	85	85	85	85
1054	Income Other	650	700	700	700	700	700
1077	Income Sale of Equipment	3,000	4,200	-	-	-	-
1311	Buggy Hire	17,500	23,330	24,030	24,751	25,493	26,258
<b>Golf Course Income</b>		<b>425,535</b>	<b>486,065</b>	<b>496,005</b>	<b>510,569</b>	<b>523,720</b>	<b>539,183</b>
4000	Salaries & Wages	98,285	121,600	125,248	129,005	132,876	136,862
4001	Employers NI	8,715	11,650	12,000	12,359	12,730	13,112
4002	Employers Superannuation	17,080	17,410	17,932	18,470	19,024	19,595
4009	Recruitment Costs	500	800	824	849	874	900
4010	Staff Training	2,000	2,000	2,060	2,122	2,185	2,251
4011	Staff Protective Clothing	1,250	1,500	1,545	1,591	1,639	1,688
4015	Office Refreshments	280	-	-	-	-	-
4041	Golf Professional Retainer	55,000	65,100	66,402	67,730	69,085	70,466
4045	Golf Course Player Costs	1,000	1,450	1,450	1,479	1,509	1,539
4046	Golf Club Membership Fees	14,300	14,520	14,956	15,404	15,866	16,342
4051	Rates	21,355	21,360	22,001	22,661	23,341	24,041
4052	Water & Sewerage	1,000	1,800	1,854	1,910	1,967	2,026
4060	Refuse	350	260	268	276	284	293
4100	Telecommunications	750	750	773	796	820	844
4105	Postage	50	50	50	50	50	50
4106	Stationery	350	350	350	350	350	350
4110	Advertising & Publicity	500	500	500	500	500	500
4112	Subscriptions	500	525	541	557	574	591
4113	Software Support	1,935	1,900	1,957	2,016	2,076	2,138
4114	Licence Fee	75	75	75	75	75	75
4115	Insurance	9,785	8,890	9,157	9,431	9,714	10,006
4116	Website	75	75	77	80	82	84
4156	Bank Charges	4,500	5,500	5,665	5,835	6,010	6,190
4201	Cleaning & Hygiene	500	500	500	500	500	500
4251	Dog Bin Emptying	1,325	1,330	1,363	1,397	1,432	1,468
4261	Grounds Maintenance Non Contract	37,000	38,000	39,140	40,314	41,524	42,769
4270	Vehicle & Equipment Maintenance	15,000	15,700	16,171	16,656	17,156	17,670
4271	Vehicle & Equipment Lease	66,850	79,800	64,300	66,200	68,200	70,200
4272	Equipment	8,500	7,855	8,091	8,333	8,583	8,841
4275	Building Maintenance	1,200	2,200	1,200	1,236	1,273	1,311
4276	CCTV	200	500	300	309	318	328
4279	Fire & Security	1,000	1,300	1,339	1,379	1,421	1,463
4308	Rent of shop, locker and changing rooms	50,000	50,000	50,000	50,000	50,000	50,000
4309	Buggy lease & Maintenance	8,000	7,500	7,725	7,957	8,195	8,441
4155	Review golf pros contract	5,000	-	-	-	-	-
<b>Golf Course Expenditure</b>		<b>434,210</b>	<b>482,750</b>	<b>475,812</b>	<b>487,828</b>	<b>500,233</b>	<b>512,937</b>
<b>Net Expenditure (Income)</b>		<b>8,675</b>	<b>(3,315)</b>	<b>(20,193)</b>	<b>(22,741)</b>	<b>(23,487)</b>	<b>(26,246)</b>

Account Code	Cost Centre	2021-22 Final Budget	2022-23 Draft Budget	2023-24 Projected Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget
<b>Account Number</b>	<b>The View Cost Centre 103</b>						
1050	Income Rent	1,000	1,000	1,000	1,000	1,000	1,000
1305	Income hire pro shop & changing rooms	50,000	50,000	50,000	50,000	50,000	50,000
1306	Income Room hires	-	500	515	530	546	563
1307	Income Bar Sales	120,000	168,300	173,349	178,549	183,906	189,423
1308	Income Food Sales	240,000	227,700	234,531	241,567	248,814	256,278
1310	Income - Society Food	16,000	32,500	33,475	34,479	35,514	36,579
1312	Function Food Sales	-	72,000	74,160	76,385	78,676	81,037
1313	Function Bar Sales	-	7,500	7,725	7,957	8,195	8,441
1316	Events Income - The View	-	200	200	200	200	200
	<b>The View Income</b>	<b>427,000</b>	<b>559,700</b>	<b>574,955</b>	<b>590,668</b>	<b>606,852</b>	<b>623,521</b>
4000	Salaries & Wages	219,660	267,155	273,834	280,680	287,697	294,889
4001	Employers NI	16,180	20,105	20,608	21,123	21,651	22,192
4002	Employers Superannuation	22,070	35,000	35,875	36,772	37,691	38,633
4003	Sub-contracted Staff	4,000	-	-	-	-	-
4010	Staff Training	1,000	1,500	1,500	1,500	1,500	1,500
4012	Staff Expenses	150	180	180	185	191	197
4016	Staff Uniform	100	500	-	500	-	-
4017	Time Sheet & Rota Software	220	215	221	228	235	242
4051	Rates	6,865	6,865	7,071	7,283	7,502	7,727
4052	Water & Sewerage	4,900	5,000	5,150	5,305	5,464	5,628
4055	Electricity	19,500	21,000	21,630	22,279	22,947	23,636
4056	Gas	5,000	5,000	5,150	5,305	5,464	5,628
4060	Refuse	3,500	3,900	4,017	4,138	4,262	4,389
4100	Telecommunications	3,000	3,200	3,296	3,395	3,497	3,602
4105	Postage	100	100	103	106	109	113
4106	Stationery	1,000	1,000	1,030	1,061	1,093	1,126
4110	Advertising & Publicity	5,000	5,000	5,150	5,305	5,464	5,628
4112	Subscriptions	75	75	75	75	75	75
4113	Software Support	1,100	1,300	1,339	1,379	1,421	1,463
4114	Licence Fee	1,000	1,000	1,030	1,061	1,093	1,126
4115	Insurance	3,920	3,200	3,296	3,395	3,497	3,602
4116	Web Site	220	215	221	228	235	242
4155	Professional fees	-	-	5,000	2,000	-	-
4156	Bank Charges	5,000	5,200	5,356	5,517	5,682	5,853
4201	Cleaning & Hygiene	15,000	17,000	17,510	18,035	18,576	19,134
4202	Linen Cleaning	600	3,000	3,090	3,183	3,278	3,377
4270	Vehicles & Equipment Maintenance	2,000	4,000	3,000	3,090	3,183	3,278
4272	Equipment Purchase	1,000	9,950	4,000	3,000	3,090	3,183
4275	Building Maintenance	3,000	2,500	2,575	2,652	2,732	2,814
4276	CCTV	500	500	515	530	546	563
4279	Fire & Security	1,500	1,550	1,597	1,644	1,694	1,745
4301	Public Works Loan Payment	105,000	105,000	105,000	105,000	105,000	105,000
4303	Food Expenditure	96,000	116,270	119,758	123,351	127,051	130,863
4304	Bar Expenditure	42,000	58,015	59,755	61,548	63,395	65,296
4306	Catering & Utensils & Equipment	1,000	1,000	1,030	1,061	1,093	1,126
4307	Bar Utensils & Equipment	250	250	258	265	273	281
4311	Pest Control	850	2,000	2,040	2,081	2,122	2,165
4313	Stock Take	2,200	1,050	1,082	1,114	1,147	1,182
4314	Cost of Card Top Up Incentive	3,000	4,000	4,000	4,000	4,000	4,000
4903	Term Maintenance	2,000	4,000	4,000	4,120	4,244	4,371
	<b>The View Expenditure</b>	<b>599,460</b>	<b>716,795</b>	<b>730,341</b>	<b>743,492</b>	<b>758,191</b>	<b>775,863</b>
	<b>Net Expenditure (Income)</b>	<b>172,460</b>	<b>157,095</b>	<b>155,386</b>	<b>152,825</b>	<b>151,340</b>	<b>152,342</b>

Account Code	Cost Centre	2021-22 Final Budget	2022-23 Draft Budget	2023-24 Projected Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget
<b><u>COMMITTEE SUMMARY</u></b>							
<b><u>Net Expenditure by Cost centre</u></b>							
101	Golf Course	8,675	(3,315)	(20,193)	(22,741)	(23,487)	(26,246)
102	Capital Costs-Golf & The View	-	-	-	-	-	-
103	The View	172,460	157,095	155,386	152,825	151,340	152,342
<b>Total Net Committee Requirement</b>		<b>181,135</b>	<b>153,780</b>	<b>135,194</b>	<b>130,084</b>	<b>127,853</b>	<b>126,096</b>
<b>Total Overall Golf &amp; The View income</b>		<b>852,535</b>	<b>1,045,765</b>	<b>1,070,960</b>	<b>1,101,237</b>	<b>1,130,572</b>	<b>1,162,704</b>
<b>Total Overall Golf &amp; The View Expenditure</b>		<b>1,033,670</b>	<b>1,199,545</b>	<b>1,206,154</b>	<b>1,231,320</b>	<b>1,258,425</b>	<b>1,288,800</b>
<b>Total Net Committee Requirement</b>		<b>181,135</b>	<b>153,780</b>	<b>135,194</b>	<b>130,084</b>	<b>127,853</b>	<b>126,096</b>

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Golf Course and The View</u></b>								
<b>101 Golf Course</b>								
1000 Golf Course Season Ticket	127,500	192,082	170,000	(22,082)			113.0%	
1001 Golf Course Green Fees M-F	115,440	102,770	82,000	(20,770)			125.3%	
1002 Golf Course Green Fees w/eb/h	68,646	63,969	71,300	7,331			89.7%	
1003 Golf Course Societies	(859)	47,842	72,400	24,558			66.1%	
1004 Golf Course Locker	1,073	982	1,100	118			89.3%	
1007 Golf Course Air Traffic	7,500	5,625	7,500	1,875			75.0%	
1019 Rechargeable Income	179	0	0	0			0.0%	
1050 Income Rent	85	0	85	85			0.0%	
1053 Income Grants	17,854	0	0	0			0.0%	
1054 Income Other	604	771	650	(121)			118.6%	
1077 Income Sale Equipment	7,000	3,100	3,000	(100)			103.3%	
1311 Buggy Hire	3,338	12,425	17,500	5,075			71.0%	
Golf Course :- Income	<b>348,359</b>	<b>429,566</b>	<b>425,535</b>	<b>(4,031)</b>			<b>100.9%</b>	<b>0</b>
4000 Salaries & Wages	91,737	48,144	98,285	50,141		50,141	49.0%	
4001 Employers NI	8,051	4,203	8,715	4,512		4,512	48.2%	
4002 Employers Superannuation	12,840	6,405	17,080	10,675		10,675	37.5%	
4004 Staff Welfare Costs	34	0	0	0		0	0.0%	
4009 Recruitment Costs	410	0	500	500		500	0.0%	
4010 Staff Training	72	433	2,000	1,567		1,567	21.6%	
4011 Staff Protective Clothing	649	1,231	1,250	19		19	98.5%	
4015 Office Refreshments	269	0	0	0		0	0.0%	
4019 Rechargeable Expenditure	179	0	0	0		0	0.0%	
4041 Golf Professional Retainer	47,906	22,917	55,000	32,083		32,083	41.7%	
4045 Golf Course Player Costs	1,044	623	1,000	377		377	62.3%	
4046 Golf Club Membership Fees	11,002	14,520	14,300	(220)		(220)	101.5%	
4051 Rates	0	1,322	21,355	20,033		20,033	6.2%	
4052 Water & Sewerage	3,620	86	1,000	914		914	8.6%	
4060 Refuse	187	125	350	225		225	35.7%	
4100 Telecommunications	686	340	750	410		410	45.3%	
4105 Postage	0	0	50	50		50	0.0%	
4106 Stationery	139	349	350	1		1	99.8%	
4110 Advertising & Publicity	429	0	500	500		500	0.0%	
4112 Subscriptions	462	490	500	10		10	98.0%	
4113 Software Support	1,884	1,264	1,935	671		671	65.3%	
4114 Licence Fee	75	75	75	0		0	100.0%	
4115 Insurance	9,499	8,630	9,785	1,155		1,155	88.2%	
4116 Web Site	72	72	75	3		3	96.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2021

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4155 Professional Fees	0	0	5,000	5,000		5,000	0.0%	
4156 Bank Charges	3,544	3,401	4,500	1,099		1,099	75.6%	
4201 Cleaning & Hygiene	1,920	20	500	480		480	4.0%	
4251 Dog Bin Emptying	1,286	643	1,325	682		682	48.5%	
4261 Grounds Maint non contract	34,667	22,966	37,000	14,034		14,034	62.1%	
4270 Vehicles & Equipment Maint	13,768	8,029	15,280	7,251		7,251	52.5%	
4271 Vehicle & Equipment Lease	59,141	68,237	66,850	(1,387)		(1,387)	102.1%	
4272 Furniture & Equipment	4,488	0	8,500	8,500		8,500	0.0%	
4275 Building Maintenance	878	0	1,200	1,200		1,200	0.0%	
4276 CCTV	0	0	200	200		200	0.0%	
4279 Fire & Security	1,111	450	1,000	550		550	45.0%	
4308 Rent - Shop, Locker & Chng Rms	50,000	25,000	50,000	25,000		25,000	50.0%	
4309 Buggy Lease & Maintenance	7,045	3,522	8,000	4,478		4,478	44.0%	
<b>Golf Course :- Indirect Expenditure</b>	<b>369,093</b>	<b>243,497</b>	<b>434,210</b>	<b>190,713</b>	<b>0</b>	<b>190,713</b>	<b>56.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(20,734)</b>	<b>186,070</b>	<b>(8,675)</b>	<b>(194,745)</b>				
<u>102 Capital Costs-Golf &amp; The View</u>								
4266 Borehole & Related Expenditure	46,695	0	0	0		0	0.0%	
<b>Capital Costs-Golf &amp; The View :- Indirect Expenditure</b>	<b>46,695</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>
<b>Net Expenditure</b>	<b>(46,695)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
6000 plus Transfer from EMR	46,695	0						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>						
<u>103 The View</u>								
1050 Income Rent	500	500	1,000	500			50.0%	
1053 Income Grants	131,387	24,696	0	(24,696)			0.0%	
1054 Income Other	108	0	0	0			0.0%	
1091 Income Building Maintenance	1,128	305	0	(305)			0.0%	
1305 Income Hire Pro-Shop & Chg Rms	50,000	25,000	50,000	25,000			50.0%	
1306 Income Golf Club Room Hires	0	340	0	(340)			0.0%	
1307 Income Bar Sales	38,118	72,235	120,000	47,765			60.2%	
1308 Income Food Sales	85,399	113,215	240,000	126,785			47.2%	
1310 Income - Society Food	113	23,500	16,000	(7,500)			146.9%	
1312 Function Food Sales	28	24,332	0	(24,332)			0.0%	
1313 Function Bar Sales	0	955	0	(955)			0.0%	
1316 Events Income - The View	0	22	0	(22)			0.0%	
1318 Income The View Kiosk	0	674	0	(674)			0.0%	
<b>The View :- Income</b>	<b>306,781</b>	<b>285,773</b>	<b>427,000</b>	<b>141,227</b>			<b>66.9%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2021

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4000 Salaries & Wages	189,258	107,002	219,660	112,658		112,658	48.7%	
4001 Employers NI	12,897	6,677	16,180	9,503		9,503	41.3%	
4002 Employers Superannuation	16,608	8,187	22,070	13,883		13,883	37.1%	
4003 Sub-contracted Staff	1,299	2,165	4,000	1,835		1,835	54.1%	
4004 Staff Welfare Costs	42	0	0	0		0	0.0%	
4009 Recruitment Costs	0	1,083	0	(1,083)		(1,083)	0.0%	
4010 Staff Training	85	30	1,000	970		970	3.0%	
4012 Staff Expenses	0	0	150	150		150	0.0%	
4016 Staff Uniform	0	16	100	84		84	15.8%	
4017 Timesheet & Rota Software	206	206	220	14		14	93.5%	
4051 Rates	0	425	6,865	6,440		6,440	6.2%	
4052 Water & Sewerage	1,904	973	4,900	3,927		3,927	19.9%	
4055 Electricity	9,790	7,237	19,500	12,263		12,263	37.1%	
4056 Gas	2,872	1,587	5,000	3,413		3,413	31.7%	
4060 Refuse	1,458	1,695	3,500	1,805		1,805	48.4%	
4100 Telecommunications	2,652	1,451	3,000	1,549		1,549	48.4%	
4105 Postage	20	0	100	100		100	0.0%	
4106 Stationery	123	445	1,000	555		555	44.5%	
4110 Advertising & Publicity	334	1,182	5,000	3,818		3,818	23.6%	
4112 Subscriptions	0	75	75	0		0	100.0%	
4113 Software Support	1,073	623	1,100	477		477	56.6%	
4114 Licence Fee	1,214	840	1,000	160		160	84.0%	
4115 Insurance	3,807	3,100	3,920	820		820	79.1%	
4116 Web Site	209	46	220	174		174	20.8%	
4156 Bank Charges	1,921	2,105	5,000	2,895		2,895	42.1%	
4196 Events Expenditure - The View	0	92	0	(92)		(92)	0.0%	
4201 Cleaning & Hygiene	7,230	8,316	15,000	6,684		6,684	55.4%	
4202 Linen Cleaning	193	690	600	(90)		(90)	114.9%	
4270 Vehicles & Equipment Maint	768	1,065	2,000	935		935	53.2%	
4272 Furniture & Equipment	533	1,662	1,000	(662)		(662)	166.2%	
4275 Building Maintenance	2,793	3,594	3,000	(594)		(594)	119.8%	
4276 CCTV	22	196	500	304		304	39.2%	
4279 Fire & Security	1,544	664	1,500	837		837	44.2%	
4301 Public Works Loan Payment	104,977	52,488	105,000	52,512		52,512	50.0%	
4303 Food Expenditure	30,532	53,069	96,000	42,931		42,931	55.3%	
4304 Bar Expenditure	14,521	28,738	42,000	13,262		13,262	68.4%	
4306 Catering Utensils & Equip	225	84	1,000	916		916	8.4%	
4307 Bar Utensils & Equip	0	0	250	250		250	0.0%	
4311 Pest Control	966	921	850	(71)		(71)	108.3%	
4313 Stock Take	965	250	2,200	1,950		1,950	11.4%	
4314 Cost of Card Top Up Incentives	1,605	1,777	3,000	1,223		1,223	59.2%	



## Detailed Income &amp; Expenditure by Budget Heading 30/09/2021

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4315 The View Kiosk Expenditure	0	150	0	(150)		(150)	0.0%	
4903 Term Maintenance	1,030	120	2,000	1,880		1,880	6.0%	
The View :- Indirect Expenditure	<b>415,676</b>	<b>301,024</b>	<b>599,460</b>	<b>298,436</b>	<b>0</b>	<b>298,436</b>	<b>50.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(108,896)</b>	<b>(15,251)</b>	<b>(172,460)</b>	<b>(157,209)</b>				
6000 plus Transfer from EMR	52,383	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(56,513)</b>	<b>(15,251)</b>						
Golf Course and The View :- Income	<b>655,140</b>	<b>715,340</b>	<b>852,535</b>	<b>137,195</b>			<b>83.9%</b>	
Expenditure	<b>831,464</b>	<b>544,521</b>	<b>1,033,670</b>	<b>489,149</b>	<b>0</b>	<b>489,149</b>	<b>52.7%</b>	
<b>Net Income over Expenditure</b>	<b>(176,324)</b>	<b>170,819</b>	<b>(181,135)</b>	<b>(351,954)</b>				
plus Transfer from EMR	<b>99,078</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>(77,246)</b>	<b>170,819</b>						
Grand Totals:- Income	<b>655,140</b>	<b>715,340</b>	<b>852,535</b>	<b>137,195</b>			<b>83.9%</b>	
Expenditure	<b>831,464</b>	<b>544,521</b>	<b>1,033,670</b>	<b>489,149</b>	<b>0</b>	<b>489,149</b>	<b>52.7%</b>	
<b>Net Income over Expenditure</b>	<b>(176,324)</b>	<b>170,819</b>	<b>(181,135)</b>	<b>(351,954)</b>				
plus Transfer from EMR	<b>99,078</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>(77,246)</b>	<b>170,819</b>						