



Seaford Town Council

Seaford Town Council Planning & Highways Agenda

– 9th September 2021

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), D Argent, J Edson, M Everden, R Honeyman, J Lord, J Meek and B Payne.

A meeting of the **Planning & Highways Committee** will be held in the Council Chambers, 37 Church Street, Seaford, BN25 1HG on Thursday, 9th September 2021 at 7.00pm, which you are summoned to attend.


Adam Chugg, Town Clerk
27th August 2021

PLEASE NOTE:

- **Public attendance physically/in person at this meeting will be limited due to the size of the meeting space (exact number to be confirmed).**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**
- **All participants are encouraged to carry out a home Covid test before attending the meeting, wear a mask at the meeting (where able to do so) and ensure hands are sanitised upon entering.**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public physically in the meeting room, in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications

LDC Planning Applications received in week commencing Monday 16th August 2021

LW/21/0644 – 2 Firle Drive

Single-storey rear extension with roof terrace for Mr and Mrs Ruth.

LW/21/0496 & 0497 – Bishopstone Railway Station

(Listed Building Consent and Planning Applications) Proposed internal restoration and alterations to a partially active Grade II listed station building including - Combine the former Ticket and Parcel offices into a single multi-purpose space with new accessible toilet Foyer to be redecorated and refurbished for Mr P Cabery.

LW/21/0495 – 44 Homefield Road

Loft conversion including front and rear dormer for Mr M Spragg.

LW/21/0485 -13 Broad Street

Proposed flue extraction pipe at first floor level to rear of commercial property for Mr A Masters.

LW/21/0659 – 14 Kedale Road

Erection of front open porch for Mr R Smith.

LW/21/0502 – 32A High Street

Advertisement Consent Application for an illuminated (retro) barbers pole, in keeping with the industrial era and time of the street for Mr J Lodge.

LW/21/0626 – 8 Holters Way

Single-storey rear extension and two-storey side extension for Mr M Buroni.

LW/21/0653 - 46 Kingsmead

First floor front extension for Ms N Baker.

LDC Planning Applications received in week commencing Monday 23rd August 2021

LW/21/0373 – Newhaven and Seaford Sailing Club

Retrospective planning permission for a temporary pre-fabricated wooden cabin for the provision of hot and cold drinks and snacks for Mrs N Papanicolaou.

LW/21/0619 – 53 Kingsmead

Two storey rear extension for Mr R Haria.

LW/21/0661 – Camberley, 43 Firle Road

Single-storey rear and front extensions, two-storey side extension for M O'Neill.

Tree Applications

TW/21/0055/TPO – 1 Barn Close

To remove the two sycamore trees in the garden.

TW/21/0059/TPO – Greenholm, Chyngton Lane

1. Cut back laterals approx. 30%. 2. Remove lower branches to allow lorries to unload 3. Reduce height by approx. 30% 4. Infection pimples on tree leaves.

5. [Consultation on Improving Bus Services](#)

To consider report 76/21 of the Planning Officer presenting a consultation by East Sussex County Council on improving bus services (pages 7 to 15).

6. [Update Report](#)

To consider report 75/21 of the Planning Officer on decisions made in August by Lewes District Council on applications previously considered by this Committee (pages 16 to 18).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 (please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with)

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited (exact number to be confirmed).

The Town Council therefore asks that you contact

georgia.raeburn@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start. Please note that the front door to the building will be locked at 7.00pm sharp. Access to the meeting by all participants is as set out below.

Picture key:

Red outline circle – 37 Church Street venue.

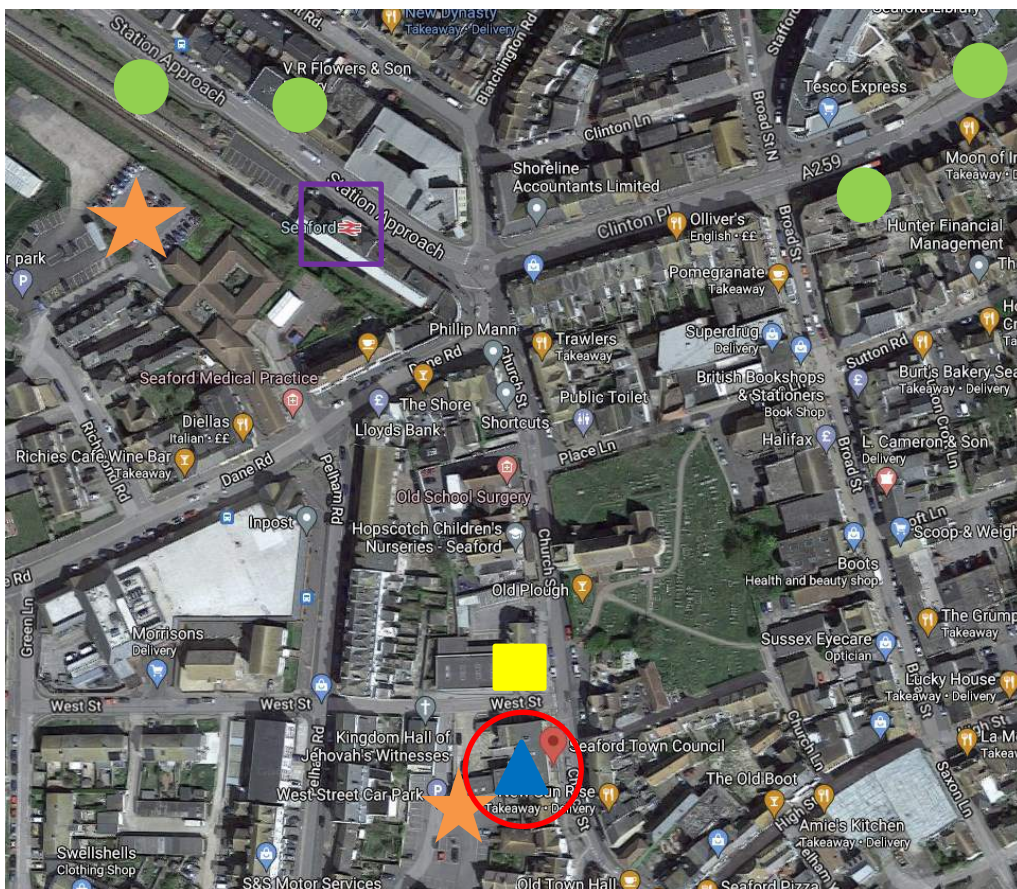
Green circle – main bus route stops, a 2 to 3 minute walk from venue.

Purple outline square – train station, a 2 to 3 minute walk from venue.

Yellow square – bike racks available outside Church Street Post office.

Orange star – NO onsite car parking – two nearby pay and display car parks or free on street parking (two hour limit on nearby streets).

Blue triangle – main entry point to be used, ramped entrance and lift access to get to first floor.



Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.

4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Covid-safety Measures:

While Covid restrictions are no longer mandated, in most situations, the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by continuing to observe the following:

1. Do not attend the meeting if you are displaying any Covid-19 symptoms; a high temperature, a new continuous cough or a loss or change to your sense of smell or taste (source [NHS website](#)); or if there is any reason to believe you have been in contact with someone with Covid-19.
2. You are encouraged to wear a mask at the meeting, in particular when moving around the venue.
3. The Town Council would encourage anyone attending the meeting in person to have carried out a rapid lateral flow coronavirus test before attending. These are tests taken at home, giving you an instant result, and ordered for free from the [Gov.uk website](#) or by calling 119 (open 7am to 11pm, calls are free).
4. If you test positive, do not attend the meeting; you will need to self-isolate immediately and follow the advice on the [NHS website](#).
5. Touch as few shared surfaces as possible when at the meeting and bring your own supplies (reusable water bottles, pens, tissues, copies of agendas etc).



Seaford Town Council

Report No:	76/21
Agenda Item No:	5
Committee:	Planning & Highways Committee
Date:	9th September 2021
Title:	Consultation on Improving Bus Services
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To present East Sussex County Council's consultation on improving bus services

Recommendations

The Planning & Highways Committee is recommended:

1. To forward individual responses to the consultation before 14th September 2021.
2. To delegate to the Planning Officer to submit a response to the survey on the Committee's behalf, based on comments from the Committee at this meeting and subject to email consultation with the Committee on the draft response.

1. Information

- 1.1 East Sussex County Council (ESCC) is carrying out a consultation on the County's Bus Services
- 1.2 The Consultation is introduced on the ESCC website as follows:-

'East Sussex County Council is developing a Bus Services Improvement Plan in collaboration with the county's bus operators.

This is in line with the Government's recently published National Bus Strategy - Bus Back Better, which requires all English local transport authorities to work with operators to come up with achievable plans for improving their local services and encouraging more people to use them.

Central Government has pledged £3 billion in funding across the country to help deliver these plans. We would like to secure a fair share of this funding to improve bus travel across East Sussex.

As an important part of the Bus Service Improvement Plan, we want to hear what you think would improve local bus services and what would make you use buses more. We are keen to hear from people of all ages who already use buses and those who do not.

Responses will help in the first Bus Service Improvement Plan'

1.3 Individuals Survey -

1.4 Interested parties are requested to complete a survey. The survey, which can be found on www.eastsussex.gov.uk/bsip is geared towards each individual's use of the existing bus service and members who use the local bus service are encouraged to complete the survey prior to the consultation deadline of 14th September 2021

1.5 Organisations Survey -

1.6 The survey also calls for general comments on how the services could be improved from organisation and the Committee's views are therefore invited on the Town Council's behalf.

1.7 The organisations survey can be found on <https://consultation.eastsussex.gov.uk/economy-transport-environment/bsiporganisations/> and is included at Appendix A for information.

1.8 Members are asked to provide preferred responses to the survey, to enable the Planning Officer to respond on the Committee's behalf with any comments raised.

1.9 Due to the nature of the survey i.e. priorities being ranked, officers will circulate the draft response to members before being submitted. Responses will however be required by 13th September to ensure submission by the consultation deadline.

2. Financial Appraisal

2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	

Bus Service Improvement Plan Survey - Businesses & Organisations

Overview

East Sussex County Council is developing a Bus Services Improvement Plan in collaboration with the county's bus operators.

This is in line with the Government's recently published National Bus Strategy - Bus Back Better, which requires all English local transport authorities to work with operators to come up with achievable plans for improving their local services and encouraging more people to use them. Central Government has pledged £3 billion in funding across the country to help deliver these plans. We would like to secure a fair share of this funding to improve bus travel across East Sussex.

As an important part of the Bus Service Improvement Plan, we want to hear from businesses and organisations who have an interest in bus services.

Please respond as soon as possible. Responses will help in the first Bus Service Improvement Plan.

Please note that the responses you provide will only be used for the purpose of shaping the content of Bus Service Improvement Plans.

Why we are consulting

How to take part in this consultation

The consultation runs for four weeks from **Tuesday 17 August to Tuesday 14 September 2020**.

We will do all we can to make it as easy as possible for everyone to have their say.

There are a number of ways you can give us your views:

- By completing this online survey
- By printing a copy of the survey at the bottom of this page

If you have any questions about this consultation, need help to take part, or need a copy of the information in a different format or another language, please contact us by email at publictransport.pts@eastsussex.gov.uk or by phone 0345 608 0194 (Press 1).

Privacy

Please make sure that any comments you submit don't include any names or personal details. For more information about how the data will be stored and processed by East Sussex County Council, please contact the consultation team.

Read the full privacy notice here: <https://www.eastsussex.gov.uk/privacy/consultation-hub/>.
<<https://www.eastsussex.gov.uk/privacy/consultation-hub/>>

Bus Improvements

1 What improvements (if any) to bus travel would you MOST like to see introduced in East Sussex?

Choose up to 10, where 1 is of highest importance..

Please select only one item

None

	1	2	3	4	5	6	7	8	9	10
<p>Better information that's easier to access <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>More frequent services, including evenings and weekends <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>Zero emission buses <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>Comfortable, modern buses <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>Faster and more reliable services, helped by bus priority measures (bus lanes etc.) <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>More direct services <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>Real time information – showing where my bus is, both while waiting and during my journey <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<p>Better levels of customer service and a chance to have your say <i>Please select only one item</i></p>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

1 2 3 4 5 6 7 8 9 10

Better waiting facilities
with improved
accessibility, such as
raised kerbs with better
wheelchair access

Please select only one item

Ease of payment e.g.
Contactless payment
with fare capping

Please select only one item

More integrated and
innovative services such
as flexible, bookable
services that offer
journeys to wider areas
and a range of
destinations

Please select only one item

Lower fares

Please select only one item

Simple common tickets
available for use on all
services, irrespective of
the operator

Please select only one item

Other, please state below

Please select only one item

Please enter other improvements here

2 Please let us know of any suggestions for improvements to an existing bus service, new bus services or any other specific suggestions on bus services.

Please tell us below your suggestion and reason.

e.g. we need a service on Sundays for shopping.

We would like a later service from location to location etc

Remember to include location details.

You can enter multiple suggestions in your response.

General Suggestion for Improvements

3 Do you have any general comments or suggestions on how bus use could be improved?

This could be on anything from ticketing & fares to bus stop facilities..

Please tell us below your suggestion and reason..

Remember to include location details if they suggestion is location specific. You can enter multiple suggestions in your response. .

About your organisation or business

4 Please provide the name of your business or organisation below?



Seaford Town Council

Report No:	75/21
Agenda Item No:	6
Committee:	Planning & Highways Committee
Date:	9th September 2021
Title:	Update Report
By:	Geoff Johnson, Planning Officer
Purpose of Report:	Updating the Committee on decisions made in August by Lewes District Council on applications previously considered by this Committee

Recommendations
The Planning & Highways Committee is recommended:
1.To note the report.

1. Information



- 1.1 The attached schedule at Appendix A lists the decisions taken by Lewes District Council in August on applications previously considered by the Committee
- 1.2 There is confirmation of the decision at the end of each entry. If the application is marked as 'APPROVED' it can be assumed that it was determined in line with the Town Council's response.
- 1.3 The Committee is recommended to note the report.

2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	

Report 75/21 Appendix A

SCHEDULE OF LDC DECISIONS – AUGUST 2021

- [replacement of a single story conservatory with single story orangery](#)

13 Mason Road Seaford East Sussex BN25 3EE

Ref. No: LW/21/0199 | Received: Thu 18 Mar 2021 | Validated: Thu 18 Mar 2021 | Status:
Decided APPROVED

- [Erection of single storey family room in rear garden \(part retrospective\)](#)

89 Clementine Avenue Seaford East Sussex BN25 2XG

Ref. No: LW/21/0047 | Received: Mon 25 Jan 2021 | Validated: Mon 25 Jan 2021 | Status:
Decided APPROVED

- [erection of front and rear dormers \(including Juliet balcony\)](#)

3 Guardswell Place Seaford East Sussex BN25 1SD

Ref. No: LW/20/0855 | Received: Mon 14 Dec 2020 | Validated: Thu 17 Jun 2021 | Status:
Decided APPROVED

- [two storey rear extension, conversion of garage, creation of porch and rear decking with alteration to fenestration](#)

82 Hawth Park Road Seaford East Sussex BN25 2RQ

Ref. No: LW/21/0343 | Received: Mon 10 May 2021 | Validated: Mon 10 May 2021 | Status:
Decided APPROVED

- [Re-submission of lapsed permission LW/18/0004 Erection of 2 story side extension, alterations to existing glazing and creation of an enclosed balcony](#)

21 Cliff Close Seaford East Sussex BN25 1BW

Ref. No: LW/21/0303 | Received: Mon 26 Apr 2021 | Validated: Mon 26 Apr 2021 | Status:
Decided **REFUSED on same grounds as STC's objection**

- [infill existing entrance door and replace with new wider entrance doors with ramp to improve accessibility, installation of kitchen extractor with ventilation duct and provision outside seating](#)

Seaford Football Club Bramber Road Seaford East Sussex

Ref. No: LW/21/0251 | Received: Tue 06 Apr 2021 | Validated: Tue 06 Apr 2021 | Status:
Decided APPROVED

- [replacement of 2no. existing modular buildings with a single storey modular building. Amended re-submission of application LW/18/0832](#)

Seaford Head School Arundel Road Seaford East Sussex BN25 4LX

Ref. No: LW/21/0242 | Received: Thu 01 Apr 2021 | Validated: Thu 01 Apr 2021 | Status:
Decided APPROVED

- [demolition of existing conservatory and replace with single-storey extension built to same footprint and single storey infill extension to kitchen, including associated hard/soft landscaping works](#)

4 The Lords Seaford East Sussex BN25 2XP

Ref. No: LW/21/0433 | Received: Fri 04 Jun 2021 | Validated: Sat 05 Jun 2021 | Status:
Decided APPROVED

- [replacement conservatory to the rear](#)

9 Headland Avenue Seaford East Sussex BN25 4PY

Ref. No: LW/21/0379 | Received: Wed 19 May 2021 | Validated: Wed 19 May 2021 | Status:
Decided APPROVED