



Seaford Town Council

Seaford Town Council Golf & The View Committee Agenda – 14th September 2021

To the Members of the Golf & The View Committee

Councillors N Adil, D Argent, M Brown, J Cash, J Edson, MA Hayder, R Hayder, B Payne, R Reed and B Webb.

A meeting of the **Golf & The View Committee** will be held in the Council Chambers, 37 Church Street, Seaford, BN25 1HG on **Tuesday, 14th September 2021**, at **7.00pm**, which you are summoned to attend.



Adam Chugg, Town Clerk
7th September 2021

PLEASE NOTE:

- **Public attendance physically/in person at this meeting will be limited due to the size of the meeting space (maximum of 10 members of the public).**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**
- **All participants are encouraged to carry out a home Covid test before attending the meeting, wear a mask at the meeting (where able to do so) and ensure hands are sanitised upon entering.**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public physically in the meeting room, in accordance with relevant legislation and Seaford Town Council Policy.

4. [Head Greenkeeper's Report](#)

To consider report 80/21 providing the Committee with an update on golf course maintenance (pages 6 to 10).

5. [Golf Professional's Report](#)

To consider report 78/21 providing an update on golf course related matters (pages 11 to 14).

6. [The View General Manager's Report](#)

To consider report 79/21 updating update the committee on business operations at The View (pages 15 to 17).

7. [Golf & The View Income & Expenditure Report to 31st July 2021](#)

To consider report 77/21 updating the committee on the income and expenditure to date (pages 18 to 24).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 *(please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with)*

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited to 10. The Town Council therefore asks that you contact

georgia.raeburn@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door to the building will be locked at 7.00pm sharp.

Access to the meeting by all participants is as set out below:

Picture key:

Red outline circle – 37 Church Street venue.

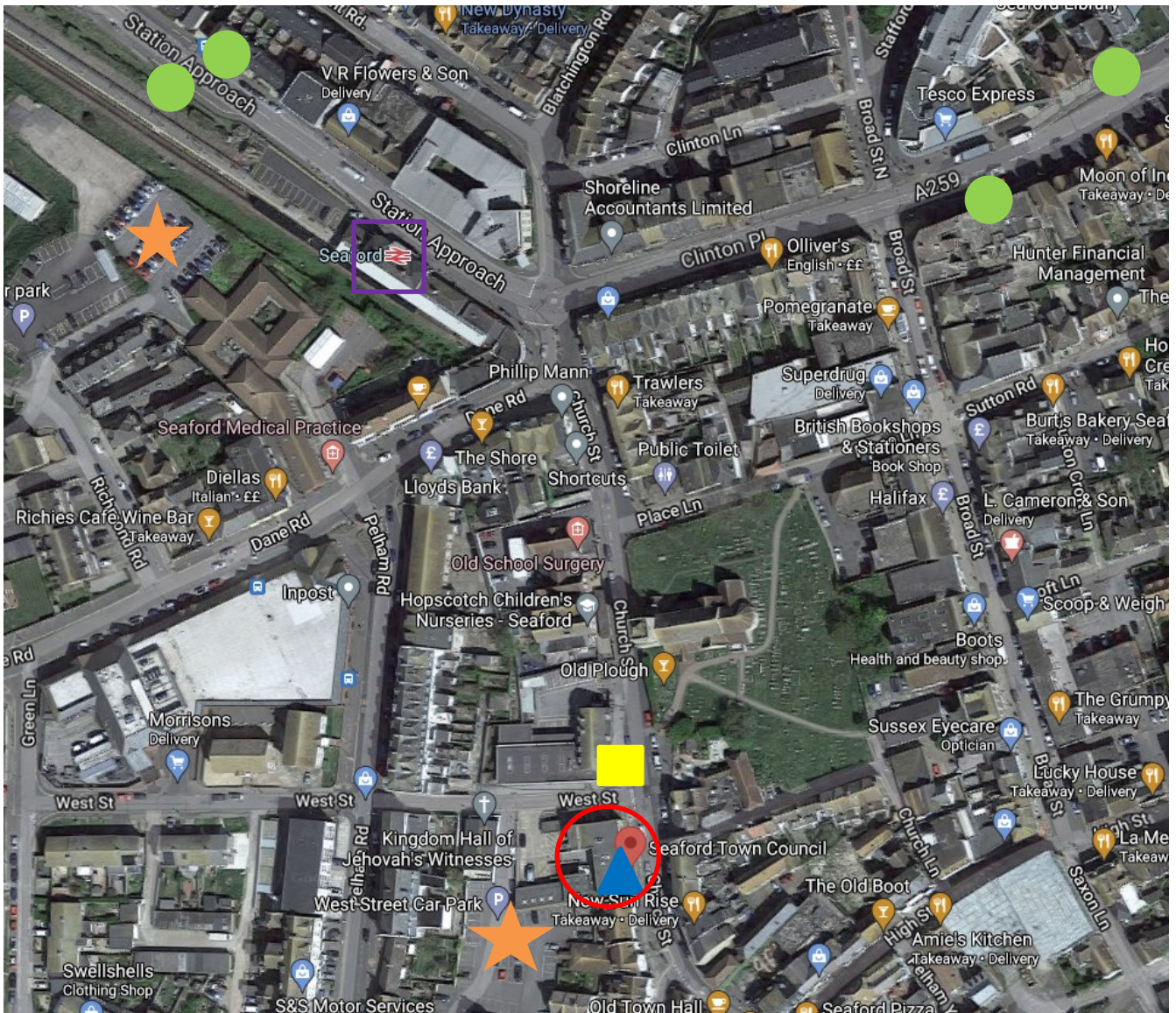
Green circle – main bus route stops, a 2 to 3 minute walk from venue.

Purple outline square – train station, a 2 to 3 minute walk from venue.

Yellow square – bike racks available outside Church Street Post office.

Orange star – NO onsite car parking – two nearby pay and display car parks or free on street parking (two hour limit on nearby streets).

Blue triangle – main entry point to be used, ramped entrance and lift access to get to first floor.



Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.

5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Covid-safety Measures:

While Covid restrictions are no longer mandated, in most situations, the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by continuing to observe the following:

1. Do not attend the meeting if you are displaying any Covid-19 symptoms; a high temperature, a new continuous cough or a loss or change to your sense of smell or taste (source [NHS website](#)); or if there is any reason to believe you have been in contact with someone with Covid-19.
2. You are encouraged to wear a mask at the meeting, in particular when moving around the venue.
3. The Town Council would encourage anyone attending the meeting in person to have carried out a rapid lateral flow coronavirus test before attending. These are tests taken at home, giving you an instant result, and ordered for free from the [Gov.uk website](#) or by calling 119 (open 7am to 11pm, calls are free).
4. If you test positive, do not attend the meeting; you will need to self-isolate immediately and follow the advice on the [NHS website](#).
5. Touch as few shared surfaces as possible when at the meeting and bring your own supplies (reusable water bottles, pens, tissues, copies of agendas etc).



Seaford Town Council

Report No:	80-21
Agenda Item No:	4
Committee:	Golf & The View
Date:	14th September 2021
Title:	Head Greenkeeper's Update Report
By:	Simon Lambert, Head Greenkeeper
Purpose of Report:	To provide the Committee with an update on golf course maintenance

Recommendations
The Golf & The View Committee is recommended:
1. To note the contents of this report.

1. Information

1.1 Overview:

1.2 As we moved into summer we concentrate on the upkeep and maintenance of the course to provide the best possible playing surfaces we can for the golfers. The course has been very busy with members and visitors and the majority of feedback has been good.

1.3 The wildflower rough areas have grown really well, providing great definition and have encouraged native wildflowers to thrive and provide a great habit. They also provide wildlife corridors between the closely mown fairway, greens and tees. As we move into September and the flowers seed, we will begin the one yearly cut of the rough, either letting clippings fly or cutting and collecting where required.

1.4 The warm and wet summer has provided us different challenges. The pressures have reduced in the need for watering and the protection of water loss. The requirements have been to perform more mowing to keep up with the growth and keep the surfaces short and tidy. This has really

highlighted the relatively small size of the greenkeeping team of four. The majority of 18-hole golf facilities have a minimum of five / six, with many increasing that number during the growing season with seasonal staff. This has led to the team having to take shorter breaks and changing in mowing patterns to ensure we get the work done and in a way that doesn't affect the golfers.

- 1.5** Following my last report, investigation work continues on what is required and the cost involved in moving the 17th green and 18th tees. We have had various site meetings in house and also with Seaford Head Golf Club to discuss options moving forward. Contact needs to now be made to get the ball rolling on planning and permissions.
- 1.6 Course maintenance:**
- 1.7** The course has performed really well through the busy summer period we have had. We have increased the mowing and therefore fuel consumption as the growth has been higher than normal. The modern new machinery that has been replaced over previous years has provided invaluable and very trustworthy, only requiring routine maintenance, which has enabled us to perform the jobs efficiently and in a safe way.
- 1.8** The buggies are extremely popular and bring in a good income. When we have found and purchased the appropriate digger, we will begin making plans for winter maintenance projects. Having a digger will enable us to improve the paths and routes to make them of a better standard, hopefully leading to increased use of the buggies during the autumn months.
- 1.9** Tasks that have provided more difficulty have been jobs that require extra manpower. Jobs such as the maintenance around the clubhouse has not been possible during busy periods as the course has to be our priority. Following on from them, it would be good to consider what is required and wanted in terms of appearance and maintenance around the clubhouse area. The area was significantly increased following the replacement of the clubhouse. The work involved to maintain this area to a high standard was not accounted for and therefore has been an add on to what is already a busy schedule for the greenkeeping team. Moving forward it would be wise to consider the use of an external gardener to improve and maintain the

planted areas. The greenkeeping team can continue to mow the lawns as part of their routine. *(Another option to this issue is detailed in section 1.15.)*

1.10 Irrigation:

1.11 The pumphouse and pump have operated really well when required but due to the lack of summer we have had, its use has been minimal. It has however proved to be a trustworthy and vital piece of equipment when required. At the time of writing this we are moving into a drier period where I'm sure it will be tested again before the season is over.

1.12 Moving forward this should be planned for, as the current usage of water to irrigate the roof is costly and moving away from mains could help to save around £2,000- £3,000 annually.

1.13 Staff:

1.14 We as a team have all worked over and above the usual to keep up with the grass growth and the course requirements with such a demand for golf at present. The extra play has made it difficult to achieve usual mowing patterns to keep up with play and also created more wear and tear, that has required extra attention in terms of time and materials to help reduce stress to the turf. The whole team has stepped up where required and worked their socks off.

1.15 As we have moved through this year and with the increase demands on the golf department and the greenkeeping team it has become more and more apparent that the level of staffing in the greenkeeping department is not capable of keeping up with the requirements an 18-hole golf facility and its grounds requirements. We are a very small team compared to almost all our local rivals and this shows in the attention we can give to certain areas of the grounds with little time to tidy around the clubhouse, rake bunkers daily, and keep up with keeping the course furniture and equipment clear, tidy and strimmed to mention only few. If we wish to continue to grow and provide a competitive course, consideration must be given to increasing the team either by the use of seasonal staff, which many course do during the growing season, or the introduction of an apprentice greenkeeper that we can train on site and utilise the extra set of hands and skills that they would bring. This option I am sure may come with funding and incentives in offering an apprenticeship position.


- 1.16** As alluded to at 1.9, this additional staffing resource should also mean that more time can be dedicated to maintaining the grounds and planting around the clubhouse.
- 1.17** Officers intend to make provision for an apprentice position within the 2022 – 2023 budget, which will be presented to this Committee for consideration in early-December. If an additional position were not included in the budget, we would strongly recommend exploring costs of an external gardener for the clubhouse grounds to be budgeted for.
- 1.18** One of our Assistant Greenkeepers as always continues to be on top of his level 3 training and has now completed a full year - one more to go.
- 1.19** We hope to be able to attend or take online first aid courses and some extra online training when available to continue our CPD.
- 1.20** Two team members will be attending at one day course for basic tree inspections. This will allow us to identify and deal with any issues of health or safety issues with our trees prior to bigger problems being caused. This is now booked for September.
- 1.21 Machinery:**
- 1.22** The year 4/5 machinery replacement purchase has been working well, we have been able to achieve a better quality cut and expand and re shape areas such as tee banks and around bunkers.
- 1.23** We are still actively looking on the market for an appropriate digger to purchase. We hope to have found and secured one prior to the end of summer to help us put together a winter renovations program. This will enable us to make huge improvements inhouse as explained in the first section of this report.
- 1.24** The following step is to begin working on the machinery replacement for the following April. This final year will complete a program of ensuring all the machinery is appropriate and of the required modern standard to ensure safe and efficient use of both fuel and our teams time.
- 1.25** The condition of our modern machinery is an investment that enables our relatively small greenkeeping team to work efficiently and effectively to produce a quality and competitive product. This must be kept up to date and in good condition to ensure it is safe, efficient and trustworthy.

2. Financial Appraisal

- 2.1 The costs of moving and rebuilding the 17th green and 18th tee are being investigated.
- 2.2 The costs of works to the water supply for The View roof irrigation are to be investigated.
- 2.3 The cost of extra staff to ensure the quality of the course and its surrounding areas are kept high will be investigated.

3. Contact Officer

The Contact Officer for this report is Simon Lambert, Head Greenkeeper.

Head Greenkeeper	
Town Clerk	



Seaford Town Council

Report No:	78/21
Agenda Item No:	5
Committee:	Golf & The View Committee
Date:	14th September 2021
Title:	Golf Professional's Update Report
By:	Fraser Morley, Golf Professional
Purpose of Report:	To provide an update on golf course related matters

Recommendations

The Golf & The View Committee is recommended:

1. To note the contents of the report.
2. To consider the climate change action ideas at 1.17 and 1.18 and if in agreement in principle, to instruct officers to look at the feasibility and present back to Committee at a later date for consideration.

1. Information

1.1 Course Conditions and Income:

1.2 Five months into the year and things have been busy to say the least. All the figures are much more evenly spread out this year and we are currently (24/08/21) at just over 86% of our budget income for the year. This with only 41% of the year gone and it shows how well golf has bounced back and enjoying the game again, even with not the best of summers so far.

1.3 Our main reason for the above is the amazing golf course we have and the condition the greenkeepers keep it in. This with a very small team with a budget dwarfed by some private clubs. There has been a constant stream of 5 star reviews on different platforms, as well as people complementing the course after their game.

1.4 The hire of golf buggies has started to improve and people are feeling happier to share. These are extremely popular with societies and general

visitors alike. If we have a dryish autumn, I am sure we will see figures reach and exceed their individual budget fairly easily.

1.5 Membership:

1.6 Membership renewal and new members joining has been positive, at the time of writing this report we have, in terms of numbers, 30 more members than last year. This amounts to £8,500 over budget for the year and we should see this rise some more in October when we start the winter tickets. Locker sales have already surpassed budget.

1.7 Membership figures:

Membership Type	Current Year	Renewals	New	Last Year Total	Difference
7 Day	100	87	13	98	+2
Senior	122	112	10	117	+5
5 Day	4	4	0	8	-4
Intermediate 2	32	10	22	14	+18
Intermediate 1	13	1	12	10	+3
Youth	11	0	11	1	+10
Junior	7	5	2	11	-4
Totals	289	219	70	259	+30

1.8 We can see the breakdown of the members from the table above. Both Intermediate categories have been popular. This is the 22-29 and 30-39 age group and are one of the most competitive and nomadic categories in golf at the moment, with lots of courses offering reduced fees to attract this demographic. It will be important to look at ways we can try and retain these people for the years to come.

1.9 As mentioned, I see these figures increasing as this year goes on as we welcome back golfers who are medically unable to play currently and also when we offer the winter tickets from October 1st.

1.10 At the moment, the figures are very positive and attracting 49 new members is exceptional in these times.

1.11 Societies:

1.12 Societies have returned in earnest. Although we did not see them return fully until May, we have already reached up to 50% of the budget figure.

Next year is already starting to fill up and I can see it being, possibly, the busiest ever for societies. A word of caution though, we still need to balance the income for the course, as we do with membership and green fees. Societies can have a negative effect on general visitors and members alike. If we become known for being just a society course, this can put people off coming and tee times lost, especially in times just after the groups play.

1.13 Bookings are totalling 155 this calendar year and with none for the first four months. Next year's bookings are already starting to come in and fill up the 2022 diary.

1.14 Climate Change Action Ideas

1.15 Having given some thought to the way in which we could look at further climate change actions at the course and within the clubhouse (in addition to the various impactful steps already taken by the greenkeeping team on the course and with their management plans), below are two ideas to put to committee.

1.16 Installing a small wind turbine on the roof of the clubhouse could save a large portion of the electricity bill. Solar panels were discussed in the original design of the building but were cut at the end for costs. We certainly have plenty of wind at Seaford Head and this could show a saving very quickly on the bills. Small ones are about 10 feet in diameter but could sit at the back of the clubhouse, to reduce noise and visual aspect. For an average house you would need a 1.5Kw turbine, so our clubhouse building may take a bigger one than this to power the whole place. Research into the companies/specs/planning would need to be done but could be a valuable money saver in the years to come.



1.17 Following on from the renewable energy, we have been asked by quite a few golfers if we are going to have charging points for electric cars in the car park. As the world seems to be moving over to electric or hybrid cars. This would be a logical move to have some in our car park. These would potentially generate an additional income for the course as well as futureproofing our business. Many companies are already up and running to be able to install and maintain the devices on a lease or purchase

outright option. With a round of golf taking on average about four hours, it would be the ideal place for people to recharge their vehicles.

- 1.18** The Committee is asked to consider the above two ideas and if in agreement in principle, to instruct officers to look at the feasibility and present back to Committee at a later date for consideration.

2. Contact Officer

The Contact Officer for this report is Fraser Morley, Golf Professional.

Golf Professional	
Town Clerk	



Seaford Town Council

Report No:	79/21
Agenda Item No:	6
Committee:	Golf & The View
Date:	14th September 2021
Title:	General Manager's Report
By:	Craig Nicol, General Manager
Purpose of Report:	To update the committee on business operations at The View

Recommendations
The Golf & The View Committee is recommended:
1. To note the contents of the report.

1. Introduction

N.B Due to short staffing for a prolonged period of time now, the management team at The View have had to be rota'd on permanently at front of house and/or within the kitchen. This report therefore serves as a summary update rather than presenting the usual level of detail surrounding the analysis of the business operations.

- 1.1** The View continues to be very busy with the general public using the venue in good numbers, golf societies have returned and are visiting in large numbers and functions are returning at weekends; a number of wakes have taken place recently.
- 1.2** The venue is now open until 8.00pm every evening (6.00pm Sundays). Although excluding the golf societies, the take up from general public is limited. Most weekday evenings are very quiet - unfortunately due to the lack of chefs, food is finishing early and no food is available in the evenings. Weekends are hit and miss with people asked to call first to see if we have a function or not. When we cannot accommodate people for two or

three dates, they give up trying, which emphasises why we need functions every weekend. We will be working on targeted marketing, encouraging weekend and evening function bookings, especially in the winter months when golfing custom finishes earlier in the day.



- 1.3** Some equipment is starting to show its age with our cellar cooler needing a part which is proving elusive and some major work has just been carried out on our dishwasher. All equipment and furniture is nearly six years old and maintenance costs are unfortunately unavoidable. This will form part of the 2022 – 2023 budget setting considerations, as well as projected forecasts for future years, to ensure that we have a realistic schedule in place to address equipment and furniture needs.
- 1.4** All full-time front of house positions have now been filled and the casual staff are also in place for the moment. In the kitchen we have just appointed a further chef who starts in late September, which will enable us to enhance the menu and offer food later in the evenings if required. Congratulations should go to new Head Chef, Oliver Pink, who has managed the kitchen all summer with only myself and two students to assist - the food produced and the numbers catered for in these circumstances has been excellent.
- 1.5** All thoughts are now turning towards Christmas, with menus being prepared and sales adverts designed; we are planning to offer Christmas lunches, Christmas dinners and Christmas parties, starting in late-November. We have already had a warning from suppliers about a possible shortage of turkey this year so menus may look slightly different than normal. Having said that I am expecting a very busy period should we be open as normal.

2. Financial Appraisal

- 2.1** A separate report is included elsewhere on the agenda providing a financial update on operations at The View.
- 2.2** There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Craig Nicol, General Manager.

General Manager	
Town Clerk	



Seaford Town Council

Report No:	77/21
Agenda Item No:	7
Committee:	Golf & The View Committee
Date:	14 th September 2021
Title:	Golf & The View Income & Expenditure Report to 31 st July 2021
By:	Karen Singleton, Responsible Financial Officer (RFO)
Purpose of Report:	To update the Golf & The View Committee on the income and expenditure to date.

Recommendations

The Golf & The View Committee is recommended:

1. To note the contents of the report.

1. Summary

- 1.1 Attached as Appendix 1 is the income and expenditure report for this Committee, as at 31st July 2021.
- 1.2 Members should note that all income received to 31st July is included but some expenditure that relates to the period will not show until a future month e.g. utility charges - invoices are received a month or more in arrears.

2. The Golf Course

2.1 Income

- 2.1.1 Appendix 1 includes four months / 33% of the year, it is therefore very reassuring that golf course income is already £345,503 / 81.2% of budget. Of course, it is expected that income will not be evenly spread across the year as membership fees are paid in advance for the whole year. Green fees are also weather and season dependant so the receipts will be higher

in the summer months. Saying this, income from membership fees are £18,407 /10.8% above budget.

2.1.2 Comparing these figures with the same period in 2019/20 (pre Covid-19), £310,519 income had been received, so it has been a good start to the year.

2.2 Expenditure:

2.2.1 Expenditure is as expected for the time of year. Some costs are the annual total e.g. vehicle and equipment lease (4271/101). This has gone over budget due to the slightly higher cost of the latest equipment lease.

2.2.2 Rates (4051/10) for 2021-2022 have been discounted to zero for April to June and a 66% reduction has been given for the rest of the year. This will give a saving against budget of £16,064.

3. The View

3.1 The View was closed until 15th April 2021 when it reopened for four days full service and three days drinks and snacks only. Since the 17th May 2021, it has been open every day for full service.

3.2 Income:

3.2.1 Government grants (including furlough) of £24,696 have been received, it is unlikely that there will be any more this year.

3.2.2 Income from bar and food sales are at 32.3% and 28.5% of budget respectively, these budgets are therefore unlikely to reach the target by the year end as income is usually less in the winter months. Income from societies (£10,469) is already 65.4% of budget, whilst nowhere near the 2019-2020 figure of £18,477 this time in 2019, it is on target to reach budget by the year-end.

3.2.3 Due to COVID-19 uncertainties, functions were not budgeted for so any income achieved is a bonus. £7,540 has been received to date.

3.2.4 At 31st July 2021, total income was £39.3% of budget.

3.3 Expenditure:

3.3.1 Rates (4051/10) for 2021-2022 were discounted to zero for April to June and a 66% reduction has been given for the rest of the year. This will give a saving against budget of £5,165.

3.3.2 Most of the expenditure is as expected or lower than expected for the time of year. Equipment purchases (4272/101- £1,685) is over budget due to the main freezer breaking down and needing to be replaced (£1,250).

3.3.3 Building maintenance (4275/103) and pest control (4311/103) will probably go over budget by the end of the year due to additional works/services being provided following the reopening after lockdown.

3.3.4 Overall expenditure is 27.6% of budget so hopefully on target not to be over budget by the year-end.

4. Financial Appraisal

4.1 Projections look hopeful that the Golf & The View Committee's net expenditure is on target to be within budget at the year-end.

4.2 The table below shows The View's current profit/ loss to date:

	Apr-21	May-21	Jun-21	Jul-21
Total sales	£13,415.96	£31,725.14	£34,740.70	£46,155.45
Total other income	£28,111.08	£4,918.24	£4,166.67	£4,166.67
Total income	£41,527.04	£36,643.38	£38,907.37	£50,322.12
Total expenditure	£36,902.31	£41,632.21	£45,585.34	£55,365.87
Profit/loss	£4,624.73	-£4,988.83	-£6,677.97	-£5,043.75
Cumulative final profit/loss year to date	£4,624.73	-£364.10	-£7,042.08	-£12,085.83

5. Contact Officer

The Contact Officer for this report is Karen Singleton, RFO.

RFO	
Town Clerk	

Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Golf Course and The View</u>							
101 Golf Course							
1000 Golf Course Season Ticket	188,407	170,000	(18,407)			110.8%	
1001 Golf Course Green Fees M-F	67,928	82,000	14,072			82.8%	
1002 Golf Course Green Fees w/eb/h	46,228	71,300	25,072			64.8%	
1003 Golf Course Specials	26,705	72,400	45,695			36.9%	
1004 Golf Course Locker	948	1,100	152			86.2%	
1007 Golf Course Air Traffic	3,750	7,500	3,750			50.0%	
1050 Income Rent	0	85	85			0.0%	
1054 Income Other	771	650	(121)			118.6%	
1077 Income Sale Equipment	3,100	3,000	(100)			103.3%	
1311 Buggy Hire	7,667	17,500	9,833			43.8%	
	345,503	425,535	80,032			81.2%	0
Golf Course :- Income							
4000 Salaries & Wages	32,085	98,285	66,200	66,200	66,200	32.6%	
4001 Employers NI	2,800	8,715	5,915	5,915	5,915	32.1%	
4002 Employers Superannuation	4,270	17,080	12,810	12,810	12,810	25.0%	
4009 Recruitment Costs	0	500	500	500	500	0.0%	
4010 Staff Training	433	2,000	1,567	1,567	1,567	21.6%	
4011 Staff Protective Clothing	1,231	1,250	19	19	19	98.5%	
4015 Office Refreshments	0	280	280	280	280	0.0%	
4041 Golf Professional Retainer	15,278	55,000	39,722	39,722	39,722	27.8%	
4045 Golf Course Player Costs	415	1,000	585	585	585	41.5%	
4046 Golf Club Membership Fees	14,520	14,300	(220)	(220)	(220)	101.5%	
4051 Rates	0	21,355	21,355	21,355	21,355	0.0%	
4052 Water & Sewerage	86	1,000	914	914	914	8.6%	
4060 Refuse	125	350	225	225	225	35.7%	
4100 Telecommunications	227	750	523	523	523	30.2%	
4105 Postage	0	50	50	50	50	0.0%	
4106 Stationery	169	350	181	181	181	48.4%	
4110 Advertising & Publicity	0	500	500	500	500	0.0%	
4112 Subscriptions	490	500	10	10	10	98.0%	
4113 Software Support	1,184	1,935	751	751	751	61.2%	
4114 Licence Fee	75	75	0	0	0	100.0%	
4115 Insurance	8,630	9,785	1,155	1,155	1,155	88.2%	
4116 Web Site	72	75	3	3	3	96.0%	
4155 Professional Fees	0	5,000	5,000	5,000	5,000	0.0%	
4156 Bank Charges	2,294	4,500	2,206	2,206	2,206	51.0%	
4201 Cleaning & Hygiene	20	500	480	480	480	4.0%	
4251 Dog Bin Emptying	429	1,325	896	896	896	32.3%	

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Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4261 Grounds Maint non contract	14,126	37,000	22,874		22,874	38.2%	
4270 Vehicles & Equipment Maint	6,444	15,000	8,556		8,556	43.0%	
4271 Vehicle & Equipment Lease	68,237	66,850	(1,387)		(1,387)	102.1%	
4272 Equipment Purchases - Capital	0	8,500	8,500		8,500	0.0%	
4275 Building Maintenance	0	1,200	1,200		1,200	0.0%	
4276 CCTV	0	200	200		200	0.0%	
4279 Fire & Security	450	1,000	550		550	45.0%	
4308 Rent - Shop, Locker & Chng Rms	16,667	50,000	33,333		33,333	33.3%	
4309 Buggy Lease & Maintenance	2,348	8,000	5,652		5,652	29.4%	
Golf Course :- Indirect Expenditure	193,104	434,210	241,106	0	241,106	44.5%	0
Net Income over Expenditure	152,399	(8,675)	(161,074)				
<u>103 The View</u>							
1050 Income Rent	250	1,000	750			25.0%	
1053 Income Grants	24,696	0	(24,696)			0.0%	
1091 Income Building Maintenance	305	0	(305)			0.0%	
1305 Income Hire Pro-Shop & Chg Rms	16,667	50,000	33,333			33.3%	
1307 Income Bar Sales	38,814	120,000	81,186			32.3%	
1308 Income Food Sales	68,290	240,000	171,710			28.5%	
1310 Income - Society Food	10,469	16,000	5,531			65.4%	
1312 Function Food Sales	7,011	0	(7,011)			0.0%	
1313 Function Bar Sales	529	0	(529)			0.0%	
1318 Income The View Kiosk	674	0	(674)			0.0%	
The View :- Income	167,705	427,000	259,295			39.3%	0
4000 Salaries & Wages	65,190	219,660	154,470		154,470	29.7%	
4001 Employers NI	4,267	16,180	11,913		11,913	26.4%	
4002 Employers Superannuation	5,214	22,070	16,856		16,856	23.6%	
4003 Sub-contracted Staff	487	4,000	3,513		3,513	12.2%	
4010 Staff Training	30	1,000	970		970	3.0%	
4012 Staff Expenses	0	150	150		150	0.0%	
4016 Staff Uniform	16	100	84		84	15.8%	
4017 Timesheet & Rota Software	206	220	14		14	93.5%	
4051 Rates	0	6,865	6,865		6,865	0.0%	
4052 Water & Sewerage	681	4,900	4,219		4,219	13.9%	
4055 Electricity	3,615	19,500	15,885		15,885	18.5%	
4056 Gas	968	5,000	4,032		4,032	19.4%	
4060 Refuse	779	3,500	2,721		2,721	22.3%	
4100 Telecommunications	1,034	3,000	1,966		1,966	34.5%	
4105 Postage	0	100	100		100	0.0%	

Detailed Income & Expenditure by Budget Heading 31/07/2021

Month No: 4

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4106 Stationery	269	1,000	731		731	26.9%	
4110 Advertising & Publicity	1,542	5,000	3,458		3,458	30.8%	
4112 Subscriptions	0	75	75		75	0.0%	
4113 Software Support	572	1,100	528		528	52.0%	
4114 Licence Fee	131	1,000	869		869	13.1%	
4115 Insurance	3,100	3,920	820		820	79.1%	
4116 Web Site	22	220	198		198	10.1%	
4156 Bank Charges	942	5,000	4,058		4,058	18.8%	
4196 Events Expenditure - The View	52	0	(52)		(52)	0.0%	
4201 Cleaning & Hygiene	4,459	15,000	10,541		10,541	29.7%	
4202 Linen Cleaning	154	600	446		446	25.7%	
4270 Vehicles & Equipment Maint	315	2,000	1,685		1,685	15.8%	
4272 Equipment Purchases - Capital	1,685	1,000	(685)		(685)	168.5%	
4275 Building Maintenance	2,939	3,000	61		61	98.0%	
4276 CCTV	196	500	304		304	39.2%	
4279 Fire & Security	545	1,500	956		956	36.3%	
4301 Public Works Loan Payment	17,103	105,000	87,897		87,897	16.3%	
4303 Food Expenditure	29,829	96,000	66,171		66,171	31.1%	
4304 Bar Expenditure	16,601	42,000	25,399		25,399	39.5%	
4306 Catering Utensils & Equip	0	1,000	1,000		1,000	0.0%	
4307 Bar Utensils & Equip	0	250	250		250	0.0%	
4311 Pest Control	902	850	(52)		(52)	106.2%	
4313 Stock Take	250	2,200	1,950		1,950	11.4%	
4314 Cost of Card Top Up Incentives	1,113	3,000	1,887		1,887	37.1%	
4315 The View Kiosk Expenditure	150	0	(150)		(150)	0.0%	
4903 Term Maintenance	120	2,000	1,880		1,880	6.0%	
The View :- Indirect Expenditure	165,477	599,460	433,983	0	433,983	27.6%	0
Net Income over Expenditure	2,228	(172,460)	(174,688)				
Golf Course and The View :- Income	513,208	852,535	339,327			60.2%	
Expenditure	358,581	1,033,670	675,089	0	675,089	34.7%	
Movement to/(from) Gen Reserve	154,627						
Grand Totals:- Income	513,208	852,535	339,327			60.2%	
Expenditure	358,581	1,033,670	675,089	0	675,089	34.7%	
Net Income over Expenditure	154,627	(181,135)	(335,762)				
Movement to/(from) Gen Reserve	154,627						