



Seaford Town Council

Seaford Town Council Planning & Highways Agenda – 23rd December 2021

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), D Argent, J Edson, M Everden, R Honeyman, J Lord, J Meek and B Payne.

A meeting of the **Planning & Highways Committee** will be held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 23rd December 2021** at **7.00pm**, which you are summoned to attend.

Adam Chugg

Town Clerk

17th December 2021

PLEASE NOTE:

- **Public attendance physically/in person at this meeting will be limited to 10 due to the size of the meeting space.**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**
- **All participants are encouraged to carry out a home Covid test before attending the meeting, wear a mask at the meeting (where able to do so) and ensure hands are sanitised upon entering.**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications

LDC Planning Applications received in week commencing Monday 29th November 2021

[LW/21/0897 - 18 Lexden Road](#)

Change of use from_Sui Generis (take away) to Class E (retail shop) combining with existing retail shop, with internal and external alterations for Mr S Sivakaren.

[LW/21/0844 - 15 Firle Close](#)

Single storey side extension & garage conversion for Mr G Spicer.

[LW/21/0856 – 6 Hawth Hill](#)

Demolition of existing rear conservatory and replacement single storey rear extension with 2no lantern rooflights to the rear and garage conversion for Mr Bulman.

[LW/21/0890 - 12 Sovereign Close](#)

Single storey rear & side extension for Mr M Maloney.

[LW/21/0899 - 7 Kingston Close](#)

Single storey front extension with porch entrance for P McMahan.

LDC Planning Applications received in week commencing Monday 6th December 2021

[LW/21/0749 - 6 Cinque Ports Way](#)

Two-storey side extension for Mr P Weatherley.

[LW/21/0794 - 40 Etherton Way](#)

Replacement of rear window with glazed doors, erection of raised rear decking area and replacement fence with trellis above for Mr R Tucker.

[LW/21/0916 - 2 Fairways Road](#)

Removal of existing conservatory and replacement flat-roof two storey rear extension for two additional bedrooms and bathroom at first floor with double height window at rear

elevation, 4no. windows at first floor level, 6no. windows at ground floor level and installation of solar panels for Mr and Mrs Frankis.

LDC Planning Applications received in week commencing Monday 13th December 2021

[LW/21/0871 - 51-53 Blatchington Road](#)

Approval of Reserved Matters Application - Reserved matters concerning landscaping and access of Outline application LW/18/0647 - creation of 9no. new dwellings for Brooklyn Hyundai.

[LW/21/0900 – 17 Albany Road](#)

Conversion of existing residential dwelling house into 2no. flats with associated parking to front of property for Ms F Dennison.

Tree Application

[TW/21/0085 - 53 Willow Drive](#)

Proposal: T1 & T2- 2 x Beech - cut back overhanging branches for Mr L Stafford.

[5. Update Report](#)

To consider report 150/21 of the Planning Officer and the schedule of recent decisions made by Lewes District Council on applications previously considered by this Committee (pages 6 to 7).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 *(please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with)*

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited (exact number to be confirmed). The Town Council therefore asks that you

contact georgia.raeburn@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Covid-safety Measures:

While Covid restrictions are no longer mandated, in most situations, the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by continuing to observe the following:

1. Do not attend the meeting if you are displaying any Covid-19 symptoms; a high temperature, a new continuous cough or a loss or change to your sense of smell or taste (source [NHS website](#)); or if there is any reason to believe you have been in contact with someone with Covid-19.
2. You are encouraged to wear a mask at the meeting, in particular when moving around the venue.
3. The Town Council would encourage anyone attending the meeting in person to have carried out a rapid lateral flow coronavirus test before attending. These are tests taken at home, giving you an instant result, and ordered for free from the [Gov.uk website](#) or by calling 119 (open 7am to 11pm, calls are free).
4. If you test positive, do not attend the meeting; you will need to self-isolate immediately and follow the advice on the [NHS website](#).
5. Touch as few shared surfaces as possible when at the meeting and bring your own supplies (reusable water bottles, pens, tissues, copies of agendas etc).



Seaford Town Council

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| Report No: | 150/21 |
| Agenda Item No: | 5 |
| Committee: | Planning & Highways |
| Date: | 23rd December 2021 |
| Title: | Update Report |
| By: | Geoff Johnson, Planning Officer |
| Purpose of Report: | To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee |

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| Recommendations |
| The Committee is recommended: |
| 1.To note the report and the decisions. |

1. Information



- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by this Committee.
- 1.2 The Committee is recommended to note the report and the decisions set out in the Schedule.

2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

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| Planning Officer |  |
| Town Clerk |  |

Report 150-21 Appendix A

SCHEDULE OF DECISIONS TAKEN BY LEWES DISTRICT COUNCIL SINCE THE COMMITTEE'S LAST MEETING ON 2nd DECEMBER

Approvals – No objections from STC

LW/21/0742 – 2 Bramber Road – Single storey rear extension, garage conversion and garden outbuilding

LW/21/0777 – 60 North Way – Single storey rear extension

LW/21/0787 – 14 Grosvenor Road – Rear extension and front extension with balcony

LW/21/0840 – 23 Hawth Hill – Single story side extension

LW/21/0842 – 19 Duchess Drive – Single storey rear extension

LW/21/0715 – 33 Coxwell Close – Loft conversion with front and rear rooflight

LW/21/0767 – 33 Heathfield Road – Single storey rear extension

LW/21/0818 – 19 Jevington Drive – Single storey rear and side extensions

LW/21/0587 – 32 Coxwell Close – Garage Conversion

LW/21/0496 & /0497 – Bishopstone Railway Station – Planning and Listed Building Consent for internal restoration work

LW/21/0815 – 5 Churchill Road – Single storey rear extension and partial garage conversion

TW/21/0074/TCA – 7 Blatchington Hill – Tree Works

TW/21/0063/TPO – Chyngton House, South Hamsey Lane – Tree Works

TW/21/0059/TPO- Greenholm, Chyngton Lane – Tree Works

Refusals – No objections from STC

LW/21/0396 – ‘Hindover’ Alfriston Road – New house attached to existing house – Reason for Refusal – Unacceptable impact on street scene and the character and appearance of the existing house

LW/21/0703 – 53D Sutton Drove – Out building at the front of the house – Reason for Refusal - Unacceptable impact on the street scene

TW/21/0071/TPO – 3 Elm Close – Tree Works – Insufficient justification for 3 metre crown reduction applied for but reduction of 1.5 to 2m would be acceptable (Split decision)

Refusals – Objections from STC

LW/21/0760 & /0761 – Twyn Cottage – 3 Blatchington Road – Planning and Listed Building Consent – Garage Conversion and erection of outbuilding – Reasons for Refusal – ‘Incongruent’ appearance of outbuilding would undermine character and appearance of the listed building