



Seaford Town Council

Seaford Town Council Planning & Highways Agenda – 30th September 2021

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), D Argent, J Edson, M Everden, R Honeyman, J Lord, J Meek and B Payne.

A meeting of the **Planning & Highways Committee** will be held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 30th September 2021** at **7.00pm**, which you are summoned to attend.

Adam Chugg

Town Clerk

24th September 2021

PLEASE NOTE:

- **Public attendance physically/in person at this meeting will be limited to 10 due to the size of the meeting space.**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**
- **All participants are encouraged to carry out a home Covid test before attending the meeting, wear a mask at the meeting (where able to do so) and ensure hands are sanitised upon entering.**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications

LDC Planning Applications received in week commencing Monday 6th September 2021

[LW/21/0463 - 18 Hamsey Lane](#)

Listed Building Application to remove 75mm non-loadbearing blockwork partitions to create a larger kitchen area, to create a new opening from the kitchen area into the living room and install a new internal window in the partition, to change the front entrance door and windows to the East elevation for Ms S Markwell.

[LW/21/0590 – 50 Chichester Road](#)

Single-storey lower ground floor rear extension with extended balcony and conservatory above for Mr Sutton.

[LW/21/0639 - 31 Broad Street](#)

Single-storey rear extension for ancillary retail use for Greatglen Estates.

[LW/21/0676 – 63 Maple Fields](#)

Single-storey rear extension and partial garage conversion for Mr & Mrs Tzacuk.

LDC Planning Applications received in week commencing Monday 13rd September 2021

[LW/21/0600 - Morrisons Supermarket, Dane Road](#)

Proposed external walls projection along canopy line of existing supermarket. Demolition of existing flush wall for Mr Kennedy.

[LW/21/0716 - 154 Chyngton Cottages, Chyngton Lane](#)

2 storey side extension, detached garage and conversion of conservatory into habitable room for Mr M Mandry.

[LW/21/0704 - 33 Grove Road](#)

Demolition of existing store and outbuilding, erection of single-storey rear extension with internal alterations and associated hard/soft landscaping works for Dr E Guy.

[LW/21/0730 - 68 Hawth Park Road](#)

Rear garden room with terrace above for Mr & Mrs Doyle.

[LW/21/0613 - 19 Albany Road](#)

Demolition of existing chalet bungalow and erection of 2 no detached 4 bed houses for Mr S Wiley.

[LW/21/0727 - 2 St Marys Close](#)

Demolition of existing conservatory and erection of single storey flat roof extension for Mr N Dixon.

N.B The application LW/21/0660 from Churchill Retirement Living for the demolition of 83 to 89 (odds) Sutton Road and the construction of a block of 37 apartments will be reported to the Committee meeting on Thursday 21st October – there will be no discussion about this application at this meeting.

Tree Works Application

[TW/21/0064 – 14 Firle Grange](#)

Crown reduction of 3 metres for Mrs V Mcleish.

5. [Accessible Parking Spaces](#)

To consider report 87/21 of the Planning Officer presenting the Committee with outcome of the review of accessible parking spaces on Seaford seafront and the subsequent recommendations (pages 7 to 8).

6. [Road Closure Application – Seaford Bonfire Night Saturday 23rd October 2021](#)

To consider report 88/21 of the Planning Officer informing the Committee of proposed road closures for Seaford Bonfire Night on Saturday 23rd October 2021 (pages 9 to 15).

7. [Update Report](#)

To consider report 89/21 of the Planning Officer and the schedule of recent decisions made in September by Lewes District Council on applications previously considered by this Committee (pages 16 to 19).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870 *(please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with)*

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited to 10. The Town Council therefore asks that you contact

georgia.raeburn@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door to the building will be locked at 7.00pm sharp.

Access to the meeting by all participants is as set out below:

Picture key:

Red outline circle – 37 Church Street venue.

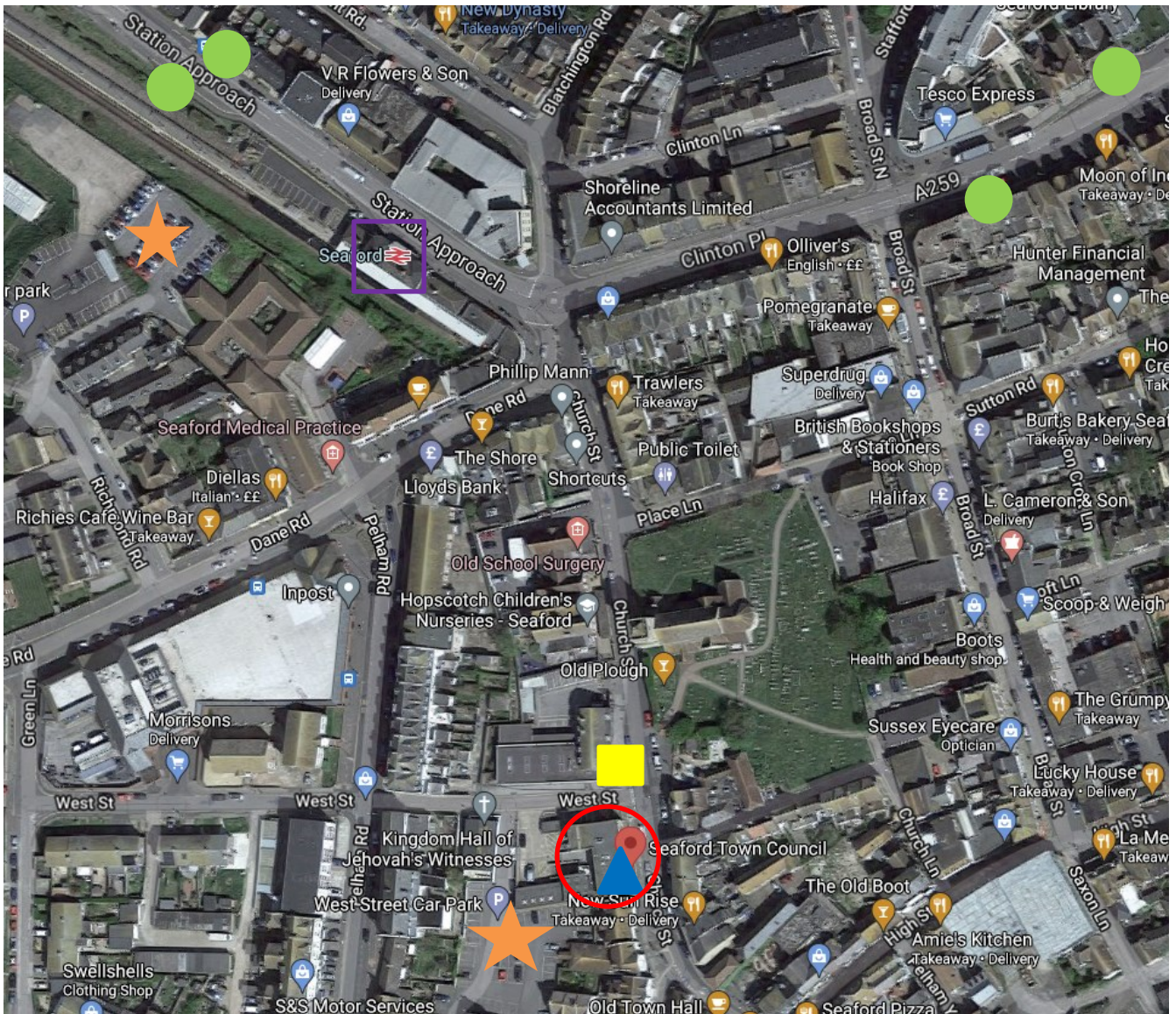
Green circle – main bus route stops, a 2 to 3 minute walk from venue.

Purple outline square – train station, a 2 to 3 minute walk from venue.

Yellow square – bike racks available outside Church Street Post office.

Orange star – NO onsite car parking – two nearby pay and display car parks or free on street parking (two hour limit on nearby streets).

Blue triangle – main entry point to be used, ramped entrance and lift access to get to first floor.



Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.

6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Covid-safety Measures:

While Covid restrictions are no longer mandated, in most situations, the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by continuing to observe the following:

1. Do not attend the meeting if you are displaying any Covid-19 symptoms; a high temperature, a new continuous cough or a loss or change to your sense of smell or taste (source [NHS website](#)); or if there is any reason to believe you have been in contact with someone with Covid-19.
2. You are encouraged to wear a mask at the meeting, in particular when moving around the venue.
3. The Town Council would encourage anyone attending the meeting in person to have carried out a rapid lateral flow coronavirus test before attending. These are tests taken at home, giving you an instant result, and ordered for free from the [Gov.uk website](#) or by calling 119 (open 7am to 11pm, calls are free).
4. If you test positive, do not attend the meeting; you will need to self-isolate immediately and follow the advice on the [NHS website](#).
5. Touch as few shared surfaces as possible when at the meeting and bring your own supplies (reusable water bottles, pens, tissues, copies of agendas etc).



Seaford Town Council

Report No:	87/21
Agenda Item No:	5
Committee:	Planning & Highways Committee
Date:	30th September 2021
Title:	Accessible Parking Spaces
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To present the Committee with outcome of the review of accessible parking spaces on Seaford seafront and the subsequent recommendations.

Recommendations
The Planning & Highways Committee is recommended:
1.To recommend that Full Council agrees to request that East Sussex County Council designates and provides six additional accessible parking spaces on the seafront in the general locations set out in report 87/21.

1. Introduction

- 1.1 At its meeting on 7th July 2021, the Committee considered a report on the need for more accessible parking spaces on the seafront. It was decided to defer consideration until further consultation had taken place.
- 1.2 The local Access Group has been consulted and has supported the need for more spaces in the locations referred to below.

2. Provision of Spaces

- 2.1 Requests for additional accessible spaces as well as waiting restrictions, taxi ranks etc are considered by Lewes District Council in an Annual Review. The Annual Review for Lewes District will be carried out in November, so requests should be agreed and submitted over the next few weeks.



- 2.2** The six additional spaces recommended will be located in pairs at three locations;-
- (a)** The two spaces at the eastern end of the row of spaces above Bönningstedt Parade;
 - (b)** The two spaces at the eastern end of the row of spaces opposite The Salts i.e. the two spaces closest to the Dane Road junction, and;
 - (c)** Two spaces in the locality of Frankie's Café close to the junction of West View.
- 2.3** It would be up to East Sussex County Council as Highway Authority to decide the safest location of the new spaces but the need for more than the two existing accessible spaces at Splash Point is irrefutable.
- 2.4** Any request from this Committee will be referred to Full Council on 13th October 2021 when other matters to be submitted to East Sussex County Council for the Annual Review will be considered.

3. Financial Appraisal

- 3.1** There are no direct financial implications as a result of this report.

4. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	



Seaford Town Council

Report No:	88/21
Agenda Item No:	6
Committee:	Planning & Highways Committee
Date:	30th September 2021
Title:	Road Closure Application - Seaford Bonfire Night 2021
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To inform the Committee of proposed road closures for Seaford Bonfire Night on Saturday 23rd October 2021

Recommendations
The Planning & Highways Committee is recommended:
1. To consider the application and agree comments for forwarding to Lewes District Council by the Planning Officer.

1. Introduction



- 1.1 Lewes District Council has received an application from the organisers of the Seaford Bonfire Night for various road closures for the Bonfire Procession on Saturday 23rd October 2021.
- 1.2 There will be two phases to the road closures and both are shown by the coloured lines on the attached plan at Appendix A, which also shows the timings of the closures.
- 1.3 Members are requested to consider the application and agree comments to be forwarded to Lewes District Council by the Planning Officer.

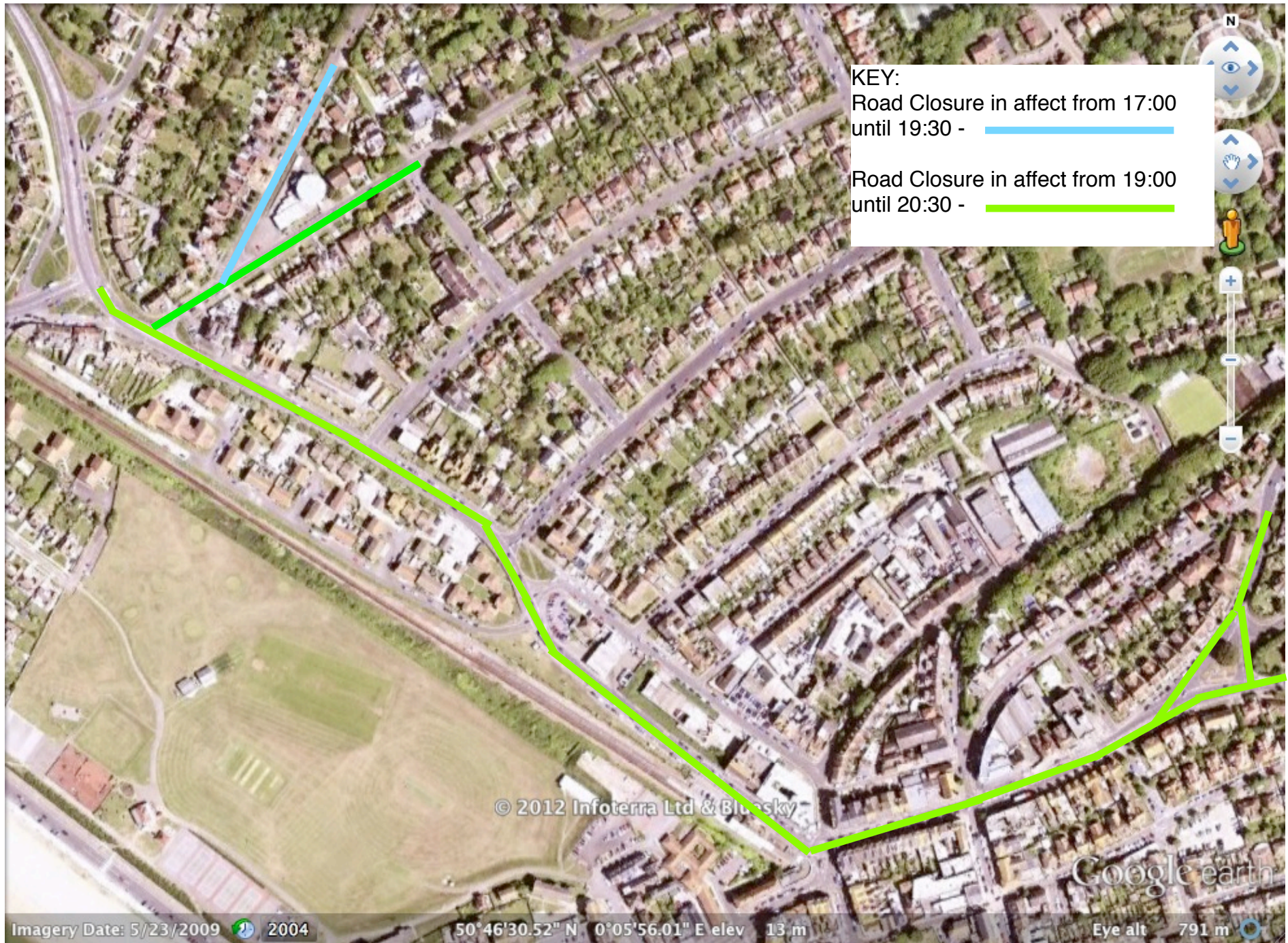
2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	









Seaford Bonfire Night Road Closures & Timings (23/10/21)

Road Closed	Closed From	Closed To	Time Closed	Time ReOpened
<i>EVENT SETUP</i>				
Esplanade	Cricketfield Road	Splash Point	06:00	23:30
Seaford Promenade	Cricketfield Road	Splash Point	06:00	23:30
<i>FIRE SITE RESTRICTIONS BEFORE EVENT</i>				
Esplanade	The Causeway	Cricketfield Road	16:30	23:30
College Road	Steyne Road	Corsica Road	16:30	23:30
Martello Road	Esplanade	College Road	16:30	23:30
Cricketfield Road	Esplanade	Steyne Road	16:30	23:30
Corsica Road	College Road	Fitzgerald Avenue	16:30	23:30
Cliff Gardens	College Road	Cliff Close	16:30	23:30
<i>PROCESSION BUILDUP & FORMATION AREA</i>				
Westdown Road	Belgrave Road	Wilmington Road	17:00	19:30
<i>PROCESSION PHASE ONE</i>				
A259 (Claremont Road)	Beacon Road Junction	Station Roundabout	19:00	20:30
A259 (Clinton Place/Sutton Park Road)	Station Roundabout	Sutton Corner Roundabout	19:00	20:30

Road Closed	Closed From	Closed To	Time Closed	Time ReOpened
Avondale Road	A259 (Sutton Park Road)	Stafford Road	19:00	20:30
PROCESSION PHASE TWO				
Broad Street	A259	High Street	19:30	21:00
High Street	Broad Street	Steyne Road	19:30	21:00
Steyne Road	The Causeway	Crouch Lane	19:30	21:00
College Road	Steyne Road	Marine Cresent	19:30	21:00



Seaford Town Council

Report No:	89/21
Agenda Item No:	7
Committee:	Planning & Highways Committee
Date:	30th September 2021
Title:	Update Report
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Recommendations
The Planning & Highways Committee is recommended:
1.To note the report and the decisions.

1. Introduction

- 1.1 The attached schedule at Appendix A lists the decisions taken by Lewes District Council in September on applications previously considered by the Committee.
- 1.2 There is confirmation of the decision at the end of each entry. If the application is marked as 'APPROVED' it can be assumed that it was determined in line with the Town Council's response.
- 1.3 The Committee is recommended to note the report.

2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
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Town Clerk

A handwritten signature in black ink, appearing to be 'A M S' followed by a stylized flourish.

Report 89/21 Appendix A

SCHEDULE OF LDC DECISIONS – SEPTEMBER 2021

[Single storey extension](#)

46 Beacon Drive Seaford East Sussex BN25 2JX

Ref. No: LW/21/0217 | Received: Wed 24 Mar 2021 | Validated: Wed 24 Mar 2021 | Status: APPROVED

[two-storey side rear extension](#)

14 Firl Grange Seaford East Sussex BN25 2HD

Ref. No: LW/21/0576 | Received: Thu 15 Jul 2021 | Validated: Thu 15 Jul 2021 | Status: APPROVED

[Proposed single storey side extension](#)

17 Connaught Road Seaford East Sussex BN25 2PT

Ref. No: LW/21/0570 | Received: Tue 13 Jul 2021 | Validated: Tue 13 Jul 2021 | Status: APPROVED

[replace existing outbuilding with brick garden room](#)

14 Southdown Road Seaford East Sussex BN25 4PD

Ref. No: LW/21/0534 | Received: Mon 05 Jul 2021 | Validated: Tue 06 Jul 2021 | Status: APPROVED

[single-storey side extension and erection of rear conservatory](#)

10 Monarch Gardens Seaford East Sussex BN25 3BZ

Ref. No: LW/21/0536 | Received: Mon 05 Jul 2021 | Validated: Mon 05 Jul 2021 | Status: APPROVED

[creation of additional storey above detached garage through increasing eaves height](#)

74 Clementine Avenue Seaford East Sussex BN25 2XG

Ref. No: LW/21/0516 | Received: Tue 29 Jun 2021 | Validated: Tue 29 Jun 2021 | Status: APPROVED

[external render applied to lower floor of front elevation with grey composite cladding to upper floor](#)

36 Belgrave Crescent Seaford East Sussex BN25 3AU

Ref. No: LW/21/0439 | Received: Mon 07 Jun 2021 | Validated: Sun 25 Jul 2021 | Status: APPROVED

[single-storey side extension](#)

1 New Coastguard Cottages Buckle Drive Seaford East Sussex BN25 2QJ

Ref. No: LW/21/0435 | Received: Fri 04 Jun 2021 | Validated: Fri 04 Jun 2021 | Status: APPROVED

[erection of single storey side extension](#)

9 Links Road Seaford East Sussex BN25 4HX

Ref. No: LW/21/0552 | Received: Thu 27 May 2021 | Validated: Tue 13 Jul 2021 | Status: APPROVED

[variation of Drawing Numbers to Condition Number 3 relating to approval LW/15/0140 Revision A Drawings as:- P-274-01 A Site Location and Proposed Block Plan Layout P-274-04 A Proposed Floors and Roof Plans P-274-05 A Proposed Elevations P-274-07 A Existing and Proposed site Layouts, Section CC, Garage Plan P-274-08 A Existing and Proposed Side Street Scene](#)

Maycroft Eastbourne Road Seaford East Sussex BN25 4BB

Ref. No: LW/21/0378 | Received: Wed 19 May 2021 | Validated: Wed 19 May 2021 | Status: APPROVED

[Proposed single storey side extension and oak pergola to the rear](#)

5 Offham Close Seaford East Sussex BN25 3HZ

Ref. No: LW/21/0363 | Received: Mon 17 May 2021 | Validated: Mon 17 May 2021 | Status: APPROVED

[side/rear single storey extension with crown/lantern roof](#)

60 Sutton Avenue Seaford East Sussex BN25 4LN

Ref. No: LW/21/0331 | Received: Thu 06 May 2021 | Validated: Thu 22 Jul 2021 | Status: APPROVED

[lower ground floor, ground floor and first floor extension and demolition of existing garage and boundary wall and construction of new garage and boundary wall FINAL AMENDMENT 08/2021](#)

3 Homefield Road Seaford East Sussex BN25 3DG

Ref. No: LW/21/0278 | Received: Fri 16 Apr 2021 | Validated: Fri 16 Apr 2021 | Status: REFUSED ON GROUNDS SIMILAR TO THOSE FOR STC OBJECTION