



Seaford Town Council

MINUTES of a Meeting of the **Full Council** held via Zoom on **Thursday 15th October 2020** at **7.00pm**.

Present:

Councillors R Reed (Mayor) and J Cash (Deputy Mayor).

Councillors N Adil, D Argent, L Boorman, M Brown, S Dunn, J Edson, M Everden, R Hayder, O Honeyman, R Honeyman, J Meek, G Rutland, L Wallraven and B Webb.

Isabelle Mouland, Assistant Town Clerk

Georgia Raeburn, Executive Support Officer

Karen Singleton, Responsible Financial Officer

There was one member of the public

C50/10/20 Apologies for Absence

Apologies for absence were received from Councillors M Hayder and R Morland. The Deputy Young Mayor also submitted his apologies.

C51/10/20 Disclosure of Interests

No declarations were made of discloseable pecuniary interests or interests other than pecuniary interests as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

C52/10/20 Public Participation

Resident A Queried the Town Council's knowledge of and involvement in the viability study for Lewes District Council's Seaford Health Hub being at the Dane Road site, also whether the Town Council has seen the study or is aware of the progress of the project.

Expressed concerns about there was very little consultation on this study, what the plan would be with the busy Dane Road surgery during a two-year build period, how this impacts the Old School surgery, who is funding this project and about the loss of good GP services.

Response Responded that the Town Council had not been consulted on the viability study and has not seen this. Explained that the study was owned by the local Clinical Commissioning Group (CCG) and therefore the District Council cannot publicise this. Confirmed that the project would be jointly funded by the NHS and CCG. Reassured that the Town Council will look for further updates on this where possible.

C53/10/20 Minutes

It was **RESOLVED** to **APPROVE** the following minutes and the recommendations within:

C53.1 Community Services

21st September 2020 - virtual

- i. It was **RESOLVED** to **RECOMMEND** that Full Council agrees that any surplus sponsorship funds from Seaford Christmas Magic 2020 be placed in an earmarked reserve for future years Seaford Christmas Magic events – **APPROVED**.

C53.2 Full Council	20 th August 2020 – virtual
C53.3 Full Council	10 th September 2020 - virtual
C53.4 Finance & General Purposes	24 th September 2020 – virtual
N.B. With a minor amendment at F18.2 at the end of the paragraph to say ‘; this MOTION was CARRIED. ’	
C53.5 Golf & The View	8 th September 2020 – virtual
C53.6 Personnel	3 rd September 2020 - virtual
C53.7 Planning & Highways	6 th August 2020 – virtual
C53.8 Planning & Highways	27 th August 2020 - virtual
C53.9 Planning & Highways	17 th September 2020 - virtual

C54/10/20 Mayor’s Update Report

The Town Council considered report 75/20 presenting the Mayor’s Update Report and details of engagements from August 2020 to date.

The Mayor provided a verbal update on virtual meetings attended, socially distance meetings outdoors, the Mayor’s Facebook page, the Mayor’s Charities initiative which around 25 charities or not-for-profit organisations have signed up to.

The Mayor thanked the Deputy Mayor, Councillor Cash, for all her work coordinating the very popular and successful Seaford Secret Gardens online event.

It was **RESOLVED** to **NOTE** the report.

C55/10/20 Young Mayor’s Report

It was confirmed that the Young Mayor raised over £700 for Air Ambulance Kent Surrey Sussex taking part in its ‘30for30’ fundraising campaign by completing a 30 mile bike ride with the Deputy Young Mayor and a small group of friends. The Young Mayor has more fundraising activities planned, which will be promoted via the Town Council and social media.

The Town Council wished to formally acknowledge the good work and successes of the Young Mayor and Deputy Young Mayor on behalf the town.

C56/10/20 District/County Councillor Update

Cllr Liz Boorman, Lewes District Council (LDC):

Confirmed that LDC has given Wave Leisure a loan to help enable them to stay open and remain open for the foreseeable future; this includes the leisure centre at the Seaford Downs site.

C57/10/20 Public Spaces Protection Order (PSPO) Consultation

The Town Council considered report 70/20 presenting the details of the Lewes and Eastbourne Council’s consultation on current PSPOs and to consider the Town Council’s response.

The Town Council queried whether we could find out about whether there is evidence of anti-social drinking in Seaford’s open spaces and also whether the PSPO is enough or whether more enforcement is needed. The Town Council discussed the issues with dog fouling and human waste.

- C57.1** It was **RESOLVED** to **AGREE** the response as drafted by officers, to the Lewes and Eastbourne Council’s consultation on the possible extension of the current PSPOs with the addition to the response at 1.7.1, to include ‘However, the lack of enforcement therefore leads to fewer convictions and raises questions on how effective the current PSPOs are.’

C57.2 It was **RESOLVED** to **INSTRUCT** officers to submit the response on behalf of the Town Council.

C58/10/20 Draft 2021-22 Meeting Timetable

The Town Council considered report 64/20 presenting the draft meeting timetable for the Full Council and Committee meetings in the 2021-22 Municipal Year.

C58.1 It was **RESOLVED** to **ADOPT** the 2021-22 meeting timetable as presented.

C58.2 It was **RESOLVED** to **APPROVE** that in consultation with the relevant Chairs, amendments may be made to the meeting timetable by the Proper Officer where justified and required, ensuring that this does not reduce the number of Full Council or Committee meetings held during the 2021-22 Municipal Year.

C59/10/20 2020 Christmas Shutdown

The Town Council considered report 63/20 presented details of the proposed closure of the Town Council office activities over the 2020 Christmas period and the emergency contact arrangements.

The Town Council discussed the opportunity to allow some staff an extended Christmas break, the definition of 'urgent queries', inspection schedules of the Town Council's assets and the handling of phone calls in that period.

C59.1 It was **RESOLVED** to **AGREE** to the closure of the Town Council office activities from 4.30pm on Friday 18th December 2020 to 9.30am Monday 4th January 2021.

C59.2 It was **RESOLVED** to **NOTE** the emergency contact arrangements, as per the report, for during the above closure period.

C60/10/20 2020 Sickness Bonus

The Town Council considered report 65/20 presenting the options regarding the 2020 Sickness Bonus scheme.

The Town Council discussed its financial situation of the Town Council including the impact and logistics of the bonus scheme. The Town Council stressed that a decision made regarding this year's bonus scheme would not automatically affect future years and was no reflection on its opinion of the commitment and performance of its staff but a reaction to factors outside of its control.

It was **PROPOSED** to **AGREE** to not process the 2020 Sickness Bonus Scheme as per Town Council policy due to factors outside of its control; this **MOTION** was **CARRIED**.

C60/10/20 Review of Polling Districts and Polling Places

The Town Council considered report 80/20 presenting Lewes District Council's review of Polling Districts and Polling Places.

It was **PROPOSED** to **AGREE** that Town Council officers respond to the consultation that the Town Council is supportive of this review and the proposals as they affect Seaford; this **MOTION** was **CARRIED**.

C61/10/20 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be **EXCLUDED** from the remainder of the meeting as the items on the agenda concerned advice from the District Monitoring Officer and nationally sensitive details.

C62/10/20 District Monitoring Officer Advice to Town Council EXEMPT

The Town Council considered exempt report 74/20 presenting the advice of the District Monitor Officer in line with the Town Council's request for advice on confidentiality breaches.

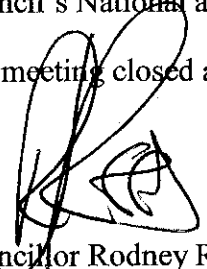
It was **RESOLVED** to **NOTE** the contents of the District Monitoring Officer's report and the recommended actions to be taken within; namely Data Protection training being arranged for councillors and the review of the Town Council policies to incorporate a policy on Bring Your Own Device.

C63/10/20 National and Local Mourning Procedure – Additional Appendix EXEMPT

The Town Council considered exempt report 74/20 presenting a draft additional appendix (in relation to COVID-19 or any future pandemic situations) to the Town Council's National and Local Mourning Procedure for adoption.

It was **RESOLVED** to **ADOPT** the drafted appendix and agree to include it within the Town Council's National and Local Mourning Procedure.

The meeting closed at 8.20pm.



Councillor Rodney Reed
Mayor of Seaford