



## Seaford Town Council

**Minutes** of an ordinary meeting of **Seaford Town Council's Full Council** on **Thursday 12<sup>th</sup> May 2022** held at **The View** at Seaford Head, Southdown Road, Seaford, BN25 4JS, at **8.50pm**.

### **Present:**

Councillors O Honeyman (2022 – 2023 Mayor) and L Boorman (2022 – 2023 Deputy Mayor)

Councillors S Adeniji, D Argent, M Brown, J Cash, S Dunn, J Edson, M Everden, MA Hayder, R Hayder, R Honeyman, J Lord, J Meek, B Payne, R Reed, G Rutland, L Wallraven and B Webb.

Adam Chugg, Town Clerk

Tony Jackson, Projects & Facilities Manager

Zoe Polydorou, Projects Officer

Georgia Raeburn, HR & Governance Manager

There were no members of the public in attendance.

### **C15/05/22      Apologies for Absence**

Apologies for absence were received from Councillors N Adil.

### **C16/05/22      Disclosure of Interests**

There were no disclosures of interests.

### **C17/05/22      Public Participation**

There was no public participation.

### **C18/05/22      Town Council Working Group Reports**

There were no Town Council working group reports to be considered.

### **C19/05/22      Outside Body Representative Reports**

Due to representatives having just been reappointed at the Annual Meeting, there were no outside body representative reports to receive.

## C20/05/22 District & County Councillor Update Report

Full Council received an update from councillors at a District or County level on business and activities that effect Seaford and the local area.

Speaker	Statement
<i>Councillor Liz Boorman, Lewes District Council</i>	<i>Confirmed that Lewes District Council is meeting next week so there will be an update at the next Full Council meeting.</i>
<i>Councillor Sam Adeniji, East Sussex County Council</i>	<i>East Sussex County Council has issued a parking review for the district, including two additional disabled parking spaces on the seafront. Urged councillors to support this online.</i>
Town Council Response	Confirmed that a report will be presented to the next Planning & Highways Committee meeting on 19 <sup>th</sup> May presenting the parking review.

## C21/05/22 Town Clerk's Update Report

Full Council considered report 10/22 updating Full Council on key Town Council work and work priorities for the Town Clerk.

The Town Clerk introduced his update report, providing an overview of the operations at The View, The View Working Group, Hope Gap Steps, actions as a result of the situation in Ukraine and continued work following the damage from Storm Eunice.

Members discussed The View Working Group process, the progress of the Martello Toilet project, the CCTV within the town, public access to contact the Town Council offices and an update on the scaffolding at Talland Parade.

It was **RESOLVED** to **NOTE** the contents of the report.

## C22/05/22 Standing Orders Review

The Full Council considered report 01/22 presenting the review of the Town Council's Standing Orders.

**C22. 1** It was **PROPOSED** to **AGREE** the following amendments to the draft Standing Orders as presented:

7a Previous Resolutions (agenda page 20)

Change 'by at least seven councillors' to 'by at least 50% plus one of those in attendance at the meeting where the original decision took place'.

### 3m Meetings Generally (agenda page 14)

Change 'or show that individual councillors vote for or against that question' to 'or show how individual councillors vote'.

; the **MOTION** was **CARRIED**.

- C22.2** It was **RESOLVED** to **ADOPT** the Standing Orders as presented with report 01/22 with the amendments agreed in the meeting.

### **C23/05/22 Scheme of Delegation Review**

The Full Council considered report 02/22 presenting revisions to the Town Council's Scheme of Delegation for adoption.

It was **RESOLVED** to **ADOPT** the Scheme of Delegation as presented with report 02/22, subject to job titles being updated as required.

*(9.17pm – Councillor S Adeniji exited the meeting)*

### **C24/05/22 Co-option Policy**

The Full Council considered report 06/22 presenting a draft Co-option Policy for adoption.

- C24.1** It was **PROPOSED** to **AGREE** to amend section 5.6 of the draft Co-option Policy to increase the presentation time for candidate from three to five minutes; the **MOTION** was **CARRIED**.

- C24.2** It was **RESOLVED** to **ADOPT** the Co-option Policy as presented with report 06/22 with the amendment as agreed in the meeting.

### **C25/05/22 2022 – 2023 Meeting Timetable**

The Full Council considered report 05/22 presenting the final draft 2022 – 2023 meeting timetable for approval.

It was **RESOLVED** to **APPROVE** the 2022 – 2023 meeting timetable as presented with report 05/22.

### **C26/05/22 Insurance Update**

The Full Council considered report 08/22 presenting an update on the Town Council's insurance arrangements.

It was **RESOLVED** to **NOTE** the information regarding the Town Council's insurance arrangements.

### **C27/05/22 NALC Survey – Direct Funding for Local Councils**

The Full Council considered report 11/22 seeking Full Council's comments on a survey being run by the National Association of Local Councils on direct funding for local councils from central government.

Members discussed an example of having to approach both the District and County Councils to ask for a share of funds it had received from central government, the possibility of restrictions being imposed as a result of central funding and the differing financial requirements depending on size of the town or parish council. Members expressed their agreement with it being clear that there are clear and fairly balanced pros and cons of town and parish councils having access to direct funding.

It was **RESOLVED** to **NOTE** the report and the comments raised by members during the meeting to inform Town Council Officers submitting a response on the Town Council's behalf.

The meeting closed at 9.33pm.

Councillor Olivia Honeyman  
Mayor of Seaford

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