



## Seaford Town Council

### **Seaford Town Council Planning & Highways Agenda – 19<sup>th</sup> May 2022**

#### **To the Members of the Planning & Highways Committee**

Councillors L Wallraven (Chair), L Boorman (Vice Chair), S Adeniji, D Argent, J Edson, M Everden, R Honeyman and J Lord.

A meeting of the **Planning & Highways Committee** will be held at the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 19<sup>th</sup> May 2022** at **7.00pm**, which you are summoned to attend.

Adam Chugg

Town Clerk

12<sup>th</sup> May 2022

- **Public attendance physically/in person at this meeting will be limited to 10 due to the size of the meeting space.**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**

### **AGENDA**

#### **1. Apologies for Absence**

To consider apologies for absence.

#### **2. Disclosure of Interests**

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

#### **3. Public Participation**

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

#### **4. Planning Applications**

LDC Planning Applications received weeks commencing Monday 25<sup>th</sup> April 2022

[LW/22/0253 – 9 Bishopstone Road](#) – Single storey extension with flat roof and roof lantern for Mr D Thompson.

LDC Planning Applications received in week commencing Monday 2<sup>nd</sup> May 2022

[LW/22/0284 – Widmore, Chyngton Lane North](#) - Demolition of existing dwelling and erection of 2 No. semi-detached chalet bungalows together with parking for Si Homes.

[LW/22/0294 - 35 Quarry Lane](#) - Proposed garage conversion and infill extension for D Amiet.

[LW/22/0304 - 12 Corsica Road](#) - Dual hip to gable side roof extension with 2no. obscure glazed windows, rear flat roof dormer with side panels, and Juliet balcony, and single storey rear extension with crown roof and 2no. rooflights for Mr and Mrs M Keehan.

[LW/22/0297 - 61 Maple Fields](#) - Erection of single storey rear extension with pitched roof for Mrs L Lambert.

[LW/22/0298 - 5 Corsica Close](#) - First floor front balcony infill extension with 3no. windows for H Russell.

[LW/22/0306 - 4 Chyngton Gardens](#) - Alterations to fenestration to rear and side elevations for Mr D Angus.

[LW/22/0324 & LW/22/0325](#) – **Chyngton House, North Hamsey Lane** – (Planning and Listed Building Consent) Re-unification of 2no dwellings into 1no dwellinghouse, demolition of a two-storey rear extension and removal of front porch, associated internal alterations and replacement of UPVC windows and doors with timber sash for Mr D Bailey.

Tree Work Applications

[TW/22/0024/TPO - Cuckmere House School, Eastbourne Road](#) - Sycamore, TPO No. 3041 - Because of Excessive shadowing the tree requires crown reduction of 4 metres off the height and lateral branches - to include a crown lift of 5 metres - for R Newton.

#### **5. [Lewes District Parking Review 2022](#)**

To consider report 12/22 of the Planning Officer presenting the Lewes District Parking Review 2022 for comment on (pages 5 to 10).

#### **6. [Proposed Road Closure - Armed Forces Day 2022](#)**

To consider report 13/22 of the Planning Officer presenting the Town Council's road closure application for Armed Forces Day 2022, for noting only (pages 11 to 12).

## 7. [Update Report](#)

To consider report 14/22 of the Planning Officer and the schedule of recent decisions made by Lewes District Council on applications previously considered by this Committee (pages 13 to 15).

### AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk)

Telephone: 01323 894 870 (*please note that due to working from home, this phone line is not currently manned, so please leave a voice message and this will be picked up and forwarded to the relevant member of staff to deal with*)

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

Due to health and safety restrictions, the number of public in attendance will be limited (exact number to be confirmed). The Town Council therefore asks that you contact [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

#### Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to [planning@seafordtowncouncil.gov.uk](mailto:planning@seafordtowncouncil.gov.uk) or by post to the Town Council offices.

#### Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



## Seaford Town Council

<b>Report No:</b>	<b>12/22</b>
<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Planning &amp; Highways Committee</b>
<b>Date:</b>	<b>19<sup>th</sup> May 2022</b>
<b>Title:</b>	<b>Lewes District Parking Review 2022</b>
<b>By:</b>	<b>Geoff Johnson, Planning Officer</b>
<b>Purpose of Report:</b>	<b>To present the Lewes District Parking Review 2022 for comment on</b>

<b>Recommendations</b>
<b>The Planning &amp; Highways Committee is recommended:</b>
1. To consider the proposals and to agree a response to the consultation.

### 1. Information

- 1.1 Public consultation is being carried out by East Sussex County Council (ESCC) on its parking review for the Lewes District. The consultation started on 13<sup>th</sup> May and runs until 2<sup>nd</sup> June 2022
- 1.2 The Town Council informed ESCC in October last year of the survey it had carried out centred on accessible parking spaces on the seafront and highlighted the need for the next parking review to include new spaces in the following sites:-
  - (a) Two spaces at the eastern end of Bönningstedt Parade
  - (b) Two side-on spaces close to the zebra crossing adjacent to The Salts Recreation Ground
  - (c) Two spaces at the Martello Toilets to complement the proposed new disabled toilet and changing facilities and the wheelchair access to the beach, and
  - (d) On the opposite (town) side of the road by the storm gate / accessible entry point to the promenade



- 1.3 In its response to the Town Council's request, ESCC pointed out that the gravel area opposite the Martello Toilets was owned and controlled by Lewes District Council so any requests for designation of spaces in that area should be directed to that Authority.
- 1.4 The proposals in the parking review for Seaford are set out in the four plans appended to this report.
- 1.5 Accessible spaces are shown on The Esplanade in the area of the Martello Tower and Toilets and others on Marine Parade opposite The Salts Recreation Ground. There are however no additional spaces proposed on the seafront to the west of The Salts and no additional spaces proposed on The Esplanade. The only other proposals for Seaford in the review are a no-waiting restriction for the length of the eastern side of Cricketfield Road where it crosses the Martello Fields and a 'no waiting at any time' restriction in Church Street opposite the Place Lane junction.
- 1.6 It is not clear how many new accessible spaces are proposed on the plans. Only the length of the designated area is shown. ESCC Parking have been contacted and further clarification will be given at the meeting. It is clear however that the proposed provision falls short of the request forwarded to ESCC Parking last year.
- 1.7 Members are requested to consider the proposals and to agree a response to the consultation.

**2. Financial Appraisal**

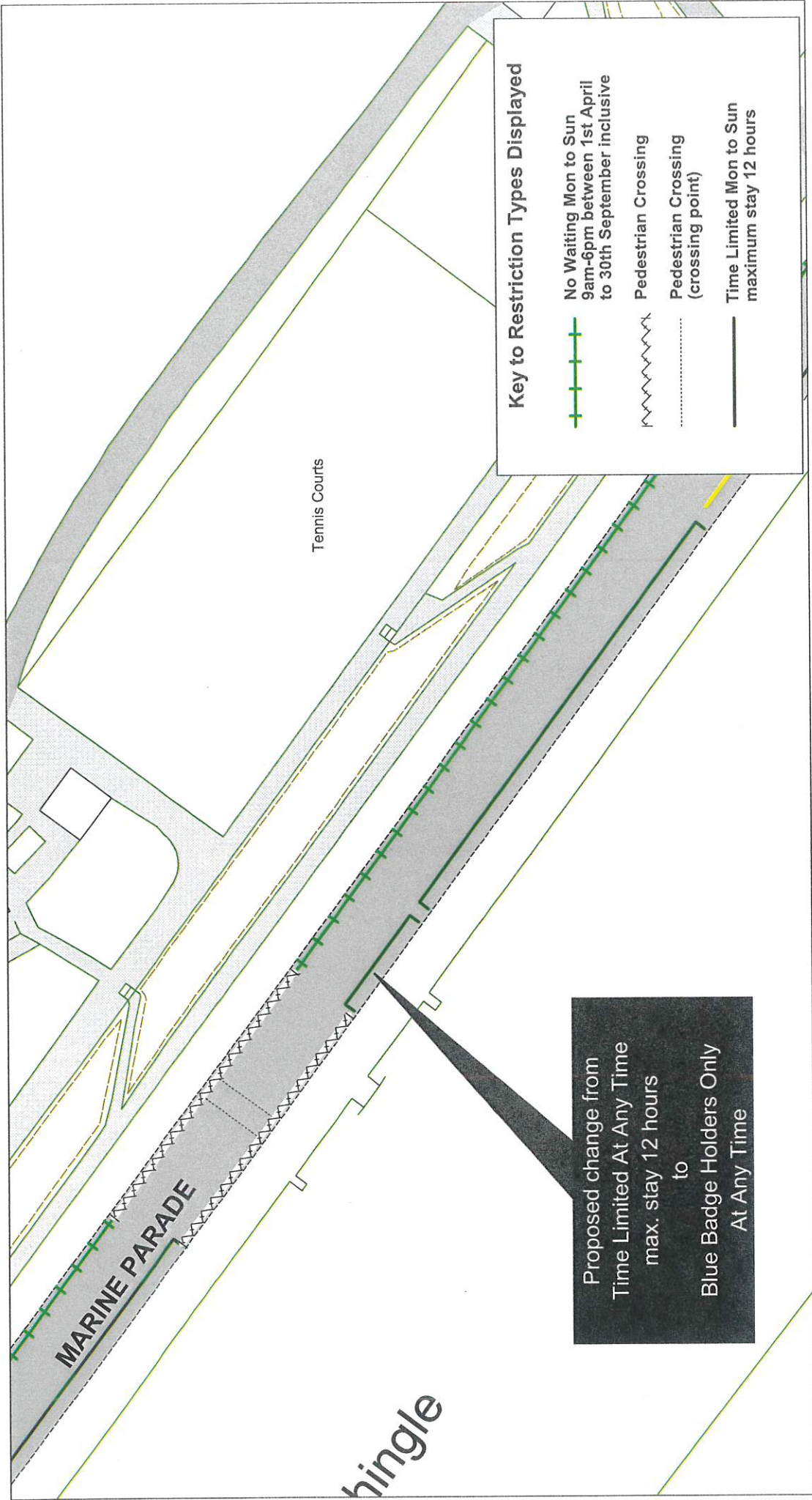
- 2.1 There are no direct financial implications as a result of this report.

**3. Contact Officer**

The Contact Officer for this report is Geoff Johnson, Planning Officer.

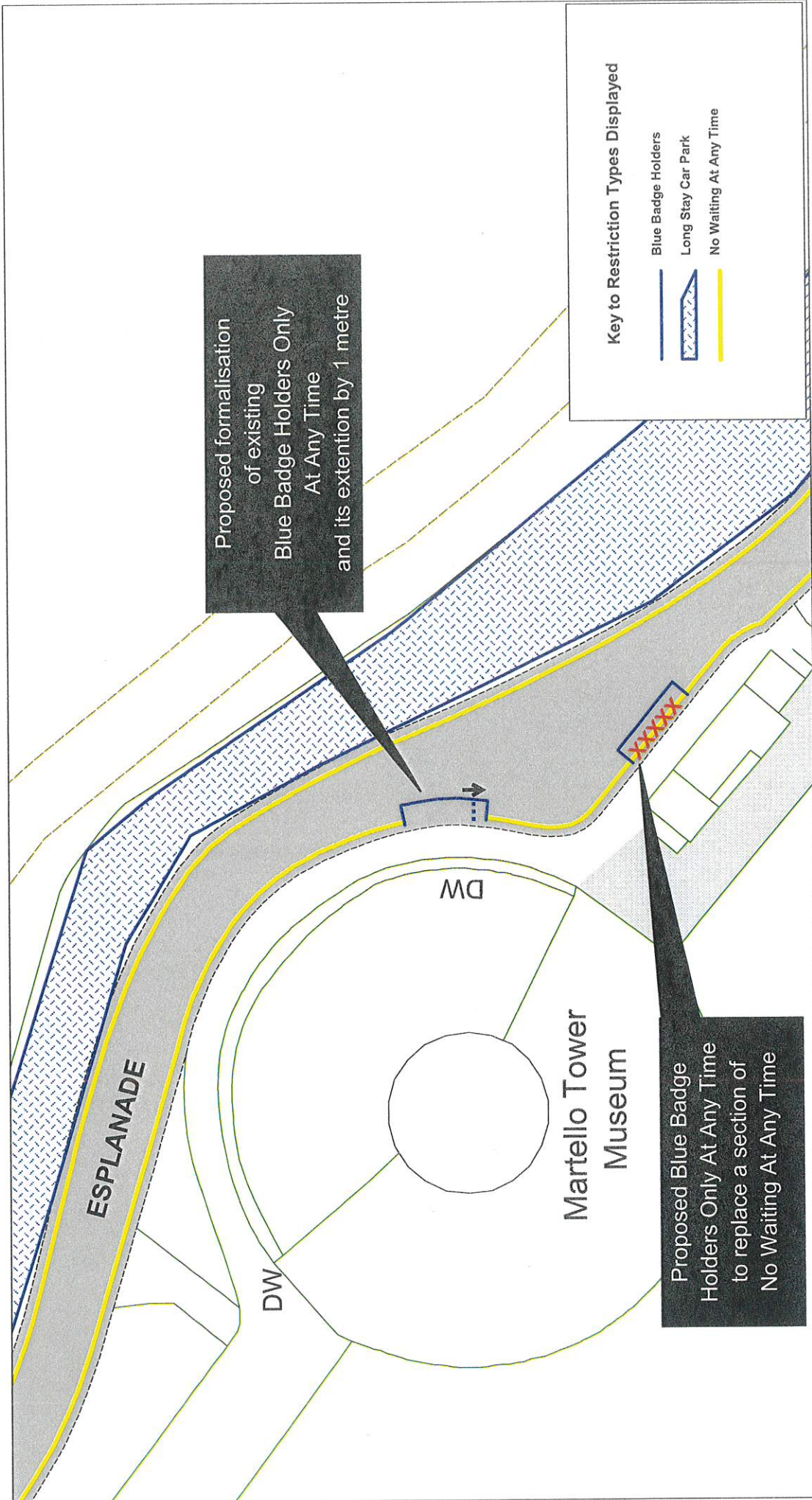
Planning Officer	
Town Clerk	





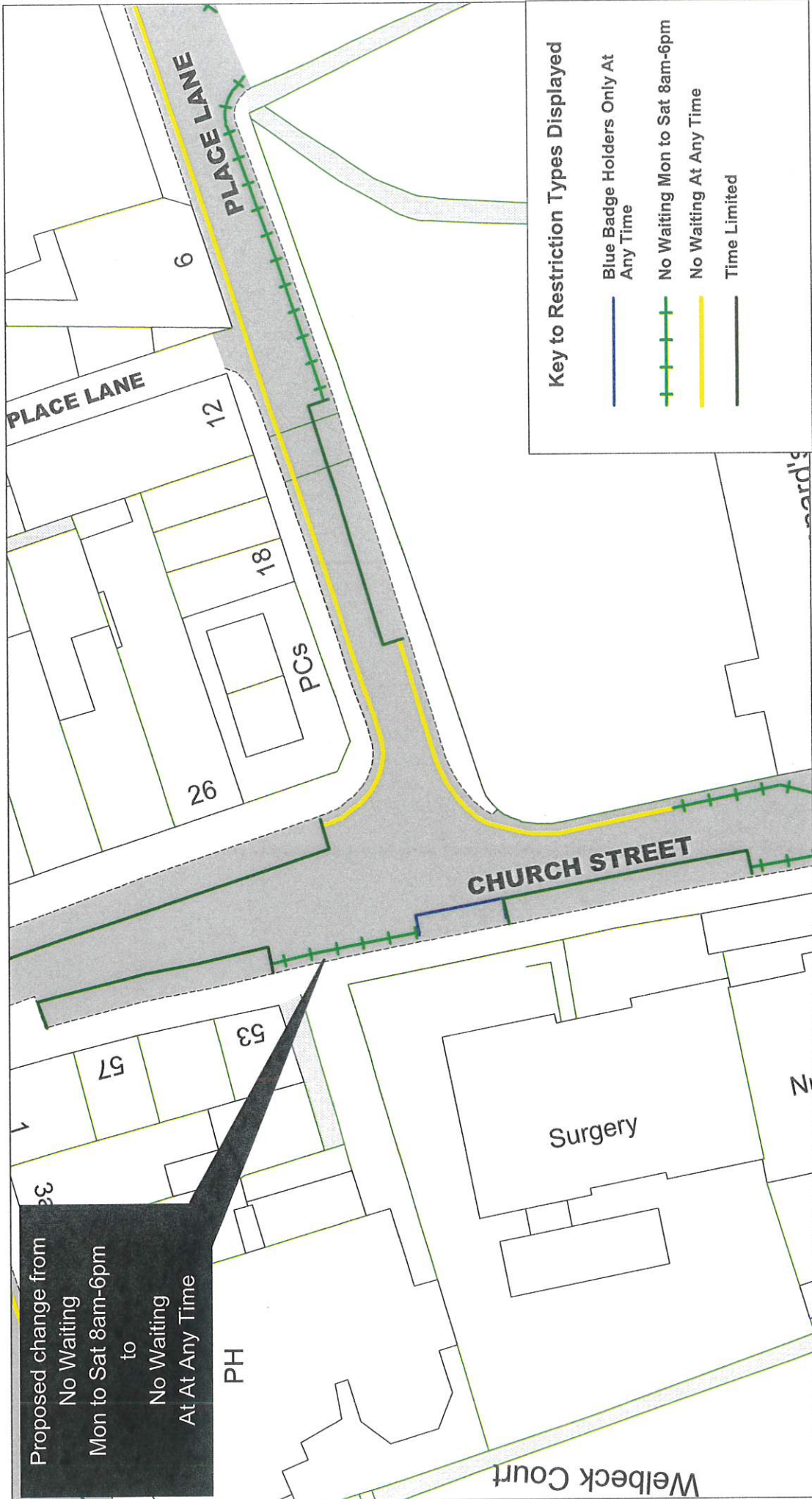
				<p>Marine Parade Seaford</p>		SCALE	1 : 700
						DATE	08/04/2022
		DRAWING No.	LW22 07	<small>© Crown copyright. All rights reserved          East Sussex County Council          Licence No. 100019601.2022</small>			
		DRAWN BY					



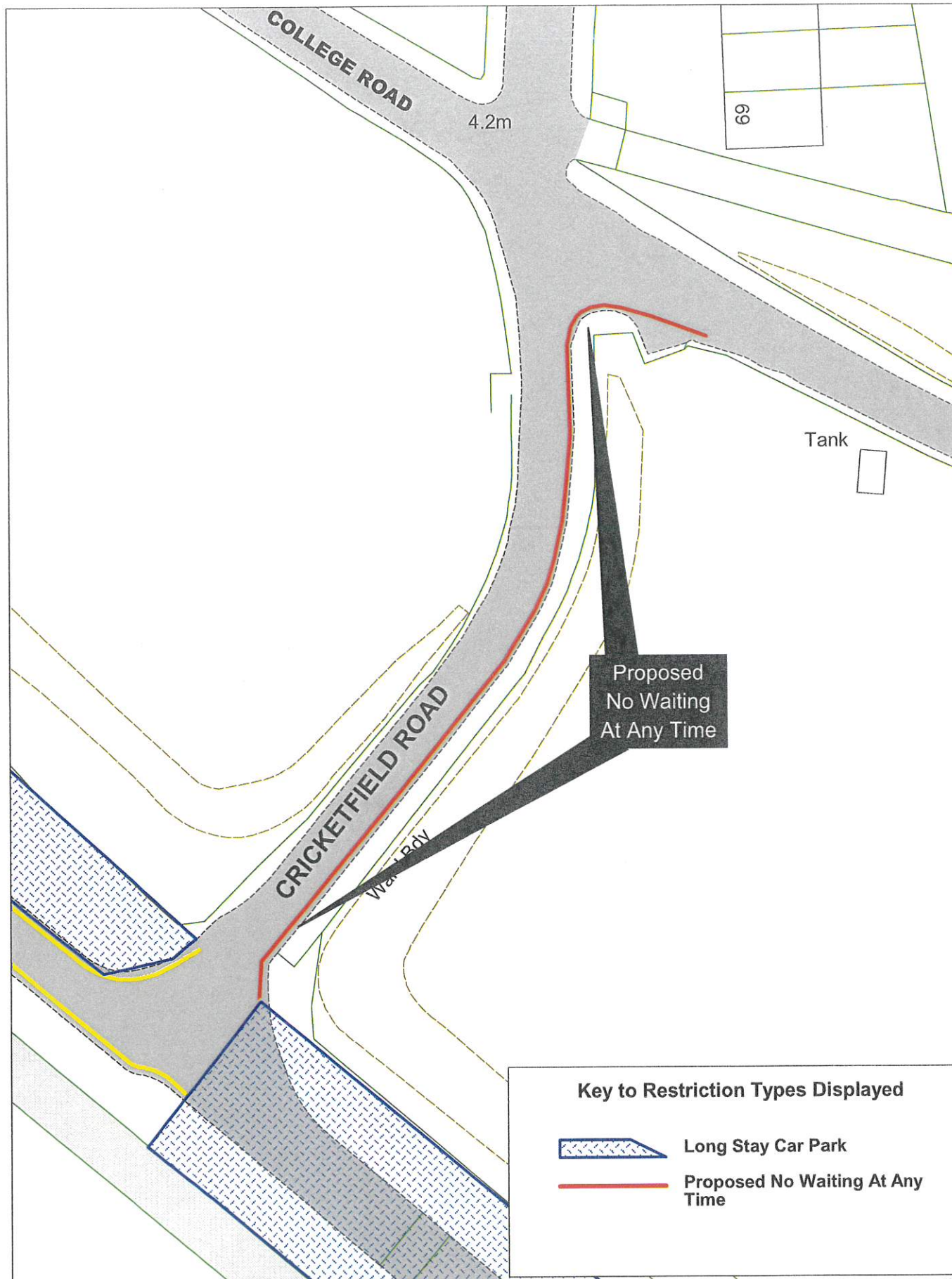


				<p>Esplanade Seafood</p>		SCALE	1 : 400
						DATE	08/04/2022
		DRAWING No.	LW22.06			DRAWN BY	
		<p>© Crown copyright. All rights reserved East Sussex County Council Licence No. 100019601.2022</p>					







Church Street Seaford		SCALE	1 : 400
		DATE	07/04/2022
		DRAWING No.	LW22 02
		DRAWN BY	
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**Key to Restriction Types Displayed**

-  Long Stay Car Park
-  Proposed No Waiting At Any Time



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College Road and Cricketfield Road  
 Seaford

SCALE	1 : 500
DATE	07/04/2022
DRAWING No.	LW22 04
DRAWN BY	



## Seaford Town Council

<b>Report No:</b>	<b>13/22</b>
<b>Agenda Item No:</b>	<b>6</b>
<b>Committee:</b>	<b>Planning &amp; Highways Committee</b>
<b>Date:</b>	<b>19<sup>th</sup> May 2022</b>
<b>Title:</b>	<b>Road Closure Application – Armed Forces Day 2022</b>
<b>By:</b>	<b>Geoff Johnson, Planning Officer</b>
<b>Purpose of Report:</b>	<b>To present the Town Council’s road closure application for Armed Forces Day 2022, for noting only</b>

<b>Recommendations</b>
<b>The Planning &amp; Highways Committee is recommended:</b>
1.To note the application.

### 1. Information



- 1.1 The Town Council has submitted an application to Lewes District Council for a road closure for the Armed Forces Day Parade on Saturday 25<sup>th</sup> June 2022.
- 1.2 The Parade will assemble on The Esplanade, east of Martello Road, at 11.30 am. It will then march due east from Martello Tower on The Esplanade and then turn left into Cricketfield Road to the junction with College Road, where it will enter Martello East Field. The closure of the route will be required from 11.30 am to 12.45 pm.
- 1.3 Members are requested to NOTE the application.
- 1.4 Also, again for the information of members, we have been informed that the Tour of Sussex Cycling Event planned for Sunday 3<sup>rd</sup> July 2022 has been cancelled. At the time of writing the report, no reason for the cancellation has been given.

## 2. Financial Appraisal

2.1 There are no direct financial implications as a result of this report.

## 3. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	





## Seaford Town Council

<b>Report No:</b>	14/22
<b>Agenda Item No:</b>	7
<b>Committee:</b>	Planning & Highways
<b>Date:</b>	19 <sup>th</sup> May 2022
<b>Title:</b>	Update Report
<b>By:</b>	Geoff Johnson, Planning Officer
<b>Purpose of Report:</b>	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

<b>Recommendations</b>
<b>The Committee is recommended:</b>
1.To note the report and the decisions.

### 1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by this Committee.
- 1.2 The Committee is recommended to note the report and the decisions set out in the Schedule.

### 2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

### 3. Contact Officer

The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	

## Report 14-22 Appendix A

### **SCHEDULE OF DECISIONS TAKEN BY LEWES DISTRICT COUNCIL SINCE THE COMMITTEE'S LAST MEETING ON 28<sup>th</sup> APRIL 2022**

#### **Approvals – No Objections from STC**

**LW/22/0190 – 10 Southdown Road** - Replacement single storey rear extension with flat roof and 2no. skylights.

**LW/22/0196 – 14 Hartfield Road** - Demolition of existing store and garage, erection of single storey side extension and rear extension.

**LW/22/0204 – Camberley 43 Firle Road** - Removal of existing front wooden fence and gates and replacement red brick and flint block front garden wall with 2no. adjoining metal framed electronic access gates.

**LW/22/0207 – 1 Chyngton Gardens** – Renewal of outline permission for a single dwelling to the north of the property.

**LW/22/0208 – 43 Kingsmead** - First floor front extension with pitched roof and 2no. front windows.

**LW/22/0204 – 62 Stafford Road** – Demolition of existing conservatory and replacement single storey side extension with pitched roof, replacement side porch extension with pitched roof and first floor side dormer with pitched roof, rooflight and additional 2no. rooflights to existing rear elevation.

**LW/22/0169 – 41 Upper Belgrave Road** – Installation of east facing window and west facing Juliet balcony.

**LW/22/0170 – 41 Upper Belgrave Road** – Dormer with windows and rooflight.

**LW/21/1001 & 2- Fitzgerald House, Croft Lane** – Planning and Listed Building Consent - New tiling and roof repairs.

**LW/21/0373 & 4 – Newhaven and Seaford Sailing Club** – Planning and Advert Consent – Temporary refreshment kiosk and A-boards (Temporary consent for 3 years as requested by STC).

#### **Approvals – Objection from STC**

None

#### **Refusals – Objection from STC**

**LW/22/0166 – 8 Queensway** – Two storey side extension – Reasons for refusal: Not subservient to main dwelling and therefore contrary to Local Plan policies and Seaford Neighbourhood Plan Design Guidelines.

### **Refusals – No Objection from STC**

None

### **APPEAL DECISIONS**

**LW/19/0656 – 6 Steyne Road** - Objection from STC. Refused at Lewes District Council's Planning Applications Committee on 6<sup>th</sup> October contrary to officer's recommendation. Reasons for dismissal – Unacceptable impact of the proposed block on the character and appearance of the adjacent Conservation Area and properties in Steyne Road.

**LW/21/0278 – 3 Homefield Road** – Side extension and new boundary wall and garage – Refused by Lewes District Council on 10<sup>th</sup> October 2021 – Appeal dismissed. Reasons: Adverse impact of proposed garage on neighbouring listed building and adjacent Conservation Area. Adverse and dominant impact of the side extension on the existing street scene.

**LW/21/0712 – 3 Homefield Road** – Side extension with turrets. Refused by Lewes District Council on 6<sup>th</sup> January 2022. Appeal dismissed. Reasons: Adverse and dominant impact of the side extension on the street scene.