



Seaford Town Council

Seaford Town Council Planning & Highways Agenda – 1st September 2022

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), S Adeniji, D Argent, J Edson, M Everden, R Honeyman and J Lord.

A meeting of the **Planning & Highways Committee** will be held at the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 1st September 2022** at 7.00pm, which you are summoned to attend.



Adam Chugg

Town Clerk

26th August 2022

- **Public attendance at this meeting will be limited to 28 due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting.**
- **See the end of the agenda for further details of public access and participation.**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications

LDC Planning Applications received week commencing Monday 1st August 2022

[LW/22/0422](#) - **Seaford Primary School, Wilkinson Way** - New single classroom mobile unit with toilet facilities and storage for J Tucker.

[LW/22/0505](#) - **45 Chyngton Way** - Conversion of garage with alterations to garage roof and single storey rear extension for Mrs C Elliott.

[LW/22/0504](#) - **Chyngton Farm, Chyngton Lane** - Prior Notification Under The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 6 for the erection of a new building for agricultural or forestry use for the National Trust.

LDC Planning Applications received week commencing Monday 8th August 2022

[LW/22/0515](#) - **62 Homefield Road** - Installation of 1no rear dormer with flat roof, installation of 3no. front roof windows and re-cladding of front and side gable ends for Mr J Sutton.

LDC Planning Applications received week commencing Monday 15th August 2022

[LW/22/0562](#) - **2 Farm Close** - Hip to gable roof extension to both ends, installation of rear dormer, enlargement of front dormer and alterations to fenestration on all elevations for Mr A Armahdi.

LDC Planning Applications received week commencing Monday 22nd August 2022

[LW/22/0559](#) and [LW/22/0560](#) - **4 Church Street** – (Planning and Listed Building Consent Applications) - Change of use from residential to holiday let with internal alterations including addition of a sauna in the basement, addition of shower space to ground floor bathroom and addition of ensuite bathroom on first floor for Mr M Bryon.

South Downs National Park Applications

[SDNP/22/03432/HOUS](#) - **Seaford Cottage, Alfriston Road** - Erection of two-storey rear extension, erection of wind turbine and solar panels in garden, installation of solar panels to roof and internal modifications for Mr L Gregory.

Tree Works Applications

TW/22/0056/TCA - 9 Blatchington Hill - T1 - Group of 5 sycamore stems reduce in height by approx. half to allow more light into the garden and neighbours garden. T2 - Ash Tree - Reduce in height by approx. half to allow more light into the garden and neighbours garden.

[TW/22/0063/TPO](#) - **7 Benenden Close** - Sycamore Stems x 13 in a woodland layout Crown raised and thinned to increase light into the rear of the house and garden and improve the health of the trees including the removal of any dead wood and snapped limbs

[TW/22/0061/TPO](#) - **Ditchling House, 2 Firle Road** - T1 - Sycamore - front garden - reduce and reshape crown by approximately 2.5 metres to growth points. Part of a cyclical pruning regime to keep at reasonable size for garden.

5. [Road Closure Application – Seaford Bonfire Night 2022](#)

To consider report 83/22 on proposed road closures for Seaford Bonfire Night on 22nd October 2022 (pages 6 to 12).

6. [Update Report](#)

To consider report 84/22 of the Planning Officer and the schedule of recent decisions made by Lewes District Council on applications previously considered by this Committee (pages 13 to 14).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact admin@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



Seaford Town Council

Report No:	83/22
Agenda Item No:	5
Committee:	Planning & Highways
Date:	1st September 2022
Title:	Road Closure Application – Seaford Bonfire Night 2022
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To inform the Committee of proposed road closures relating to Seaford Bonfire Night on Saturday 22nd October 2022

Recommendations

The Committee is recommended:

1. To consider the application and forward any comments to Lewes District Council.

1. Information

- 1.1** Lewes District Council has received an application for the temporary closure of local roads for the Seaford Bonfire Night event on Saturday 22nd October.
- 1.2** The roads affected are as follows:-
(Length of streets to be used should run from junction to junction)
 - a. Esplanade and Seaford Promenade from The Causeway to Splash Point;
 - b. College Road from Steyne Road to Corsica Road;
 - c. Martello Road from Esplanade to College Road;
 - d. Cricketfield Road from Steyne Road to Corsica Road;
 - e. Corsica Road from College Road to Fitzgerald Avenue;
 - f. Cliff Gardens from College Road to Esplanade;

- g. Westdown Road from Belgrave Road to Wilmington Road;
- h. A259 from Claremont Road Shops to Sutton Corner roundabout;
- i. Belgrave Road from Wilmington Road to A259;
- j. Avondale Road from Stafford Road to A259;
- k. Broad Street from A259 to High Street;
- l. High Street from Broad Street to Steyne Road;
- m. Steyne Road from The Causeway to Crouch Lane

1.3 The closures will be implemented in several overlapping phases during the day and up to 23.30.

1.4 The proposals are described in more detail on the plans and schedule appended to the report

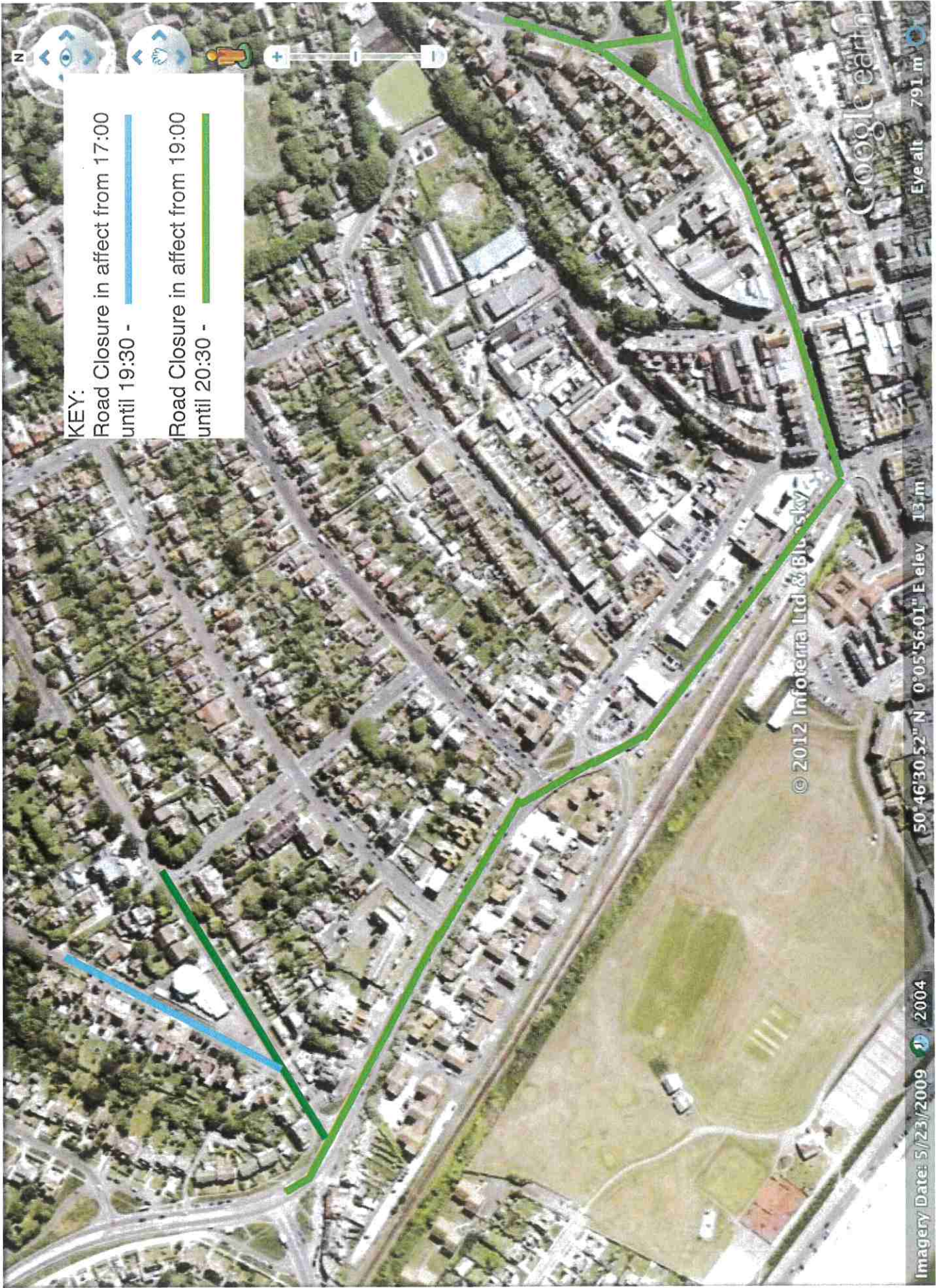
2. Financial Appraisal

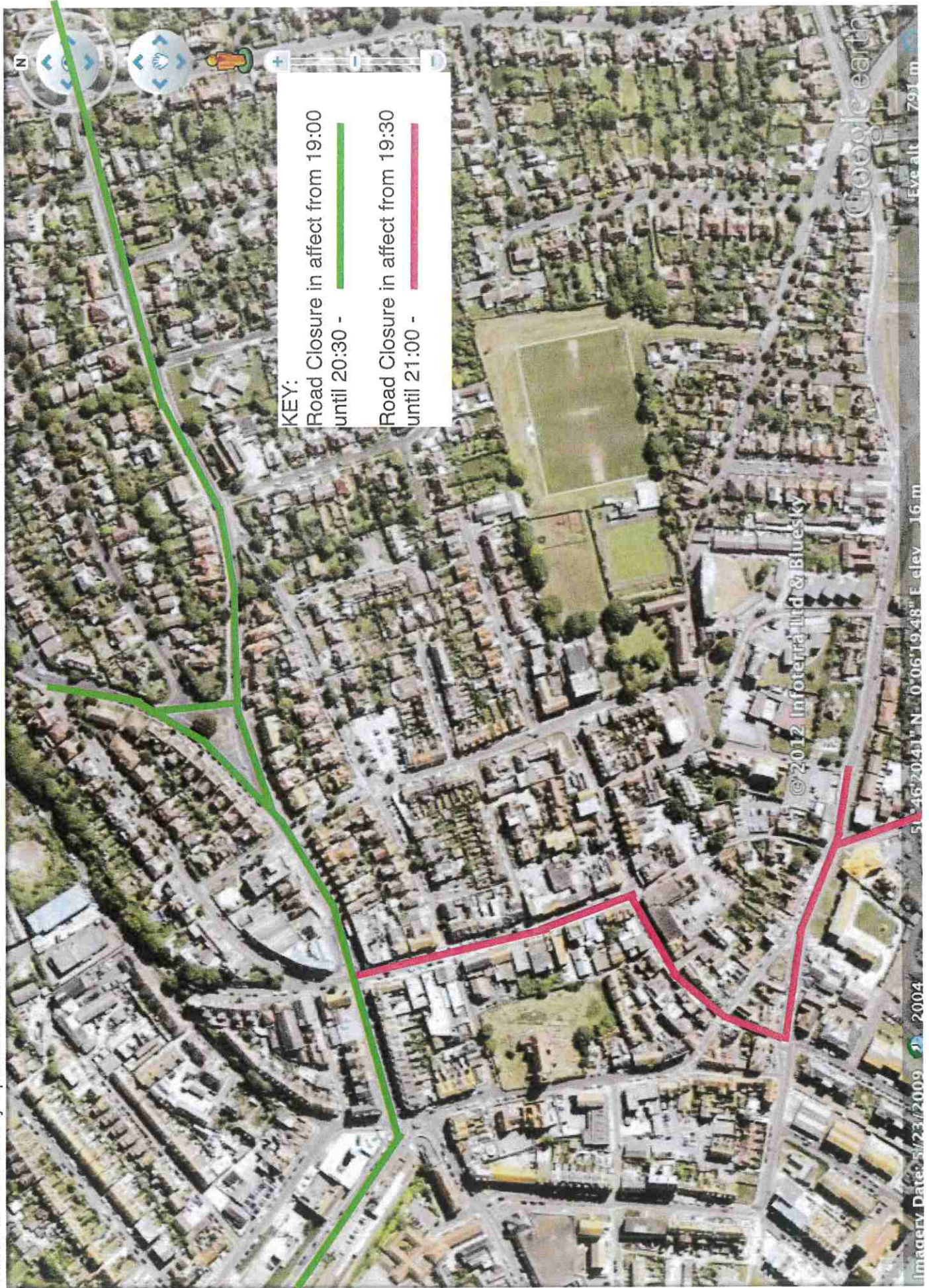
2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

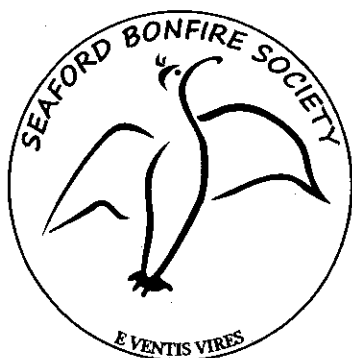
The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	









Seaford Bonfire Night Road Closures & Timings (22/10/22)

Road Closed	Closed From	Closed To	Time Closed	Time ReOpened
<i>EVENT SETUP</i>				
Esplanade	Cricketfield Road	Splash Point	06:00	23:30
Seaford Promenade	Cricketfield Road	Splash Point	06:00	23:30
<i>FIRE SITE RESTRICTIONS BEFORE EVENT</i>				
Esplanade	The Causeway	Cricketfield Road	16:30	23:30
College Road	Steyne Road	Corsica Road	16:30	23:30
Martello Road	Esplanade	College Road	16:30	23:30
Cricketfield Road	Esplanade	Steyne Road	16:30	23:30
Corsica Road	College Road	Fitzgerald Avenue	16:30	23:30
Cliff Gardens	College Road	Cliff Close	16:30	23:30
<i>PROCESSION BUILDUP & FORMATION AREA</i>				
Westdown Road	Belgrave Road	Wilmington Road	17:00	19:30
<i>PROCESSION PHASE ONE</i>				
A259 (Claremont Road)	Beacon Road Junction	Station Roundabout	19:00	20:30
A259 (Clinton Place/Sutton Park Road)	Station Roundabout	Sutton Corner Roundabout	19:00	20:30

Seaford Bonfire Society Operations Team

Road Closed	Closed From	Closed To	Time Closed	Time ReOpened
Avondale Road	A259 (Sutton Park Road)	Stafford Road	19:00	20:30
PROCESSION PHASE TWO				
Broad Street	A259	High Street	19:30	21:00
High Street	Broad Street	Steyne Road	19:30	21:00
Steyne Road	The Causeway	Crouch Lane	19:30	21:00
College Road	Steyne Road	Marine Cresent	19:30	21:00



Seaford Town Council

Report No:	84/22
Agenda Item No:	6
Committee:	Planning & Highways
Date:	1st September 2022
Title:	Update Report
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Recommendations
The Committee is recommended:
1.To note the report and the decisions.

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by this Committee.
- 1.2 The Committee is recommended to note the report and the decisions set out in the Schedule.

2. Financial Appraisal

- 2.1 There are no direct financial implications as a result of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Geoff Johnson, Planning Officer.

Planning Officer	
Town Clerk	

Report 84-22 Appendix A

SCHEDULE OF DECISIONS TAKEN BY LEWES DISTRICT COUNCIL SINCE THE COMMITTEE'S LAST MEETING ON 11th AUGUST 2022

Approvals – No Objections from STC

LW/21/0529 - 2C Brooklyn Road -Demolition of existing workshop and garages, erection of a two-storey building sub-divided into 2no 1-bedroom flats.

LW/22/0438 - 41 Normansal Park Avenue Installation of front dormer.

LW/22/0398 – 2 The Covers - Demolition of rear conservatory and replacement single storey extension with pitched roof, 4no. rooflights and additional side windows.

LW/22/0360 -3A Antony Close Bishopstone - Erection of conservatory to side.

Approvals – Objection from STC

LW/22/0336 – 3 Homefield Road - Demolition of existing boundary wall and construction of a new wall and gates – Reason for Approval – Conservation Officer concluded that the impact on the building and surrounding area would be 'neutral'. Inspector had welcomed the proposal on appeal relating to the works on the main house.

LW/22/0337 – 3 Homefield Road – Swimming Pool at side/rear – Reason for Approval – No impact on neighbouring property.

Tree Works Applications

TW/22/0018/TPO - Cuckmere House School - T1 - Sycamore - Crown reduction of 4m off the height and lateral branches to include a crown lift of 5m **APPROVED** and

TW/22/0024/TPO - Cuckmere House School - Sycamore, TPO No. 3041 - Because of excessive shadowing the tree requires crown reduction of 4 metres off the height and lateral branches - to include a crown lift of 5 metres **APPROVED**.

TW/22/0013/TPO – 8 Chapel Close - T1 - Removal of multi stemmed sycamores **APPROVED**.