



## Seaford Town Council

### **Seaford Town Council Golf & The View Agenda – 15<sup>th</sup> November 2022**

#### **To the Members of the Golf & The View Committee**

Councillors D Argent (Chair), J Cash (Vice Chair), N Adil, M Brown, J Edson, B Payne, R Reed, MA Hayder, R Hayder, L Wallraven and B Webb.

Seaford Head Golf Club Representatives – A Miller and S Doyle.

A meeting of the **Golf & The View Committee** will be held in the **Council**

**Chambers, 37 Church Street, Seaford, BN25 1HG** on **Tuesday 15<sup>th</sup>**

**November 2022** at 7.00pm, which you are summoned to attend.



Adam Chugg

Town Clerk

8<sup>th</sup> November 2022

- **Public attendance at this meeting will be limited to 10 due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation.**

### **AGENDA**

#### **1. Apologies for Absence**

To consider apologies for absence.

#### **2. Disclosure of Interests**

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

#### **3. Public Participation**

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

#### **4. Course Manager's Update Report**

To consider report 117/22 providing the Committee with an update on management and maintenance of the golf course maintenance (pages 6 to 9).

#### **5. Golf Professional's Update Report**

To consider report 119/22 providing an update from the Golf Professional service on golf course related matters (pages 10 to 14).

#### **6. The View Manager's Update Report EXEMPT**

To consider exempt report 118/22 updating the Committee on business operations at The View (exempt pages 2 to 4).

*N.B The report is commercially sensitive and as such, has not been published as a public document. It is intended to hold the discussions in public, however if details of the sensitive items are to be discussed, the Committee can resolve to exclude the press and public for that part of the meeting if required.*

*Reason for exemption of report: to consider commercially sensitive arrangements relating to operations at The View*

*Explanation of Reason: under the Freedom of Information Act 2000 s43(1), disclosure of this report would likely prejudice the commercial interests or activities of any party*

#### **7. Seaford Head Golf Club Update**

A standard agenda item to enable the representatives of Seaford Head Golf Club at the meeting to give brief verbal updates on relevant business / activities of the club, for noting only

#### **8. Golf & the View Income & Expenditure Report to 30th September 2022**

To consider report 115/22 updating the Golf & The View Committee on the income and expenditure to date (pages 15 to 21).

#### **9. Golf & The View Committee Draft Budget Report, 2023-2024 EXEMPT**

To consider report 116/22 presenting the Golf & The View Committee Draft Budget for 2023 - 2024 and projected budgets to 2027 - 2028 (exempt pages 5 to 12, appendices 1 and 2 pages 22 to 30).

*N.B The report is commercially sensitive and as such, has not been published as a public document, but the appendices have been published to ensure transparency of the draft budgets and financial data. It is intended to hold the discussions in public, however if details*

*of the sensitive items are to be discussed, the Committee can resolve to exclude the press and public for that part of the meeting if required.*

*Reason for exemption of report: to consider commercially sensitive arrangements relating to the Town Council's business operations*

*Explanation of Reason: under the Freedom of Information Act 2000 s43(1), disclosure of this report would likely prejudice the commercial interests or activities of any party*

## **10. Exclusion of Press & Public**

The Chair will move that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the discussion on the next item of business for the reason as set out below.

*The resolutions of the items will be recorded publicly in the minutes of this meeting.*

*The Proper Officer considers that discussion of the following item is likely to disclose exempt information as defined in the Local Government Act 1972 and Freedom of Information Act 2000 and may therefore need to take place in private session. The exempt information reasons are shown alongside the item below.*

*Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining exemption outweighs the public interest in disclosing the information.*

## **11. Golf Professional Service Contract Review EXEMPT**

To consider report 120/22 presenting the revised Golf Professional Service Contract for final approval (exempt pages 13 to 23).

*Reason for exemption: to consider commercially sensitive arrangements relating to service contract negotiation*

*Explanation of Reason: under the Freedom of Information Act 2000 s43(1), disclosure of this report would likely prejudice the commercial interests or activities of any party*

## AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk)

Telephone: 01323 894 870

### Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

### Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

### Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

### Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

#### Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or by post to the Town Council offices.

#### Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



## Seaford Town Council

<b>Report No:</b>	<b>117/22</b>
<b>Agenda Item No:</b>	<b>4</b>
<b>Committee:</b>	<b>Golf &amp; The View</b>
<b>Date:</b>	<b>15<sup>th</sup> November 2022</b>
<b>Title:</b>	<b>Course Manager's Update Report</b>
<b>By:</b>	<b>Simon Lambert, Head Greenkeeper</b>
<b>Purpose of Report:</b>	<b>To provide the Committee with an update on golf course maintenance</b>

<b>Recommendations</b>
<b>The Golf &amp; The View Committee is recommended:</b>
1. To note the contents of this report.

### 1. Information

#### 1.1 Overview:

1.2 The period since the last report has been an interesting one for greenkeeping. The course has gone from heat stress and drought to constant rain and now wind (we don't mind the wind). This has proven to make for a challenging time and currently we are now seeing more growth than through many parts of the year. That combined with the rain has made for a few wet greenkeepers on mowers to ensure we keep the surfaces and grass at a good playable level.

#### 1.3 Course maintenance:

1.4 Following a tough summer with both heat stress and now waterlogging, we are beginning the programme of winter aeration and maintenance to all fine turf areas. This includes solid tining slitting and the applications of low nitrogen fertilisers containing micro nutrients and other ingredients to toughen the turf and protect from disease and frost damage. We have prepared winter greens should they be needed during flood or frost.

- 1.5** The program has the added benefit of promoting a healthy soil profile, encouraging and feeding the beneficial bacteria and fungi. These in turn help to break down thatch and nutrients not available to the grass plant. These together produce a protective web around the plant root system protecting it from pests and disease.
- 1.6** This has proven itself in the last few years and we will continue with these programs and futureproof ourselves. With minimal chemicals used on site, these products and processes have helped to reduce the need for them.
- 1.7** Aeration work on fairways and walkways will take place throughout the winter, to help manage any water and also promote healthy grass growth and air into the soil.
- 1.8** The buggies have been extremely popular and bring in a good income. We will be renovating some areas this winter that have show wear and tear from buggy use that have not previously needed work. This will be made easier with the digger bought last year. We will also look to improve pathway routes to help protect in the future, especially with the prospect of an additional two hire buggies next year.
- 1.9** After having a few bursts and issues with our existing diesel tank, it was decided to replace it. The existing came with a 10 year warranty but is now 17 years old, so the time was right. We made the decision to increase our storage capacity from 1400L to 2500L. This will ensure we are able to get a better price by ordering double the usual and also manage the varied delivery times we now get, to ensure we have a reserve should the delivery take longer than expected to arrive.
- 1.10 Irrigation:**
- 1.11** The irrigation system on the course has performed really well this year. Even with the hot dry period where usage was high, we were able to use 100% borehole water to the course. As we move into winter, the system will be drained and shut down for winter to prevent damage from frost. The tank will be half filled with mains water to offer a clean source for long term storage through the winter. This provides better protection to all parts of the system where any water remains.

**1.12 Staff:**

- 1.13** There is an outstanding task to carry out a review of the greenkeeping team's roles and salary grading, to ensure these are accurate. Once complete we hope to push the adverts out again to fill the open position of an additional greenkeeper in order to help us to continue to improve the course and surrounding areas.
- 1.14** One of the greenkeepers has completed his level 3 training and is waiting for certificates.
- 1.15** One of our greenkeeper is currently completing all relevant paperwork and a meeting with the college to secure a place on a new level 3 training program being offered. This may have developed into an offer of a place by the time of the meeting (I will report on this if so).
- 1.16** All the team are attending a course on setting up and maintaining cutting units in January. This is an important part of the greenkeepers role and we hope it improves all of our ability to be able to set up and manage issues with cutting quality while using all of the machinery.

**1.17 Machinery:**

- 1.18** As we move into autumn and once the temperatures finally lower, the workloads on the machinery should start slowing down, this will enable us to perform some regular maintenance. As it slows further, we will begin the servicing and general repairs as required while keeping them ready to go for weekly tidy ups as required.
- 1.19** The new Gator has arrived and is working well, along with the sprayer also replaced this summer. The 5 year machinery replacement program has now been completed with only the buggy and tractor not replaced. A new buggy is to be leased as part of the hire buggy lease program and the tractor is still in good order and sits at a much longer operating timeframe.
- 1.20** Following 17 years of ownership and age related problems, it was time the Mazda Pick-up used at the golf course was retired and scrapped. The number of repairs required and the overall level of rust made it uneconomical to continue to keep it on the road. With the addition of the road-going Gator in July, we were able to transfer the insurance to this vehicle to use for fuel and materials collection locally so a replacement is not needed at this time.





**1.21** The condition of our modern machinery is an investment that enables our relatively small greenkeeping team to work efficiently and effectively to produce a quality and competitive product. Following the completion of the 5 year plan we will begin to build a new program for years 2024 - 2025.

## **2. Financial Appraisal**

**2.1** There are no direct financial implications as a result of this report.

## **3. Contact Officer**

The Contact Officer for this report is Simon Lambert, Head Greenkeeper.

Head Greenkeeper	
Town Clerk	



## Seaford Town Council

<b>Report No:</b>	<b>119/22</b>
<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Golf &amp; The View Committee</b>
<b>Date:</b>	<b>15<sup>th</sup> November 2022</b>
<b>Title:</b>	<b>Golf Professional's Update Report</b>
<b>By:</b>	<b>Fraser Morley, Golf Professional</b>
<b>Purpose of Report:</b>	<b>To provide an update on golf course related matters</b>

<b>Recommendations</b>
<b>The Golf &amp; The View Committee is recommended:</b>
<ol style="list-style-type: none"><li>1.To note the contents of the report.</li><li>2.To approve the renewal membership fees for 2023 – 2024 as per 1.9 of report 119/22.</li><li>3.To approve the renewal membership fees for 2023 – 2024 as per 1.10 of report 119/22.</li><li>4.To approve the green fees for 2023 – 2024 as per Appendix 1 of report 119/22.</li></ol>

### 1. Information

#### 1.1 Course Conditions and Income:

The year has continued to be steady as we enter the winter and with some favourable and not so favourable weather, this has seen us at nearly 90% of our income budget already. The course is in great condition heading into the winter and recovered after an extremely dry and hot summer period.

There has been nothing but praise for the course all year, with golf members and visitors commenting on how good the condition is and how comparable it is with much more expensive courses in the area.

#### 1.2 At the time of writing, buggies are still able to be hired and very few restrictions so far this year. Although, the course is showing signs of wear in places when golfers are not following instructions on buggy routes.

### 1.3 Membership:

#### 1.4 Membership renewal again has been steady in an uncertain climate.

Although we are slightly down on numbers and to budget, we have had more new members this year and income is up on last year as well. Sadly, with an ever-aging membership, there have been a lot of members unable to play due to illness and injury this year.

#### 1.5 Membership figures:

Membership Type	Current Year	Renewals	New	Last Year Total	Difference
7 Day	103	85	18	100	+3
Senior	120	104	16	125	-5
5 Day	6	3	3	4	+2
Intermediate 2	31	14	17	32	-1
Intermediate 1	7	1	6	14	-7
Youth	1	0	1	11	-10
Junior	19	2	17	8	+11
Totals	287	209	78	294	-7

#### 1.6 We can see the breakdown of the members from the table above that there was some movement in the younger categories. Our main advertising focus needs to be on that demographic to encourage younger members and keep the club progressing. Our fees and 15 for 12 offer for new members should encourage a new influx of golfers.

#### 1.7 Unfortunately, with the timing of the meeting, I was not able to obtain all the fees for other courses for the new year. However, we are still very competitive and less than local courses in our town and neighbouring areas.

#### 1.8 Seaford Head Golf Club have increased their portion of the fee from £55 to £63 this year and the new costs have factored this into them.

#### 1.9 The costs for renewal are as follows:

Membership Type	Annual Cost
7 Day Adult	£898
5 Day Adult	£703
5 Day Concession	£623

Intermediate 2 (30-39)	£657
Intermediate 1 (22-29)	£433
Youth	£250
Junior	Free

**1.10** The cost to new members are as follows:

Membership Type	Annual Cost
7 Day Adult	£930
5 Day Adult	£729
5 Day Concession	£645
Intermediate 2 (30-39)	£680
Intermediate 1 (22-29)	£450
Youth	£259
Junior	Free

**1.11 Societies:**

**1.12** Societies have been coming in thick and fast for next year. We are on track to hit our budget for this year and the spreading out of the groups has worked well this year. We have found that groups are generally smaller and this may be the sign of the times financially for people.

**1.13** Groups are tending to book earlier to get the days they require for the coming year. There has been an increase in costs for 2023, with an addition to the food and green fees. This should help this income stream for The View and see a vast improvement in their margins for society groups.

**1.14 Green Fees:**

**1.15** Similar to the membership, the timing of the meeting has not given us enough information for other courses in the locality as yet. I have shown in Appendix 1 the new prices for the green fees.

**1.16 Locker Room / Buggy Store:**

**1.17** We are in the process of sorting costs for the new locker room/buggy store.

**1.18 New Staff:**

**1.19** After nearly three years of searching, we have finally got a new assistant professional and we welcome Max Farrant to our team. Max was at Waterloo Golf Course in Hampshire and brings his good experience to

our team in terms of teaching and golfing knowledge. This has been a great relief to me personally and will enable a much healthier work/life balance.

**1.20** Max will be doing the vast majority of the teaching and is keen to work with members and new golfers as well as getting in touch with schools and clubs in the area. Although not the ideal time to start this. Max has already advertised and booked some lessons in his first week which is great at this time of year.

**1.21 Contract and Request:**

**1.22** The Town Clerk and I have been working on the review of the Golf Professional Service contract, which is elsewhere on this agenda as an exempt item.



## **2. Financial Implications**

**2.1** There are no direct expenditure implications as a result of this report.

**2.2** This report is requesting an increase to renewal and new membership fees (1.9 and 1.10) and green fees (Appendix 1).

## **3. Contact Officer**

The Contact Officer for this report is Fraser Morley, Golf Professional.

Golf Professional	
Town Clerk	

## Report 119/22 Appendix 1

### 2023 - 2024 Proposed Green Fees

<b>Green Fees (Monday to Fridays)</b>	<b>From 1st April 2022</b>	<b>From April 1st 2023</b>
Mid-Week Adult 18 Holes	£ 30.00	£32.00
Mid-Week Adult Day	£ 44.00	£46.00
Mid-Week Concession Day	£ 38.00	£40.00
Mid-Week Concession 18 Holes	£ 22.00	£24.00
Mid-Week Twilight (after 3pm)	£ 18.00	£18.00
Mid-Week Junior 18 Holes (Under age 18)	£ 10.00	£10.00
Mid-Week Guest Rate	£ 22.00	£24.00
<b>Green Fees (Weekends &amp; Bank Holidays)</b>		
Weekend Adult Day	£ 54.00	£56.00
Weekend Adult 18 Holes	£ 35.00	£37.00
Weekend Concession Day	£ 44.00	£46.00
Weekend Concession 18 Holes	£ 26.00	£28.00
Weekend Twilight (after 3pm)	£ 21.00	£21.00
Weekend 18 Holes (Under age 18)	£ 12.00	£12.00



## Seaford Town Council

<b>Report No:</b>	<b>115/22</b>
<b>Agenda Item No:</b>	<b>8</b>
<b>Committee:</b>	<b>Golf &amp; The View Committee</b>
<b>Date:</b>	<b>15<sup>th</sup> November 2022</b>
<b>Title:</b>	<b>Golf &amp; the View Income &amp; Expenditure Report to 30<sup>th</sup> September 2022</b>
<b>By:</b>	<b>Karen Singleton, Responsible Financial Officer (RFO)</b>
<b>Purpose of Report:</b>	<b>To update the Golf &amp; the View Committee on the income and expenditure to date.</b>

### Recommendations

#### The Golf & the View Committee is recommended:

1. To note the contents of the report.

## 1. Summary

- 1.1 Attached as Appendix 1 is the income and expenditure report for this Committee, as at 30<sup>th</sup> September 2022.
- 1.2 Members should note that all income received to 30<sup>th</sup> September 2022 is included but some expenditure that relates to the period will not show until a future month e.g. utility charges - invoices are received a month or more in arrears.

## 2. The Golf Course

### 2.1 Income:

- 2.1.1 Appendix 1 includes six months / 50% of the year, it is therefore reassuring that golf course income is already £403,909 / 83.1% of budget. Of course, it is expected that income will not be evenly spread across the year as membership fees are paid in advance for the whole year. Green fees are also weather and season dependant so the receipts will be higher in the summer months.

- 2.1.2 The number of members is not quite as high as expected so although Membership income is 95.4% of budget, it is not likely to reach the budgeted figure of £193,000 before the year end. This is thought to be because rising prices in the cost of living has made golf memberships a luxury compared to last year, which was post Covid-19 lockdowns and when people were eager to get out on the golf course. Quite a few members did not renew due to being ill, injured or awaiting operations.
- 2.1.3 Green Fees and Societies should be on track to reach, or even exceed, budgets by the year end.
- 2.1.4 £1,400 more than budgeted was received for the sale of equipment - due to inflation the value was more than quoted the previous year?
- 2.1.5 It was intended to have eight buggies instead of six in the year after the refurbishment of the locker rooms. As this has not happened yet, Buggy Hire income (1311/101) is likely to fall short of budget.

## **2.2 Expenditure:**

- 2.2.1 Overall expenditure is as expected for the time of year (£245,724 / 56.6%). Salaries are less than expected due to the difficulty in recruiting the extra greenkeeper that was budgeted for.
- 2.2.2 Some costs are the annual total e.g. insurance, golf club membership fees (4046/101) and vehicle and equipment lease (4271/101). There was a delay from April to September in sourcing equipment and during this time the lease interest rates increased, so this has gone slightly over budget.
- 2.2.3 After the VAT Partial exemption calculation was completed for 2020 - 2021 and 2021 - 2022, £11,990 was able to be claimed back which relates to 4411/101.

## **3. The View**

### **3.1 Income:**

- 3.1.1 Appendix 1 includes six months / 50% of the year, it is therefore reassuring that The View income is already £296,199 / 56.8% of budget.
- 3.2.2 Income from bar and food sales are at 65.5% and 50.8% of budget respectively, these budgets are expected to reach the target by the year end. Income from societies (£24,948) is already 76.8% of budget.
- 3.2.3 As at 30<sup>th</sup> September, total income was £296,199 / 56.8% of budget.



### **3.2 Expenditure:**

3.3.1 Most of the expenditure is as expected or lower than expected for the time of year. The overspend in salaries and wages (4000/103) is more than offset in savings in the other two salaries budgets NIC (4001) & Pension (4002). Pensions are budgeted to meet the cost if staff join the Local Government Pension Scheme but in reality, staff often choose to join the cheaper NEST pension scheme.

3.3.2 Due to staff shortages it has been necessary to use sub-contracted kitchen staff, £6,492 has been spent.

3.3.3 Building maintenance (4275/103) is already over budget due to the age of the building. The following significant repairs have been needed this year

- £162 Replacement lights
- £1,230 New urinals & high pressure jetting
- £346 Replacement ignition device
- £650 Repair sleeper retaining wall

3.3.4 Catering Utensils & Equipment (4306/101) contains items that were previously coded to food. The budgets will be adjusted for this next year.

3.3.5 The cost of Top Up Card Incentives is 81.2% of budget showing that this benefit to golfing members is being used more than it was previously, which as positive as it will result in more income for The View.

3.3.6 Overall expenditure is 55.1% of budget, bearing in mind some costs are annual costs expenditure overall should be on target to not go over budget by the year end.

## **4. Financial Appraisal**

4.1 Projections look hopeful that the Golf & The View Committee's net expenditure is on target to be within budget at the year-end.

## **5. Contact Officer**

The Contact Officer for this report is Karen Singleton, RFO.

RFO	
Town Clerk	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Golf Course and The View</u></b>							
<b><u>101 Golf Course</u></b>							
1000 Golf Course Season Ticket	184,110	193,000	8,890			95.4%	
1001 Golf Course Green Fees M-F	81,712	113,000	31,288			72.3%	
1002 Golf Course Green Fees w/eb/h	61,283	72,000	10,717			85.1%	
1003 Golf Course Societies	51,805	70,000	18,195			74.0%	
1004 Golf Course Locker	1,008	2,250	1,242			44.8%	
1007 Golf Course Air Traffic	5,625	7,500	1,875			75.0%	
1050 Income Rent	0	85	85			0.0%	
1054 Income Other	646	700	54			92.3%	
1077 Income Sale Equipment	5,600	4,200	(1,400)			133.3%	
1311 Buggy Hire	12,121	23,330	11,209			52.0%	
Golf Course :- Income	<b>403,909</b>	<b>486,065</b>	<b>82,156</b>			<b>83.1%</b>	<b>0</b>
4000 Salaries & Wages	50,477	121,600	71,123		71,123	41.5%	
4001 Employers NI	4,859	11,650	6,791		6,791	41.7%	
4002 Employers Superannuation	6,613	17,410	10,797		10,797	38.0%	
4009 Recruitment Costs	623	800	177		177	77.9%	
4010 Staff Training	0	2,000	2,000		2,000	0.0%	
4011 Staff Protective Clothing	700	1,500	800		800	46.7%	
4041 Golf Professional Retainer	28,050	65,100	37,050		37,050	43.1%	
4045 Golf Course Player Costs	1,441	1,450	9		9	99.4%	
4046 Golf Club Membership Fees	14,506	14,520	14		14	99.9%	
4051 Rates	6,218	10,680	4,462		4,462	58.2%	
4052 Water & Sewerage	501	1,800	1,299		1,299	27.8%	
4060 Refuse	62	260	198		198	24.0%	
4100 Telecommunications	378	750	372		372	50.4%	
4105 Postage	0	50	50		50	0.0%	
4106 Stationery	20	350	331		331	5.6%	
4110 Advertising & Publicity	0	500	500		500	0.0%	
4112 Subscriptions	510	525	15		15	97.1%	
4113 Software Support	1,418	1,900	482		482	74.6%	
4114 Licence Fee	75	75	0		0	100.0%	
4115 Insurance	9,819	8,890	(929)		(929)	110.5%	
4116 Web Site	90	75	(15)		(15)	120.0%	
4156 Bank Charges	3,209	5,500	2,291		2,291	58.4%	
4201 Cleaning & Hygiene	111	500	389		389	22.2%	
4251 Dog Bin Emptying	536	1,330	794		794	40.3%	
4261 Grounds Maint non contract	24,871	38,000	13,129		13,129	65.5%	
4270 Vehicles & Equipment Maint	10,989	15,700	4,711		4,711	70.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4271 Vehicle & Equipment Lease	80,023	79,800	(223)		(223)	100.3%	
4272 Furniture & Equipment	0	7,855	7,855		7,855	0.0%	
4275 Building Maintenance	581	2,200	1,619		1,619	26.4%	
4276 CCTV	0	500	500		500	0.0%	
4279 Fire & Security	1,099	1,300	201		201	84.6%	
4308 Golf Course Overheads	6,000	12,000	6,000		6,000	50.0%	
4309 Buggy Lease & Maintenance	3,935	7,500	3,565		3,565	52.5%	
4411 VAT PE Adjustment overclaimed	(11,990)	0	11,990		11,990	0.0%	(11,990)
Golf Course :- Indirect Expenditure	<b>245,724</b>	<b>434,070</b>	<b>188,346</b>	<b>0</b>	<b>188,346</b>	<b>56.6%</b>	<b>(11,990)</b>
<b>Net Income over Expenditure</b>	<b>158,184</b>	<b>51,995</b>	<b>(106,189)</b>				
6000 plus Transfer from EMR	(11,990)						
<b>Movement to/(from) Gen Reserve</b>	<b>146,194</b>						
<b>102 Capital Costs-Golf &amp; The View</b>							
4301 Public Works Loan Payment	52,488	105,000	52,512		52,512	50.0%	
4411 VAT PE Adjustment overclaimed	(1,443)	0	1,443		1,443	0.0%	(1,443)
Capital Costs-Golf & The View :- Indirect Expenditure	<b>51,045</b>	<b>105,000</b>	<b>53,955</b>	<b>0</b>	<b>53,955</b>	<b>48.6%</b>	<b>(1,443)</b>
<b>Net Expenditure</b>	<b>(51,045)</b>	<b>(105,000)</b>	<b>(53,955)</b>				
6000 plus Transfer from EMR	(1,443)						
<b>Movement to/(from) Gen Reserve</b>	<b>(52,488)</b>						
<b>103 The View</b>							
1050 Income Rent	750	1,000	250			75.0%	
1305 Income Golf Course Overheads	6,000	12,000	6,000			50.0%	
1306 Income Golf Club Room Hires	1,583	500	(1,083)			316.7%	
1307 Income Bar Sales	110,292	168,300	58,008			65.5%	
1308 Income Food Sales	115,699	227,700	112,001			50.8%	
1310 Income - Society Food	24,948	32,500	7,552			76.8%	
1312 Function Food Sales	36,230	72,000	35,770			50.3%	
1313 DNU - Function Bar Sales	485	7,500	7,015			6.5%	
1316 Events Income - The View	211	200	(11)			105.4%	
The View :- Income	<b>296,199</b>	<b>521,700</b>	<b>225,501</b>			<b>56.8%</b>	<b>0</b>
4000 Salaries & Wages	141,190	267,155	125,965		125,965	52.8%	
4001 Employers NI	9,148	20,105	10,957		10,957	45.5%	
4002 Employers Superannuation	8,228	35,000	26,772		26,772	23.5%	
4003 Sub-contracted Staff	6,492	0	(6,492)		(6,492)	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4009 Recruitment Costs	2,854	0	(2,854)		(2,854)	0.0%	
4010 Staff Training	0	1,500	1,500		1,500	0.0%	
4012 Staff Expenses	0	180	180		180	0.0%	
4016 Staff Uniform	0	500	500		500	0.0%	
4017 Timesheet & Rota Software	226	215	(11)		(11)	105.3%	
4051 Rates	1,998	3,435	1,437		1,437	58.2%	
4052 Water & Sewerage	1,703	5,000	3,297		3,297	34.1%	
4055 Electricity	10,416	21,000	10,584		10,584	49.6%	
4056 Gas	1,525	5,000	3,475		3,475	30.5%	
4060 Refuse	1,664	3,900	2,236		2,236	42.7%	
4100 Telecommunications	1,663	3,200	1,537		1,537	52.0%	
4105 Postage	0	100	100		100	0.0%	
4106 Stationery	402	1,000	598		598	40.2%	
4110 Advertising & Publicity	1,049	5,000	3,951		3,951	21.0%	
4112 Subscriptions	0	75	75		75	0.0%	
4113 Software Support	796	1,300	504		504	61.2%	
4114 Licence Fee	1,008	1,000	(8)		(8)	100.8%	
4115 Insurance	3,195	3,200	5		5	99.8%	
4116 Web Site	49	215	166		166	22.6%	
4156 Bank Charges	3,146	5,200	2,054		2,054	60.5%	
4196 Functions Expenditure-The View	286	0	(286)		(286)	0.0%	
4201 Cleaning & Hygiene	10,843	17,000	6,157		6,157	63.8%	
4202 Linen Cleaning	1,563	3,000	1,437		1,437	52.1%	
4270 Vehicles & Equipment Maint	1,429	4,000	2,571		2,571	35.7%	
4272 Furniture & Equipment	1,091	9,950	8,859		8,859	11.0%	
4275 Building Maintenance	2,771	2,500	(271)		(271)	110.8%	
4276 CCTV	109	500	391		391	21.8%	
4279 Fire & Security	987	1,550	563		563	63.7%	
4303 Food Expenditure	71,037	116,270	45,233		45,233	61.1%	
4304 Bar Expenditure	40,955	58,015	17,060		17,060	70.6%	
4306 Catering Utensils & Equip	2,626	1,000	(1,626)		(1,626)	262.6%	
4307 Bar Utensils & Equip	78	250	172		172	31.3%	
4311 Pest Control	951	2,000	1,049		1,049	47.5%	
4313 Stock Take	250	1,050	800		800	23.8%	
4314 Cost of Card Top Up Incentives	3,249	4,000	751		751	81.2%	
4903 Term Maintenance	120	4,000	3,880		3,880	3.0%	
<b>The View :- Indirect Expenditure</b>	<b>335,099</b>	<b>608,365</b>	<b>273,266</b>	<b>0</b>	<b>273,266</b>	<b>55.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(38,900)</b>	<b>(86,665)</b>	<b>(47,765)</b>				
<b>Golf Course and The View :- Income</b>	<b>700,108</b>	<b>1,007,765</b>	<b>307,657</b>			<b>69.5%</b>	
<b>Expenditure</b>	<b>631,869</b>	<b>1,147,435</b>	<b>515,566</b>	<b>0</b>	<b>515,566</b>	<b>55.1%</b>	
<b>Net Income over Expenditure</b>	<b>68,239</b>	<b>(139,670)</b>	<b>(207,909)</b>				
<b>plus Transfer from EMR</b>	<b>(13,434)</b>						

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Movement to/(from) Gen Reserve</b>	<b>54,805</b>						
Grand Totals:- Income	700,108	1,007,765	307,657			69.5%	
Expenditure	631,869	1,147,435	515,566	0	515,566	55.1%	
<b>Net Income over Expenditure</b>	<b>68,239</b>	<b>(139,670)</b>	<b>(207,909)</b>				
plus Transfer from EMR	(13,434)						
<b>Movement to/(from) Gen Reserve</b>	<b>54,805</b>						



## Seaford Town Council

**Report No:** 116/22  
**Agenda Item No:** 9  
**Date:** 15<sup>th</sup> November 2022  
**Title:** Golf & The View Committee Draft Budget  
Report, 2023-2024 EXEMPT

*Report 116/22 is commercially sensitive and has not been published as a public document (with the exception of Appendix 1 and 2). It is intended to hold the discussions in public, however if details of the sensitive items are to be discussed, the Committee can resolve to exclude the press and public for that part of the meeting if required.*

**Appendix 1** = draft Golf & The View Committee Budget for 2023-2024 and the projected budgets for 2024-2025, 2025-2026, 2026-2027 and 2027-2028.

**Appendix 2** = current Income & Expenditure for the first six months of this financial year, including the actual figures for 2021 - 2022 (first column).

Account Code	Cost Centre	2022-23 Final Budget	2023-24 Draft Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget	2027-28 Projected Budget
<b><u>Golf Course</u></b>							
<b>Cost Centre 101</b>							
1000	Golf Course Season Ticket	193,000	196,600	202,498	208,573	214,830	221,275
1001	Golf Course Green Fees Mid week	113,000	124,000	127,720	131,552	135,498	139,563
1002	Golf Course Green Fees w/end b/holiday	72,000	90,000	92,700	95,481	98,345	101,296
1003	Golf Course Societies	70,000	75,000	77,250	79,568	81,955	84,413
1004	Golf Course Lockers	2,250	2,250	2,318	2,387	2,459	2,532
1007	Golf Course Air Traffic Control	7,500	7,500	7,500	7,500	7,500	7,500
1050	Income Rent	85	85	85	85	85	85
1054	Income Other	700	700	725	740	760	780
1077	Income Sale of Equipment	4,200	-	-	3,000	3,000	3,000
1311	Buggy Hire	23,330	21,000	21,630	22,279	22,947	23,636
1317	Income VAT PE Adjustment						
<b>Golf Course Income</b>		<b>486,065</b>	<b>517,135</b>	<b>532,426</b>	<b>551,164</b>	<b>567,379</b>	<b>584,080</b>
4000	Salaries & Wages	121,600	138,640	145,572	152,851	160,493	168,518
4001	Employers NI	11,650	14,020	14,721	15,457	16,230	17,041
4002	Employers Superannuation	17,410	19,900	20,895	21,940	23,037	24,189
4009	Recruitment Costs	800	1,000	1,030	1,061	1,093	1,126
4010	Staff Training	2,000	2,000	2,060	2,122	2,185	2,251
4011	Staff Protective Clothing	1,500	1,600	1,648	1,697	1,748	1,801
4041	Golf Professional Retainer	65,100	68,355	69,722	71,117	72,539	73,990
4045	Golf Course Player Costs	1,450	1,600	1,632	1,665	1,698	1,732
4046	Golf Club Membership Fees	14,520	16,520	17,016	17,526	18,052	18,593
4051	Rates	10,680	22,000	22,660	23,340	24,040	24,761
4052	Water & Sewerage	1,800	2,000	2,060	2,122	2,185	2,251
4060	Refuse	260	275	283	292	300	310
4100	Telecommunications	750	750	773	796	820	844
4105	Postage	50	50	50	50	50	50
4106	Stationery	350	300	300	300	300	300
4110	Advertising & Publicity	500					
4112	Subscriptions	525	560	577	594	612	630
4113	Software Support	1,900	1,890	1,947	2,005	2,065	2,127
4114	Licence Fee	75	75	75	75	75	75
4115	Insurance	8,890	10,695	11,016	11,346	11,686	12,037
4116	Website	75	100	103	106	109	113
4156	Bank Charges	5,500	6,500	6,695	6,896	7,103	7,316
4201	Cleaning & Hygiene	500	500	500	500	500	500
4251	Dog Bin Emptying	1,330	1,200	1,230	1,261	1,292	1,325
4261	Grounds Maintenance Non Contract	38,000	41,000	42,230	43,497	44,802	46,146
4270	Vehicle & Equipment Maintenance	15,700	20,000	20,600	21,218	21,855	22,510
4271	Vehicle & Equipment Lease	79,800	60,220	40,720	46,775	64,455	75,555
4272	Equipment	7,855	1,000	4,000	2,000	2,000	4,000
4275	Building Maintenance	2,200	1,000	1,030	1,061	1,093	1,126
4276	CCTV	500	500	515	530	546	563
4279	Fire & Security	1,300	1,400	1,442	1,485	1,530	1,576
4308	Overheads	12,000	19,500	20,000	20,500	21,000	21,500
4309	Buggy lease & Maintenance	7,500	9,500	9,785	10,079	10,381	10,692
<b>Golf Course Expenditure</b>		<b>434,070</b>	<b>464,650</b>	<b>462,885</b>	<b>482,262</b>	<b>515,874</b>	<b>545,546</b>
<b><u>Net Expenditure (Income)</u></b>		<b>(51,995)</b>	<b>(52,485)</b>	<b>(69,540)</b>	<b>(68,902)</b>	<b>(51,505)</b>	<b>(38,534)</b>

Account Code	Cost Centre	2022-23 Final Budget	2023-24 Draft Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget	2027-28 Projected Budget
<b>Account Number</b> <u>Capital Costs-Golf &amp; The View</u> <u>Cost Centre 102</u>							
4155	Professional Fees	-	2,000				
4301	Public Works Loan Payment	105,000	105,000	105,000	105,000	105,000	105,000
	<b>Golf Course Expenditure</b>	<b>105,000</b>	<b>107,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>
	<b>Net Expenditure (Income)</b>	<b>105,000</b>	<b>107,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>	<b>105,000</b>



Account Code	Cost Centre	2022-23 Final Budget	2023-24 Draft Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget	2027-28 Projected Budget
<b>Account Number</b>	<b>The View Cost Centre 103</b>						
1050	Income Rent	1,000	1,000	1,000	1,000	1,000	1,000
1053	Income Grants						
1091	Income Building Maintenance						
1305	Income hire pro shop & changing rooms	12,000	19,500	20,000	20,500	21,000	21,500
1306	Income Room hires	500	2,000	2,060	2,122	2,185	2,251
1307	Income Bar Sales	168,300	172,000	177,160	182,475	187,949	193,588
1308	Income Food Sales	227,700	232,000	238,960	246,129	253,513	261,118
1310	Income - Society Food	32,500	35,000	36,050	37,132	38,245	39,393
1312	Function Food Sales	72,000	72,000	74,160	76,385	78,676	81,037
1313	Function Bar Sales	7,500	-	-	-	-	-
1316	Events Income - The View	200	300	300	300	300	300
1318	Income kiosk						
	<b>The View Income</b>	<b>521,700</b>	<b>533,800</b>	<b>549,690</b>	<b>566,042</b>	<b>582,869</b>	<b>600,186</b>
4000	Salaries & Wages	267,155	294,305	309,020	324,471	340,695	357,730
4001	Employers NI	20,105	18,040	18,942	19,889	20,884	21,928
4002	Employers Superannuation	35,000	19,360	20,328	21,344	22,412	23,532
4003	Sub-contracted Staff		6,000	6,000	6,500	6,500	6,500
4009	Recruitment Costs	-	1,000	1,000	1,000	1,000	1,000
4010	Staff Training	1,500	1,000	1,000	1,000	1,000	1,000
4012	Staff Expenses	180	150	155	159	164	169
4016	Staff Uniform	500	100	100	100	100	100
4017	Time Sheet & Rota Software	215	240	247	255	262	270
4051	Rates	3,435	7,000	7,210	7,426	7,649	7,879
4052	Water & Sewerage	5,000	9,000	9,270	9,548	9,835	10,130
4055	Electricity	21,000	24,000	30,000	31,500	33,075	34,729
4056	Gas	5,000	4,000	6,000	6,300	6,615	6,946
4060	Refuse	3,900	3,900	4,017	4,138	4,262	4,389
4100	Telecommunications	3,200	3,200	3,296	3,395	3,497	3,602
4105	Postage	100	50	52	53	55	56
4106	Stationery	1,000	800	824	849	874	900
4110	Advertising & Publicity	5,000	2,500	2,575	2,652	2,732	2,814
4112	Subscriptions	75	75	75	75	75	75
4113	Software Support	1,300	1,210	1,246	1,284	1,322	1,362
4114	Licence Fee	1,000	1,050	1,082	1,114	1,147	1,182
4115	Insurance	3,200	3,355	3,456	3,559	3,666	3,776
4116	Web Site	215	230	237	244	251	259
4155	Professional fees	-	5,000	2,000	-	-	-
4156	Bank Charges	5,200	6,000	6,180	6,365	6,556	6,753
4196	Functions Expenditure - The View	-	800	824	849	874	900
4201	Cleaning & Hygiene	17,000	20,000	20,600	21,218	21,855	22,510
4202	Linen Cleaning	3,000	3,600	3,708	3,819	3,934	4,052
4270	Vehicles & Equipment Maintenance	4,000	4,000	4,120	4,244	4,371	4,502
4271	Vehicles & Equipment Lease		560	577	594	612	630
4272	Equipment Purchase	9,950	2,000	4,000	3,000	3,090	3,183
4275	Building Maintenance	2,500	5,000	5,150	5,305	5,464	5,628
4276	CCTV	500	500	515	530	546	563
4279	Fire & Security	1,550	1,250	1,288	1,326	1,366	1,407
4303	Food Expenditure	116,270	135,600	110,004	113,304	116,703	120,204
4304	Bar Expenditure	58,015	68,800	70,864	72,990	75,180	77,435
4306	Catering & Utensils & Equipment	1,000	2,000	2,060	2,122	2,185	2,251
4307	Bar Utensils & Equipment	250		-	-	-	-
4311	Pest Control	2,000	2,000	2,040	2,081	2,122	2,165
4313	Stock Take	1,050	1,100	1,133	1,167	1,202	1,238
4314	Cost of Card Top Up Incentive	4,000	5,000	5,000	5,000	5,000	5,000
4903	Term Maintenance	4,000					
	<b>The View Expenditure</b>	<b>608,365</b>	<b>663,775</b>	<b>666,193</b>	<b>690,769</b>	<b>719,131</b>	<b>748,747</b>
	<b>Net Expenditure (Income)</b>	<b>86,665</b>	<b>129,975</b>	<b>116,503</b>	<b>124,727</b>	<b>136,262</b>	<b>148,561</b>

Account Code	Cost Centre	2022-23 Final Budget	2023-24 Draft Budget	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget	2027-28 Projected Budget
<b><u>COMMITTEE SUMMARY</u></b>							
<b><u>Net Expenditure by Cost centre</u></b>							
101	Golf Course	(51,995)	(52,485)	(69,540)	(68,902)	(51,505)	(38,534)
102	Capital Costs-Golf & The View	105,000	107,000	105,000	105,000	105,000	105,000
103	The View	86,665	129,975	116,503	124,727	136,262	148,561
<b>Total Net Committee Requirement</b>		<b>139,670</b>	<b>184,490</b>	<b>151,963</b>	<b>160,825</b>	<b>189,758</b>	<b>215,027</b>
<b>Total Overall Golf &amp; The View income</b>		<b>1,007,765</b>	<b>1,050,935</b>	<b>1,082,116</b>	<b>1,117,206</b>	<b>1,150,248</b>	<b>1,184,266</b>
<b>Total Overall Golf &amp; The View Expenditure</b>		<b>1,147,435</b>	<b>1,235,425</b>	<b>1,234,079</b>	<b>1,278,031</b>	<b>1,340,006</b>	<b>1,399,293</b>
<b>Total Net Committee Requirement</b>		<b>139,670</b>	<b>184,490</b>	<b>151,963</b>	<b>160,825</b>	<b>189,758</b>	<b>215,027</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Golf Course and The View</u></b>									
<b>101</b>	<b><u>Golf Course</u></b>								
1000	Golf Course Season Ticket	184,250	184,110	193,000	8,890			95.4%	
1001	Golf Course Green Fees M-F	152,820	81,712	113,000	31,288			72.3%	
1002	Golf Course Green Fees w/eb/h	98,259	61,283	72,000	10,717			85.1%	
1003	Golf Course Societies	69,840	51,805	70,000	18,195			74.0%	
1004	Golf Course Locker	988	1,008	2,250	1,242			44.8%	
1007	Golf Course Air Traffic	7,500	5,625	7,500	1,875			75.0%	
1019	Rechargeable Income	179	0	0	0			0.0%	
1050	Income Rent	85	0	85	85			0.0%	
1054	Income Other	792	646	700	54			92.3%	
1077	Income Sale Equipment	3,100	5,600	4,200	(1,400)			133.3%	
1311	Buggy Hire	15,280	12,121	23,330	11,209			52.0%	
1317	Income VAT PE Adjustment	12,026	0	0	0			0.0%	
	<b>Golf Course :- Income</b>	<b>545,119</b>	<b>403,909</b>	<b>486,065</b>	<b>82,156</b>			<b>83.1%</b>	<b>0</b>
4000	Salaries & Wages	98,031	50,477	121,600	71,123		71,123	41.5%	
4001	Employers NI	8,367	4,859	11,650	6,791		6,791	41.7%	
4002	Employers Superannuation	13,048	6,613	17,410	10,797		10,797	38.0%	
4009	Recruitment Costs	492	623	800	177		177	77.9%	
4010	Staff Training	1,802	0	2,000	2,000		2,000	0.0%	
4011	Staff Protective Clothing	1,382	700	1,500	800		800	46.7%	
4019	Rechargeable Expenditure	179	0	0	0		0	0.0%	
4041	Golf Professional Retainer	45,833	28,050	65,100	37,050		37,050	43.1%	
4045	Golf Course Player Costs	1,060	1,441	1,450	9		9	99.4%	
4046	Golf Club Membership Fees	14,520	14,506	14,520	14		14	99.9%	
4051	Rates	5,291	6,218	10,680	4,462		4,462	58.2%	
4052	Water & Sewerage	1,039	501	1,800	1,299		1,299	27.8%	
4060	Refuse	250	62	260	198		198	24.0%	
4100	Telecommunications	681	378	750	372		372	50.4%	
4105	Postage	0	0	50	50		50	0.0%	
4106	Stationery	249	20	350	331		331	5.6%	
4110	Advertising & Publicity	0	0	500	500		500	0.0%	
4112	Subscriptions	490	510	525	15		15	97.1%	
4113	Software Support	1,738	1,418	1,900	482		482	74.6%	
4114	Licence Fee	75	75	75	0		0	100.0%	
4115	Insurance	8,630	9,819	8,890	(929)		(929)	110.5%	
4116	Web Site	72	90	75	(15)		(15)	120.0%	
4156	Bank Charges	6,278	3,209	5,500	2,291		2,291	58.4%	
4201	Cleaning & Hygiene	116	111	500	389		389	22.2%	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4251 Dog Bin Emptying	1,286	536	1,330	794		794	40.3%	
4261 Grounds Maint non contract	39,164	24,871	38,000	13,129		13,129	65.5%	
4270 Vehicles & Equipment Maint	15,271	10,989	15,700	4,711		4,711	70.0%	
4271 Vehicle & Equipment Lease	68,237	80,023	79,800	(223)		(223)	100.3%	
4272 Furniture & Equipment	9,490	0	7,855	7,855		7,855	0.0%	
4275 Building Maintenance	264	581	2,200	1,619		1,619	26.4%	
4276 CCTV	694	0	500	500		500	0.0%	
4279 Fire & Security	450	1,099	1,300	201		201	84.6%	
4308 Golf Course Overheads	50,000	6,000	12,000	6,000		6,000	50.0%	
4309 Buggy Lease & Maintenance	7,045	3,935	7,500	3,565		3,565	52.5%	
4411 VAT PE Adjustment overclaimed	0	(11,990)	0	11,990		11,990	0.0%	(11,990)
Golf Course :- Indirect Expenditure	<b>401,523</b>	<b>245,724</b>	<b>434,070</b>	<b>188,346</b>	<b>0</b>	<b>188,346</b>	<b>56.6%</b>	<b>(11,990)</b>
<b>Net Income over Expenditure</b>	<b>143,595</b>	<b>158,184</b>	<b>51,995</b>	<b>(106,189)</b>				
6000 plus Transfer from EMR	990	(11,990)						
6001 less Transfer to EMR	12,026	0						
<b>Movement to/(from) Gen Reserve</b>	<b>132,560</b>	<b>146,194</b>						
<u>102 Capital Costs-Golf &amp; The View</u>								
1317 Income VAT PE Adjustment	5,377	0	0	0			0.0%	
Capital Costs-Golf & The View :- Income	<b>5,377</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
4301 Public Works Loan Payment	0	52,488	105,000	52,512		52,512	50.0%	
4411 VAT PE Adjustment overclaimed	0	(1,443)	0	1,443		1,443	0.0%	(1,443)
Capital Costs-Golf & The View :- Indirect Expenditure	<b>0</b>	<b>51,045</b>	<b>105,000</b>	<b>53,955</b>	<b>0</b>	<b>53,955</b>	<b>48.6%</b>	<b>(1,443)</b>
<b>Net Income over Expenditure</b>	<b>5,377</b>	<b>(51,045)</b>	<b>(105,000)</b>	<b>(53,955)</b>				
6000 plus Transfer from EMR	0	(1,443)						
6001 less Transfer to EMR	5,377	0						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(52,488)</b>						
<u>103 The View</u>								
1050 Income Rent	750	750	1,000	250			75.0%	
1053 Income Grants	29,196	0	0	0			0.0%	
1091 Income Building Maintenance	305	0	0	0			0.0%	
1305 Income Golf Course Overheads	50,000	6,000	12,000	6,000			50.0%	
1306 Income Golf Club Room Hires	1,653	1,583	500	(1,083)			316.7%	
1307 Income Bar Sales	132,198	110,292	168,300	58,008			65.5%	
1308 Income Food Sales	230,217	115,699	227,700	112,001			50.8%	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1310 Income - Society Food	28,850	24,948	32,500	7,552			76.8%	
1312 Function Food Sales	60,252	36,230	72,000	35,770			50.3%	
1313 DNU - Function Bar Sales	1,041	485	7,500	7,015			6.5%	
1316 Events Income - The View	253	211	200	(11)			105.4%	
1318 Income The View Kiosk	674	0	0	0			0.0%	
<b>The View :- Income</b>	<b>535,391</b>	<b>296,199</b>	<b>521,700</b>	<b>225,501</b>			<b>56.8%</b>	<b>0</b>
4000 Salaries & Wages	227,907	141,190	267,155	125,965		125,965	52.8%	
4001 Employers NI	14,945	9,148	20,105	10,957		10,957	45.5%	
4002 Employers Superannuation	18,789	8,228	35,000	26,772		26,772	23.5%	
4003 Sub-contracted Staff	4,105	6,492	0	(6,492)		(6,492)	0.0%	
4009 Recruitment Costs	1,269	2,854	0	(2,854)		(2,854)	0.0%	
4010 Staff Training	510	0	1,500	1,500		1,500	0.0%	
4012 Staff Expenses	25	0	180	180		180	0.0%	
4016 Staff Uniform	16	0	500	500		500	0.0%	
4017 Timesheet & Rota Software	206	226	215	(11)		(11)	105.3%	
4051 Rates	1,700	1,998	3,435	1,437		1,437	58.2%	
4052 Water & Sewerage	1,916	1,703	5,000	3,297		3,297	34.1%	
4055 Electricity	19,185	10,416	21,000	10,584		10,584	49.6%	
4056 Gas	3,893	1,525	5,000	3,475		3,475	30.5%	
4060 Refuse	3,409	1,664	3,900	2,236		2,236	42.7%	
4100 Telecommunications	2,734	1,663	3,200	1,537		1,537	52.0%	
4105 Postage	0	0	100	100		100	0.0%	
4106 Stationery	702	402	1,000	598		598	40.2%	
4110 Advertising & Publicity	1,658	1,049	5,000	3,951		3,951	21.0%	
4112 Subscriptions	75	0	75	75		75	0.0%	
4113 Software Support	1,128	796	1,300	504		504	61.2%	
4114 Licence Fee	910	1,008	1,000	(8)		(8)	100.8%	
4115 Insurance	3,100	3,195	3,200	5		5	99.8%	
4116 Web Site	218	49	215	166		166	22.6%	
4156 Bank Charges	5,334	3,146	5,200	2,054		2,054	60.5%	
4196 Functions Expenditure-The View	1,766	286	0	(286)		(286)	0.0%	
4201 Cleaning & Hygiene	16,168	10,843	17,000	6,157		6,157	63.8%	
4202 Linen Cleaning	2,475	1,563	3,000	1,437		1,437	52.1%	
4270 Vehicles & Equipment Maint	3,060	1,429	4,000	2,571		2,571	35.7%	
4272 Furniture & Equipment	3,199	1,091	9,950	8,859		8,859	11.0%	
4275 Building Maintenance	5,430	2,771	2,500	(271)		(271)	110.8%	
4276 CCTV	218	109	500	391		391	21.8%	
4279 Fire & Security	973	987	1,550	563		563	63.7%	
4301 Public Works Loan Payment	104,977	0	0	0		0	0.0%	
4303 Food Expenditure	110,036	71,037	116,270	45,233		45,233	61.1%	

## Detailed Income &amp; Expenditure by Budget Heading 30/09/2022

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4304 Bar Expenditure	50,380	40,955	58,015	17,060		17,060	70.6%	
4306 Catering Utensils & Equip	1,064	2,626	1,000	(1,626)		(1,626)	262.6%	
4307 Bar Utensils & Equip	367	78	250	172		172	31.3%	
4311 Pest Control	1,839	951	2,000	1,049		1,049	47.5%	
4313 Stock Take	1,000	250	1,050	800		800	23.8%	
4314 Cost of Card Top Up Incentives	3,710	3,249	4,000	751		751	81.2%	
4315 The View Kiosk Expenditure	150	0	0	0		0	0.0%	
4903 Term Maintenance	1,155	120	4,000	3,880		3,880	3.0%	
The View :- Indirect Expenditure	<b>621,703</b>	<b>335,099</b>	<b>608,365</b>	<b>273,266</b>	<b>0</b>	<b>273,266</b>	<b>55.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(86,312)</b>	<b>(38,900)</b>	<b>(86,665)</b>	<b>(47,765)</b>				
Golf Course and The View :- Income	<b>1,085,886</b>	<b>700,108</b>	<b>1,007,765</b>	<b>307,657</b>			<b>69.5%</b>	
Expenditure	<b>1,023,226</b>	<b>631,869</b>	<b>1,147,435</b>	<b>515,566</b>	<b>0</b>	<b>515,566</b>	<b>55.1%</b>	
<b>Net Income over Expenditure</b>	<b>62,660</b>	<b>68,239</b>	<b>(139,670)</b>	<b>(207,909)</b>				
plus Transfer from EMR	<b>990</b>	<b>(13,434)</b>						
less Transfer to EMR	<b>17,403</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>46,248</b>	<b>54,805</b>						
Grand Totals:- Income	<b>1,085,886</b>	<b>700,108</b>	<b>1,007,765</b>	<b>307,657</b>			<b>69.5%</b>	
Expenditure	<b>1,023,226</b>	<b>631,869</b>	<b>1,147,435</b>	<b>515,566</b>	<b>0</b>	<b>515,566</b>	<b>55.1%</b>	
<b>Net Income over Expenditure</b>	<b>62,660</b>	<b>68,239</b>	<b>(139,670)</b>	<b>(207,909)</b>				
plus Transfer from EMR	<b>990</b>	<b>(13,434)</b>						
less Transfer to EMR	<b>17,403</b>	<b>0</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>46,248</b>	<b>54,805</b>						