



## Seaford Town Council

### **Seaford Town Council Golf & The View Agenda – 28<sup>th</sup> February 2023**

#### **To the Members of the Golf & The View Committee**

Councillors D Argent (Chair), N Adil, M Brown, J Edson, B Payne,  
R Reed, MA Hayder, R Hayder, L Wallraven and B Webb.

Seaford Head Golf Club Representatives – A Miller and S Doyle.

A meeting of the **Golf & The View Committee** will be held in the **Council**

**Chambers, 37 Church Street, Seaford, BN25 1HG** on **Tuesday 28<sup>th</sup>**

**February 2023** at 7.00pm, which you are summoned to attend.

Adam Chugg

Town Clerk

22<sup>nd</sup> February 2023

- **Public attendance at this meeting will be limited to 10 due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation.**

### **AGENDA**

#### **1. Apologies for Absence**

To consider apologies for absence.

#### **2. Disclosure of Interests**

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

#### **3. Public Participation**

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

**4. Course Manager's Update Report**

To consider report 177/22 providing the Committee with an update on management and maintenance of the golf course maintenance (pages 5 to 9).

**5. Golf Professional's Update Report**

To consider report 178/22 providing an update from the Golf Professional service on golf course related matters (pages 10 to 12).

**6. The View Manager's Update Report EXEMPT**

To consider exempt report 179/22 updating the Committee on business operations at The View (pages 13 to 15, plus exempt appendix).

**7. Golf & the View Income & Expenditure Report to 31<sup>st</sup> January 2023**

To consider report 169/22 updating the Golf & The View Committee on the income and expenditure to date (pages 16 to 24).

**8. Seaford Head Golf Club Update**

A standard agenda item to enable the representatives of Seaford Head Golf Club at the meeting to give brief verbal updates on relevant business / activities of the club, for noting only

## AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk)

Telephone: 01323 894 870

### Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

### Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

### Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.55pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

### Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

#### Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to [admin@seafordtowncouncil.gov.uk](mailto:admin@seafordtowncouncil.gov.uk) or by post to the Town Council offices.

#### Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



## Seaford Town Council

<b>Report No:</b>	<b>177/22</b>
<b>Agenda Item No:</b>	<b>4</b>
<b>Committee:</b>	<b>Golf &amp; The View</b>
<b>Date:</b>	<b>28<sup>th</sup> February 2023</b>
<b>Title:</b>	<b>Course Manager's Update Report</b>
<b>By:</b>	<b>Simon Lambert, Head Greenkeeper</b>
<b>Purpose of Report:</b>	<b>To provide the Committee with an update on golf course maintenance</b>

<b>Recommendations</b>
<b>The Golf &amp; The View Committee is recommended:</b>
1. To note the contents of this report.

### 1. Information

#### 1.1 Overview:

**1.2** We have seen a more settled winter following the wet autumn and have had a number of frosts. This has affected the use of the main greens in the mornings and at certain times for a more prolonged period. We create temporary greens for use during this time to allow play to continue and they have held up well. These frost periods have allowed us to crack on with some scrub and tree maintenance, as well as all the risk assessments and stock records.

**1.3** The last month has seen an increase in grub activity on the tees and other certain areas. This has led to damage being caused by crows and badgers stripping the turf to find food. Once the activity reduces, we will begin to repair these areas through turving, seeding and top dressing. Other areas which show signs of stress from high traffic and use will have work done on them such as aeration, over seeding and top dressing as required. With a

good level of water in the ground we hope for a good spring with lush growth to help recover these areas quickly.

**1.4** Following my last report, investigation work continues on what is required and the cost involved in moving the 17th green and 18th tees. We have had various site meetings in house. A member of the office team has joined in working on the project and has been looking into what permissions will be required and to help get the project moving. We have made initial contacts with a specialist in golf course design and the next step is arranging a site meeting to discuss options, our requirements and how they maybe able to help.

### **1.5 Course Maintenance**

**1.6** The spring mowing of wildflower areas and dividing rough is being planned for in the next month. This will help to define holes and offer a great area for wildflowers and insects to live. This is year 5 of the program and we have seen a real change in grass types and behaviours. This has allowed the dormant wildflower seeds to germinate with hopefully more to come.

**1.7** We have followed the programme of winter aeration and maintenance to all fine turf areas. This includes solid tining slitting and the application of low nitrogen fertilisers containing micronutrients and other ingredients to toughen the turf and protect from disease and frost damage. The temporary greens have been in use during frost periods and very wet conditions.

**1.8** We have continued the application soil biology products. This helps maintain a healthy soil profile encouraging and feeding the beneficial bacteria and fungi. These in turn help to break down thatch and nutrients not available to the grass plant. These together produce a protective web around the plant root system protecting it from pests and disease.

**1.9** We have been using this program for four years now and are starting to see some really great results. Every year more and more chemicals and pesticides are removed from use and if we can achieve not relying on them now, we will be ahead of the game when a point comes where there will no longer be chemicals available.

**1.10** Using these methods have proven to be working well. This has led to two bookings of The View to host a breakfast meeting and a seminar aimed at

local greenkeepers and golf courses to help highlight the approaches and the benefits it has.

- 1.11** Aeration work on fairways and walkways have take place throughout the winter to help manage any water and also promote healthy grass growth and air into the soil. This will continue into spring where we will also add seed and sand to help recover areas in need of extra help.
- 1.12** The buggies have been out of use for the winter period for the safety of the users due to course conditions. They will be back in use at the earliest point following an improvement in the conditions. We also have new shells to top up and improve the pathways ready for the buggy use.
- 1.13 Irrigation:**
- 1.14** The system has been shut down for the winter period. The valve boxes and pop ups will be trimmed prior to recommissioning and pressurising ready for the new season. This will happen at the end of March/early April as weather allows.
- 1.15** Moving forward the roof irrigation still needs addressing and various options have been discussed moving forward. Remedial works are required to ensure it is maintained correctly and it is my understanding that prices are being sought. Following these works, the irrigation will be started up ready for the year ahead. This is currently still mains water supplied.
- 1.16 Staff:**
- 1.17** All greenkeeping staff attended a training day at a local company. The course specialised in cutting units and after cut appearance. This was a great chance for all of us to brush up and learn new ways of setting up cutting units and machinery.
- 1.18** Durning the next few months, we will begin to revisit the options of an additional greenkeeper. We advertised twice in the past year but were unsuccessful in filling the additional position of assistant greenkeeper. This is not uncommon in the greenkeeping industry at present. We also don't compete with other local clubs in terms of a remuneration package. We will look to advertise again and also look at other options such as an apprentice or seasonal greenkeeper to help through the busy months.
- 1.19** A review of the greenkeeping job descriptions and scale is being undertaken. It is hoped that once this process is complete, and with a

positive outcome we should be able to ensure the recruitment process is more successful.

**1.20 Machinery:**

**1.21** We have begun the winter/ spring maintenance. An external contractor will be brought in to perform servicing of all machinery under warranty and also report on their condition and identify and future maintenance issues or potential breakdowns.

**1.22** Unfortunately our Toro Workman that runs the sprayer had a bearing and drive shaft fail that was unexpected and requires repairs amounting to £1,600. This and also the huge increase in fuel costs, at some points double previous years, has led to a possible overspend in the machinery and equipment budget. This will be managed and with savings made in other codes, it is hoped it doesn't affect the overall expenditure.

**1.23** Moving into a new rotation of the machinery replacement program we will be looking at the previous six years and identifying the order and planning a program to move forward. With the current climate and order times, this process will need to be put in place earlier than previously each year to ensure delivery can be for the beginning of financial years when existing leases finish.

**1.24** The condition of our modern machinery is an investment that enables our relatively small greenkeeping team to work efficiently and effectively to produce a quality and competitive product. This must be kept up to date and in good condition to ensure it is safe, efficient and trustworthy.

**2. Financial Appraisal**

**2.1** The costs of moving and rebuilding the 17th green and 18th tee are being investigated.

**2.2** The costs of the machinery replacement program are being investigated although at a very early stage

**2.3** Any overspent in the machinery and equipment budget is being managed and offset by savings elsewhere.

**3. Contact Officer**

The Contact Officer for this report is Simon Lambert, Head Greenkeeper.



Head Greenkeeper	
Town Clerk	



## Seaford Town Council

<b>Report No:</b>	<b>178/22</b>
<b>Agenda Item No:</b>	<b>5</b>
<b>Committee:</b>	<b>Golf &amp; The View Committee</b>
<b>Date:</b>	<b>28<sup>th</sup> February 2023</b>
<b>Title:</b>	<b>Golf Professional's Update Report</b>
<b>By:</b>	<b>Fraser Morley, Golf Professional</b>
<b>Purpose of Report:</b>	<b>To provide an update on golf course related matters</b>

<b>Recommendations</b>
<b>The Golf &amp; The View Committee is recommended:</b>
1.To note the contents of the report.

### 1. Information

#### 1.1 Course Conditions and Income:

After the wettest winter I have ever seen, we were hit with a cold spell and this allowed the course to drain underneath. Although this has hit our normally steady winter income, we are on target to surpass our income budget within the next week or so. The greenkeepers have maintained and protected the course brilliantly and are constantly improving the area throughout the winter period.

The course had been closed/restricted more times than we have seen in many years, but we have still been open for play a considerably more than other local courses. Especially those north of the Downs.

- 1.2** At the time of writing, buggies are not allowed for hire. The traffic through the winter has added to the wear areas of the course. Trolley use also led to the top holes being closed through the worst of the wet weather. We were never designed for buggy use and we have to balance the usage with the ground conditions as much as possible. This poor winter has hit our budget income for this year.

**1.3 Membership:**

**1.4** New members have been steadily coming in since 1<sup>st</sup> January on our '15 for 12 months' membership offer. We have seen 20 new members join, which is a fantastic return with the poor weather we've experienced over the winter.

**1.5** New membership figures:

Membership Type	Number
7 Day	3
Senior	10
5 Day	0
Intermediate 2	5
Intermediate 1	1
Youth	0
Junior	1
Totals	20

**1.6** Renewal letters will be going out in early March and we hope to have a good percentage in renewals this year. We all hope it can be an uninterrupted year.

**1.7 Societies:**

**1.8** Societies have been coming in thick and fast this year so far. The price increase in the food has not deterred any bookings and there has been an understanding of the increase.

**1.9** With nearly 140 bookings already, it looks like we could see an increase on last year's numbers.

**2. Other items**

**2.1** My new assistant Max has settled in well and he's been a positive influence on the Pro Shop and members. Being able to offer coaching again has been well received by members and non-members alike.



**2.2** Sadly, after four years, we've had to say goodbye to Angus, who left us over Christmas. It is not ideal to be back to just two staff covering the Pro Shop, so we are actively looking for another shop assistant and hope we can recruit before the season kicks off.

**2.3** A full year ahead will see our buggy contract come to an end and we'll be looking at a new fleet at the end of September. I have three quotes to look at and we should be placing that order very soon.

**2.4** New scorecards are close to being finalised with a company that will be cost positive for us, as they get the cards printed and also a percentage of the advertising revenue. This should save us several thousand pounds over the year and also give us a lovely looking scorecard for all golfers to use.

### **3. Contact Officer**

The Contact Officer for this report is Fraser Morley, Golf Professional.

Golf Professional	
Town Clerk	



## Seaford Town Council

<b>Report No:</b>	<b>179/22</b>
<b>Agenda Item No:</b>	<b>6</b>
<b>Committee:</b>	<b>Golf &amp; The View</b>
<b>Date:</b>	<b>28<sup>th</sup> February 2023</b>
<b>Title:</b>	<b>The View Manager's Update Report</b>
<b>By:</b>	<b>Mark Hocking, Business &amp; General Manager</b>
<b>Purpose of Report:</b>	<b>To provide the Committee with an update on operations at The View</b>

<b>Recommendations</b>
<b>The Golf &amp; The View Committee is recommended:</b>
<ol style="list-style-type: none"><li>1. To note the contents of this report.</li><li>2. To note the process underway negotiating a trading agreement with a brewery.</li></ol>

### 1. Information

- 1.1** The View has appointed a part time Office Administrator. This is helping considerably and the bookings are on the up for functions.
- 1.2** We have implemented the 'children eat free' menu, although successful for those that use it, it has not been that popular, I will let it run until the middle of March and see where we are with it. We felt that with the current climate, it would encourage trade through the quiet times at The View whilst also providing something for the local community.
- 1.3** Revenue continues to perform well for the breakfast trade. Lunch is still not performing as we would have hoped but the new menus will be out at the end of March, which should improve this. The breakfast menu has had a small revamp and we have had to put the prices up, fortunately it doesn't seem to have put people off.

- 1.4 The cellar has had the refrigeration unit renewed and is now up and running. We have had the corridor carpet cleaned, which has hugely improved the appearance as you enter and move around the venue.
- 1.5 We have reduced the staffing levels on shifts where possible, in order to reduce expenditure. January was a testing month with the bad weather. It was very unpredictable - even with the bad weather we could still have a busy day and good weather a bad day. This made finding the right staffing levels very challenging.
- 1.6 Function bookings are good. We have bookings for Christmas already and have taken another wedding booking for next year. We had a good January for functions.
- 1.7 Golf society bookings are coming in and the diary is filling up.
- 1.8 Jazz nights are on a break-even level although the attendance is good, we do not sell much on the bar and food take up is low. I will be in talks with the organisers to discuss options available.
- 1.9 Opening hours are currently weekdays 8.00am to 5.00pm. These will be changing soon as the spring evenings get lighter.
- 1.10 Opening hours can be kept under review and if certain hours are not producing enough supporting revenue, then they can be adjusted accordingly.

## **2. Brewery Contract**

- 2.1 We have been negotiating a trading agreement with a brewery. Ultimately, this will aim to save significantly on waste and as such, make financial savings. Due to its commercially sensitive nature, the details of this contract are set out in exempt Appendix A. This will be circulated separately to committee members.

## **3. Financial Appraisal**

- 3.1 There are no direct financial implications as a result of this report. Although the Committee is asked to note the process underway regarding negotiating a trading agreement with a brewery. This will have financial implications, although commitment to these is not being made at this stage.
- 3.2 We have to be aware of the financial climate and act accordingly to whatever comes our way, being more proactive and flexible in opening hours and food costs.

#### 4. Contact Officer

The Contact Officer for this report is Mark Hocking, Business & General Manager.

Business & General Manager	
Town Clerk	



## Seaford Town Council

<b>Report No:</b>	<b>169/22</b>
<b>Agenda Item No:</b>	<b>7</b>
<b>Committee:</b>	<b>Golf &amp; The View Committee</b>
<b>Date:</b>	<b>28<sup>th</sup> February 2023</b>
<b>Title:</b>	<b>Golf &amp; the View Income &amp; Expenditure Report to 31<sup>st</sup> January 2023</b>
<b>By:</b>	<b>Karen Singleton, Responsible Financial Officer (RFO)</b>
<b>Purpose of Report:</b>	<b>To update the Committee on the income and expenditure to date.</b>

<b>Recommendations</b>
<b>The Golf &amp; the View Committee is recommended:</b>
<ol style="list-style-type: none"><li>1. To approve removing the 10% discount top up cards offered to Golf Course members from 1<sup>st</sup> April 2023, but allow members to top up in March 2023 and continue to use the balance after 1<sup>st</sup> April 2023.</li><li>2. To otherwise note the contents of the report.</li></ol>

### 1. Summary

- 1.1 Attached as Appendix 1 is the income and expenditure report for this Committee, as at 31<sup>st</sup> January 2023.
- 1.2 Members should note that all income received to 31<sup>st</sup> January 2023 is included but some expenditure that relates to the period will not show until a future month e.g. utility charges - invoices are received a month or more in arrears.

### 2. The Golf Course

#### 2.1 Income:

- 2.1.1 Appendix 1 includes ten months / 83% of the year. It is therefore reassuring that golf course income is already £472,183 / 97.1% of budget. It is expected to reach 100% overall by the year end, even though income is not



evenly spread across the year. Membership fees are paid in advance for the whole year. Green fees are also weather and season dependant, so the receipts will be higher in the summer months.

- 2.1.2 The number of members is not quite as high as expected so although Membership income is 95.2% of budget, it is not likely to reach the budgeted figure of £193,000 before the year end. This is thought to be because rising prices in the cost of living has made golf memberships a luxury compared to last year, which was post Covid-19 lockdowns and saw people eager to get out on the golf course. Quite a few members did not renew due to being ill, injured or awaiting operations.
- 2.1.3 Green Fees and Societies should be on track to reach, or even exceed, budgets by the year end.
- 2.1.4 £1,400 more than budgeted was received for the sale of the John Deere Gator and the Toro Greenspro. Due to inflation, the value was more than quoted the previous year. A further £416.67 was received for the sale of the previous pick-up truck.
- 2.1.5 It was intended to have eight buggies instead of six in the year after the refurbishment of the locker rooms. As this has not happened yet, Buggy Hire income (1311/101) and locker income (1004/101) is likely to fall short of budget.

## **2.2 Expenditure:**

- 2.2.1 Overall expenditure is less than expected for the time of year (£341,342 / 78.6%). Salaries are less than budgeted due to the difficulty in recruiting the extra greenkeeper that was budgeted for.
- 2.2.2 Some costs are the annual total e.g. insurance, golf club membership fees (4046/101) and vehicle and equipment lease (4271/101). There was a delay from April to September in sourcing equipment and during this time the lease interest rates increased, so this has gone slightly over budget.
- 2.2.3 After the VAT Partial exemption calculation was completed for 2019 - 2020, 2020 - 2021 and 2021 - 2022, £21,815.99 was claimed back (4411/101).

## **3. The View**

### **3.1 Income:**

- 3.1.1 Appendix 1 includes ten months / 83% of the year, it is therefore reassuring that The View income is £457,943 / 87.8% of budget.

3.1.2 Income from bar and food sales are at 89% and 81.6% of budget respectively.

3.1.3 Income from societies is 96.2% and food function sales 97.5% of budget.

These budgets are expected to reach or exceed the target by the year end and hopefully contribute to the overall income being in budget.

### **3.2 Expenditure:**

3.2.1 Most of the expenditure is as expected or lower than expected for the time of year, with a few exceptions. The overspend in salaries and wages (4000/103) is more than offset in savings in the other two salaries budgets NIC (4001) and Pension (4002). Total all together 82.2%. Pensions are budgeted to meet the cost if staff join the Local Government Pension Scheme but in reality, staff often choose to join the cheaper NEST pension scheme.

3.2.2 Due to staff shortages and leave, it has been necessary to use sub-contracted kitchen staff. £12,479 has been spent.

3.2.3 A very high water bill (£4,776.34, 4052/103) was received in September and is still being investigated by Castle Water. It has now been escalated due to the long timescale.

3.2.4 Cleaning & Hygiene (99.4%) and Linen Cleaning (123.5%) will go over budget by the year end due to the rise in costs.

3.2.5 Building maintenance (4275/103) is already over budget due to the age of the building. The following significant repairs have been needed this year

- £162 Replacement lights
- £1,230 New urinals & high pressure jetting
- £346 Replacement ignition device
- £650 Repair sleeper retaining wall.

3.2.6 Food (95.8%) and Bar Expenditure (99.2%) will go over budget by the year end due to the rise in costs.

3.2.7 Catering Utensils & Equipment (4306/101) contains items that were previously coded to food. The budgets will be adjusted for this next year.

3.2.8 Overall expenditure is 89.1% of budget, bearing in mind some costs are annual costs expenditure overall should be on or near budget by the year end. The percentage does not take into account the fact that some expenditure is from earmarked reserves.

## **4. 10% Discount Top up Cards**


- 4.1** In trying to make the running of the View more cost effective, officers have looked at the cost of the top up cards which offer a 10% discount on food and drink at The View to golf members.
- 4.2** The cost of this is born solely by The View and is projected to be £5,600 by the year end. There is also a significant amount of officer time taken up to account for this discount.
- 4.3** Officers recommend removing the 10% discount on top up cards offered to golf course members from 1<sup>st</sup> April 2023, but allow members to top up in March 2023 and continue to use the balance after 1<sup>st</sup> April 2023.
- 4.4** When considering this matter, it is worth bearing in mind that this is one part of the membership 'package', which is set out below:
- (a)** EGU and SGU Membership and CONGU Handicap
  - (b)** Entry to County Competitions
  - (c)** Eligible to apply for a County Card for reduced green fees at other courses in Sussex, Kent and Surrey
  - (d)** Entry to Club Competitions, Weekend and Weekday Matches, Free Buffets at Captains events, Seniors and Ladies Competitions
  - (e)** Members Midweek (£24) and Weekend (£28) Guest Green Fee rates
  - (f)** Discounted rates on function rooms at 'The View'
  - (g)** 10% Discount on Logo clothing in the Pro Shop
  - (h)** Reciprocal deal with Eastbourne Downs & Mid Sussex Golf Club – £10 a round (Monday to Friday not including Bank Hols)
  - (i)** 'Concessions' apply to those over 60 years or Unemployed
  - (j)** Rounds can be booked by all up to 9 days in advance
  - (k)** Course Dress Code – no jeans and golf shoes only
  - (l)** Direct Debit option available spread over the first 6 months. £25 fee applies. First payment upfront then 5 successive payments. (When purchased during April) (late payment fees applicable)
- 4.5** Officers have done all we can to minimise the overall cost to members going forward.
- 4.6** The Golf Professional is speaking to the Golf Club about this recommendation. As usual, the President and Secretary of the Club will be in attendance at the meeting on 28<sup>th</sup> February.

## 5. Financial Appraisal

- 5.1 Projections look hopeful that the Golf & The View Committee's net expenditure is on target to be within budget at the year-end.

## 6. Contact Officer

The Contact Officer for this report is Karen Singleton, RFO.

RFO	
Town Clerk	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2023

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Golf Course and The View</u></b>							
<b>101 Golf Course</b>							
1000 Golf Course Season Ticket	183,652	193,000	9,348			95.2%	
1001 Golf Course Green Fees M-F	106,477	113,000	6,523			94.2%	
1002 Golf Course Green Fees w/eb/h	82,551	72,000	(10,551)			114.7%	
1003 Golf Course Societies	69,689	70,000	311			99.6%	
1004 Golf Course Locker	1,009	2,250	1,241			44.9%	
1007 Golf Course Air Traffic	7,500	7,500	0			100.0%	
1019 Rechargeable Income	179	0	(179)			0.0%	
1050 Income Rent	85	85	0			100.0%	
1054 Income Other	646	700	54			92.3%	
1077 Income Sale Equipment	6,017	4,200	(1,817)			143.3%	
1311 Buggy Hire	14,379	23,330	8,951			61.6%	
	<b>472,183</b>	<b>486,065</b>	<b>13,882</b>			<b>97.1%</b>	<b>0</b>
Golf Course :- Income							
4000 Salaries & Wages	90,544	121,600	31,056		31,056	74.5%	
4001 Employers NI	8,782	11,650	2,868		2,868	75.4%	
4002 Employers Superannuation	11,795	17,410	5,615		5,615	67.7%	
4009 Recruitment Costs	623	800	177		177	77.9%	
4010 Staff Training	0	2,000	2,000		2,000	0.0%	
4011 Staff Protective Clothing	1,327	1,500	173		173	88.5%	
4019 Rechargeable Expenditure	179	0	(179)		(179)	0.0%	
4041 Golf Professional Retainer	49,750	65,100	15,350		15,350	76.4%	
4045 Golf Course Player Costs	1,679	1,450	(229)		(229)	115.8%	
4046 Golf Club Membership Fees	14,506	14,520	14		14	99.9%	
4051 Rates	10,365	10,680	315		315	97.1%	
4052 Water & Sewerage	1,893	1,800	(93)		(93)	105.2%	
4060 Refuse	62	260	198		198	24.0%	
4100 Telecommunications	629	750	121		121	83.9%	
4105 Postage	0	50	50		50	0.0%	
4106 Stationery	39	350	311		311	11.3%	
4110 Advertising & Publicity	0	500	500		500	0.0%	
4112 Subscriptions	510	525	15		15	97.1%	
4113 Software Support	1,845	1,900	55		55	97.1%	
4114 Licence Fee	75	75	0		0	100.0%	
4115 Insurance	10,235	8,890	(1,345)		(1,345)	115.1%	
4116 Web Site	90	75	(15)		(15)	120.0%	
4156 Bank Charges	4,524	5,500	976		976	82.3%	
4201 Cleaning & Hygiene	111	500	389		389	22.2%	
4251 Dog Bin Emptying	893	1,330	437		437	67.1%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2023

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4261 Grounds Maint non contract	34,819	38,000	3,181		3,181	91.6%	
4270 Vehicles & Equipment Maint	14,121	15,700	1,579		1,579	89.9%	
4271 Vehicle & Equipment Lease	80,023	79,800	(223)		(223)	100.3%	
4272 Furniture & Equipment	4,577	7,855	3,278		3,278	58.3%	
4275 Building Maintenance	1,036	2,200	1,164		1,164	47.1%	
4276 CCTV	0	500	500		500	0.0%	
4279 Fire & Security	1,099	1,300	201		201	84.6%	
4308 Golf Course Overheads	10,000	12,000	2,000		2,000	83.3%	
4309 Buggy Lease & Maintenance	7,028	7,500	472		472	93.7%	
4411 VAT PE Adjustment overclaimed	(21,816)	0	21,816		21,816	0.0%	(21,816)
<b>Golf Course :- Indirect Expenditure</b>	<b>341,342</b>	<b>434,070</b>	<b>92,728</b>	<b>0</b>	<b>92,728</b>	<b>78.6%</b>	<b>(21,816)</b>
<b>Net Income over Expenditure</b>	<b>130,842</b>	<b>51,995</b>	<b>(78,847)</b>				
6000 plus Transfer from EMR	(21,816)						
<b>Movement to/(from) Gen Reserve</b>	<b>109,026</b>						
<u>102 Capital Costs-Golf &amp; The View</u>							
4301 Public Works Loan Payment	69,591	105,000	35,409		35,409	66.3%	
4411 VAT PE Adjustment overclaimed	(6,461)	0	6,461		6,461	0.0%	(6,461)
<b>Capital Costs-Golf &amp; The View :- Indirect Expenditure</b>	<b>63,130</b>	<b>105,000</b>	<b>41,870</b>	<b>0</b>	<b>41,870</b>	<b>60.1%</b>	<b>(6,461)</b>
<b>Net Expenditure</b>	<b>(63,130)</b>	<b>(105,000)</b>	<b>(41,870)</b>				
6000 plus Transfer from EMR	(6,461)						
<b>Movement to/(from) Gen Reserve</b>	<b>(69,591)</b>						
<u>103 The View</u>							
1050 Income Rent	1,000	1,000	0			100.0%	
1305 Income Golf Course Overheads	10,000	12,000	2,000			83.3%	
1306 Income Golf Club Room Hires	2,825	500	(2,325)			565.0%	
1307 Income Bar Sales	156,531	175,800	19,269			89.0%	
1308 Income Food Sales	185,759	227,700	41,941			81.6%	
1310 Income - Society Food	31,276	32,500	1,224			96.2%	
1312 Function Food Sales	70,184	72,000	1,816			97.5%	
1316 Events Income - The View	368	200	(168)			183.8%	
<b>The View :- Income</b>	<b>457,943</b>	<b>521,700</b>	<b>63,757</b>			<b>87.8%</b>	<b>0</b>
4000 Salaries & Wages	235,137	267,155	32,018		32,018	88.0%	
4001 Employers NI	15,539	20,105	4,566		4,566	77.3%	
4002 Employers Superannuation	14,410	35,000	20,590		20,590	41.2%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2023

Month No: 10

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4003 Sub-contracted Staff	12,479	0	(12,479)		(12,479)	0.0%	
4009 Recruitment Costs	2,854	0	(2,854)		(2,854)	0.0%	
4010 Staff Training	0	1,500	1,500		1,500	0.0%	
4012 Staff Expenses	0	180	180		180	0.0%	
4016 Staff Uniform	0	500	500		500	0.0%	
4017 Timesheet & Rota Software	453	215	(238)		(238)	210.5%	
4051 Rates	3,331	3,435	104		104	97.0%	
4052 Water & Sewerage	7,351	5,000	(2,351)		(2,351)	147.0%	
4055 Electricity	17,073	21,000	3,927		3,927	81.3%	
4056 Gas	2,890	5,000	2,110		2,110	57.8%	
4060 Refuse	3,069	3,900	831		831	78.7%	
4100 Telecommunications	2,718	3,200	482		482	84.9%	
4105 Postage	1	100	99		99	0.9%	
4106 Stationery	778	1,000	222		222	77.8%	
4110 Advertising & Publicity	1,104	5,000	3,896		3,896	22.1%	
4112 Subscriptions	0	75	75		75	0.0%	
4113 Software Support	1,175	1,300	125		125	90.4%	
4114 Licence Fee	1,078	1,000	(78)		(78)	107.8%	
4115 Insurance	3,195	3,200	5		5	99.8%	
4116 Web Site	219	215	(4)		(4)	101.8%	
4156 Bank Charges	5,245	5,200	(45)		(45)	100.9%	
4196 Functions Expenditure-The View	2,359	0	(2,359)		(2,359)	0.0%	
4201 Cleaning & Hygiene	16,890	17,000	110		110	99.4%	
4202 Linen Cleaning	3,706	3,000	(706)		(706)	123.5%	
4270 Vehicles & Equipment Maint	2,683	4,000	1,317		1,317	67.1%	
4272 Furniture & Equipment	2,694	9,950	7,256		7,256	27.1%	1,604
4275 Building Maintenance	2,779	2,500	(279)		(279)	111.1%	
4276 CCTV	131	500	369		369	26.2%	
4279 Fire & Security	1,117	1,550	433		433	72.1%	
4303 Food Expenditure	111,356	116,270	4,914		4,914	95.8%	
4304 Bar Expenditure	57,579	58,015	436		436	99.2%	
4306 Catering Utensils & Equip	3,424	1,000	(2,424)		(2,424)	342.4%	
4307 Bar Utensils & Equip	123	250	127		127	49.3%	
4311 Pest Control	1,443	2,000	557		557	72.1%	
4313 Stock Take	500	1,050	550		550	47.6%	
4314 Cost of Card Top Up Incentives	4,827	4,000	(827)		(827)	120.7%	
4903 Term Maintenance	475	4,000	3,525		3,525	11.9%	
<b>The View :- Indirect Expenditure</b>	<b>542,185</b>	<b>608,365</b>	<b>66,180</b>	<b>0</b>	<b>66,180</b>	<b>89.1%</b>	<b>1,604</b>
<b>Net Income over Expenditure</b>	<b>(84,243)</b>	<b>(86,665)</b>	<b>(2,422)</b>				
6000 plus Transfer from EMR	1,604						
<b>Movement to/(from) Gen Reserve</b>	<b>(82,639)</b>						

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2023

Month No: 10

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Golf Course and The View :- Income	930,126	1,007,765	77,639			92.3%	
Expenditure	946,657	1,147,435	200,778	0	200,778	82.5%	
<b>Net Income over Expenditure</b>	<b>(16,531)</b>	<b>(139,670)</b>	<b>(123,139)</b>				
plus Transfer from EMR	(26,674)						
<b>Movement to/(from) Gen Reserve</b>	<b>(43,204)</b>						
Grand Totals:- Income	930,126	1,007,765	77,639			92.3%	
Expenditure	946,657	1,147,435	200,778	0	200,778	82.5%	
<b>Net Income over Expenditure</b>	<b>(16,531)</b>	<b>(139,670)</b>	<b>(123,139)</b>				
plus Transfer from EMR	(26,674)						
<b>Movement to/(from) Gen Reserve</b>	<b>(43,204)</b>						