



Seaford Town Council

Seaford Town Council Planning & Highways Agenda – Thursday 9th November 2023

To the Members of the Planning & Highways Committee

Councillors L Wallraven (Chair), L Boorman (Vice Chair), R Buchanan, R Clay,
O Honeyman, R Honeyman and S Markwell.

A meeting of the **Planning & Highways Committee** will be held in the **Council
Chambers, 37 Church Street, Seaford, BN25 1HG** on **Thursday 9th
November 2023** at 7.00pm, which you are summoned to attend.

Adam Chugg

Town Clerk

1st November 2023

- **Public attendance at this meeting will be limited due to the size of the meeting, so public will need to register to guarantee a place**
- **The meeting will be video recorded and uploaded to the Town Council's YouTube channel after the meeting**
- **See the end of the agenda for further details of public access and participation**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

In accordance with Town Council Policy, members of the public wishing to speak on individual planning applications may do so immediately before each planning application.

4. Planning Applications – For Comment

The planning and/or tree works applications for the Committee to consider and comment on as a statutory consultee are as follows:

Lewes District Council Planning Applications received in week commencing Monday 9th October 2023

LW/23/0569 – Unit 4 Cradle Hill Industrial Estate Cradle Hill Road – Advertisement Consent Application - 1 x Individual Illuminated Letters Mounted on an Aluminium Panel (West Elevation), 2 x Individual Illuminated Letters Mounted on an Aluminium Panel (South and Front West Elevation), 1 x Individual Illuminated Letters Mounted on an Aluminium Panel (South Elevation), 1 x Individual Illuminated Letters Mounted on an Aluminium Panel (East Elevation), 1 x 106 Linear M Single Line Blue Faux Neon In An Aluminium Cover (West / South Elevation) for Mr W Yardley.

Lewes District Council Planning Applications received in week commencing Monday 16th October 2023

LW/23/0616 – 42 Farm Close - Single storey rear extension, garage conversion and replacement side extension for Mr S Bull.

Lewes District Council Planning Applications received in week commencing Monday 23rd October 2023

No applications received.

Lewes District Council Planning Applications received week commencing Monday 30th October 2023

LW/23/0647 – 8 Duchess Drive – Replacement of existing conservatory with two-storey rear extension for R Ghani.

Tree Works Applications

TW/23/0097/TPO – Annexe 87 Upper Chyngton Gardens – Removal of T1 - Sycamore for Mr A Hill.

TW/23/0102/TPO – 4 Barn Close - T1 - Ash - Removal/pollard to previous points for Mr A Bray

TW/23/0101/TPO – **17 Barcombe Avenue** - T1 - Holm Oaks - Pruned by 3-4 meters and crown raised T2 - Holm Oaks - Pruned by 3-4 meters and crown raised T3 - Holm Oaks - Pruned by 3-4 meters and crown raised T4 - Holm Oaks - Fell (replanting condition removed) for Ms D Williams.

TW/23/0081/TPO – **7 Benenden Close** - T1 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T2 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T3 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T4 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T5 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T6 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T7 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T8 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% T9 - Sycamore - Reduction in height by approx. 6m reducing the sides to match and crown thinning by 20% for Mr A Bray.

5. Road Closure Application

To consider report 100/23 on applications for temporary road closures for the Seaford Markets taking place up to the end of 2024 (pages 6 to 7).

6. Update Report

To consider report 99/23 reporting on decisions taken by Lewes District Council since the last meeting on applications previously considered by the Committee (pages 8 to 10).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: meetings@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

Circulation:

All Town Councillors, Young Mayor, Deputy Young Mayor and registered email recipients.

Public Access:

Members of the public looking to access this meeting will be able to do so by:

1. Attending the meeting in person.

The Town Council asks that you contact meetings@seafordtowncouncil.gov.uk or 01323 894 870 to register your interest in attending at least 24 hours before the meeting.

Spaces will be assigned on a first come, first served basis.

Please note that if you don't register and just attempt to turn up at the meeting, this could result in you not being able to attend if there is no space.

OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.45pm where you will be shown into the meeting for a 7.00pm start.

Please note that the front door of the building will be locked at 7.00pm and remain locked during the meeting for security reasons. As such, if you arrive after this time, you will not be able to access the meeting.

When members of the public are looking to leave, they must be escorted out of the building by a Town Council officer. There is also a signposted back door which can be exited through if required.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.

2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.
3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to planning@seafordtowncouncil.gov.uk or by post to the Town Council offices.

Health & Safety Measures:

While Covid restrictions are no longer mandated the Town Council wishes to stay vigilant and mindful of the health and safety of its meeting participants by upholding the requirement that you should not attend the meeting if you are displaying any Covid-19 symptoms (or have tested positive) as identified on the [NHS website](#) or symptoms of any similarly contagious illness.



Seaford Town Council

Report No:	100/23
Agenda Item No:	5
Committee:	Planning & Highways
Date:	19th October 2023
Title:	Road Closure Application - Seaford Street Markets
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To notify the Town Council of road closure applications for Seaford Street markets in Church Street from February to December 2024.

Recommendations
The Committee is recommended: 1. To NOTE the Town Council applications.

1. Information

- 1.1 Lewes District Council has notified the Town Council of an application for temporary road closures for the Seaford Steet Markets in Church Street from February to December 2024.
- 1.2 The dates are listed as follows;
Saturdays: 10 February 2024; 24 February 2024; 09 March 2024; 23 March 2024; 13 April 2024; 27 April 2024; 11 May 2024; 25 May 2024; 08 June 2024; 22 June 2024; 13 July 2024; 27 July 2024; 10 August 2024; 24 August 2024; 07 September 2024; 21 September 2024; 12 October 2024; 26 October 2024; 09 November 2024; 23 November 2024; 07 December 2024; and 21 December 2024.
- 1.3 The closure will cover Church Street from south of junction with West Street to the Crypt Gallery and will run from 07.00 to 18.00 on each of the dates listed.

- 1.4 As these dates and times have already been approved by the Town Council the application is reported for NOTING only.

2. Recommendations

- 2.1 Members are requested to note the Town Council applications.
- 2.2 There are no direct financial implications of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Geoff Johnson, Planning Officer.



Seaford Town Council

Report No:	99/23
Agenda Item No:	6
Committee:	Planning & Highways
Date:	9th November 2023
Title:	Update Report
By:	Geoff Johnson, Planning Officer
Purpose of Report:	To notify the Committee of decisions taken by Lewes District Council on applications previously considered by the Committee

Recommendations

The Committee is recommended:

1. To note the report and the decisions set out in the Schedule.

1. Information

- 1.1 The attached schedule lists the decisions taken by Lewes District Council since the last Committee meeting on applications previously considered by the Committee.

2. Financial Appraisal

- 2.1 There are no direct financial implications of this report.

3. Contact Officer

- 3.1 The Contact Officer for this report is Geoff Johnson, Planning Officer.

Schedule of Lewes District Councils Decisions received since the committee's last meeting on 19th October 2023

Approvals – No Objections from Seaford Town Council

LW/23/0556 – 27 Cornfield Road - Use of the first floor as an annexe and additional external wheelchair access provided at ground floor level.

LW/23/0539 – 11 Ringmer Road - Render to all elevations of a block of flats.

LW/23/0537 – 49 Cuckmere Road - Demolition of existing rear conservatory, two storey rear extension, alterations to fenestration and reduction in size of existing detached garage to rear

LW/23/0535 – 23 Crown Hill - Replacement single storey rear extension.

LW/23/0514 – 56 Rookery Way Bishopstone - Replacement single storey front extension and alterations to front access.

LW/23/0458 – 36 South Way - Erection of 2 No. single storey rear extensions, single storey side extension with associated hard/soft landscaping.

LW/23/0412 – Crouch House Crouch Lane - Roof extension including infill of twin pitch to create single pitch and removal of chimneys at rear and side elevations, re-rendering of external walls, alterations to fenestration at all elevations including installation of double-glazed units, installation of dormer and roof light at front elevation, two dormers at rear elevation and one roof light at side elevation.

Approval for noting – Application not considered by the Committee

LW/22/0796 – Cliff Gardens - Change of use of a private street to a climate change educational beach Garden featuring 7 no. planters of which 3 no. include fishbone sculptures, surfacing of C National cycleway, creation and surfacing of footpath containing 3 no. Big Buoy Benches (approved at Lewes District Council's Planning Applications Committee on 11th October 2023)

Tree Works Applications approved

TW/23/0066/TPO – 10 Chalvington Close - T1 - Sycamore - Whole crown reduction by 1.5 metres to provide significant clearance to garden and prevent damage to the trees e.g., snap outs T4 - Sycamore - Whole crown reduction by 1.5 metres to provide significant clearance to garden and prevent damage to the trees e.g., snap outs.

TW/23/0064/TPO - Ashleigh Glegg House Grosvenor Road - T1 - Sycamore -
Lifting of the lower crown to 3m, removal of basal & epicormic growth and removal of deadwood. T2 - Holm Oak - Reduce back from the building to allow approximately 1.8 metres clearance, Lifting of the lower crown to 4m and removal of deadwood.