



Seaford Town Council

Minutes of a meeting of Seaford Town Council's Finance & General Purposes Committee on Tuesday, 12th September 2023

Held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** at 7.00pm.

Present:

Councillors F Hoareau (Chair) and R Stirton (Vice Chair), L Boorman, C Bristow and J Lord
Adam Chugg, Town Clerk

Lucy Clark, Finance Manager

There were no members of the public present.

F10/09/23 Apologies for Absence

Apologies for absence were received from Councillors R Buchanan and L Wallraven.

F11/09/23 Disclosure of Interests

There were no disclosures of interests.

F12/09/23 Public Participation

There was no public participation.

F13/09/23 Receipts, Payments and Bank Reconciliation Reports for June and July 2023

The Committee considered report 56/23 advising of Receipts, Payments and Bank Reconciliations for June and July 2023.

It was **RESOLVED** to **NOTE** the contents of the report.

F14/09/23 Finance Report to 31st July 2023

The Committee considered report 57/23 informing the Committee of the Income and Expenditure from 1st April to 31st July 2023 and highlighting significant variances from budget. Members asked for clarity on certain items.

It was **RESOLVED** to **NOTE** the contents of the report.

F15/09/23 Budget Framework and Timetable 2024-2025

The Committee considered report 59/23 advising the Committee in the proposed Budget Framework and Timetable for 2024-2025.

Councillors discussed the Budget Training session for councillors and the Climate Change Sub-Committee being included within the Community Services budget.

It was **RESOLVED** to **APPROVE** the Budget Framework and Timetable.

F16/09/23 Intermediate Level Review Procedures for External Audit

The Committee considered report 71/23 advising the Committee of the Town Council's process to comply with the additional requirements of an intermediate level review.

The Town Clerk advised of the current RFO

It was **RESOLVED** to **NOTE** the contents of the report.

F17/09/23 Exclusion of the Press & Public

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting during the discussion on the next item of business for the reasons as set out on the agenda.

F18/06/23 Receipts Due for Payment at as 31st August 2023 EXEMPT

The Committee considered exempt report 58/23 confirming the unpaid receipts due on 31st August 2023.

It was **RESOLVED** to **NOTE** the receipts due for payment list as of 31st August 2023.

The meeting closed at 7.22pm.

Councillor F Hoareau

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Chair of Finance & General Purposes