



APPROVED 25/01/24 FULL COUNCIL

## Seaford Town Council

### **Minutes of a meeting of Seaford Town Council's Finance & General Purposes Committee on Tuesday, 19<sup>th</sup> December 2023**

Held in the **Council Chambers, 37 Church Street, Seaford, BN25 1HG** at 7.00pm.

#### **Present:**

Councillors F Hoareau (Chair) and R Stirton (Vice Chair), S Ali, L Boorman, R Buchanan, C Bristow and L Wallraven.

Adam Chugg, Town Clerk

Lucy Clark, Finance Manager

There were no members of the public present.

#### **F19/12/23 Apologies for Absence**

There were no apologies for absence.

#### **F20/12/23 Disclosure of Interests**

There were no disclosures of interests.

#### **F21/12/23 Public Participation**

There was no public participation.

#### **F22/12/23 Receipts, Payments and Bank Reconciliation Reports for August, September, October and November 2023**

The Committee considered report 128/23 advising of Receipts, Payments and Bank Reconciliations for August, September, October and November.

It was **RESOLVED** to note the contents of the report.

#### **F23/12/23 Finance Report to 30<sup>th</sup> November 2023**

The Committee considered report 129/23 informing the Committee of the Income and Expenditure from 1<sup>st</sup> April to 30<sup>th</sup> November 2023 and highlighting significant variances from budget. Members asked for clarity on certain items.

It was **RESOLVED** to **NOTE** the contents of the report.

#### **F24/12/23 Finance & General Purposes Committee Draft Budget 2024-2025**

The Committee considered report 131/23 presenting the Finance & General Purposes Committee Draft Budgets for 2024 – 2025.

It was **RESOLVED** to **RECOMMEND** the draft Finance & General Purposes Committee budget 2024 -2025 with two **AMENDMENTS**.

It was **AGREED** to reduce the overall Grants Budget to £35,000 and to increase the Members Training budget to £2,000.

### **F25/12/23 Seaford Town Council Draft Budget Report 2024-2025**

The Committee considered report 132/23 presenting the Seaford Town Council Draft Budgets for 2024 – 2025.

It was **RESOLVED** to **RECOMMEND** to Full Council the draft Seaford Town Council Budget and Precept requirement for 2024 – 2025 and to include the previous amendments.

### **F26/12/23 Exclusion of the Press & Public**

It was **RESOLVED** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public **BE EXCLUDED** from the meeting during the discussion on the next item of business for the reasons as set out on the agenda.

### **F27/12/23 Receipts Due for Payment at as 7<sup>th</sup> December 2023**

#### **EXEMPT**

The Committee considered exempt report 130/23 confirming the unpaid receipts due on 7<sup>th</sup> December 2023.

It was **RESOLVED** to **NOTE** the receipts due for payment list as of 7<sup>th</sup> December 2023.

The meeting closed at 7.40pm.

*Councillor F Hoareau*

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Chair of Finance & General Purposes