



Seaford Town Council

Minutes of a meeting of the Community Services Committee on Thursday, 22nd June 2023

Held at the Council Chambers, 37 Church Street, Seaford, BN25 1HG on Thursday 22nd June 2023 at 7.00pm.

Present:

Councillors M Wearmouth (Chair), S Dubas (Vice Chair), S Ali, C Bristow, R Honeyman, J Meek, G Rutland, and L Wallraven.

Adam Chugg, Town Clerk

Louise Lawrence, Head of Assets, Projects & Services

Sharan Brydon, Assets & Projects Manager

Zoe Polydorou, Projects Officer

Julie Payne, Projects & Facilities Assistant

There were 9 members of the public in attendance.

CS01/06/23 Apologies for Absence

Apologies for absence were received from Councillor I Taylor.

CS02/06/23 Disclosure of Interests

There were no disclosures of interests.

CS03/06/23 Public Participation

Speaker	Statement
Resident A	<i>Relating to agenda item 4 and as a Bönningstedt Beach Hut owner, raised concerns following a meeting between the Town Council and hut owners, some of the ambitious elements of the seafront plan not being delivered and some current facilities not being of a sufficient standard (the portable toilet for hut owners, over-grouping of the concessions in such close proximity to the huts and the gabion wall remedial works being delayed). Confirmed that many hut owners feel the same and</i>

	<i>want huts that are accessible for all with the peace and tranquillity promised.</i>
Town Council Response	Thanked the resident for their contribution – confirmed would take all questions and then answer them at the suitable point during the agenda.
<i>Resident B</i>	<i>Relating to agenda item 4, queried whether, if the West View Beach Hut bookings continued to decline, the Town Council would consider returning to weekend only bookings for hut. Queried whether it be possible for the Town Council to put regular updates on Facebook to keep residents informed on movement with the Martello Toilets project.</i>
Town Council Response	Thanked the resident for their contribution.
<i>Resident C</i>	<i>Expressed that they had planned to speak about the use of the Chyngton Way field for parking for the Walk the Chalk event but understands that the proposal is no longer being pursued. Queried when the memorandum of understanding concerning the risk assessment and traffic management plan will be made public, and what the proposed communication plan is to ensure local residents be updated.</i>
Town Council Response	Thanked the resident for their contribution and confirmed the points raised would be covered under the relevant item on the agenda.

CS04/06/22 Projects & Facilities Management Update Report

The Committee considered report 21/23 informing the committee on progress and actions relating to Seaford Town Council's assets and services.

The Head of Assets, Projects & Services took the Committee through the report and key updates within.

Members discussed: having a schedule of the Town Council's contracts and key details, the event planning process with and mission statement of the Seaford Christmas Magic event, the opportunities and challenges with regards to a holistic approach within the town to deal with street festivals and the sales of plastic, a review of signage within play areas, plans to address litter issues, the booking frequency of the West View Beach Huts, the proposed changes to the CCTV scheme, the Bönningstedt Beach Huts and addressing the

points raised, Martello Toilets communications, repair works to South Hill Barn, concession arrangements on the seafront, promotion of active transport and clear signage, the strategic planning process being undertaken including a review of historic plans, arrangements for the Walk the Chalk event in September and confirming that parking arrangements are to be discussed at the July Full Council meeting, the project and risk forward planning process and documentation, the upcoming councillor strategic away day, and the process of governing and managing the Town Council's green spaces including strategizing of the spaces.

CS04.1 It was **RESOLVED** to **NOTE** the contents of the report.

CS04.2 It was **AGREED** to **DELEGATE POWER** to the Heads of Assets, Projects & Services, in consultation with the Chair of Community Services, to finalise the Seaford Christmas Magic mission statement.

CS05/06/23 Community Services Year End Financial Report 2022-2023

The Committee considered report 13/23 informing community services of the Year End Financial Report 2022 - 2023.

The Town Clerk introduced the report and the process for financial reporting to committees. The Town Clerk confirmed that the Community Infrastructure Levy monies have been received and the process that the Town Council will follow to determine how these monies are spent.

Members queried the temperature ruling for The Salts tennis courts, the potential claim following the failure of the Bönningstedt Wall, the Christmas Magic finances and sponsorship options, the Christmas light expenditure and the financial arrangements with the Climate Change Sub-Committee.

The Committee congratulated officers on the positive financial position that the Town Council is in.

It was **RESOLVED** to **NOTE** the contents of the report.

The meeting closed at 8.36pm.

Councillor M Wearmouth

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Chair of the Community Services Committee

