



Seaford Town Council

Seaford Town Council Climate Change Sub Committee Agenda – Thursday 26th October 2023

To the Members of the Climate Change Sub-Committee

Councillors C Bristow (Chair), R Buchanan (Vice Chair), L Boorman, R Clay, O Matthews, J Meek, I Taylor and L Wallraven.

A meeting of the **Climate Change Sub-Committee** will be held in the **Council Chambers, 37 Church Street Seaford, BN25 1HG** on **Thursday, 26th October 2023** at 7.00pm, which you are summoned to attend.

Adam Chugg,

Town Clerk

13th October 2023

PLEASE NOTE:

- **Public attendance at this meeting will be limited to 15 people, so registration to attend is advised.**
- **The meeting will be recorded and uploaded to the Town Council's YouTube channel shortly after the meeting.**
- **See the end of the agenda for further details of public access and participation.**

AGENDA

1. Apologies for Absence

To consider apologies for absence.

2. Disclosure of Interests

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Seaford Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. Public Participation

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Seaford Town Council Policy.

4. [Climate Change Update Report – October 2023](#)

To consider report 93/23 providing an update on climate change activities and plans within the Town Council (pages 5 to 20).

5. [Temporary Toilets in Seaford – Public Feedback](#)

To consider report 92/23 providing an overview of the public feedback relating to the temporary compostable toilets on the seafront and to start a discussion on the Town Council's stance on types of toilet facilities to be used going forwards (pages 21 to 27).

6. [Draft Climate Emergency Policy – Update October 2023](#)

To consider report 94/23 presenting the updated draft Climate Emergency Policy for review and discussion (pages 28 to 34).

AGENDA NOTES

For further information about items on this Agenda please contact:

Adam Chugg, Town Clerk, 37 Church Street, Seaford, East Sussex, BN25 1HG

Email: admin@seafordtowncouncil.gov.uk

Telephone: 01323 894 870

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1. Attending the meeting in person.

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Spaces will be assigned on a first come, first served basis.

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OR

2. Watching the recording of the meeting on the [Town Council's YouTube channel](#) , which will be uploaded after the meeting has taken place.

Public Access to the Venue:

If you are attending the meeting in person, please arrive for 6.45pm where you will be shown into the meeting for a 7.00pm start.

Public Participation:

Members of the public looking to participate in the public participation section of the meeting must do so in person, by making a verbal statement during the public participation section of the meeting.

Below are some key points for public participation in the meeting:

1. Your statement should be regarding business on the agenda for that meeting.
2. You will only be able to speak at a certain point of the meeting; the Chair of the meeting will indicate when this is.

3. You do not have to state your name if you don't want to.
4. If you are unsure of when best to speak, either query this with an officer/councillor ahead of the meeting or raise your hand during the public participation item of the meeting and ask the Chair – they will always be happy to advise.
5. When the Chair has indicated that it is the part of the meeting that allows public participation, raise your hand and the Chair will invite you to speak in order.
6. Statements by members of the public are limited to four minutes and you don't automatically have the right to reply. The Chair may have to cut you short if you overrun on time or try to speak out of turn – this is just to ensure the meeting stays on track.
7. Where required, the Town Council will try to provide a response to your statement but if it is unable to do so at the meeting, may respond in writing following the meeting.
8. Members of the public should not speak at other points of the meeting.
9. A summarised version of your statement, but no personal details, will be recorded in the minutes of the meeting.

Public Comments

Members of the public looking to submit comments on any item of business on the agenda can do so in writing ahead of the meeting and this will be circulated to all committee members. Comments can be submitted by email to meetings@seafordtowncouncil.gov.uk or by post to the Town Council offices.

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Seaford Town Council

Report No:	93/23
Agenda Item No:	4
Committee:	Climate Change Sub-Committee
Date:	26th October 2023
Title:	Climate Change Update Report
By:	Louise Lawrence, Head of Assets, Projects & Services
Purpose of Report:	To provide an update on climate change activities and plans within the Town Council

Recommendations

The Sub-Committee is recommended:

1. To review the Climate Change Delivery Plan, discussing its contents and providing any feedback to be fed into future pieces of work and/or considerations.
2. To note the update with regards to single use plastics and the Town Council's policy document.
3. To note the closure of the electric car charging point project.
4. To approve the forward plan for the Climate Change Sub-Committee

1. Introduction

1.1 This report is:

1. Providing an update on progress against the Climate Change Delivery Plan as created in January 2023, for Sub-Committee to discuss and provide any feedback against, and
2. Seeking the Sub-Committees discussion on, and approval of, the forward plan for work of this Sub-Committee.

2. Climate Change Delivery Plan

- 2.1** In January 2023, this Sub-Committee consider the Climate Change Delivery Plan, based upon the priorities already identified by the Sub-Committee.
- 2.2** The Delivery Plan provided a set of specific commitments with a timeline. It made clear how this Sub-Committee is helping the Town Council to respond to the Climate Emergency, while also reflecting that the response is being made across the Town Council.
- 2.3** The plan has been included at Appendix A, along with a current update on each item. In addition to this, is a column allowing for the inclusion of any discussion points of this Sub-Committee at the meeting.
- 2.4** To confirm, it is envisaged that the Sub-Committee will review this document at the meeting, discussing its contents and provide any feedback to be fed into future pieces of work and/or considerations.
- 2.5** Members may notice that the timeline against the plan has not been met in its entirety. The delivery of the plan relied upon the introduction of additional resources within the Town Council office staff structure, which took effect in June 2023, later than originally envisaged. This, in addition to a knowledge gap, has led to the delay of certain pieces of work.
- 2.6** The Town Council's staffing resources are stretched but the plan continues to be worked on steadily. The experience and knowledge base of Sub-Committee members is also key in helping to drive forward this work and continue to look at ways to improve the impact of the Sub-Committee.
- 2.7** It is intended to source training – for councillors and officers – to strengthen the understanding of how to assess, monitor, measure and mitigate climate change as a local council. Training options are being researched. The frequency of refresher training and any ad hoc training needs can also be monitored.
- 2.8** An appropriate budget for training and specialist time during the 2024 – 2025 financial year will be identified and included in the relevant draft budgets being considered by Committees in December 2023.

3. Forward Plan for Climate Change Sub-Committee

- 3.1** The Climate Change Sub-Committee was set up by Full Council in October 2021 to continue and develop of the work of the Climate Change Working Group.
- 3.2** At this point, the detail of how the Sub-Committee would operate and the areas that reports would focus on were not established.
- 3.3** This report is therefore setting out the framework for the next three meetings in October 2023, January and April 2024. Please see Appendix B for the forward plan.
- 3.4** Sub-Committee members are invited to review and discuss this framework, subsequently approving the forward plan for the remainder of this municipal year.
- 3.5** With regards to how the forward plan and the delivery plan sit alongside each other, the intention is to combine these documents into one, as both are setting out the future work to be undertaken by the Committee.

4. Other Climate Change Work

- 4.1** Single Use Plastics
- 4.2** The government has recently announced new laws, which have come into force from 1st October 2023, banning additional single use plastic items for use and sale in the UK. As a result of this, further work will be needed to review and amend the Town Council's Single Use Plastics Policy.
- 4.3** Once reviewed, the revised policy document will then be presented to the Climate Change Sub-Committee for review.
- 4.4** Electric Car Charging Points
- 4.5** The Sub-Committee has previously instructed officers to look at the options for installing electric vehicle charging points within the town, including at The View (as a Town Council-owned car park).
- 4.6** Since this instruction, Lewes District Council has installed a total of 18 electric vehicle charging points in Seaford town centre car parks; 6 in each at West Street, Saxon Lane and Sutton Road.
- 4.7** 18 electric vehicle charging points in town centre car parks are considered adequate coverage for the level of footfall and visitor numbers.
- 4.8** If looking to introduce further units at The View, the Town Council would incur costs of around £30,000 for the installation, plus upgraded power

supply by UKPN (estimated cost in the region of £50,000) as a result of the car park being deemed a private car park.

- 4.9** It is not therefore considered financially feasible to proceed with electric vehicle charging points at The View, as it is unlikely it would generate sufficient returns to cover the install costs, let alone generate any surplus income.
- 4.10** This project is considered closed.
- 4.11** Plastic Free Events Charter
- 4.12** At the July meeting of the Sub-Committee, it was reported that a simpler version of the Plastic Free Events Charter (that currently sits within the Single Use Plastics Policy) would be created for ease of use. This piece of work is ongoing. In the interim, the charter remains available within the policy document and is referred to by officers.
- 4.13** Town Council Office Plastic Audit
- 4.14** This action is still live to undertake a plastic audit within the Town Council offices. Any subsequent action plan will be shared with the Sub-Committee.
- 4.15** Seaford Head Nature Reserve
- 4.16** At its October meeting, Full Council received a presentation from Natural England on its proposals to extend the current Lullington Heath National Nature Reserve (north of Friston Forest), creating a new, super nature reserve with a working title of The Chalk Coast National Nature Reserve (NNR). This is part of the England-wide King's Series of partnership National Nature Reserves and is a key element of delivering the Government's commitments to both reverse the decline in biodiversity and deliver climate resilience.
- 4.17** Natural England shared that there is a YouTube video providing an overview of the Nature Recovery Network that is publicly available to view at <https://www.youtube.com/watch?v=YisxnvmpKOk&t=7s>
- 4.18** At this meeting, the Town Council:
1. Welcomed the presentation, discussing the content with the Natural England representatives present.
 2. Appointed an outside body representative/s on the Chalk Coast National Nature Reserve Group.

3. Agreed that the Town Council continues to engage in conversations about the potential inclusion of Seaford Head Nature Reserve in this proposal and that following this meeting, officers will look further into the details associated with this (with the final decision to be made by Full Council at a later date).

5. Financial Implications

- 5.1 There are no direct financial implications as a result of this report.

6. Contact Officer

- 6.1 The Contact Officer for this report is Louise Lawrence, Head of Assets, Projects & Services.



Seaford Town Council
Climate Change Delivery Plan

As presented to the Town Council’s Climate Change Sub-Committee on 12th January 2023.

The Sub-Committee will be requested to annotate the plan with any discussion points during the October meeting.

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
1. Develop Climate Emergency Policy for the Council	1.1 Convene a meeting inviting residents with appropriate knowledge to help guide the Council on how best to develop the policy document. 1.2 Bring the outcomes of these discussions back to this Sub-Committee. 1.3 Bring the final draft policy document to Full Council for approval.	FEBRUARY APRIL SUMMER	1.4 This Sub-Committee considered the draft policy document at its meeting in July 2023. An update on the draft is presented elsewhere on this October agenda.	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
2. Enable the Council to undertake environmental consideration in decision-making	<p>2.1 Undertake desktop research to find examples from elsewhere we can learn from and also liaise with Lewes District Council.</p> <p>2.2 Bring a report to the Sub-Committee.</p> <p>2.3 Bring a proposal to Full Council for approval.</p>	<p>MARCH</p> <p>APRIL</p> <p>SUMMER</p>	<p>2.4 This is planned to be implemented for April 2024. This is taking into account the work required (as per 2.1) and training for councillors and officers involved in the process to enable effective and informed environmental considerations to be made.</p>	
3. Inform the new Strategic Plan for the Council	<p>3.1 Include relevant questions about the response to Climate Emergency in stakeholder workshops and planning days for the new strategic plan.</p> <p>3.2 Ensure this Sub-Committee</p>	<p>MAY</p> <p>SUMMER</p>	<p>3.3 The Strategic Plan is due to be presented at November Full Council for consideration.</p> <p>3.4 The action at 3.2 will</p>	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
	review the plan from the perspective of responding to the Climate Emergency.		follow after this.	
4. Play a role in civic leadership	<p>4.1 Publish report on Seaford Carbon Footprint and highlight key points in the community.</p> <p>4.2 Consider hosting a peoples' assembly in the autumn of 2023.</p> <p>4.3 Update the climate emergency page on the Council website at least once per quarter.</p>	<p>FEBRUARY</p> <p>JUNE</p> <p>APRIL, JULY, OCTOBER</p>	<p>4.4 The report is published on the Town Council's Climate Change webpage.</p> <p>4.5 The webpage is updated at least once per quarter, more where updates are available.</p> <p>4.6 In January 2024, local groups are being invited to the Sub-Committee meeting to speak about local climate change issues.</p> <p>4.7 A people's</p>	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
			assembly is being planned for autumn 2025, based on having the full policy approved and a year to measure against this.	
5. Implement car park charging points	<p>5.1 Initial desktop research and informal consultation has been undertaken.</p> <p>5.2 At this meeting, a report on next steps is being presented.</p> <p>5.3 Implement with funds in budget in 2023 – 2024.</p>	<p>JANUARY</p> <p>JANUARY</p> <p>SEPTEMBER</p>	5.4 An update appears elsewhere on this agenda. Due to the introduction of electric car charging points by Lewes District Council, the Town Council has not pursued this project.	
6. Explore options for South Hill Barn energy and water and the Green Roof at The View	6.1 Commission specialist report(s) on options for the Council to consider.	JULY	6.2 A working group to consider options at South Hill Barn has been established, which	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
			will look at energy options for the Barn alongside its potential uses. This group will be reporting back to the Community Services Committee. 6.3 Scoping work is underway with regards to the green roof at The View.	
7. Work with local community groups to deliver 'green' activities on land owned by the Council	7.1 Conclude agreements for a number of sites in the town, and explore the potential for additional work.	SEPTEMBER	7.2 This work is ongoing, such as with Trees for Seaford and On The Verge.	
8. Continue the ecological approach to	8.1 Further publicise and disseminate the work we are undertaking.	OCTOBER	8.4 The Course Manager provides	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
golf course management	<p>8.2 Maintain accreditation for Operation Pollinator.</p> <p>8.3 Work with South Downs National Park Authority on possible new dew pond and other changes for the site.</p>	<p>DECEMBER</p> <p>SEPTEMBER</p>	<p>quarterly updates through the Golf & The View Committee on the ecological approach being taken at the golf course, including under its accreditation with Operation Pollinator.</p> <p>8.5 The discussions the Town Council is entering into with regards to the super nature reserve (Chalk Coast National Nature Reserve) could potentially include land adjacent to the golf course and as such, the</p>	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
			<p>land management techniques, standards and requirements, will be shared with the Course Manager to ensure a joined up approach, where possible, with these potentially neighbouring sites.</p> <p>8.6 The Town Council is awaiting an update from the South Downs National Park Authority on its application to designate a dew pond on the golf course. A late 19th century dew</p>	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
			<p>pond has however been restored near South Hill Barn – courtesy of volunteers from Seaford Natural History Society and South Downs National Park Authority - and is being managed by a friends of group.</p> <p>The dew pond recorded over 200 species and contains winter shelters for reptiles and amphibians, freshwater for birds and grass snakes, and the UK's first recorded breeding of the rare lessor</p>	

	January 2023		October 2023	
PRIORITY	ACTIONS TO BE TAKEN	TIMELINE (2023)	UPDATE	COMMITTEE DISCUSSION POINTS
			emperor dragonfly nymph.	
9. Appropriate management of Seaford Head Local Nature Reserve	9.1 Work closely with Sussex Wildlife Trust (SWT) on their ecological management, under the agreement between the Council and SWT.	ONGOING	9.2 This work is ongoing and a regular communication occurs between the Town Council and SWT. SWT is included in discussions around the potential inclusion of the Seaford Head Local Nature Reserve in the Chalk Coast National Nature Reserve.	



Seaford Town Council

Climate Change Sub-Committee Forward Plan 2023 - 2024

October 2023 –

Discussion

1. Policy implementation
 - a. Review current policy draft (covered in a separate report on the agenda).
 - b. Collect feedback from stakeholders if needed.
 - c. Make necessary revisions based on feedback.
 - d. Discuss the timeline for policy implementation.
2. Ongoing work - monitor the impact of policies and initiatives and adapt as necessary, review the progress against the Climate Change Delivery Plan and any amendments required, furthermore consider how to monitor the impact of the plan, policy and other initiatives.
3. The indicative plan for the presentations in January 2024, this may include:
 - a. Collaboration - Seek partnerships with other organisations and stakeholders to strengthen the Town Council's efforts.
 - b. Public Engagement - Engage the community and raise awareness about climate change issues.
 - c. Training - Consider training needs for both Councillors and Officers and budget impact.
 - d. How to measure impact
 - i. Review existing data and metrics.
 - ii. Discuss methods for measuring environmental, social, and economic impacts.
 - iii. Identify key performance indicators (KPIs).
 - iv. Assign responsible parties for data collection.

January 2024 –

A fact-finding meeting

Presentations

New and current initiatives presentations from outside agencies and groups

April 2024 –

Discussion

- Discuss Climate Change meeting frequency to be linked to policy measurement.

Decision Making

- Agree final draft Climate Emergency Policy for recommendation to Full Council for adoption.
- Agree final draft Renaturing Policy for recommendation to Full Council for adoption.
- Agree revised draft Single Use Plastics Policy for recommendation to Full Council for adoption.
- Agree impact measures and agree the annual measurement of these.
- Agree to add climate impact as an assessment within all committee reports, setting out the arrangements to be put in place to enable this to take place.
- Agree new initiatives from those highlighted in January.



Seaford Town Council

Report No:	92/23
Agenda Item No:	5
Committee:	Climate Change Sub-Committee
Date:	26th October 2023
Title:	Temporary Toilets in Seaford – Public Feedback & Town Council’s Stance
By:	Helen Vits, Events & Sponsorship Officer
Purpose of Report:	To provide an overview of the public feedback relating to the temporary compostable toilets on the seafront and to start a discussion on the Town Council’s stance on types of toilet facilities to be used going forwards

Recommendations

The Sub-Committee is recommended:

1. To note the contents of the report and the outcome of the compostable toilets survey.
2. To recommend to Community Services Committee to make the decision to not use plastic portable toilets going forwards.
3. To recommend to the Community Services Committee to delegate power to officers to determine the appropriate arrangements when toilet facilities are being introduced, including type of alternative toilet used and whether toilets are rented or bought, subject to the requirements of the Town Council’s financial policies.

1. Introduction

- 1.1 Following the identification of a need to introduce additional toilet facilities to the seafront during the summer, the decision was made to install and trial temporary compostable toilets.

- 1.2 A public consultation has been run alongside this trial to gather feedback on the use of compostable toilets over the more-commonly used plastic portaloos.
- 1.3 In addition, the introduction of the temporary compostable toilets on the seafront has prompted discussions around the possible need of toilets at other Town Council-owned sites, whether year-round or for peak times of year.
- 1.4 With the above in mind, the purpose of this report is two-fold:
 1. To summarise the feedback and opinions provided by Seaford residents and visitors regarding the installation of compostable toilets on Seaford promenade by Martello Tower.
 2. To request that the Sub-Committee provides the necessary steer – via a recommendation to Community Services Committee - on the types of toilet to be used when additional toilet facilities are being introduced.

2. Survey Findings

- 2.1 The compostable toilet trial aimed to provide a sustainable and environmentally friendly alternative to the temporary toilet facilities available within the town.
- 2.2 The data collected aims to further understanding of public preferences regarding the use and placement of this type of toilet, with the intention to adopt these greener facilities across Town Council land and assets.
- 2.3 The survey ran from 21st July to 10th September 2023. Responses include age ranges from 18 to over 65.
- 2.4 Both Seaford residents and visitors participated however, only 36 responses were received, which is a very small sample size. Results were 19 against using compostable toilets (only five of the 19 had used the toilets) versus 15 in favour of compostable toilets, with two neutral results.
- 2.5 Comments helped to highlight some of the areas of concern, some of which the Town Council can address, see below.
- 2.6 Cleanliness & Hygiene
- 2.7 Concerns were expressed about the cleanliness of the compostable toilets, but these concerns seem to reduce in the later entries which would coincide with the new twice daily cleaning schedule implemented by the Town Council.

- 2.8** It is clear that locking of facilities out of hours is required to avoid misuse and antisocial behaviour.
- 2.9** Accessibility & Structure
- 2.10** Concerns were raised around the accessibility of the toilets. However, the units sourced were not accessible by design, as the accessible toilets at Martello remained open during the trial.
- 2.11** Upon the full closure of the Martello Toilets for the refurbishment works, accessible facilities would have been included within the temporary compostable toilet allocation.
- 2.12** This style of toilet varies drastically in size, shape and access (see images at the end of the report). This style of unit would also address concerns around privacy of the facilities.
- 2.13** In addition, the style and structure of these units offer a more weather resistant approach to temporary toilets on the seafront. The Environment Agency has already highlighted concerns of plastic units in this area during the winter months due to wind resilience and the potential of these being swept out to sea. If plastic units were chosen, the Town Council would have to investigate securing these units – potentially within a wooden framework - and the extra cost of this.
- 2.14** Environmental Impact
- 2.15** There was a positive response for the environmentally conscious approach to sourcing these facilities and the positive impact on the planet especially when compared to plastic cabin alternatives. Impact considerations include emissions from vehicle empties, use and disposal of waste, and reduced use of water.

3. Policy Decision

- 3.1** As introduced above, the Sub-Committee is being asked to provide the necessary steer on the types of toilet to be used when the Town Council is introducing additional toilet facilities at its sites.
- 3.2** Based on the information provided within this report, the Sub-Committee is being asked to recommend to the Community Services Committee to make the decision to not use plastic portable toilets going forwards.
- 3.3** Furthermore, the Sub-Committee is being asked recommend that the Community Services Committee delegates power to officers to determine

the appropriate arrangements when toilet facilities are being introduced, including type of alternative toilet used and whether toilets are rented or bought, subject to the requirements of the Town Council's financial policies.

- 3.4** What this means in practice is that when a need for additional toilet facilities is identified (such as for events, during the Martello Toilet rebuild or at certain Town Council-owned sites lacking facilities), officers already have the steer from the Town Council on the type of toilet to install.
- 3.5** If toilets are being considered in a location where there has not previously been facilities, a paper would be brought to the Community Services Committee for placement discussion.
- 3.6** The remainder of this report aims to provide Sub-Committee with further information – alongside the survey findings – to reach a recommended stance where types of toilets are concerned.
- 3.7** For complete clarity, the policy decision on types of toilet to be used would influence the types of toilets installed on site whilst the Martello Toilets rebuild project is taking place.

4. Additional Supporting Information

- 4.1** Following some initial investigation, it has been found that other councils and key destination areas are now using sustainable alternative facilities this includes; Ben Nevis, Weybourne Beach, Brent Council. In addition, Lewes District Council has contacted the Town Council, following public interest in the facilities, with a view to exploring sustainable alternatives for its community spaces.

- 4.2** The images below show examples of alternative facilities.

Image 1 – Accessible compostable built unit



Image 2 – Accessible compostable hired unit



Image 3 – Renewable energy compostable unit



- 4.3** Should compostable toilets be adopted officers would look to introduce increased educational signage on the use, benefits, and purpose of these units.

5. Cost Information

- 5.1** When reviewing the financial implications of these units, consideration must be given to the positive environmental impact.
- 5.2** Although hiring compostable units is considerably more – initially - than traditional plastic portaloos, investigation has shown that purchasing units is cheaper over the longer term.
- 5.3** In addition, the waste collection capacity reduces maintenance costs of these facilities. During the trial in peak season (July to October) only one collection was required from the compostable toilets on the seafront. It is also estimated that off season, this capacity could extend further.
- 5.4** Attached at Appendix A are indicative figures based on general assumption of usage in the area.
- 5.5** This provides the Sub-Committee with a number of comparisons – two compostable options and one plastic portaloos, on a rental or purchased basis.
- 5.6** For the sake of commercial interest, ‘Compostable product 1 and 2’ within the appendix have had the product names removed.

- 5.7** These figures are based on averaging out empty and usage across the calendar year and have used estimated figures.
- 5.8** To explain a little more given the significant price difference, compostable product 2 (image 3 above) is a more sophisticated unit which is built to last (20+ years) and fully replace a standard toilet unit. They only need emptied twice a year and exist in other council beach venues and at the foot of Ben Nevis. They use wind and solar energy to turn the compostable waste to ash under the ground.
- 5.9** The Town Council is still exploring the life cycle of each style of unit. It is assumed that the wooden, metal structure of the compostables would have a longer lifespan than the plastic alternative.

6. Conclusion

- 6.1** The public consultation has shown that regular, twice daily cleaning schedule is required to manage any facilities in this area. In addition, the locking of facilities out of hours is required to avoid misuse and antisocial behaviour.
- 6.2** Compostable toilets offer a clear environmental benefit – in alignment with the Town Council’s sustainability goals - and if the correct units are purchased, as opposed to hired, this could offset the financial impact and some of the public concerns raised.

7. Financial Implications

- 7.1** There are no direct financial implications of this report.
- 7.2** This said, the recommendation to Community Services could commit the Town Council to a higher initial spend when introducing additional toilet facilities but as per Appendix A, a lower running cost going forwards.
- 7.3** The temporary toilets being introduced whilst works are undertaken at Martello Toilets will come from the project budget.

8. Contact Officer

- 8.1** The Contact Officer for this report is Helen Vits, Events & Sponsorship Officer.

Temporary Toilets in Seaford – Financial Implications

The table below provides indicative figures to assess the financial impact of the Town Council opting for compostable or plastic portaloo toilets, on a rental or purchased basis.

Unit	Total annual cost to hire – standard unit	Estimated cost to purchase – standard unit	Estimated cost to purchase - accessible unit	Total annual cost to buy (with pumping) - standard unit	Total annual cost to buy (with pumping) - accessible unit
Compostable product 1 (such as image 1 & 2 of report)	£5,448	£2,450	£4,250 (2 units)	Year 1: £3,045 Years 2+: £595	Year 1: £5,439 (2 units) Years 2+: £1,189
Compostable product 2 (such as image 3 of report)	N/A	£9,594	£13,794 (1 unit)	Year 1: £9,891 Years 2+: £297	Year 1: £14,091 (1 unit) Years 2+: £297
Plastic portaloo	£2,600	£550	£1,000 (1 unit)	Year 1: £1,850 Years 2+: £1,300	Year 1: £2,300 Years 2+: £1,300

All prices include VAT



Seaford Town Council

Report No:	94/23
Agenda Item No:	6
Committee:	Climate Change Sub-Committee
Date:	26th October 2023
Title:	Draft Climate Emergency Policy – Update October 2023
By:	Louise Lawrence, Head of Assets, Projects & Services
Purpose of Report:	To discuss the updated draft Climate Emergency Policy

Recommendations
The Sub-Committee is recommended:
<ol style="list-style-type: none">1. To note the contents of the report.2. To review and discuss the updated draft Climate Emergency Policy, ahead of the final draft being agreed by this Sub-Committee in April 2024.

1. Information

- 1.1 At its meeting in July 2023, this Sub-Committee reviewed a draft Climate Emergency Policy.
- 1.2 Eventually this policy document will be presented to Full Council for approval but in the interim, this Sub-Committee will continue to work on this to ensure that the document fulfils its purpose and is accompanied by a suitable implementation plan.
- 1.3 Attached at Appendix A is the updated draft Climate Emergency Policy for review and discussion by Sub-Committee.
- 1.4 The main changes are:
 - (a) The addition of a more in depth introduction

- (b) The addition of points 12 and 13 (as requested by this Sub-Committee in July)
 - (c) The inclusion of low-emission transport options in public transport and active travel.
 - (d) The removal of the example ways in which this can be achieved (these being addressed outside of the policy document).
 - (e) Clarity around the timing and route of the initial review of the policy.
 - (f) The addition of a glossary.
- 1.5 Sub-Committee is asked to review and discuss this draft policy document.
- 1.6 The timeline allows for approval of a final draft in April 2024 – before Full Council is requested to adopt the policy – which allows for this Sub-Committee to take the necessary time to satisfy itself of the contents of the document.

2. Financial Appraisal

- 2.1 There will be no additional expenditure other than that already agreed in the recommended budget for 2023 - 2024.

3. Contact Officer

- 3.1 The contact officer for this report is Louise Lawrence, Head of Assets, Projects & Services.



Seaford Town Council

Climate Emergency Policy DRAFT VERSION 2 OCTOBER 2023

Policy Ref.	C11
Date Last Adopted	TBC
Date of Next Review	2028 - 2029
Possible Prompts for Earlier Review	<ul style="list-style-type: none"> • TBC
Previous Adoption Dates	n/a
Author	Head of Assets, Projects & Services

Report 94/23 Appendix A

Climate Emergency Policy

~~Seaford Town Council aims to include the climate and the environment in all its activities, plans and decisions.~~

Seaford Town Council declared a Climate Emergency in 2020.

Subsequently, a key strategic aim for Seaford Town Council is to help create a sustainable Seaford, resilient to the effects of climate change.

This Climate Emergency Policy has been designed to help Seaford Town Council both reduce its contributions to climate change and increase its resilience to the effects of climate change, and where possible extend these benefits to the town of Seaford more widely.

Seaford Town Council aims to include consideration of the environment and its impact on Climate Change in all its activities, plans and decisions.

An important part of achieving the Town Council's ambitions will involve working in partnership with community groups to secure Seaford's best future.

It is hoped that the actions which Seaford Town Council takes will serve to inspire and encourage residents to make their own positive changes in moving towards a more sustainable lifestyle.

To achieve a meaningful result, it will [these have been re-ordered by category, with points 13 & 14 added as per the request from Sub-Committee]:

1. Ensure the Town Council's operations have the lowest environmental impact as reasonably possible.
2. Instigate environmentally sustainable initiatives and projects.
3. Actively research and apply current best practices which are proven to be effective in reducing its carbon footprint.
4. Generate its own energy from renewable sources where possible.
5. Continue to improve performance to prevent all types of pollution from our activities, including greenhouse gases.
6. Encourage use of low-emissions transport options both in public and shared transport and active travel, for health as well as the positive environmental benefits. Continue to develop safe walking, cycling and mobility scooter routes and promote cycling, scootering and walking around the town.

7. Work with organisations who support the health and wellbeing of the people of Seaford through the provision of information, to include the promotion of home energy efficiency measures, to keep people warm and well, in addition to reducing greenhouse gas emissions.
8. Minimise the production of waste from our own activities and adhere to the principles of the waste hierarchy - reducing, reusing, recycling or composting wherever possible.
9. Work closely with our suppliers and contractors to reduce the social and environmental impact of goods and services by considering such issues as carbon footprint, single use plastics, and fairtrade goods.
10. Use products and materials efficiently and purchase goods that, wherever possible, have a minimal environmental impact in the extraction or sourcing of materials, manufacture, use and disposal.
11. Protect, conserve and enhance the town's natural environment and its biodiversity whilst improving our open spaces, public rights of way and green corridors.
12. Protect, conserve and enhance the town's built environment and distinctive heritage by ensuring that any development is as sustainable as reasonably practicable, with sufficient infrastructure to support it and that all development meets the highest environmental standards.
13. Collaborate with other local authorities, organisations, and partners as appropriate and input into consultations which have bearing on the climate resilience of Seaford.
14. Participate in knowledge sharing with other stakeholders to keep abreast of new evidence, technology and methods which may aid achieving our aims.

~~This can be achieved, for example, by:~~

- ~~• Recognising and utilising the activities and expertise of individuals and groups already working in this area in the town~~
- ~~• Using local websites to publicise the work being done on environmental matters by outside groups e.g., Britain Talks Climate and impact-tool.org.uk or other carbon footprint tools~~
- ~~• Encouraging supplementary groups~~

- ~~Considering relevant grant applications.~~

~~A yearly summary will be compiled for the Climate Change Sub-Committee to assess the impact of the policy within Seaford town. The initial review will take place, by Climate Change Sub-Committee, 12 months after adoption of the policy by Full Council.~~

Glossary

<u>Term</u>	<u>Definition</u>
<u>Carbon footprint</u>	<u>The amount of carbon dioxide (CO2) emissions attributable to an entity or activity. Used here to mean the amount of CO2 emissions from Seaford as a town or Seaford Town Council-responsible CO2 emissions. This measure can also include the emissions of other greenhouse gases, often measured in “CO2-equivalent”.</u>
<u>Climate change</u>	<u>Climate is an average of weather conditions over a long period of time and can apply to regions or the whole world. Climate fluctuates over the very long term according to several known natural reasons. The term climate change is used here to refer to the portion of current climate fluctuation which is uncharacteristic for the natural world, and has been shown to be driven by human activities.</u>
<u>Climate Emergency</u>	<u>A situation in which urgent action is required to reduce or halt climate change and avoid potentially irreversible environmental damage resulting from it. (Oxford English Dictionary, 2019 Word of the Year).</u> <u>As well as the UK Parliament in 2019, many authorities have declared a Climate Emergency in recognition that humanity is in a state of climate</u>

	<p><u>crisis, and to provide an impetus for local councils to act in the best interests of their residents in becoming resilient to the effects of climate change.</u></p> <p><u>Seaford Town Council Declares Climate Emergency</u></p>
<u>Climate resilience</u>	<p><u>Climate resilience is about successfully coping with and managing the impacts of climate change whilst taking action to prevent those impacts from getting worse. So there are two strands to climate resilience: tackling the root causes of climate change (mitigation), and living better with the effects of climate change (adaptation).</u></p>
<u>Green corridors</u>	<p><u>Green corridors are strips of vegetated land which act as connections in providing habitat for local wildlife to exist in urban environments. They also often have health & wellbeing benefits for residents.</u></p>
<u>Greenhouse gases</u>	<p><u>These are gases which exist in the Earth's atmosphere and trap heat. A higher concentration of greenhouse gases causes the Earth's overall temperature to rise, like the effect of a greenhouse keeping in heat. The most potent greenhouse gas is methane. Carbon dioxide is another key greenhouse gas as well as nitrous oxide and ozone, amongst others.</u></p>
<u>Sustainable</u>	<p><u>A development which meets the needs of the present without compromising the ability of future generations to meet their own needs. (<i>United Nations World Commission on Environment and Development, 1987</i>)</u></p>